# AGENDA

## Board Meeting

### Tuesday, September 22, 2026 - 5:00 PM

**Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580 and Cambria Shores Inn, 6276 Moonstone Beach Drive, Cambria, CA 93428**

**INFORMATION FOR THE PUBLIC**

This meeting will be conducted in-person at the address listed above and virtually via Zoom.

Members of the public interested in attending the meeting or providing public comment may participate in the following ways:

**1. Attend In-Person** at the location listed above.

**2. Join the Meeting Online via Zoom at: https://us02web.zoom.us/j/4882542320. If you wish to speak during the meeting, please select "Raise Hand" from the "Reactions" menu at the bottom of your screen. For best performance, please consider updating to the latest version of the Zoom application and restarting your device before joining the meeting.**

**Zoom and a call-in option are offered as a courtesy. If a technical issue arises with Zoom or the dial-in option, the meeting will continue unless it is being held pursuant to the provisions of Assembly Bill 2449.**

**3. Join by Telephone by dialing (669) 900-6833 and entering Meeting ID: 488-254-2320. If you wish to speak during the meeting, please press *9.**

**4. Submit Written Comments** by emailing publiccomment@orolomasanitarydistrict.ca.gov;please identify the specific agenda item being addressed. Written public comment will be accepted until 4:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record.

**ACCESSIBILITY INFORMATION:** In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting or need a copy of the agenda in an appropriate alternative format, please contact the District Secretary at (510) 276-4700. Notification of at least 48 hours prior to the meeting will assist District staff with ensuring that reasonable arrangements can be made.

**MEETING DECORUM AND PUBLIC PARTICIPATION GUIDELINES:** The Oro Loma Board of Directors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion, in a manner consistent with the requirements of the Brown Act. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. Members of the public should direct their comments to the Board, and not staff or other members of the public. Speakers should not use threatening, profane or abusive language that disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting.

Page

1. **CALL TO ORDER**
2. **ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**
3. **PLEDGE OF ALLEGIANCE**

4. **GENERAL PUBLIC**
(Members of the public wishing to comment on any item not on the agenda, but within the Board's jurisdiction, should notify the Board at this time. Those wishing to comment on any item on the agenda should do so at the time the item is considered. Comments may be limited to three (3) minutes. Time limitations shall be at the discretion of the President.)

5. **CONSENT CALENDAR**

5.1. **Minutes, Board Meeting, September 8, 2026** — 4 - 8
Minutes - Board Meeting, September 8, 2026

5.2. **Minutes, Board Workshop, September 15, 2026** — 9 - 16
Minutes - Board Workshop, September 15, 2026

5.3. **Minutes, Committee Meetings** — 17 - 66
*Directors may make oral reports to supplement the written reports contained in the agenda packet and ask questions about the reports. Directors may request, with Board consensus, that items from reports be placed on a future agenda for further discussion.*
Minutes - Personnel Committee Meeting, September 10, 2026
Minutes - Solid Waste Committee Meeting, September 14, 2026
Minutes - Construction Committee Meeting, September 16, 2026
Minutes - Operations Committee Meeting, September 17, 2026
Minutes - Fi&I Committee Meeting, September 18, 2026

5.4. **Financial Statements, August 2026** — 67 - 71
Attachment - Financial Statements, August 2026

5.5. **Compliance & Activity Reports, August 2026** — 72 - 83
Attachment - Compliance & Activity Reports, August 2026

5.6. **Approval of Consent Calendar**
**Recommended Motion:** Approve the consent calendar.

6. **COMMUNITY ENGAGEMENT & OUTREACH UPDATE**
Informational items.

6.1. **Community Events Tracker** — 84
Staff will present the 2026 Event Tracker and Costs report, which tracks community outreach events, public engagement, associated costs, outreach methods, and measurement tools. The Solid Waste Committee reviewed the report on September 14, 2026.
Attachment - Event Tracker, September 2026

6.2. **Communications Plan Tracker** — 85
Staff will present a new campaign tracking tool developed to coordinate and document public education and outreach activities across multiple communication channels, track implementation of the Communications Plan, and identify opportunities for additional outreach. The Personnel Committee reviewed the item on September 10, 2026, and referred it to the full Board.
Attachment - Communications Plan Tracker, Q1 and Q2 2026

7. **BOARD DISCUSSION**

7.1. **Board Oversight and Micromanagement Discussion**
At Director Simon's request, the Board will discuss the distinction between Board oversight and micromanagement.

8. **AUTHORITY/ASSOCIATION/CONFERENCE REPORTS**

8.1. **Report from Alameda County Special Districts Association (ACSDA), September 9, 2026 - Director Lee**

8.2. **Report from East Bay Dischargers Authority (EBDA), September 17, 2026 - Director Young**

9. **POLICY REVIEW**

9.1. **Review of Reserve Policy** 86 - 88

**Recommended Motion:** Review potential amendments and approve the Reserve Policy.

Attachment - Draft Reserve Policy

10. **SCHOOLS ENGAGEMENT REPORT**

Informational item.

10.1. **Schools Engagement Report, September 2026**

Staff will provide an update on the District's outreach and engagement with schools.

11. **STAFF/DIRECTOR COMMENTS**

11.1. **General Manager's Report**

The General Manager will provide updates and information on District operations and activities.

11.2. **Action Items Report**

The General Manager will provide updates on outstanding action items and follow-up requests from the Board.

11.3. **Comments from Staff and the Board of Directors**

Directors and staff may provide brief reports or comments on District-related activities, events, or matters of interest. Directors may also request, with Board consensus, that items be placed on a future agenda or that direction be provided to staff.

12. **CLOSED SESSION**

12.1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of Litigation – One (1) Case

Pursuant to Government Code Section 54956.9(d)(2)

13. **RECONVENE TO OPEN SESSION & ADJOURNMENT**

# MINUTES
# BOARD MEETING
# ORO LOMA SANITARY DISTRICT

| **TUESDAY, SEPTEMBER 8, 2026** | **5:00 PM** | **BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580** |
|---|---|---|

**1. <u>CALL TO ORDER</u>**

President Young called the meeting to order at 5:00 p.m.

**2. <u>ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG</u>**

PRESENT: Shelia Young, President
Benny Lee, Vice-President
Rita Duncan, Secretary
Mimi Dean, Director
Fred Simon, Director (Left meeting at 6:30 p.m.)

STAFF: Jimmy Dang, General Manager
Christine Chen, Finance Manager
Zaneta Luna, Administrative Services Manager
Patricia Schofield, District Secretary
Alex Mog, District Counsel

PUBLIC: Gary Darling, DarlingH20
Yaniv Scherson, Anaergia
Tiare Pena
Michael Miller
Brett Margosian

**3. <u>PLEDGE OF ALLEGIANCE</u>**

Vice President Lee led the assembly in the pledge of allegiance.

**4. <u>GENERAL PUBLIC</u>**

There were no comments from the general public.

**5. <u>CONSENT CALENDAR</u>**

***5.1. Minutes, Board Meeting, August 11, 2026***

***5.2. Minutes, Board Workshop, August 18, 2026***

***5.3. Minutes, Committee Meetings***

***Directors may make oral reports to supplement the written reports contained in the agenda packet and ask questions about the reports. Directors may request, with Board consensus, that items from reports be placed on a future agenda for further discussion.***

***5.4. Financial Statements, July 2026***

***5.5. Compliance & Activity Reports, July 2026***

**5.6. *Approval of Consent Calendar***

Moved by Director Benny Lee, seconded by Director Rita Duncan. Approve the consent calendar.

Following the vote to approve the consent calendar, Secretary Duncan confirmed the number of lateral repairs and permit requests completed in the Engineering Department Monthly Report. She added that she was pleased to read the activity completed in the prior month.
Carried unanimously

## 6. NEW BUSINESS

**6.1. *Adoption of Ordinance Regulating the Installation and Connection of Sanitary Sewers, Establishing a Permit System, Adopting a Schedule of Fees and Deposits, and Providing Liabilities and Penalties for Violations***

Member of the public Tiare Pena made a comment regarding the sale of an ADU in the City of San Jose.

Moved by Director Benny Lee, seconded by Director Mimi Dean. Adopt ordinance to regulate the installation and connection of sanitary sewers, establishing a permit system, adopting a schedule of fees and deposits, and providing liabilities and penalties for violations.
Carried unanimously

**6.2. *Authorization for the General Manager to Execute a No-Cost Feasibility Agreement with Anaergia: Food Waste to Renewable Natural Gas Project***

Moved by Director Fred Simon, seconded by Director Benny Lee. Authorize the General Manager to execute the attached Development Agreement with Anaergia for a developer-funded feasibility study of a food waste to renewable natural gas (RNG) project — at no cost to the District or its ratepayers. This action covers the feasibility and preliminary-design phase only. It makes no commitment to build, finance, or approve the project, grants no property interest, and the Board keeps full discretion — including environmental review and a District-financed option.
Carried unanimously

**6.3. *Authorization for General Manager to Execute an Agreement with Beecher Engineering, Inc. to Provide Design and Bid-Period Services for an Amount Not to Exceed $170,040: Critical Electrical Distribution System Replacement Project***

Moved by Director Benny Lee, seconded by Director Rita Duncan. Authorize the General Manager to execute an agreement and purchase order with Beecher Engineering, Inc. for design and bid-period services for an amount not to exceed $170,040.
Carried unanimously

**6.4. *Authorization for General Manager to Execute an Agreement with Beecher Engineering, Inc. to Provide Design and Bid-Period Services for an Amount Not to Exceed $131,560: Treatment Plant Reliability Improvements Phase 1 Project***

Moved by Director Benny Lee, seconded by Director Rita Duncan. Authorize the

General Manager to execute an agreement and purchase order with Beecher Engineering, Inc. for design and bid-period services for an amount not to exceed $131,560.
Carried unanimously

**6.5.** ***Accept Project as Complete and Authorization for the General Manager to Direct the Filing of a Notice of Completion: EBMUD Well Demolition Phase 2***

Director Simon thanked staff for completing the heavy lift in an efficient manner during a time where resources were tight and when EBMUD was unable to complete.

Moved by Director Fred Simon, seconded by Director Rita Duncan. Accept project as complete and authorize the General Manager to direct filing of a notice of completion: EBMUD Well Demolition Phase 2.
Carried unanimously

**6.6.** ***Authorization to Execute an Agreement with JNG Pipeline Construction Inc. in the Amount of $144,650: Point Repairs #16; CEQA Class 1 Categorical Exemption per Section 15301.***

Moved by Director Benny Lee, seconded by Director Fred Simon. Approve authorization for General Manager to execute an agreement in an amount not to exceed $144,650 with JNG Pipeline Construction Inc for Point Repairs Project #16.
Carried unanimously

**6.7.** ***Authorization for General Manager to Execute Agreements with Consor for As-Needed Inspection Services in an Amount Not to Exceed $1,123,300, and for As-Needed Construction Inspection Services with Alpha CM in an Amount Not to Exceed $500,000 - Sewer Collection System Pipeline Rehabilitation and Replacement Project***

Moved by Director Rita Duncan, seconded by Director Benny Lee. Authorize the General Manager to execute agreements with Consor for as-needed inspection services in an amount not-to-exceed $1,123,300, and for as-needed construction inspection services with Alpha CM in an amount not to exceed $500,000 - Sewer Collection System Pipeline Rehabilitation and Replacement Project.
Carried unanimously

**6.8.** ***Accept Project as Complete and Authorization for the General Manager to Direct the Filing of a Notice of Completion: Engineering Building Remodel***

Moved by Director Mimi Dean, seconded by Director Fred Simon. Accept project as complete and authorize the General Manager to direct filing of a notice of completion: Engineering Building Remodel.
Carried unanimously

**6.9.** ***Authorization for General Manager to Execute an Agreement with Modernscapes Innovations in the Amount of $52,700: Treatment Plant Landscape Improvements - Carbon Garden; CEQA Class 1 Categorical Exemption per Section 15301(b)***

Moved by Director Mimi Dean, seconded by Director Fred Simon. Authorize the General Manager to execute an agreement with Modernscapes Innovations in the amount of $52,700 for Treatment Plant Landscape Improvements - Carbon

Garden, with the condition that Director Dean to work with General Manager Dang to confirm appropriate trees and/or shrubs for the site within a budget of $55,000, and if the selected trees exceed a budget of $55,000, the item will be brought to the Board for authorization.
Carried unanimously

**6.10.** *Resolution Approving Budget Amendment No. 1 of the Budget for Fiscal Year 2026-27*

Moved by Director Benny Lee, seconded by Director Rita Duncan. Adopt the resolution approving budget amendment no. 1 of the budget for fiscal year 2026-27.
Carried unanimously

## 7. AUTHORITY/ASSOCIATION/CONFERENCE REPORTS

### 7.1. *Report from California Special Districts Association (CSDA) Conference, August 24-27, 2026 - Directors Duncan and Lee*

The main topics were: Trainings on Ethics AB 1234, Harassment Prevention, SB 827; Role of AI in Special Districts; AI Leadership and Human Skills; Top 10 Board Member Best Practices, Powered by Purpose; Civility in Action: Building Respectful Workplaces in the Public Sector; Authentic Leadership and Communication in Special District Governance; and Thinking Inside the Box.

## 8. POLICY REVIEW

### 8.1. *Review of Food, Meeting, and Employee Refreshments Policy*

Moved by Director Rita Duncan, seconded by Director Mimi Dean. Review potential amendments and approve the Food, Meeting, and Employee Refreshments Policy with the removal of the language in Section IV Subsection A.2. "The work meeting is two hours or longer and providing food supports uninterrupted work."
Carried unanimously

### 8.2. *Review of Travel & Meetings for Employees Policy*

Moved by Director Benny Lee, seconded by Director Mimi Dean. Review potential amendments and approve the Travel & Meetings for Employees Policy.
Carried unanimously

## 9. STAFF/DIRECTOR COMMENTS

### 9.1. Comments from Staff and the Board of Directors

General Manager Dang provided an overview of upcoming District activities, including the first of three strategic planning sessions scheduled for the following Tuesday, the ACSDA Sunset Tour, and the Castro Valley Fall Festival. He requested Board direction regarding food to be provided at the strategic planning session. District Secretary Schofield stated that she would follow up.

Abeyrathna thanked the Board for its support.

Director Dean thanked everyone for a productive meeting and stated that she looked forward to working on the landscape project.

Director Duncan expressed appreciation for the Food and Refreshments Policy, noting its importance to her. She requested that the upcoming strategic planning session include a review of the District's major projects anticipated over the next three years, including their estimated costs, to help inform discussion of the strategies needed to support those projects. General Manager Dang confirmed that this information would be included in the presentation.

Director Lee thanked staff for their work on the many decisions and items discussed. He also referenced CVSan's District of Distinction recognition and upcoming Board training opportunities in November. He encouraged Directors to attend the training in person as part of the District's efforts toward obtaining District of Distinction recognition and demonstrating its commitment to the community. Director Young suggested waiting until after the election before proceeding.

Director Dean agreed that the District should pursue District of Distinction recognition and noted that two additional training requirements remained to be completed, though she was unsure when the required in-person training could be completed.

Director Young thanked everyone for a good meeting and expressed appreciation to staff for their work.

**10. <u>ADJOURNMENT</u>**

There being no further business to come before the Board, President Young adjourned the meeting at 7:00 p.m.

# MINUTES
# BOARD WORKSHOP MEETING
# ORO LOMA SANITARY DISTRICT

| TUESDAY, SEPTEMBER 15, 2026 | 5:00 PM | OMC TRAINING ROOM, 2600 GRANT AVENUE, SAN LORENZO, CA 94580 |
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1. **CALL TO ORDER**
Vice President Lee called the meeting to order at 5:00 p.m.

2. **ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**
In attendance were President Shelia Young (via teleconference), Vice President Benny Lee, Secretary Rita Duncan, Director Mimi Dean, and Director Fred Simon. Also present were General Manager Jimmy Dang and District Secretary Patricia Schofield, as well as Maggie Frye and Anna Olsen with Core Consulting Group.

Member of the public Tiare Pena joined the meeting at 7:01 p.m.

3. **GENERAL PUBLIC**
There were no comments from the public.

4. **STRATEGIC PLANNING SESSION PHASE 1**

4.1. **Strategic Planning Session - Phase 1**
Maggie Frye and Anna Olsen with Core Consulting Group introduced themselves and conducted the first of three strategic planning meetings as part of the District's Strategic Plan update process.

Director Duncan requested additional information regarding the consultants' professional backgrounds, which was provided.

Director Simon inquired about Core Consulting Group's history and experience. Frye stated that the firm was founded in 2014 and that approximately 80% of its clients are in the water sector. She added that the firm has served approximately 100 similar organizations across about 30 states. Director Simon also inquired about the other services provided by Core Consulting Group. Frye stated that the firm's services include leadership development, strategic planning, and team effectiveness, and provided additional information regarding each service area.

Director Simon inquired whether the staff strategic planning sessions scheduled for the following day would include all District staff. Frye confirmed that all staff would be included and stated that additional information regarding the process would be provided later in the presentation.

At the outset of the discussion, Frye asked participants to be mindful of the use of terms such as "micromanagement" and "core mission," noting that certain terminology can be triggering or may negatively affect the discussion. Board members discussed the request and shared their perspectives regarding the use and interpretation of those terms. Director Lee emphasized the importance of trusting the strategic planning process and the direction of the consultant.

Director Young stated that the Board was there to learn from the consultants. Director Duncan agreed that certain terms could be triggering and discussed the distinction between micromanagement and the Board's responsibility for oversight, monitoring, and attention to detail. She also expressed concern that the term "core mission" could be interpreted too restrictively, while acknowledging that District activities should ultimately relate to its mission. Director Simon similarly expressed concern regarding the negative connotation associated with the term "micromanagement" and emphasized the importance of distinguishing micromanagement from appropriate Board oversight. Frye acknowledged that labels can be harmful and stated that she would allow the conversation to develop but would interject if terminology was used in a harmful manner. Director Duncan expressed concern regarding how such a determination would be made, noting that individuals may be affected differently by certain words.

Director Dean requested clarification regarding Frye's request that the Board set aside the current election during the strategic planning process. Frye explained that she was asking participants to set aside the contention and toxicity associated with the election cycle, including the fact that two sitting Directors were running against one another. Directors Simon and Lee emphasized their efforts to maintain professionalism despite the election. Director Duncan stated that she makes an effort not to become involved in hearsay and emphasized the importance of focusing on actions.

Director Dean discussed the difficulty of hearing negative or inaccurate statements about herself and expressed concern regarding being characterized as asking too many questions or micromanaging. She stated that she views her role as providing oversight and contributing ideas and expertise based on her professional experience. Director Simon expressed agreement with Director Dean's comments.

Frye clarified that improving Board relations was not the focus of the meeting or the scope of the strategic planning process. In response to a question from Director Simon, Frye confirmed that the subsequent strategic planning sessions were also intended to focus on the District's Strategic Plan rather than Board relations. Director Duncan expressed concern regarding the current environment but stated that she would trust the process. Director Simon emphasized the importance of improving Board relations and reaching agreement regarding how Board members treat one another. Frye acknowledged that there may be opportunities to improve Board dynamics while going through the strategic planning process and stated that she would give the matter further consideration.

Frye reviewed the purpose, scope, desired outcomes, and agenda for the meeting. Director Duncan inquired about opportunities for community participation in the survey and how potential new Board members would have an opportunity to provide input into the Strategic Plan. Director Simon similarly emphasized the importance of considering input from any new Board members following the election. Frye acknowledged the concern and stated that the process would continue moving forward, while considering whether there may be an appropriate opportunity for additional input following the election.

Director Young inquired whether the District's mission statement would be redrafted as part of the process. Frye stated that the mission statement would be revisited but that the District was still in the research phase.

Director Duncan asked about the Board's role in establishing metrics and key performance indicators (KPIs). Frye responded that metrics and KPIs would be addressed during plan development and that the Board would have an opportunity to provide input.

Director Simon inquired about the duration of the Strategic Plan. General Manager Dang stated that the District utilizes three-year intermediate goals within its longer-term planning framework to provide staff sufficient time to develop and implement programs to achieve established goals. Director Duncan clarified that the District maintains a ten-year planning horizon with three-year intermediate goals. Director Simon expressed concern that three years could be a long period given changing conditions and emphasized the importance of maintaining flexibility within the Strategic Plan. Director Duncan agreed that the plan should be flexible, nimble, and adaptive while also providing sufficient consistency and time to accomplish established goals. Frye stated that current strategic planning best practices generally favor shorter planning periods and emphasized that a strategic plan should be a living document that can adapt to unforeseen circumstances while maintaining sufficient consistency to measure progress and outcomes.

Director Duncan inquired how the District's financial planning would be incorporated into the strategic planning process and emphasized the importance of considering financial feasibility and cost efficiency when evaluating potential initiatives. Frye stated that ideas developed through the process would be prioritized and filtered and that the budget would inform what could ultimately be implemented. Director Duncan added that maintaining the District's financial health was one of her priorities.

The Board recessed for approximately ten minutes at 6:25 p.m.

Following the recess, Director Simon inquired when the District's mission, vision, and values would be reviewed. Frye stated that these items would be discussed at the October 13 meeting and again in November. Director Duncan noted the importance of discussing the District's vision, as the District does not currently have a formal vision statement.

During discussion of the District's strategic pillars and infrastructure goals, Board members discussed the 40-Mile Sewer Line Replacement Program and the importance of establishing an ongoing approach to replacing aging infrastructure rather than focusing solely on a fixed number of miles. Director Duncan suggested that a future goal could address the continued replacement of clay pipe. Director

Lee commented that when the District established the 40-Mile Sewer Line Replacement Program in 2016, the region was experiencing a significant drought, followed by several years of heavy rainfall beginning in 2017.

Director Duncan inquired how the community survey would impact the District's strategic pillars. Frye stated that the survey would primarily help identify gaps in community communication and education. Director Lee added that the ultimate desired outcome of increased community education is to influence positive behaviors.

Director Simon requested additional clarification regarding the concept of balancing innovation and risk to solve problems. Frye explained that innovative strategies can be used to address significant challenges and that the District must consider which opportunities to pursue, how far to pursue them, and the associated risks and rewards. Director Simon added that innovation should also tie back to the District's mission. Director Duncan stated that she views innovation as an opportunity to address District challenges, such as energy and chemical use, while also potentially contributing to solutions to broader societal challenges. Frye agreed, noting that innovation could address both District-specific needs and broader issues within the wastewater and solid waste sectors, while balancing risk and cost.

During discussion of the District's strengths, Director Lee identified employee training and development as a strength and stated that staff are exceeding expectations in this area. Director Simon added that District employees not only follow leadership but also demonstrate leadership themselves, take initiative, and go above and beyond in their dedication to the District. Director Duncan stated that the District has created an environment that nurtures and empowers employees to take initiative. Director Simon agreed and emphasized the importance of continuing to foster that environment. Director Duncan also emphasized the importance of increasing the public's understanding of its responsibilities and role in supporting the District's work.

During discussion of the District's challenges, Director Dean emphasized the importance of environmental stewardship, innovation, and considering the broader impact of the District's work. Frye stated that these topics would be explored further during the next workshop. Director Dean also emphasized the importance of engaging young people and incorporating their ideas. She noted that, although the District is not required to provide education in schools, it has historically had a greater presence in schools and she would like to continue advocating for and expanding the District's school outreach efforts.

Director Simon suggested that recycled water be considered among the District's challenges due to the coordination required with potential partners and the complexity involved in implementing such projects. He emphasized the importance of beginning to plan for opportunities to beneficially reuse treated wastewater rather than discharging it to the Bay. Frye stated that topics raised during her individual interviews included purple pipe infrastructure, the District's newly acquired building, disaster preparedness training for the Board, solid waste education, and Board operations.

Director Duncan discussed the positive performance of District customers in recycling and properly sorting waste and suggested finding a way to recognize their efforts, similar to how the District celebrates achievements such as its Collection System and Treatment Plant awards. She noted that, although there remains a portion of the community requiring additional education, District customers overall are performing very well in properly sorting materials into the appropriate receptacles. Frye agreed that recognizing positive behavior can help reinforce it. Director Duncan added that the District does not tell the story often enough about what its customers are doing well.

Frye then distributed a worksheet on the District's mission, vision, and values for the Board to complete and requested feedback on the District's progress toward its five strategic goal pillars.

Regarding the discrepancy in financial stability ratings with one marked as red and one as green, requested input for the different ratings from directors. Lee stated that the staff manages the budget very well and manage below, secondly did prop 218 three years ago and have two more years which means 2 more fifteen percent increases, also with respect to our PERS, throughout the entire bay area we have the best numbers compared to other agencies. Duncan stated she rated it red because we are so dependent on rates we don't do anything internally to support the rates there's no cost savings plan and not sure she understands how we are leveraging our reserves as well as our investments and for her, its the stability would come for her as a board member of really understanding that and not so dependent on raising the rates and when we did it three years ago it was a great need because of our infrastructure which is still a big need, and now that we have these big capital projects coming, that is another reason she puts financial stability in the red because you never know what is down the pipe.

Director Simon requested to revisit the strategic goal bullet point regarding "balancing innovation and risk to solve problems" and discussed how the concept relates to financial stability. He commented on the Board's authority to establish rates and emphasized the responsibility of elected officials to make financial decisions based on the long-term needs of the agency rather than personal or political considerations. He expressed concern that maintaining rates at artificially low levels can negatively affect employees and infrastructure and emphasized the importance of maintaining the District's long-term financial stability.
Director Simon reiterated the importance of balancing innovation and risk and stated that the District should not rely solely on rate increases to address future financial needs. He discussed the limitations placed on special district investment options under current law and expressed interest in exploring whether legislative changes could provide agencies with additional investment tools. He noted that the District has significant capital projects ahead and emphasized the importance of considering creative financial strategies rather than relying solely on existing approaches. Director Duncan reiterated that she had rated financial stability as an

area of concern due to upcoming capital projects and emphasized balancing innovation with financial stability while limiting additional impacts on ratepayers.

Director Simon inquired how artificial intelligence (AI), including its potential efficiencies and negative impacts, fits into the District's strategic planning process, staffing, and technology needs. General Manager Dang acknowledged the importance of the question. Director Simon emphasized that AI is already developing rapidly and that the District should begin considering its potential impacts and opportunities proactively rather than reacting after changes occur.

Frye then asked the Board to consider the District's organizational values. She explained that values typically serve as an internal tool to guide employee behaviors and workforce decision-making and asked whether the Board felt sufficiently connected to employees' day-to-day behaviors to assess how well the District is living its stated values.

Director Lee noted that the District also contracts with Waste Management for solid waste services and commented on challenges in that area. Frye clarified that the exercise was intended to focus specifically on employees within the Oro Loma organization. Director Simon stated that the Board is generally advised to focus on policy and avoid involvement in day-to-day operations, which limits its ability to observe employee behaviors directly. Frye acknowledged that the Board may therefore have insufficient information to independently assess the District's values at the employee level. Director Lee noted that the Board does see certain outcomes that can provide insight into how the District's values are being demonstrated.

Director Duncan stated that she would be uncomfortable assessing the entire organization based on her interactions with a relatively small number of employees. General Manager Dang agreed that Board interaction with staff is limited and stated that the Board primarily receives information through committees, reports, and KPIs. He provided examples such as safety performance being communicated through safety KPIs and diversity and inclusion efforts being reflected through recruitment-related reporting.

Frye stated that this was consistent with what she anticipated from the discussion and explained that feedback from the upcoming staff sessions would provide additional insight into how employees view and experience the District's values. She noted that this information would serve as an important foundation for the Strategic Plan and would be reported back to the Board at the next workshop.

Director Duncan requested clarification regarding how organizational values would be presented to employees, noting that an organization's stated values may not necessarily reflect the personal values of individual employees. Frye explained that the exercise was one of seven exercises planned for the staff sessions and would assess employees' recognition and understanding of the District's existing values and what those values mean to them. In response to Director Duncan's question regarding which values would be evaluated, Frye confirmed that the exercise would focus on the seven values contained in the District's current Strategic Plan and that the resulting feedback would be presented at the next workshop.

Director Simon inquired how Core Consulting Group would obtain candid feedback from employees who may be concerned about potential retaliation or otherwise hesitant to speak openly. Frye stated that creating an environment in which employees feel comfortable providing candid feedback is critically important to the process. She explained that Core Consulting Group does not request participants' names, collect identifying information, or maintain attendance rosters as part of the sessions, providing a level of confidentiality for participants. Director Duncan noted that employees participating in the same session may still know who made particular comments. Frye explained that specific comments would not be attributed or reported back individually and that the consultants would instead report overall themes and trends.

Director Simon asked whether employees would have an additional means of providing feedback directly to Core Consulting Group outside of the group discussion. Frye stated that the consultants are available to receive direct input and that employees would also be provided an opportunity during each session to submit anonymous written comments through the materials distributed to participants. Director Dean inquired whether employees typically utilize the written feedback option, which Frye confirmed.

Director Duncan inquired how employees were assigned to the staff discussion groups. Frye stated that the groups were intentionally structured to include a cross-section of functions and representatives from different areas of the organization. She added that this approach also supports cross-functional collaboration and allows employees to hear perspectives they may not otherwise encounter in their regular work.

Frye concluded the session by stating that Core Consulting Group would review the research and feedback collected through the process and report the findings at the next workshop. She stated that the next phase of the process would begin a more in-depth discussion of the District's values, vision, and mission.

## 5. STAFF/DIRECTOR COMMENTS

Director Young requested that paper copies of presentation slides be provided at future strategic planning sessions. She stated that the session was very informative, appreciated hearing the perspectives of her fellow Board members, and was pleased with Core Consulting Group's approach to the process. She stated that she looked forward to continued discussion.

Director Dean wished everyone a good evening.

Director Simon thanked Frye and Olsen for a productive meeting and requested several items for future Board discussion. He first requested that the Board consider rotating committee assignments annually, similar to the rotation of Board officers. Director Duncan stated that such a discussion should occur after the election, once the composition of the Board is known, to allow any new Directors an opportunity to participate in the decision. Director Simon agreed that the discussion could occur following the election. The Board reached consensus to place the matter on a future agenda following the election. General Manager Dang stated that the applicable policy would be brought forward for discussion.

Director Simon also requested discussion of the District's mission statement and the topic of micromanagement. Frye confirmed that the mission statement would be addressed through the strategic planning process. Director Dean emphasized the importance of discussing the distinction between micromanagement and Board oversight, and Director Duncan requested that District Counsel be present for that discussion. The Board reached consensus to place a discussion regarding micromanagement and Board oversight on a future agenda.

Director Duncan thanked Core Consulting Group and her fellow Board members and expressed appreciation that her recommendation to limit strategic planning sessions to three hours had been implemented, noting the importance of maintaining participants' attention and engagement during the sessions.

## 6. ADJOURNMENT

There being no further business to come before the Board, Vice President Lee adjourned the meeting at 7:55 p.m.

**MINUTES**
**PERSONNEL/SAFETY/PUBLIC INFORMATION COMMITTEE MEETING**
**ORO LOMA SANITARY DISTRICT**

| THURSDAY, SEPTEMBER 10, 2026 | 2:00 PM | BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580 |
|---|---|---|

1. **CALL TO ORDER**
   Director Lee called the meeting to order at 2:00 p.m.

2. **ROLL CALL: CHAIR YOUNG AND DIRECTOR LEE**
   Director Lee was present, as were General Manager Dang and Administrative Services Manager Luna. Chair Young was absent.

3. **PUBLIC COMMENTS**
   There were no members of the public present, and therefore no comments.

4. **REVIEW STATUS OF STRATEGIC GOALS**
   The Committee reviewed the status of the strategic goals related to Personnel, Safety, and Public Information and found them to be in good order. Administrative Services Manager Luna reported that the Safety Culture Survey is underway, management has completed one training session, and the public information campaigns will be reviewed later in the meeting. Director Lee commented that the color scheme used to indicate the status of the goals remains confusing.

   **The Committee accepted the report.**

   4.1. Personnel Committee Goals Report 9-10-26

5. **REVIEW KEY PERFORMANCE INDICATORS**
   The Committee reviewed the updated Key Performance Indicators (KPIs) for Personnel, Safety, and Public Information and found them to be in good order. Administrative Services Manager Luna noted a decrease in safety training attendance in July due to summer vacations. Director Lee requested that a note be added to the bottom of the chart to explain the decrease.

   **The Committee accepted the report.**

   5.1. Personnel Committee KPIs 9-10-26

6. **RECRUITMENT UPDATE**
   Administrative Services Manager Luna informed the Committee that recruitment for the Lead Worker position had closed with 50 applicants. Director Lee noted that attracting candidates for such positions can be challenging and asked whether the high level of interest could be related to the District's recent recognition through the CWEA award, which may have made the District more attractive to prospective applicants. General Manager Dang stated that the District does not have data to support a connection between the award and the number of applicants. Administrative Services Manager Luna

added that the high level of interest is likely due to a combination of factors, including more individuals seeking new employment opportunities and the District's use of additional platforms to advertise job openings.

**The Committee accepted the report.**

## 7. PUBLIC EDUCATION OUTREACH PLANNING AND COORDINATION

Administrative Services Manager Luna presented to the Committee a new campaign tracking tool developed to help coordinate and document public education and outreach activities across multiple communication channels, track implementation of the Communications Plan, and identify opportunities for additional outreach. Director Lee thanked staff for this information. General Manager Dang stated that this report will be brought to the Committee quarterly.

**The Committee accepted the report and referred this item to the full Board for review.**

**7.1.** Communications Plan Tracker_Q1 and Q2 2026

## 8. STAFF AND DIRECTOR COMMENTS

Director Lee thanked staff for their efforts in making the Sunset Tour a successful event. General Manager Dang acknowledged the significant work involved and thanked staff for stepping in to support and participate in weekend events. He also recognized Community Engagement and Outreach Specialist Teri Yan for her excellent work in leading the District's events. General Manager Dang noted that while the current arrangement is working well, the District will need to evaluate its long-term sustainability.

## 9. ADJOURNMENT

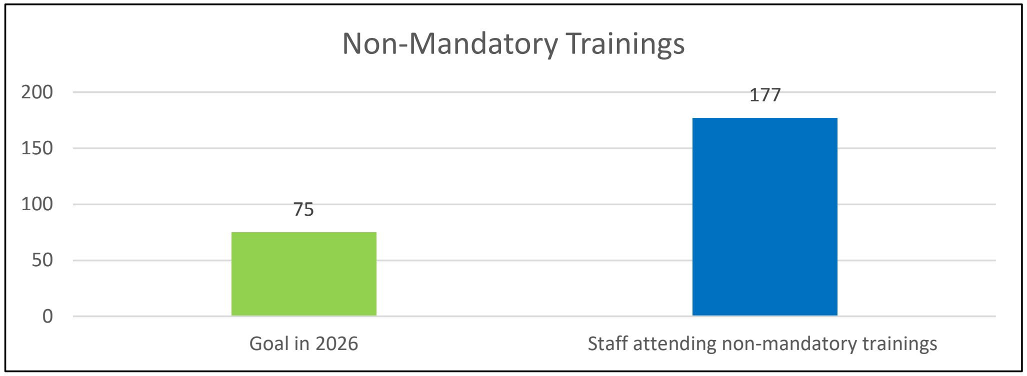
## PERSONNEL/SAFETY/PUBLIC INFORMATION STRATEGIC PLAN GOALS REPORT

| 10-Year Goal | Intermediate Two-Year Goal | Status of Goals for the Calendar Year |
|---|---|---|
| Zero lost time accidents. (2013) | Continue existing high-level of safety training (minimum 20 training sessions per year). | No lost-time injuries in 2026 to date. |
| Maintain High Performing Safety Culture (2013) | Maintain average time for correction of safety work orders at or under 30 days (excludes work orders where alternate, safe methods of work are available). Hold monthly Safety Committee meetings and distribute minutes to all staff. Perform written management safety audits a minimum of four times per year. | Avg. time for correction of safety work orders - 3 days;<br>Monthly Safety Committee meetings and minutes distributed in 2026 - 6<br>Management safety inspections in 2026 - 2 |
| Survey Oro Loma Safety Culture every two years and maintain a minimum of 90% positive responses in the aggregate. (2015) | Perform Safety Culture survey in Fall of 2024 and present findings to the management team. Identify action plan for any areas in need of improvement. | The Safety Culture survey was completed in 2024. Next survey will be done in the Fall of 2026. |
| Maintain safety policies and procedures by auditing, updating, and training on policies at least every three years. (2013) | Review all safety procedures in 2025 and update as needed. | Safety policies were reviewed in 2025. The next cycle will be completed by December 2028. |
| As a District, we will provide financial support and encourage any employee with a plan and desire to improve knowledge, skills, and/or abilities. (2017) | Promote the availability of the educational reimbursement program to all staff two times per year | Program promotion occurs annually. In 2026, the promotion will take place at two town hall meetings. Those took place in February and May 2026. |
| Conduct annual management development training (commit to a minimum of two training topics per year). (2017) | Coordinate annual management training and develop program for existing management team. Management team to identify potential training needs and agree on the highest priority items for group training. | Managers discussed training topics in January 2026. They chose two topics: Guide to Implementing Public Employee Discipline and Maximizing Performance Through Documentation, Evaluation, and Corrective Action. Staff attended one of the trainings in July. |
| Maintain policies and procedures within guidelines of "industry best". (2013) | Audit procedures annually. Perform update on any policy or procedure older than three years. | The Board will review policies on a monthly basis. Staff plans to present approximately three to four policies each month, with the goal of completing the full review process by January 2027. |
| Research and establish vision for Administration & Finance office of the future. (2021) | Modernize administrative practices – investigate options for paperless A/P, and remote work policy. Identify and implement practices to increase customer service via computer-based interfaces. | In 2026, the Finance team is evaluating its accounting software, and HR is optimizing its software to streamline hiring and onboarding. Continue promoting the RecycleCoach app to help customers learn how to sort their waste. |
| Update "10-Year Strategic Vision and Goals" document every three years. (2021) | Next update scheduled for April 2027. | Updated was completed in January 2024. Next update in April 2027. |
| Increase the call-to-action messaging for the public, with emphasis on its role in protecting the environment. (2021) | Implement the direction established in the Communications Plan – recycle right and 3Ps. | Three main compaigns: "Love Our Bay," "From Pan to Can," and "Flush the Myth, Not the ____." The Committee will review the progress in September. |
| Maintain a Communications Plan for District outreach efforts. Update the plan every five years. (2019). | Update existing plan in FY 2025/26. Review plan with Board at least every two years. | The Communications Plan was reviewed and approved in June of 2025. The next review is in 2027. |
| Measure customer satisfaction related to sewer, solid waste, and recycling activities every two years. Identify areas for improvement. (2013) | Administer customer satisfaction survey every two years (Summer 2024) and present results to the Board. | Survey was administered in Nov/Dec. 2025. Results were presented to the Board in January 2026. |

9/10/2026

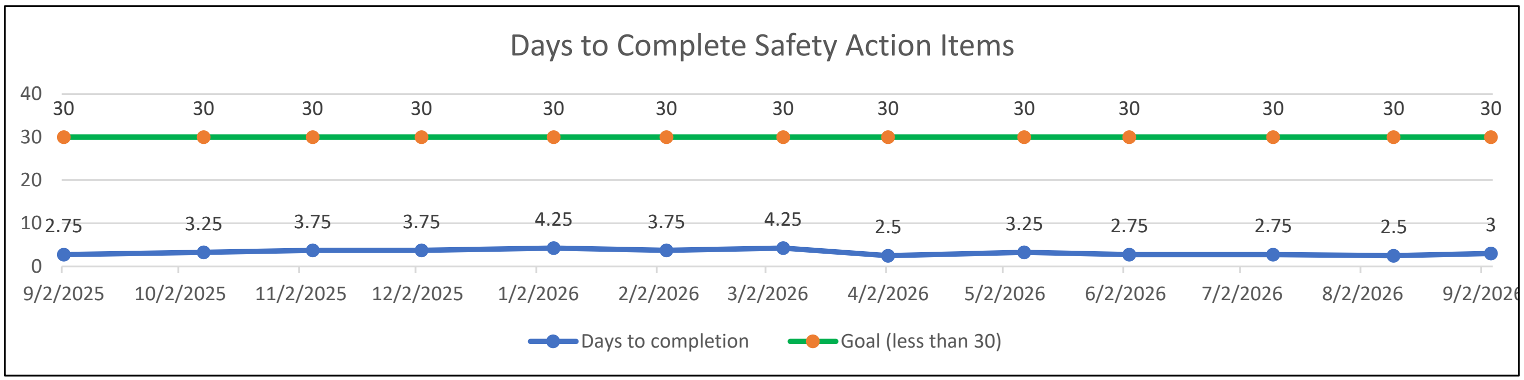
| Legend: |
|---|
| Met goal |
| In progress |
| Will not meet the goal |

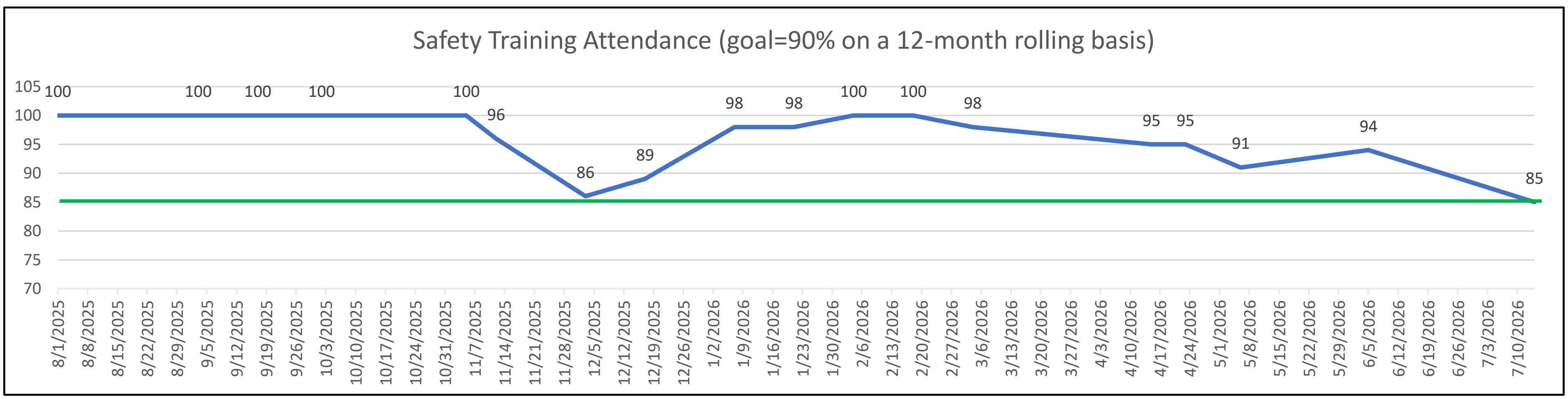
# Personnel/Safety/Public Information Committee KPIs




**Lost-Time Injuries in 2026**
**0**

Non-mandatory trainings are tracked per training per employee





9/10/2026

# CAMPAIGN TRACKER

November 1, 2025

| Campaign | Status | 1-Nov-2025 | 8-Nov-2025 | 15-Nov-2025 | 22-Nov-2025 | 29-Nov-2025 | 6-Dec-2025 | 13-Dec-2025 | 20-Dec-2025 | 27-Dec-2025 | 3-Jan-2026 | 10-Jan-2026 | 17-Jan-2026 | 24-Jan-2026 | 31-Jan-2026 | 7-Feb-2026 | 14-Feb-2026 | 21-Feb-2026 | 28-Feb-2026 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Recycle Coach App** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | Complete | | | | | | | | ▲ | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | ▲ | | | | |
| Social Media | Complete | | | | | | | | | | | ▲ | | | | ▲ | | | ▲ |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | | | | | | |
| **Don't Ruin a Good Thing (Plastic Bags)** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | ▲ | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | | |
| **Flush the Myth, Not the ___.** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | ▲ | | | | |
| Social Media | Complete | | | | ▲ | | | | | | | | | | ▲ | | ▲ | ▲ | |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ |
| **From Pan to Can, Not Down the Drain** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | ▲ | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | | |
| **Love Our Bay** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | |
| OLSD Newsletter | Complete | | | | | | ▲ | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | ▲ | | | | ▲ | | ▲ | | ▲ | | | | | | | | | |
| Social Media | Complete | ▲ | ▲ | | | ▲ | | ▲ | | ▲ | | | ▲ | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | | ▲ | | ▲ | | ▲ | ▲ | ▲ | | | | ▲ | ▲ | | | | | |
| **Biannual Customer Survey** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | |
| OLSD Newsletter | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | ▲ | | | | ▲ | | | | | | | | | | | | | |
| Social Media | Complete | ▲ | ▲ | | | ▲ | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | | | | | | | | | | | | |
| Peachjar | Complete | ▲ | ▲ | ▲ | ▲ | | | | | | | | | | | | | | |
| **Heart for the Bay Student Art & Video Showcase** | | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | Complete | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | | ▲ |
| Social Media | Complete | | | | | | | | | | | | | | | | | | ▲ |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | | |
| Peachjar | Complete | | | | | | | | | | | | | | | | | | ▲ |

| Campaign | Status | 7-Mar-2026 | 14-Mar-2026 | 21-Mar-2026 | 28-Mar-2026 | 4-Apr-2026 | 11-Apr-2026 | 18-Apr-2026 | 25-Apr-2026 | 2-May-2026 | 9-May-2026 | 16-May-2026 | 23-May-2026 | 30-May-2026 | 6-Jun-2026 | 13-Jun-2026 | 20-Jun-2026 | 27-Jun-2026 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Recycle Coach App** | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | ▲ | | | | | | | | | | | | | ▲ | | | |
| OLSD Quarterly Newsletter | Complete | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | ▲ | | | | ▲ |
| Social Media | Complete | | | | | | | | | | | | | | ▲ | ▲ | | |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | | | ▲ | ▲ | ▲ |
| **Don't Ruin a Good Thing (Plastic Bags)** | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | ▲ | | | | | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | |
| Social Media | Complete | ▲ | | | | | | | | | | | | | | ▲ | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | |
| **Flush the Myth, Not the ___.** | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | ▲ | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | | | | |
| **From Pan to Can, Not Down the Drain** | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | |
| **Love Our Bay** | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | Complete | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | | | | | |
| **Biannual Customer Survey** | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | | | | | |
| Peachjar | Complete | | | | | | | | | | | | | | | | | |
| **Heart for the Bay Student Art & Video Showcase** | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | Complete | | | | | | | | | | | | | | ▲ | | | |
| OLSD Monthly Email | Complete | | | | ▲ | | | | ▲ | | | | | | | | | |
| Social Media | Complete | ▲ | ▲ | | ▲ | ▲ | ▲ | | | ▲ | | | | | ▲ | | | ▲ |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | |
| Peachjar | Complete | ▲ | ▲ | ▲ | ▲ | | | | | | | | | | | | | |

**MINUTES**
**SOLID WASTE COMMITTEE MEETING**
**ORO LOMA SANITARY DISTRICT**

| MONDAY, SEPTEMBER 14, 2026 | 9:30 AM | BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580 |
|---|---|---|

1. **CALL TO ORDER**
Chair Duncan called the meeting to order at 9:36 a.m.

2. **ROLL CALL: CHAIR DUNCAN AND DIRECTOR YOUNG**
Chair Duncan and Director Young (via teleconference) were present, as were General Manager Dang and Administrative Services Manager Luna.

3. **PUBLIC COMMENTS**
There were no comments from the public.

4. **REVIEW STATUS OF STRATEGIC GOALS**
The Committee reviewed the status of the strategic goals related to solid waste. Staff reported no changes since the previous update, with the exception of school-related activities, which included a meeting with custodial and food service staff to coordinate upcoming training.

Director Young asked whether the EcoHero shows would take place at the elementary schools this year. Administrative Services Manager Luna confirmed that the shows are planned and stated that she will share the schedule with the Board once it has been finalized.

**The Committee accepted the report.**

4.1. SW Strategic Goals Report 2026_SWC September

5. **SOLID WASTE BUDGET**
Administrative Services Manager Luna reviewed the solid waste budget and highlighted credit in the 85-7-4120 line item due to savings from the Cascadia Audit. She also added that line item 85-7-4131 shows expenditure for one of the EcoHero assemblies, and encumbrance for other outreach activities such as a comic book, a webinar, etc.

Chair Duncan asked where are the Measure D funds reported. Administrative Services Manager Luna stated that the funds were received, but the financials closed after this report was produced.

**The Committee accepted the report.**

5.1. Solid Waste Budget August 2026

6. **CONTAINER MONITORING PROGRAM REPORT**
The Committee reviewed the Container Monitoring Program report and discussed the

increase in residential contamination notices. Chair Duncan suggested that the increase could be related to new families moving into the District's service area. She asked whether outreach is being conducted with commercial customers receiving a high number of contamination notices. Administrative Services Manager Luna stated that Recycling Coordinator Paredes has been reaching out to those customers. She noted that many of the accounts are multifamily properties, which present additional challenges, particularly due to frequent tenant turnover.

Chair Duncan also noted that she has observed customers setting out overfilled recycling carts. Director Young stated that customers may request additional recycling carts at no additional charge.

Chair Duncan expressed concern about seniors who may receive contamination charges and have difficulty covering the additional cost. Director Young noted that the number of customers receiving contamination charges represents a small portion of the District's overall customer base.

**The Committee accepted the report.**

**6.1.** Residential Container Monitoring Program Report July 2026
Commercial Container Program Report July 2026

## 7. PUBLIC EDUCATION AND COMMUNICATION

Staff provided an update on education and communication efforts related to contamination reduction. Administrative Services Manager Luna reported that Recycling Coordinator Paredes contacted 30 customers, conducted 15 waste assessments, held one training, distributed 176 tenant education kits, and attended one event.

**The Committee accepted the report.**

**7.1.** WM Monthly Outreach August 2026 Report

## 8. COMMUNITY ENGAGEMENT

Staff reviewed the spreadsheet outlining the projected costs for each event and post-event feedback. Chair Duncan commented that the Sunset Tour was a great event and stated that she looks forward to reviewing the final costs associated with the event.

Director Young asked whether she and Board members from CVSan could attend the public Sunset Tour scheduled for next month. Administrative Services Manager Luna stated that she would relay the request to the outreach team.

**Upcoming Events:**
Fall Festival: September 12 and 13, 2026

**Attended Events:**
Bay Area Landlord Conference, March 26, 2026
Scouting America, March 28, 2026
San Lorenzo Village Homes Association Coffee Club, April 30, 2026

Heart for the Bay, May 6, 2026
Property Managers Training, May 19, 2026
Public Tour, May 13, 2026
Downtown Hayward Street Party: July 16, 2026
Downtown Hayward Street Party: July 16, 2026
Public Tour: August 12, 2026
HARD Touch-A-Truck: August 12, 2026
Sunset Tour (Private): September 9, 2026

Additional events will be added once dates are confirmed.

**The Committee accepted the report.**

**8.1.** 2026_Event Tracker and Costs

## 9. STAFF AND DIRECTOR COMMENTS

There were no comments from staff or the Committee.

## 10. ADJOURNMENT

There being no further business to come before the Committee, Chair Duncan adjourned the meeting at 9:59 a.m.

# ORO LOMA SANITARY DISTRICT
# SOLID WASTE STRATEGIC GOALS REPORT

| 10-Year Goal 2024-2034 | Progress on 10-Year Goal | Intermediate 2024-2026 Goal | Status of Intermediate Goals |
|---|---|---|---|
| Continue to meet requirements of County and State solid waste requirements, including SB 1383. (2021) | Ongoing | Continue outreach and education to all customers and monitor compliance with all aspects of the law. | Ongoing - Compliance for OLSD:<br>• Local ordinance requiring compliance.<br>• All containers comply with proper signage and color requirements.<br>• Outreach and education are conducted at least annually.<br>• Make services available to all customers.<br>• Container monitoring program – exceeds the requirement.<br>• Food recovery programs in place. |
| Reduce residential recycling contamination by 35% by 2025. (2019-50% by 2024; 2021-35% by 2025) | In-progress | Implement Smart Truck Technology to monitor contamination. Track progress through KPIs and provide additional education to customers as needed. | 2020: Recycle & Organics Contamination Audit done. Revealed the recycle stream is about 1/3 contaminated. This will be used as the baseline for future comparison.<br>2023: Implemented container monitoring program.<br>2024: New KPIs approved for FY 2024-25 at June SWC.<br>2025: Oct. 27 - Nov. 7, an audit was conducted for the Recycle & Organics Contamination.<br>2026: The contamination audit was completed in November. The results were reviewed by the Solid Waste Committee in May, and the Board in July. |
| Maintain 100% participation in organics & recycling in schools. (2019) | Ongoing | Continue outreach and education to schools. | All San Lorenzo Unified and San Leandro Unified schools in the District have recycling and organics collection services. They also receive year-round support for programs and services. By October 8, 2025, all schools completed their binventory, all students watched the sorting video, and all schools had containers for all three streams. Sent a reminder to all schools about recycling requirements on 01/13/2026. Janitorial training held on April 8, 2026. Updates: 1. MOU - staff reached out to SLZUSD staff for an update. 2. EcoHero assemblies - the District will sponsor the assemblies at elementary schools again this year. Q1 activities - staff will send a video to all schools to show to students at an assembly, and follow up with a sorting activity and a request for binventory. Staff met with janitorial staff to schedule two trainings a year, and staff is in discussion with food service staff for training this year. |
| Increase the call-to-action messaging for the public, with emphasis on its role in protecting the environment. (2021) | Ongoing | Implement the direction established in the Communications Plan. | 2024 call-to-action: download Recycle Coach to help sort discarded materials correctly. Promote the District's Litter Pickup Program-included in all District Newsletters.<br>2025: Call-to-action: download RecycleCoach.<br>2026: Call-to-action:" From Pan to Can." |
| Maintain a Communications Plan for District outreach efforts. Update the plan every five years. (2019). | Ongoing | Update existing plan in FY 2025/26. Review plan with Board at least every two years. | 2024: Monthly "Trash Talk" webinars via Zoom. The webinar covers solid waste mandates, proper sorting, and the container monitoring program.<br>2025: Communications Plan was updated and approved in June.<br>2026: New Communications Plan implementation ongoing. Quarterly results were presented to the Personnel Committee in April 2026. |
| Cooperate with the County in its efforts to address illegal dumping and litter in the District. Take a meaningful step beyond current efforts to beautify the community. (2019) | Ongoing. The County's Mobile Citizen link is posted on the District's website: https://oroloma.org/illegal-dumping-who-to-call/ | Continue outreach on bulky waste pick-ups and evaluate multi-family bulky waste collection. | 2024-2026: Residential recycle calendar includes information about bulky collection. Multi-families have the option to pay for bulky collection service. Mattress dropoff at WM Davis Street Tranfer Station available at no charge. |

**Note:** The Solid Waste Strategic Goals are based on the District's 10-year Strategic Vision and Goals. Next 10-year update is scheduled for April 2027.

| **Legend:** |
|---|
| Met goal |
| In progress |
| Will not meet the goal |

# Oro Loma Sanitary District
# REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 85 - Solid Waste & Recycling {FYTD}

| | | Year to Date 08/31/2026 | Encumb 08/31/2026 | Budget | Variance | % of Budget |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| 85-0-3241 | WM CONTRACT FEES: L1 | $434,547.16 | $0.00 | $1,413,903.00 | ($979,355.84) | 30.73% |
| 85-0-3242 | WM CONTRACT FEES: L2 | $34,153.92 | $0.00 | $185,397.00 | ($151,243.08) | 18.42% |
| 85-0-3243 | WM CONTRACT FEES: L3 | $245,177.83 | $0.00 | $718,700.00 | ($473,522.17) | 34.11% |
| 85-0-3247 | MEASURE D: LANDFILL FEES | $0.00 | $0.00 | $370,000.00 | ($370,000.00) | 0.00% |
| 85-0-3277 | RECOVERY 10%-UNCOLL ACCTS WMAC | $0.00 | $0.00 | $40,000.00 | ($40,000.00) | 0.00% |
| 85-0-3278 | DISTRICT SB 1383 FEE | $377,235.00 | $0.00 | $1,669,300.00 | $1,292,065.00) | 22.60% |
| 85-0-3290 | OTHER MISCELLANEOUS REVENUES | $512.10 | $0.00 | $5,000.00 | ($4,487.90) | 10.24% |
| **TOTAL REVENUES** | | **$1,091,626.01** | **$0.00** | **$4,402,300.00** | **3,310,673.99)** | **24.80%** |
| **EXPENSES** | | | | | | |
| 85-7-4010 | SALARIES | $76,985.69 | $0.00 | $472,500.00 | $395,514.31 | 16.29% |
| 85-7-4011 | OVERTIME | $617.92 | $0.00 | $1,000.00 | $382.08 | 61.79% |
| 85-7-4015 | DIRECTORS' FEES | $1,219.00 | $0.00 | $9,100.00 | $7,881.00 | 13.40% |
| 85-7-4090 | OFFICE & MEETING EXPENSES | $0.00 | $0.00 | $5,300.00 | $5,300.00 | 0.00% |
| 85-7-4099 | OVERHEAD | $94,587.14 | $0.00 | $560,600.00 | $466,012.86 | 16.87% |
| 85-7-4104 | SAFETY SUPPLIES | $0.00 | $0.00 | $600.00 | $600.00 | 0.00% |
| 85-7-4110 | CONTRACTUAL SERVICES | $363.70 | $0.00 | $33,100.00 | $32,736.30 | 1.10% |
| 85-7-4114 | CONTRACTUAL SERV-WMAC | $0.00 | $0.00 | $189,000.00 | $189,000.00 | 0.00% |
| 85-7-4120 | PROFESSIONAL SERVICES | $0.00 | $9,190.02 | $11,100.00 | $1,909.98 | 82.79% |
| 85-7-4130 | MEMBERSHIPS & PUBLICATIONS | $0.00 | $0.00 | $10,000.00 | $10,000.00 | 0.00% |
| 85-7-4131 | NEWSLETTER & PUBLIC OUTREACH | $2,240.00 | $47,700.05 | $315,000.00 | $265,059.95 | 15.85% |
| 85-7-4132 | 1383 PROGRAM AND SERVICES | $0.00 | $0.00 | $283,500.00 | $283,500.00 | 0.00% |
| 85-7-4150 | REPAIRS & MAINTENANCE | $0.00 | $0.00 | $500.00 | $500.00 | 0.00% |
| 85-7-4180 | RECOGNITION PROGRAM | $4,750.00 | $0.00 | $26,300.00 | $21,550.00 | 18.06% |
| 85-7-4190 | UTILITIES | $65.25 | $0.00 | $2,300.00 | $2,234.75 | 2.84% |
| 85-7-4210 | WRITE-OFF OF UNCOLL ACCTS | $0.00 | $0.00 | $5,000.00 | $5,000.00 | 0.00% |
| 85-7-4211 | SAN LEANDRO MEASURE D EXPENSES | $0.00 | $0.00 | $46,000.00 | $46,000.00 | 0.00% |
| 85-7-4690 | DEPRECIATION EXPENSE | $133,406.98 | $0.00 | $430,600.00 | $297,193.02 | 30.98% |
| 85-7-4900 | CONTINGENCY RESERVE | $0.00 | $0.00 | $40,000.00 | $40,000.00 | 0.00% |
| 85-7-4950 | GRANT EXPENSES | $1,044.00 | $0.00 | $0.00 | ($1,044.00) | 0.00% |
| **TOTAL EXPENSES** | | **$315,279.68** | **$56,890.07** | **$2,441,500.00** | **;2,069,330.25** | **15.24%** |
| **REVENUES OVER (UNDER) EXPENSES** | | **$776,346.33** | **($56,890.07)** | **$1,960,800.00** | **1,241,343.74)** | **36.69%** |

**Oro Loma Sanitary District**
**Container Monitoring Program Report**
**Residential Customers**

## Residential Trash Overage

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Overage Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 31,403 | 125,612 | 1,148 | 0.91% | 90 | $1,097 | 1,058 |
| 2026 | Jan | 31,621 | 126,484 | 691 | 0.55% | 91 | $1,056 | 600 |
| 2025 | Feb | 31,388 | 125,552 | 710 | 0.57% | 56 | $653 | 654 |
| 2026 | Feb | 31,598 | 126,392 | 579 | 0.46% | 8 | $102 | 571 |
| 2025 | Mar | 31,397 | 125,588 | 414 | 0.33% | 53 | $653 | 361 |
| 2026 | Mar | 31,623 | 126,492 | 677 | 0.54% | 59 | $725 | 618 |
| 2025 | Apr | 31,394 | 125,576 | 548 | 0.44% | 81 | $999 | 467 |
| 2026 | Apr | 31,638 | 126,552 | 755 | 0.60% | 90 | $916 | 665 |
| 2025 | May | 31,403 | 125,612 | 485 | 0.39% | 78 | $962 | 407 |
| 2026 | May | 31,606 | 126,424 | 699 | 0.55% | 94 | $1,132 | 605 |
| 2025 | Jun | 31,428 | 125,712 | 567 | 0.45% | 100 | $1,233 | 467 |
| 2026 | Jun | 31,598 | 126,392 | 751 | 0.59% | 123 | $1,450 | 628 |
| 2025 | July | 31,435 | 125,740 | 622 | 0.49% | 119 | $1,517 | 503 |
| 2026 | July | 31,604 | 126,416 | 1,222 | 0.97% | 245 | $2,773 | 977 |
| 2025 | Aug | 31,600 | 126,400 | 632 | 0.50% | 144 | $1,741 | 488 |
| 2025 | Sep | 31,627 | 126,508 | 625 | 0.49% | 220 | $2,735 | 405 |
| 2025 | Oct | 31,657 | 126,628 | 723 | 0.57% | 174 | $2,188 | 549 |
| 2025 | Nov | 31,639 | 126,556 | 693 | 0.55% | 147 | $1,806 | 546 |
| 2025 | Dec | 31,643 | 126,572 | 877 | 0.69% | 171 | $2,137 | 706 |

YTD # of Notices
**5,374**
Previous YTD # of Notices 4,494 ▲ 20%

YTD Charge Notices
**710**
Previous YTD Charge Notices 577 ▲ 23%

YTD Total Charges
**$8,154**
Previous YTD Charges $7,114 ▲ 15%

YTD No Charge Notices
**4,664**
Previous YTD No Charge 3,917 ▲ 19%

## Residential Recycle Contamination

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Contamination Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 30,002 | 60,004 | 1,665 | 2.77% | 132 | $3,391 | 1,533 |
| 2026 | Jan | 30,251 | 60,502 | 2,238 | 3.7% | 399 | $10,577 | 1,839 |
| 2025 | Feb | 29,985 | 59,970 | 3,315 | 5.53% | 140 | $3,597 | 3,175 |
| 2026 | Feb | 30,223 | 60,446 | 1,912 | 3.16% | 444 | $11,770 | 1,468 |
| 2025 | Mar | 29,993 | 59,986 | 1,985 | 3.31% | 316 | $8,118 | 1,669 |
| 2026 | Mar | 30,241 | 60,482 | 1,890 | 3.12% | 558 | $14,766 | 1,332 |
| 2025 | Apr | 29,989 | 59,978 | 2,332 | 3.89% | 550 | $14,130 | 1,782 |
| 2026 | Apr | 30,258 | 60,516 | 2,679 | 4.43% | 658 | $14,952 | 2,021 |
| 2025 | May | 29,995 | 59,990 | 2,373 | 3.96% | 626 | $16,082 | 1,747 |
| 2026 | May | 30,227 | 60,454 | 2,384 | 3.94% | 719 | $19,087 | 1,665 |
| 2025 | Jun | 30,022 | 60,044 | 2,057 | 3.43% | 610 | $15,671 | 1,447 |
| 2026 | Jun | 30,211 | 60,422 | 2,825 | 4.68% | 953 | $25,264 | 1,872 |
| 2025 | July | 30,029 | 60,058 | 2,017 | 3.36% | 649 | $16,673 | 1,368 |
| 2026 | July | 30,218 | 60,436 | 2,819 | 4.66% | 1,038 | $27,491 | 1,781 |
| 2025 | Aug | 30,190 | 60,380 | 1,677 | 2.78% | 612 | $15,844 | 1,065 |
| 2025 | Sep | 30,212 | 60,424 | 2,425 | 4.01% | 1,163 | $30,831 | 1,262 |
| 2025 | Oct | 30,231 | 60,462 | 2,075 | 3.43% | 678 | $17,947 | 1,397 |
| 2025 | Nov | 30,215 | 60,430 | 2,391 | 3.96% | 29 | $769 | 2,362 |
| 2025 | Dec | 30,216 | 60,432 | 2,412 | 3.99% | 218 | $5,700 | 2,194 |

YTD # of Notices
**16,747**
Previous YTD # of Notices 15,744 ▲ 6%

YTD Charge Notices
**4,769**
Previous YTD Charge Notices 3,023 ▲ 58%

YTD Total Charges
**$123,907**
Previous YTD Charges $77,772 ▲ 59%

YTD No Charge Notices
**11,978**
Previous YTD No Charge 12,721 ▼ -6%

## Residential Organics Contamination

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Contamination Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 31,239 | 124,956 | 542 | 0.43% | 62 | $1,593 | 480 |
| 2026 | Jan | 31,647 | 126,588 | 687 | 0.54% | 97 | $2,545 | 590 |
| 2025 | Feb | 31,225 | 124,900 | 750 | 0.6% | 70 | $1,798 | 680 |
| 2026 | Feb | 31,623 | 126,492 | 604 | 0.48% | 122 | $2,890 | 482 |
| 2025 | Mar | 31,240 | 124,960 | 442 | 0.35% | 65 | $1,670 | 377 |
| 2026 | Mar | 31,647 | 126,588 | 655 | 0.52% | 112 | $2,651 | 543 |
| 2025 | Apr | 31,237 | 124,948 | 575 | 0.46% | 111 | $2,852 | 464 |
| 2026 | Apr | 31,661 | 126,644 | 604 | 0.48% | 91 | $1,882 | 513 |
| 2025 | May | 31,242 | 124,968 | 552 | 0.44% | 128 | $3,288 | 424 |
| 2026 | May | 31,630 | 126,520 | 534 | 0.42% | 106 | $2,571 | 428 |
| 2025 | Jun | 31,270 | 125,080 | 491 | 0.39% | 104 | $2,672 | 387 |
| 2026 | Jun | 31,615 | 126,460 | 789 | 0.62% | 151 | $3,420 | 638 |
| 2025 | July | 31,460 | 125,840 | 475 | 0.38% | 122 | $3,134 | 353 |
| 2026 | July | 31,617 | 126,468 | 988 | 0.78% | 233 | $5,355 | 755 |
| 2025 | Aug | 31,622 | 126,488 | 442 | 0.35% | 125 | $3,248 | 317 |
| 2025 | Sep | 31,649 | 126,596 | 707 | 0.56% | 310 | $8,218 | 397 |
| 2025 | Oct | 31,681 | 126,724 | 727 | 0.57% | 135 | $3,579 | 592 |
| 2025 | Nov | 31,661 | 126,644 | 700 | 0.55% | 19 | $477 | 681 |
| 2025 | Dec | 31,665 | 126,660 | 702 | 0.55% | 64 | $1,538 | 638 |

YTD # of Notices
**4,861**
Previous YTD # of Notices 3,827 ▲ 27%

YTD Charge Notices
**912**
Previous YTD Charge Notices 662 ▲ 38%

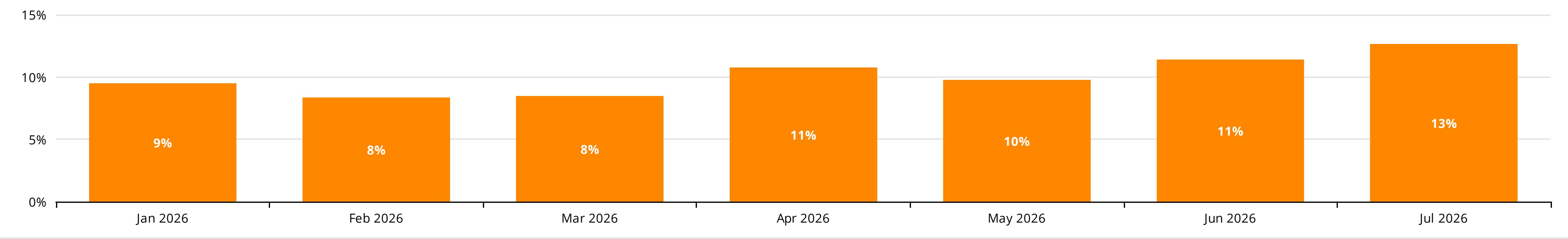
YTD Total Charges
**$21,314**
Previous YTD Charges $17,007 ▲ 25%

YTD No Charge Notices
**3,949**
Previous YTD No Charge 3,165 ▲ 25%

## Residential Customers by number of notices received

| # of Notices | Jan 2026 | Feb 2026 | Mar 2026 | Apr 2026 | May 2026 | Jun 2026 | Jul 2026 |
|---|---|---|---|---|---|---|---|
| 1 | 2,516 | 2,273 | 2,281 | 2,915 | 2,665 | 3,025 | 3,263 |
| 2 | 395 | 301 | 310 | 392 | 342 | 451 | 552 |
| 3 | 72 | 43 | 57 | 72 | 66 | 93 | 124 |
| 4 | 13 | 10 | 21 | 16 | 10 | 22 | 32 |
| 5 | 6 | 5 | 7 | 3 | 2 | 10 | 10 |
| 6 | 2 | 1 | 2 | 2 | 1 | | 9 |
| 7 | | | 1 | 2 | 2 | | 1 |
| 8 | | 1 | | 1 | | | 1 |
| 9+ | | 1 | 1 | 1 | | 2 | 4 |
| **Total** | **3,004** | **2,635** | **2,680** | **3,404** | **3,088** | **3,603** | **3,996** |

## % of customers that received a notice




**Residential Collection Service:**
Courtesy notice period: September 1, 2023-January 15, 2024.
*Warnings & charges started January 16, 2024.
Trash and organics collection services are provided weekly. Each customer receives at least 4 collections per month.
Recycle collection service is provided bi-weekly. Each customer receives at least 2 recycle collections per month.
Overage Charge (only trash), effective 9/1/24: $12.33 per trash cart, per collection
Contamination Charge (only recycle & organics), effective 9/1/24: $25.69 per organics/recycle cart, per collection
*Reversals and/or credits not included.

**Customer Notification Timeline**
Processing: 24-48 hours from the time of service
Email Notification Sent: 24-48 hours after incident
Mail Notification Sent: 2-4 days after incident

Powered by
ZABBLE

**Oro Loma Sanitary District**
**Container Monitoring Program Report**
**Commercial Customers**

## Commercial Trash Overage

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Overage Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 1,333 | 5,332 | 336 | 6.30% | 147 | $22,502 | 189 |
| 2026 | Jan | 1,316 | 5,264 | 235 | 4.46% | 148 | $23,264 | 87 |
| 2025 | Feb | 1,332 | 5,328 | 234 | 4.39% | 140 | $21,360 | 94 |
| 2026 | Feb | 1,322 | 5,288 | 193 | 3.65% | 128 | $20,269 | 65 |
| 2025 | Mar | 1,327 | 5,308 | 224 | 4.22% | 125 | $18,920 | 99 |
| 2026 | Mar | 1,321 | 5,284 | 235 | 4.45% | 173 | $27,552 | 62 |
| 2025 | Apr | 1,326 | 5,304 | 270 | 5.09% | 178 | $27,429 | 92 |
| 2026 | Apr | 1,320 | 5,280 | 235 | 4.45% | 168 | $20,645 | 67 |
| 2025 | May | 1,323 | 5,292 | 241 | 4.55% | 152 | $23,186 | 89 |
| 2026 | May | 1,323 | 5,292 | 211 | 3.99% | 164 | $26,073 | 47 |
| 2025 | Jun | 1,321 | 5,284 | 231 | 4.37% | 134 | $20,307 | 97 |
| 2026 | Jun | 1,320 | 5,280 | 270 | 5.11% | 194 | $30,747 | 76 |
| 2025 | July | 1,321 | 5,284 | 211 | 3.99% | 131 | $20,081 | 80 |
| 2026 | July | 1,322 | 5,288 | 297 | 5.62% | 209 | $31,802 | 88 |
| 2025 | Aug | 1,322 | 5,288 | 231 | 4.37% | 153 | $23,716 | 78 |
| 2025 | Sep | 1,319 | 5,276 | 210 | 3.98% | 145 | $23,104 | 65 |
| 2025 | Oct | 1,320 | 5,280 | 211 | 4.00% | 151 | $23,958 | 60 |
| 2025 | Nov | 1,317 | 5,268 | 211 | 4.01% | 120 | $18,880 | 91 |
| 2025 | Dec | 1,312 | 5,248 | 272 | 5.18% | 169 | $26,836 | 103 |

YTD # of Notices
1,676
Previous YTD # of Notices 1,747 ▼ -4%

YTD Charge Notices
1,184
Previous YTD Charge Notices 1,007 ▲ 18%

YTD Total Charges
$180,352
Previous YTD Charges $153,785 ▲ 17%

YTD No Charge Notices
492
Previous YTD No Charge 740 ▼ -34%

## Commercial Recycle Overage

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Overage Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 1,285 | 5,140 | 184 | 3.58% | 81 | $12,547 | 103 |
| 2026 | Jan | 1,274 | 5,096 | 204 | 4.00% | 117 | $18,696 | 87 |
| 2025 | Feb | 1,283 | 5,132 | 145 | 2.83% | 82 | $12,461 | 63 |
| 2026 | Feb | 1,281 | 5,124 | 140 | 2.73% | 95 | $15,208 | 45 |
| 2025 | Mar | 1,281 | 5,124 | 147 | 2.87% | 90 | $13,891 | 57 |
| 2026 | Mar | 1,279 | 5,116 | 256 | 5.00% | 163 | $25,777 | 93 |
| 2025 | Apr | 1,283 | 5,132 | 193 | 3.76% | 122 | $18,749 | 71 |
| 2026 | Apr | 1,278 | 5,112 | 191 | 3.74% | 137 | $19,326 | 54 |
| 2025 | May | 1,280 | 5,120 | 172 | 3.36% | 108 | $16,797 | 64 |
| 2026 | May | 1,280 | 5,120 | 227 | 4.43% | 144 | $22,497 | 83 |
| 2025 | Jun | 1,282 | 5,128 | 165 | 3.22% | 105 | $16,538 | 60 |
| 2026 | Jun | 1,276 | 5,104 | 287 | 5.62% | 179 | $28,093 | 108 |
| 2025 | July | 1,282 | 5,128 | 143 | 2.79% | 87 | $13,458 | 56 |
| 2026 | July | 1,276 | 5,104 | 272 | 5.33% | 188 | $8,063 | 84 |
| 2025 | Aug | 1,278 | 5,112 | 164 | 3.21% | 92 | $14,439 | 72 |
| 2025 | Sep | 1,277 | 5,108 | 213 | 4.17% | 127 | $20,120 | 86 |
| 2025 | Oct | 1,281 | 5,124 | 180 | 3.51% | 105 | $16,424 | 75 |
| 2025 | Nov | 1,277 | 5,108 | 152 | 2.98% | 101 | $16,048 | 51 |
| 2025 | Dec | 1,269 | 5,076 | 227 | 4.47% | 120 | $19,173 | 107 |

YTD # of Notices
1,577
Previous YTD # of Notices 1,149 ▲ 37%

YTD Charge Notices
1,023
Previous YTD Charge Notices 675 ▲ 52%

YTD Total Charges
$137,660
Previous YTD Charges $335,950 ▼ -59%

YTD No Charge Notices
554
Previous YTD No Charge 474 ▲ 17%

## Commercial Organics Overage

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Overage Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 1,159 | 4,636 | 19 | 0.41% | 5 | $812 | 14 |
| 2026 | Jan | 1,153 | 4,612 | 12 | 0.26% | 4 | $668 | 8 |
| 2025 | Feb | 1,159 | 4,636 | 7 | 0.15% | 0 | $0 | 7 |
| 2026 | Feb | 1,158 | 4,632 | 6 | 0.13% | 2 | $334 | 4 |
| 2025 | Mar | 1,160 | 4,640 | 11 | 0.24% | 2 | $329 | 9 |
| 2026 | Mar | 1,155 | 4,620 | 8 | 0.17% | 3 | $477 | 5 |
| 2025 | Apr | 1,163 | 4,652 | 13 | 0.28% | 9 | $1,211 | 4 |
| 2026 | Apr | 1,154 | 4,616 | 13 | 0.28% | 4 | $477 | 9 |
| 2025 | May | 1,160 | 4,640 | 16 | 0.34% | 8 | $1,254 | 8 |
| 2026 | May | 1,155 | 4,620 | 13 | 0.28% | 8 | $1,272 | 5 |
| 2025 | Jun | 1,159 | 4,636 | 9 | 0.19% | 5 | $833 | 4 |
| 2026 | Jun | 1,154 | 4,616 | 21 | 0.45% | 4 | $652 | 17 |
| 2025 | July | 1,159 | 4,636 | 17 | 0.37% | 2 | $329 | 15 |
| 2026 | July | 1,160 | 4,640 | 23 | 0.50% | 6 | $334 | 17 |
| 2025 | Aug | 1,151 | 4,604 | 7 | 0.15% | 1 | $159 | 6 |
| 2025 | Sep | 1,149 | 4,596 | 6 | 0.13% | 5 | $843 | 1 |
| 2025 | Oct | 1,151 | 4,604 | 8 | 0.17% | 2 | $220 | 6 |
| 2025 | Nov | 1,153 | 4,612 | 5 | 0.11% | 4 | $538 | 1 |
| 2025 | Dec | 1,150 | 4,600 | 15 | 0.33% | 5 | $811 | 10 |

YTD # of Notices
96
Previous YTD # of Notices 92 ▲ 4%

YTD Charge Notices
31
Previous YTD Charge Notices 31 0%

YTD Total Charges
$4,214
Previous YTD Charges $20,967 ▼ -80%

YTD No Charge Notices
65
Previous YTD No Charge 61 ▲ 7%

## Commercial Recycle Contamination

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Contamination Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 1,285 | 5,140 | 467 | 9.09% | 279 | $21,158 | 188 |
| 2026 | Jan | 1,274 | 5,096 | 587 | 11.52% | 470 | $36,204 | 117 |
| 2025 | Feb | 1,283 | 5,132 | 551 | 10.74% | 347 | $25,653 | 204 |
| 2026 | Feb | 1,281 | 5,124 | 461 | 9% | 363 | $28,269 | 98 |
| 2025 | Mar | 1,281 | 5,124 | 470 | 9.17% | 271 | $20,567 | 199 |
| 2026 | Mar | 1,279 | 5,116 | 504 | 9.85% | 389 | $29,763 | 115 |
| 2025 | Apr | 1,283 | 5,132 | 1,025 | 19.97% | 638 | $47,923 | 387 |
| 2026 | Apr | 1,278 | 5,112 | 582 | 11.38% | 479 | $33,156 | 103 |
| 2025 | May | 1,280 | 5,120 | 1,010 | 19.73% | 643 | $48,411 | 367 |
| 2026 | May | 1,280 | 5,120 | 575 | 11.23% | 459 | $35,382 | 116 |
| 2025 | Jun | 1,282 | 5,128 | 981 | 19.13% | 633 | $48,044 | 348 |
| 2026 | Jun | 1,276 | 5,104 | 582 | 11.4% | 469 | $35,965 | 113 |
| 2025 | July | 1,282 | 5,128 | 417 | 8.13% | 265 | $19,753 | 152 |
| 2026 | July | 1,276 | 5,104 | 613 | 12.01% | 492 | $37,184 | 121 |
| 2025 | Aug | 1,278 | 5,112 | 584 | 11.42% | 458 | $35,101 | 126 |
| 2025 | Sep | 1,277 | 5,108 | 645 | 12.63% | 506 | $39,268 | 139 |
| 2025 | Oct | 1,281 | 5,124 | 456 | 8.9% | 344 | $26,185 | 112 |
| 2025 | Nov | 1,277 | 5,108 | 466 | 9.12% | 362 | $27,156 | 104 |
| 2025 | Dec | 1,269 | 5,076 | 574 | 11.31% | 459 | $35,478 | 115 |

YTD # of Notices
3,904
Previous YTD # of Notices 4,921 ▼ -21%

YTD Charge Notices
3,121
Previous YTD Charge Notices 3,076 ▲ 1%

YTD Total Charges
$235,923
Previous YTD Charges $335,950 ▼ -30%

YTD No Charge Notices
783
Previous YTD No Charge 1,845 ▼ -58%

## Commercial Organics Contamination

| Year | Month | Customers | Pickups Per Month | # of Notices Per Month | % of Notices Per Month | Charge Notices | Contamination Charges | No Charge Notices |
|---|---|---|---|---|---|---|---|---|
| 2025 | Jan | 1,159 | 4,636 | 73 | 1.57% | 38 | $2,674 | 35 |
| 2026 | Jan | 1,153 | 4,612 | 86 | 1.86% | 61 | $4,533 | 25 |
| 2025 | Feb | 1,159 | 4,636 | 49 | 1.06% | 26 | $1,782 | 23 |
| 2026 | Feb | 1,158 | 4,632 | 82 | 1.77% | 53 | $3,812 | 29 |
| 2025 | Mar | 1,160 | 4,640 | 37 | 0.8% | 14 | $1,019 | 23 |
| 2026 | Mar | 1,155 | 4,620 | 41 | 0.89% | 14 | $838 | 27 |
| 2025 | Apr | 1,163 | 4,652 | 65 | 1.4% | 32 | $2,135 | 33 |
| 2026 | Apr | 1,154 | 4,616 | 29 | 0.63% | 8 | $159 | 21 |
| 2025 | May | 1,160 | 4,640 | 103 | 2.22% | 51 | $3,515 | 52 |
| 2026 | May | 1,155 | 4,620 | 13 | 0.28% | 4 | $115 | 9 |
| 2025 | Jun | 1,159 | 4,636 | 86 | 1.86% | 41 | $2,605 | 45 |
| 2026 | Jun | 1,154 | 4,616 | 57 | 1.23% | 29 | $1,742 | 28 |
| 2025 | July | 1,159 | 4,636 | 73 | 1.57% | 38 | $2,468 | 35 |
| 2026 | July | 1,160 | 4,640 | 96 | 2.07% | 52 | $3,117 | 44 |
| 2025 | Aug | 1,151 | 4,604 | 71 | 1.54% | 42 | $2,733 | 29 |
| 2025 | Sep | 1,149 | 4,596 | 67 | 1.46% | 36 | $2,576 | 31 |
| 2025 | Oct | 1,151 | 4,604 | 54 | 1.17% | 27 | $1,850 | 27 |
| 2025 | Nov | 1,153 | 4,612 | 103 | 2.23% | 45 | $3,303 | 58 |
| 2025 | Dec | 1,150 | 4,600 | 93 | 2.02% | 63 | $4,607 | 30 |

YTD # of Notices
404
Previous YTD # of Notices 486 ▼ -17%

YTD Charge Notices
221
Previous YTD Charge Notices 240 ▼ -8%

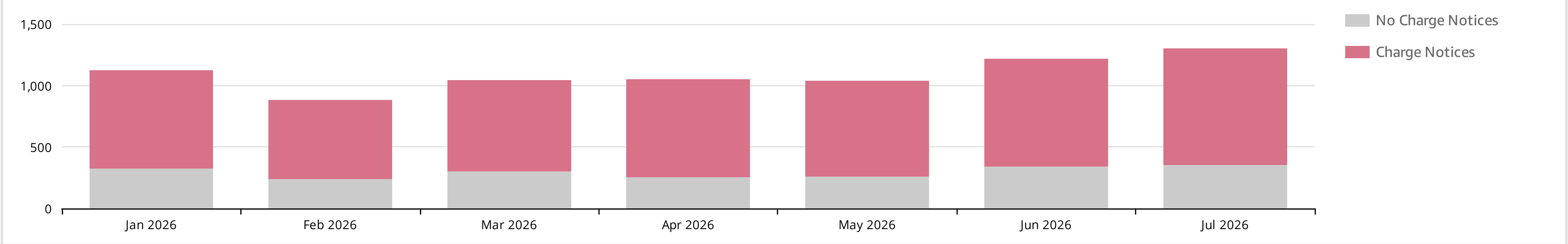
YTD Total Charges
$14,316
Previous YTD Charges $20,967 ▼ -32%

YTD No Charge Notices
183
Previous YTD No Charge 246 ▼ -26%

## Commercial Customers by number of notices received

| # of Notices | Jan 2026 | Feb 2026 | Mar 2026 | Apr 2026 | May 2026 | Jun 2026 | Jul 2026 |
|---|---|---|---|---|---|---|---|
| 1 | 171 | 156 | 156 | 183 | 163 | 191 | 182 |
| 2 | 61 | 59 | 60 | 62 | 48 | 73 | 75 |
| 3 | 32 | 42 | 44 | 25 | 34 | 47 | 33 |
| 4 | 23 | 21 | 25 | 19 | 21 | 24 | 25 |
| 5 | 12 | 13 | 14 | 9 | 17 | 11 | 21 |
| 6 | 10 | 10 | 6 | 12 | 19 | 12 | 13 |
| 7 | 7 | 4 | 8 | 7 | 2 | 7 | 13 |
| 8 | 6 | 1 | 5 | 7 | 6 | 6 | 4 |
| 9+ | 29 | 17 | 24 | 24 | 21 | 28 | 34 |
| **Total** | **351** | **323** | **342** | **348** | **331** | **399** | **400** |

## Total number of notices by month




**Commercial Collection Service:**
Commercial collection service available 6 days per week.
Customer count per month: assume at least 1x week pickup=4x a month.
September 2023 overage charge after two warnings.
Contamination Courtesy Notice Period: September 1, 2023-January 15, 2024.
Contamination 2 warnings & charges started January 16, 2024.

**Overage Charge (applies to all waste streams), effective 9/1/24:**
Mult-family properties with bin service: $154.11 per bin, per collection.
Businesses/Commercial: $25.69 per cart, per collection; $154.11 per bin, per incident.

**Contamination Charge (only applies to recycle & organics waste streams)** , effective 9/1/24:
Mult-family properties with bin service: $77.06 per bin, per collection.
Businesses/Commercial: $25.69 per cart, per incident; $77.06 per bin, per collection.
*Reversals and/or credits not included.

**Customer Notification Timeline**
Processing: 24-48 hours from the time of service
Email Notification Sent: 24-48 hours after incident
Mail Notification Sent: 2-4 days after incident

| No. | Source | Account Name | Account Type | # of Tenant Kits | Service Change | Notes: Site Visit(Y/N), Interaction, Container assessment, Training/Waiver Type/Processing/ |
|---|---|---|---|---|---|---|
| 1 | OTHER | | CM | 11 | | The OM spoke with the customer regarding a service concern. Customer asked for recycling education and the OM referred the account to me. I spoke with the property manager and requested tenant kits for various properties. I sent him a follow up email outlining the resources available and asked for addresses to each of the properties he needed assistance with. 11 Tenant kits were provided to his property in the district. I am waiting to here back on where the other |
| 2 | OTHER | | MFD | 15 | | delivered 15 tenant kits to customer, including cart stickers in English and Spanish. Provided technical assistance with the creation of customized signage. Gave a training to 4 people at the mfd property on 8/13 |
| 3 | OTHER | | MFD | 55 | | Delivered 55 tenant kits after connecting with one of the HOA BMs ON 8/7/2026. The board member is interesting in doing a Zoom training at their next meeting, potentially August or September. I provided the kits in recycling bags as well as outdoor signage. |
| 4 | other | | MFD | | | Customer reached out to WM staff to ask for resources. Staff forwarded me the account and I was able to connect with the PM. We agreed I would delivery tenant kits and signage for the indoor chutes. 150 tenant kits will be delivered in September |
| 5 | other | | MFD | 10 | | Provided 10 tenant kits, no plastic bags stickers, and outdoor signage to the customer. They requested technical assistance with the green pail grant from Stopwaste. I assisted them filling out the form for indoor kitchen pails. |
| 6 | new start | | MFD | | | The same management company opened accounts for these MFDs. I emailed each of them new start sorting guideline sand offered resources like tenant kits, recycling bags and tenant training. |
| 7 | new start | | MFD | | | |
| 8 | new start | | MFD | | | |
| 9 | new start | | | | | I emailed the new start account to advise of a set up error where they lacked the recycling service. When I visited on 8/27, the front desk staff said they could not make changes to the account. I asked they pass on my information to management. |
| 10 | new start | | | | | Visited the new start on 8/12. Spoke with front desk staff to provide a rundown of the program and advised them of the indoor grant project they would be able to apply for. |
| 11 | new start | | CM | | | I emailed the account new start information, but I have not heard back with any follow up from the account. |
| 12 | new start | | CM | | | Added the new account to zabble. Emailed the contact on file with new start information. This account does not subscribe to recycling/organics. They had a waiver on their previous account but since they have a new customer ID, they must reapply with Stopwaste. I communicated the information to the customer. |
| 13 | new start | | CM | | | Stopped by8/31 to provide educational guidance and signage since this is a new start. Location was closed. I will follow up in person in 1-2 weeks. |
| 14 | new start | | CM | | | Visited the property on 8/12 to deliver new start information. Bins are located behind as secure enclosure. Provided enclosure signage, bin stickers, and grant information. |
| 15 | new start | | MFD | | | Visited the mfd on 8/26. This is a smaller RS mfd with no office on site. I followed up via email and then phone to connect with the owner to advise of available resources and guidelines. They appreciated the information. |
| 16 | Other | | CM | | | Reached out to customer one couple of occasions. The first was an email and the second a site visit on 8/31. I discussed with the customer options to upsize. I resent quotes for increased trash service. He asked for a couple of days to |
| 17 | Other | | CM | | | Visited the property on 8/26. I was not able to get in contact with a person, so I sent a follow up email to the account holder. I did not hear back so called the customer. I had a conversation with the owner about some repeating incidents. He is open to adding lock service to both trash and msw bins. |
| 18 | Other | | CM | | | Delivered stickers and folders with checkout desk staff on 8/31. Manager was not in. I left my information asking the provide it to the manager so they can connect with me if they have questions |
| 19 | Other | | MFD | | | Customer reached out to me asking for assistance with billing. I was able to get the clarification they needed. |
| 20 | Other | | CM | | | Visited the commercial site deliver signage and stickers. We spoke a little about what is not accepted in the recycling bin. They requested PDF formats as well which I sent to them. |

**Outreach Summary**

**Customers: 30**

**Container Assessments: 15**

**Training**: (1)

**Tenant Kits: 176**

**Applied Waivers: 0**

**Approved Organics Waivers:**

**Approved Recycling Waivers:**

**Events: Touch a Truck**

| | | | | | | |
|---|---|---|---|---|---|---|
| 21 | Other | | CM | | | Followed up with customer via phone and email to offer resources and address contamination incidents from the container monitoring program. Customer appreciated the outreach effort and will follow up with me. |
| 22 | Other | | CM | | | Visited the property on 8/27. I rung the bell for the main office, but I could not speak with anyone. I called the contact number a few days later. I awas able to connect with the pastor, but it was not a good time for them. I let them know I would callback at a different time |
| 23 | Other | | CM | | | Business manager reached out to request a cart swap. We changed the MSW cart. I took the opportunity to connect about potential training for the upcoming weeks. |
| 24 | Other | | MFD | 35 | | Tri-Ced requested I work with their rep to educate the customer. We visited the site on 8/26. Customer was not able to make it, but we dropped off tenant kits and signage. I followed up with him via email to set up a training for residents, but customer has not replied |
| 25 | Other | | MFD | 50 | | Customer followed up accepting the tenant kits and outdoor signage. We previously worked together and rearranged the bins for easier access for tenants. This property is still have overage incidents. I discussed with them the possibility of increasing their garbage services and they agreed to increase in the next few weeks. |
| 26 | Other | | CM | | increased to 1-3yard 3x per week trash | I reached out to the customer to discuss increasing their trash services due to high overage incidents. They were receptive and agreed to increase trash service. Since the solid waste services are managed outside of the city I will deliver resources to each of the commercial tenants and did so on 8/31. |
| 27 | Other | | MFD | | | Reached out to customer to follow up on trash increase due to number of container monitoring notices the customer has received. They agreed to upsize but are discussing with their board what the best option is. I will continue to support them as they chose an upsizing option. |
| 28 | Other | | MFD | | | Emailed the customer to discuss upsizing their trash services due to the number of smart truck notices they received. They requested additional time to speak with the management company to make decision |
| 29 | Other | | MFD | | | Emailed the customer to discuss upsizing their trash services due to the number of smart truck notices they received. They requested additional time to speak with the management company to make decision |
| 30 | Other | | MFD | | | Reached out to customer to discuss upsizing options. |

2026 Events List

| | Event | Time | Date | Anticipated Touches | Anticipated Costs (Event | Anticipate d Event | Anticipate d | Anticipate d Staffing | # of Staff | Event Attendance | Actual Touches | Actual Costs (Event Costs | Cost Per Touch | Event Costs | Giveaway s (8574131 | Actual Staffing | Outreach Methods | Measurement Tools | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Bay Area Landlord Conference | 10 AM - 4 PM | Thursday, March 26, 2026 | 400 | $ 4,316 | $ 500 | - | $ 3,816 | 2 | 300 | 80 | $ 3,523 | $ 44.03 | $ 1,000 | $ 247 | $2,275.52 | Directory listing and social media by | Counter; after action report; registration list | Tabling event targeting rental property owners and managers; requires advance registration. Opportunity to |
| 2 | Scouts of America - Sustainability Merit Badge | 10 AM - Noon | Saturday, March 28, 2026 | 40 | $ 3,246 | $ 200 | - | $ 3,046 | 4 | 33 | 33 | $ 3,786 | $ 114.74 | $ 977 | $ 324 | $ 2,485 | Coordination with Scout leaders; post- | After action report; post-event survey. | Exclusive workshop offering the Scouts of America an opportunity to earn the Sustainability Merit Badge. |
| 3 | SLVHA Coffee Club | 10 AM - 11:30 AM | Thursday, April 30, 2026 | 100 | $ 1,742 | $ 35 | - | $ 1,707 | 2 | 100 | 100 | $ 1,342 | $ 13.42 | $ 631 | | $ 711 | Coordination with event manager. | Counter; after action report. | Board-approved item; SLVHA request (12/23/25). Provide pastries. |
| 4 | Heart for the Bay/Student Artwork Showcase | 4:30 PM - 9 PM | Wednesday, May 6, 2026 | 115 | $ 11,776 | $ 5,000 | - | $ 6,776 | 7 | 70 | 70 | $ 43,124 | $ 616.06 | $ 20,400 | $ 14,600 | $ 8,124 | School liaisons; PeachJar; print; | After action report; analytics; # of | Creative competition for students in the District; judging, awards, and ceremony. Requires advance |
| 5 | Property Managers Training | 11 AM - 2 PM | Tuesday, May 19, 2026 | 20 | $ 1,907 | $ 1,054 | - | $ 853 | 2 | 8 | 8 | $ 2,330 | $ 291.20 | $ 907 | | $ 1,422 | Coordination with local property | Post-event survey. | Joint presentation with WM and Trash Scouts representatives; targeting local property |
| 6 | Public Tour | 9:30 AM - 11 AM | Wednesday, May 13, 2026 | 40 | $ 1,629 | $ 50 | - | $ 718 | 3 | 9 | 9 | $ 1,920 | $ 213.39 | | $ 8 | $ 1,912 | Social; website; and print. | Post-event survey. | Presentation and tour of the facility. |
| 7 | Downtown Hayward Street Party | 5 PM - 9 PM | Thursday, July 16, 2026 | 7,000 | $ 14,364 | $ 1,500 | $ 6,320 | $ 6,544 | 5 | | 909 | $ 8,180 | $ 9.00 | $ 300 | $3,815 | $ 4,065 | Managed by event host. | Counter; after action report. | Community event; hosted by Hayward Chamber of Commerce, City of Hayward, et al.; tabling event; |
| 8 | Public Tour | 9:30 AM - 11 AM | Wednesday, August 12, 2026 | 40 | $ 2,029 | $ 50 | $ 400 | $ 1,579 | 5 | 25 | 25 | $ 1,920 | $ 76.80 | $ - | $ 287 | $ 1,633 | Social; website; and print. | Post-event survey. | Presentation and tour of the facility |
| 9 | HARD Touch-A-Truck | 9:30-11:30 AM | Saturday, August 15, 2026 | 800 | $ 4,895 | $ 800 | $ 150 | $ 3,945 | 3 | 700 | 400 | $ 2,231 | $ 5.58 | $ - | $ 536 | $ 1,695 | Managed by event host. | Counter; after action report. | Family-friendly event; showcase oversized vehicles; requires advance registration. |
| 10 | Sunset Tour (Private/ACSDA)* | 5 PM - 8 PM | Wednesday, September 9, 2026 | 40 | $ 13,956 | $ 10,500 | $ 800 | $ 2,656 | 8 | | | | | | | | Exclusive invite; flyers; | After action report; post-event survey. | Private event. Presentation and tour of the facility; sunset viewing. Required additional |
| 11 | Fall Festival (2-day event) | 10 AM - 6 PM | Saturday, September 12, 2026 | 4,000 | $ 16,706 | $ 2,500 | $ 3,200 | $ 11,006 | 5 | | | | | | | | Managed by event host. | Counter; after action report; post-event | Tabling event; requires advance registration. |
| 12 | Fall Festival (2-day event) | 10 AM - 5 PM | Sunday, September 13, 2026 | 4,000 | $ 16,706 | $ 2,500 | $ 3,200 | $ 11,006 | 5 | | | | | | | | Managed by event host. | Counter; after action report; post-event | Tabling event; requires advance registration. |
| 13 | HARD Agriculture Day (Ag Day) | 10 AM - 2 PM | Saturday, September 19, 2026 | 500 | $ 5,046 | $ 800 | $ 1,200 | $ 3,046 | 3 | | | | | | | | Managed by event host. | Counter; after action report. | Tabling event; requires advance registration. Possibly joined by WM. |
| 14 | Oro Loma Sanitary District HHW Event | 9 AM - 1 PM | Sunday, September 20, 2026 | 200 | $ 15,044 | $ 8,500 | | $ 6,544 | 5 | | | | | | | | Social; website; print. Listing by co- | After action report. | Household hazardous waste collection event; requires advance registration and coordination with Alameda |
| ~~15~~ | ~~Golden Ticket Hide-and-Seek~~ | ~~TBD~~ | ~~SEPTEMBER~~ | ~~50~~ | ~~$ 3,707~~ | ~~$ 2,000~~ | | ~~$ 1,707~~ | ~~2~~ | | | | | | | | ~~Social; website; and print.~~ | ~~Analytics; after action report.~~ | ~~Hide a golden ticket for the public to find and claim a prize.~~ |
| 16 | Sunset Tour (Public) | 5 PM - 8 PM | Thursday, October 1, 2026 | 40 | $ 11,530 | $ 2,310 | $ 125 | $ 9,095 | 13 | | | | | | | | Targeted outreach via ads and mailers. | Post-event survey. | Presentation and tour of the facility; sunset viewing. |
| 17 | EBRHA Trade Expo | 9 AM - 3 PM | Saturday, October 17, 2026 | 400 | $ 7,816 | $ 3,500 | $ 500 | $ 3,816 | 2 | | | | | | | | Managed by event host. Directory | Counter; after action report. | Tabling event targeting rental property owners and managers; requires advance registration. Opportunity to |
| 18 | Cherryland Community Association Meeting | TBD | | 40 | $ 5,036 | $ 1,500 | $ 500 | $ 3,036 | 3 | | | | | | | | Managed by event host. | After action report. | Board-approved item; Cherryland Community Association request (12/23/25). Provide a game tailored |
| | | | | 17,785 | $ 132,708 | $ 41,799 | $ 16,395 | $ 77,860 | | | | $ 68,356 | $ 153.80 | $ 24,215 | $ 19,817 | | | | |

| | Budget | Variance (As of June 2026) |
|---|---|---|
| **15-5-4131** | $ 95,000 | $ 37,000 |
| **85-7-4131** | $ 300,000 | $ 188,000 |
| | $ 395,000 | $ 225,000 |
| | | |
| **85-7-4132 (1383)** | $ 270,000 | $ 127,843 |

**MINUTES**
**CONSTRUCTION COMMITTEE MEETING**
**ORO LOMA SANITARY DISTRICT**

| **WEDNESDAY, SEPTEMBER 16, 2026** | **10:00 AM** | **BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580** |
| --- | --- | --- |

1. **CALL TO ORDER**
   Chair Simon called the meeting to order at 10:00 a.m.

2. **ROLL CALL: CHAIR SIMON AND DIRECTOR DEAN**
   In attendance were Chair Simon and Director Dean, as well as CVSan Directors Akagi and Sadoff. Also present were OLSD General Manager Dang, CVSan General Manager Williams, District Engineer Abeyrathna, Associate Engineer Liu, Field Engineer Hernandez, Field Engineer Goh, and District Secretary Schofield.

3. **GENERAL PUBLIC**
   There were no members of the public present, and therefore no comments.

4. **CONSTRUCTION COMMITTEE MEETING MINUTES**
   The minutes of the previous Committee meeting are attached for reference.

   **The Committee accepted the report.**

5. **FUNDS 40 AND 45 ACCOUNTING SHEETS**
   Staff presented the current accounting sheets for Funds 40 and 45, Repair and Replacement (R&R) and Capital Improvement Program (CIP), respectively. District Engineer Abeyrathna noted that changes related to the recently approved FY 26/27 budget amendment 1 had been incorporated into the accounting sheets.

   **The Committee accepted the report.**

6. **10 YEAR R&R AND CIP PROJECTED COSTS**
   Staff presented the updated Ten-Year R&R and CIP Projected Costs.

   Director Sadoff inquired about the line items shown in red. District Engineer Abeyrathna explained that the red line items represented new projects. Director Sadoff also asked about the Treatment Plant Reliability Improvements project. District Engineer Abeyrathna explained that the project includes the installation of variable frequency drives (VFDs) on he primary sludge pumps. Director Sadoff asked whether the Committee had previously discussed the project, which staff confirmed.

   **The Committee accepted the report.**

7. **STRATEGIC GOALS TRACKING**
   Staff presented the status of the Construction Committee strategic goals.

**The Committee accepted the report.**

## 8. PLANT PROJECTS

### 8.1. PRIMARY CLARIFIERS REHABILITATION

Liu reported on the status of the project, which includes cleaning, coating replacement, cathodic protection installation, floor grout replacement, and mechanical repairs for three primary clarifiers at the Treatment Plant. PC-03 and PC-01 rehabilitation is complete, and both clarifiers remain in service. PC-02 is now the active work area and has progressed into cleaning, scaffold mobilization, coating preparation, and related rehabilitation activities. Cathodic protection, floor replacement, localized steel and mechanical repairs, and final testing and startup will follow as the remaining work proceed. Overall project completion is currently projected for late October to early November under the revised contract time.

Director Sadoff inquired whether the cathodic protection was a replacement or a new installation. Liu confirmed that it was a new installation, as the clarifiers did not previously have cathodic protection. Director Sadoff asked whether the prior lack of cathodic protection had accelerated degradation of the clarifiers. Liu confirmed that it had and stated that staff would monitor the effectiveness of the cathodic protection moving forward.

Williams thanked District staff for the tour of the treatment plant prior to the meeting, noting that it provided the CVSan team with a better understanding of the projects that are currently underway at the plant.

Chair Simon asked what type of cathodic protection system was being installed and who designed it. Liu stated that JDH Corrosion Consultants designed a passive system, which was selected for its cost efficiency and lower maintenance requirements, as well as its use in the secondary clarifiers.

Director Akagi inquired about the location of the anodes and whether they were positioned at an elevation that would allow for easy replacement. Liu stated that the anodes were located in multiple locations and that the clarifier would need to be drained for replacement. Abeyrathna added that replacement would be performed by the Maintenance Department and noted that the clarifiers are drained every few years for routine maintenance. Chair Simon asked about accessibility and whether a man lift was used to access the area, which Liu confirmed.

**The Committee accepted the report.**

### 8.2. DIGESTER REHABILITATION PROJECT

Liu reported on the status of the Digester Rehabilitation Project Phase 1, which includes demolition of existing digesters and associated piping, construction of a new sludge thickening facility with rotary drum thickeners (RDTs), and installation of a new dual-membrane digester gas holder. Notice to Proceed was issued effective August 17, 2026, and construction is underway with Myers & Sons Construction HDR Engineering, and Carollo Engineers. Current activities include submittal and procurement coordination, plant isolation and shutdown work, and preparation for demolition of Digesters No. 1 and No. 2. The contractor's baseline schedule was approved as noted, with project completion anticipated in October 2027.

Phase 2 design is also progressing towards the 60% design submittal in November 2026. The current design basis includes construction of a new 1-million-gallon Digester 8 at the existing Digester 3 location with pumped mixing. Current design activities include development of the Digester 8 layout and equipment configuration, heating and heat-loop improvements, foundation design, electrical coordination, and planning for a second digester gas holder.

Director Akagi referenced observations made during a recent tour, when the contractor was preparing for manned entry into a digester for cleaning, and asked about safety measures related to the potentially explosive atmosphere. Liu stated that the Operations and Maintenance teams confirmed that all valves were in the closed position and conducted a lockout/tagout walkthrough to verify that all equipment was offline prior to entry. Director Akagi asked about piping that remained connected, and Liu confirmed that the piping had been isolated and capped. Abeyrathna added that continuous atmospheric monitoring would also be performed. Director Akagi noted the importance of these precautions given past incidents at another plant in Southern California involving confined-space work that resulted in fatalities.

Chair Simon asked whether blowers would be used for ventilation. Liu stated that blowers were not being used at that time during demolition activities, but confirmed that all required safety measures, including continuous air monitoring, would be incorporated during construction. Director Sadoff asked whether a safety issue that was previously discussed by the Committee was associated with this work. Liu clarified that the safety incident was associated with the Primary Clarifiers Rehabilitation project.

Chair Simon requested additional information about the rotary drum thickeners and their proposed location. Staff explained that the equipment was not yet onsite and would ultimately be installed in the area of the digesters being demolished. Staff described the RDT as a horizontal cylinder that continuously rotates and explained that the existing gravity belt thickener would be replaced with rotary drum thickeners.

Chair Simon asked whether the GBT was the equipment from which trucks receive sludge. Staff clarified that this occurs at the belt filter press. Dang added that while the processes are similar, the belt filter press further presses and removes moisture from the sludge. Director Akagi clarified that the material leaving the RDT remains fluid, while material leaving the belt filter press for loading into trucks is a cake. Chair Simon confirmed that the material leaving the RDT remains a slurry that is then sent to the digester.

Director Akagi asked how quickly the drums rotate, and staff stated that they would follow up with that information. Director Akagi noted that he had seen both horizontal and vertical centrifuges. Dang clarified that the RDT does not rotate at centrifuge speeds and operates more like an agitator. Director Akagi compared the process to the front end of a belt press operating within a horizontal drum, which Dang confirmed.

**The Committee accepted the report.**

**8.3. TREATMENT UNIT GRATING REPLACEMENT**

Liu reported on the status of the Treatment Unit Grating Replacement Project. Phase 1 was completed in May 2025. Phase 2 includes replacement of the remaining grating at the aeration basins and chlorine contact station with aluminum and VEFR pultruded fiberglass grating, along with grating replacement at the Splitter Box under Bid Alternate No. 1.

The Board awarded the Phase 2 construction contract to D. W. Nicholson Corporation for $466,833. The construction contract has been executed, and a Notice to Proceed has been issued. The contractor began field verification and coordination in August to support development of the grating shop drawings and subsequent fabrication. Grating fabrication and installation will proceed following completion and approval of the shop drawings. The project is anticipated to complete by October 2026.

Chair Simon stated that the project was coming along nicely.

**The Committee accepted the report.**

**9. SEWER LINE REPLACEMENT (SLR) PROGRAM GOAL TRACKING**

Abeyrathna provided an update on the amount of HDPE pipe installed as part of the District's strategic goal of installing 40 miles within 10 years. He reported that 35.9 miles had been installed to date, with two additional sewer line replacement projects currently underway, and noted that the District was progressing toward the goal at a strong pace.

Chair Simon commended staff for the progress and stated that reaching 35.9 miles was a significant milestone. He added that he looked forward to future projects following further Board discussion and direction.

**The Committee accepted the report.**

**10. COLLECTIONS PROJECTS**

**10.1. SEWER LINE REPLACEMENT PHASE 8**

Hernandez reported on the status of the project, which provides for the replacement of 3.4 miles of vitrified clay pipe (VCP) with HDPE pipe. The construction is currently 100% completed. Staff requested concurrence from Construction Committee to bring the project close out to the full Board for approval.

**The Committee accepted the report and directed staff to bring the project**

**close out to the full Board for approval.**

**10.2. SEWER LINE REPLACEMENT PHASE 9**

Hernandez reported on the status of the project, which provides for the replacement of 3.4 miles of vitrified clay pipe (VCP) with HDPE pipe. The construction is currently approximately 17% completed.

Chair Simon inquired about the contractor for the project. Hernandez stated that the contractor is APB Engineering.

**The Committee accepted the report.**

**10.3. SEWER LINE REPLACEMENT PHASE 10**

Goh reported on the status of the Sewer Line Replacement Phase 10 project, which provides for the replacement of approximately 2.9 miles of vitrified clay pipe (VCP) with HDPE pipe. The construction is currently approximately 2% completed.

Chair Simon inquired about Image No. 4 in the report and whether it depicted a sewer lateral, which Goh confirmed, and provided information regarding the lateral connection. Chair Simon confirmed that VCP refers to vitrified clay pipe and asked whether the condition of the existing lateral is evaluated when it is disconnected from the main. Abeyrathna explained that, as a courtesy, the District replaces the wye connection and approximately six feet of the lateral from the main, while the remaining portion of the lateral is the property owner's responsibility.

Williams asked whether six feet is the standard replacement length or a maximum. Goh stated that six feet is typically replaced, although the length may be greater depending on slope or existing conditions. Williams shared that CVSan, when performing similar work, may issue a no-cost permit that also releases CVSan from liability for the lateral work, and asked whether the District follows a similar practice. Staff stated that it does not. Williams added that the practice was recently suggested by CVSan's counsel. Chair Simon expressed interest in the concept and asked how the District might pursue something similar. Dang noted that individually notifying property owners could require significant staff resources given the volume of the District's sewer line replacement work. Chair Simon acknowledged the concern and stated that the concept could be considered in the future.

Chair Simon asked whether sidewalks disturbed by the work are rehabilitated. Abeyrathna stated that laterals are typically located beneath asphalt, but any affected sidewalk would be restored. Chair Simon also asked whether lateral connections are replaced only when problems are identified. Staff clarified that the District replaces the connection and approximately six feet of lateral for all properties connected to a main being replaced, not only those with identified lateral defects.

Chair Simon asked whether CVSan assesses private laterals during its sewer main replacement work. Williams confirmed that CVSan inserts a camera approximately one to two feet into the lateral to identify obvious defects. Dang stated that the District does not currently camera private laterals as part of its main replacement work. Williams noted that CVSan performs substantially less sewer line replacement work than the District.

Williams suggested that another option may be to address the District's liability for the approximately six feet of lateral replaced as part of a main replacement project through the District Code, rather than requiring individual property-owner notifications or waivers. Chair Simon and staff expressed interest in the concept as a potentially more efficient approach. Director Akagi noted that this approach could also avoid issues if a property-owner notification were inadvertently missed. Abeyrathna added that it could prevent construction from being delayed while waiting for a homeowner to execute a waiver.

Williams also asked about the large pavement restoration area on Purdue Street associated with Phase 8. Abeyrathna explained that the restoration was required to comply with the City of San Leandro's four-foot T-cut requirement. Director Akagi asked whether the street had recently been paved, which Hernandez confirmed.

Chair Simon asked whether the pavement had been made flat in response to the previously identified paving issue. Abeyrathna stated that the City of San Leandro and the contractor were coordinating to resolve the issue through the encroachment permit process.

**The Committee accepted the report.**

**11. STAFF/DIRECTOR COMMENTS**

Chair Simon commended staff for their work.

CVSan General Manager Williams thanked District staff for the tour and stated that it was very helpful. He also reported that CVSan recently completed a pilot of nighttime work to televise the line from the Parshall flume to its connection near Grant Avenue and Washington Avenue. The pilot was successful, and CVSan plans to proceed with cleaning and CCTV inspection of the entire outfall line from its system to the Treatment Plant. Williams noted that the work would be performed at night and that, during the pilot, CVSan provided door-hanger notifications to nearby residents due to the potential for increased noise impacts during nighttime hours. He advised that any related calls received by District staff may be associated with CVSan's work.

General Manager Dang requested that CVSan provide a schedule of the work so it could be shared with District staff.

**12. ADJOURNMENT**

There being no further business to come before the Committee, Chair Simon adjourned the meeting at 10:43 a.m.

**MINUTES**
**OPERATIONS COMMITTEE MEETING**
**ORO LOMA SANITARY DISTRICT**

| **THURSDAY, SEPTEMBER 17, 2026** | **8:00 AM** | **BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580** |
|---|---|---|

1. **CALL TO ORDER**
Chair Dean called the meeting to order at 8:06 a.m.

2. **ROLL CALL: CHAIR DEAN AND DIRECTOR SIMON**
Chair Dean and Director Simon (via Zoom) were present, as were General Manager Dang, Operations Manager Carlini, Maintenance Manager McCauley, and Administrative Support Specialist Aldridge.

3. **GENERAL PUBLIC**
There were no members of the public present, and therefore no comments.

4. **ENERGY BALANCE & DEMAND MANAGEMENT**
Staff presented an update on the monthly energy balance and demand. Operations Manager Carlini reported that energy usage remains in a good position, with demand charges decreasing. He noted that power usage is expected to continue trending lower in the coming months. The cogeneration engines are also performing well, and Carlini credited the Maintenance Department for their excellent work in keeping the engines running efficiently and providing power to the plant.

**The Committee accepted the report.**

4.1. Energy Balance and Demand Management August 2026

4.2. DGS Gas Purchases August 2026

5. **O&M FINANCES**
Staff reviewed the monthly financial reports. General Manager Dang reiterated that the Operations budget spent remains high primarily because of encumbered chemical costs. He explained that, as discussed at the previous meeting, a significant portion of the Chemicals budget has already been committed for anticipated chemical expenses, which increases the percentage reflected in the financial statement.

**The Committee accepted the report.**

5.1. OMC Financial Statements, August 2026

6. **DISTRICT OPERATIONS OVERVIEW**
Staff briefed the Committee on ongoing projects and updates related to Operations, Maintenance, and Collections.

Operations Manager Carlini reported that TSS and cBOD levels have remained consistent and are well below the District's permit limits. He noted that ammonia removal increased from the previous month and explained that staff tested different operating scenarios last month, which temporarily reduced ammonia removal. Operations have since returned to normal, and ammonia removal performance has improved.

Director Simon asked whether the Digester Project has affected plant operations. Operations Manager Carlini responded that staff are well prepared for projects of this nature and emphasized that “no one is asleep at the switch.” General Manager Dang added that the Engineering Department works closely with the Operations and Maintenance Departments to coordinate project activities and ensure plant operations continue to run smoothly. Director Simon asked whether the District uses a formal process to coordinate shutdowns related to the project. General Manager Dang confirmed that the District uses a System Outage Request (SOR) form and provides it to managers in each department for review and input. This process helps ensure all affected departments know the planned work and have an opportunity to identify potential operational concerns before the shutdown occurs.

Maintenance Manager McCauley reported no after-hours plant calls year-to-date, remaining well below the annual goal of fewer than 12, and no lift station callouts. Both cogeneration units performed well in August, achieving 98% and 94% uptime, respectively. The total maintenance backlog stands at 104 work orders, remaining below the target of 125. Preventive maintenance (PM) completion was reported at 82%, in line with departmental goals. McCauley also noted that the total number of completed work orders remains below the established goal.

General Manager Dang reported that the team televised approximately 55,000 feet of sewer line in August, exceeding the monthly goal of 50,000 feet. He added that the team cleaned nearly 120,000 feet of sewer line during the month. As of the end of August, the team has cleaned and inspected 344,557 feet of sewer line for the fiscal year, toward the annual goal of 1.6 million feet.

Director Simon stated that sewer replacement project activities could provide an opportunity to inspect private sewer laterals at the same time, which could potentially help reduce backups and assist the Collections Department. He acknowledged that current staffing levels may not allow staff to take on this additional work. Still, he suggested the full Board discuss providing additional resources to support such a program, similar to CVSan. General Manager Dang clarified that CVSan’s inspections of private sewer laterals are limited to approximately one to two feet of the lateral and do not include inspection of the entire private sewer lateral.

**The Committee accepted the report.**

**6.1.** District Operations Overview August 2026

## 7. STAFF/DIRECTOR COMMENTS

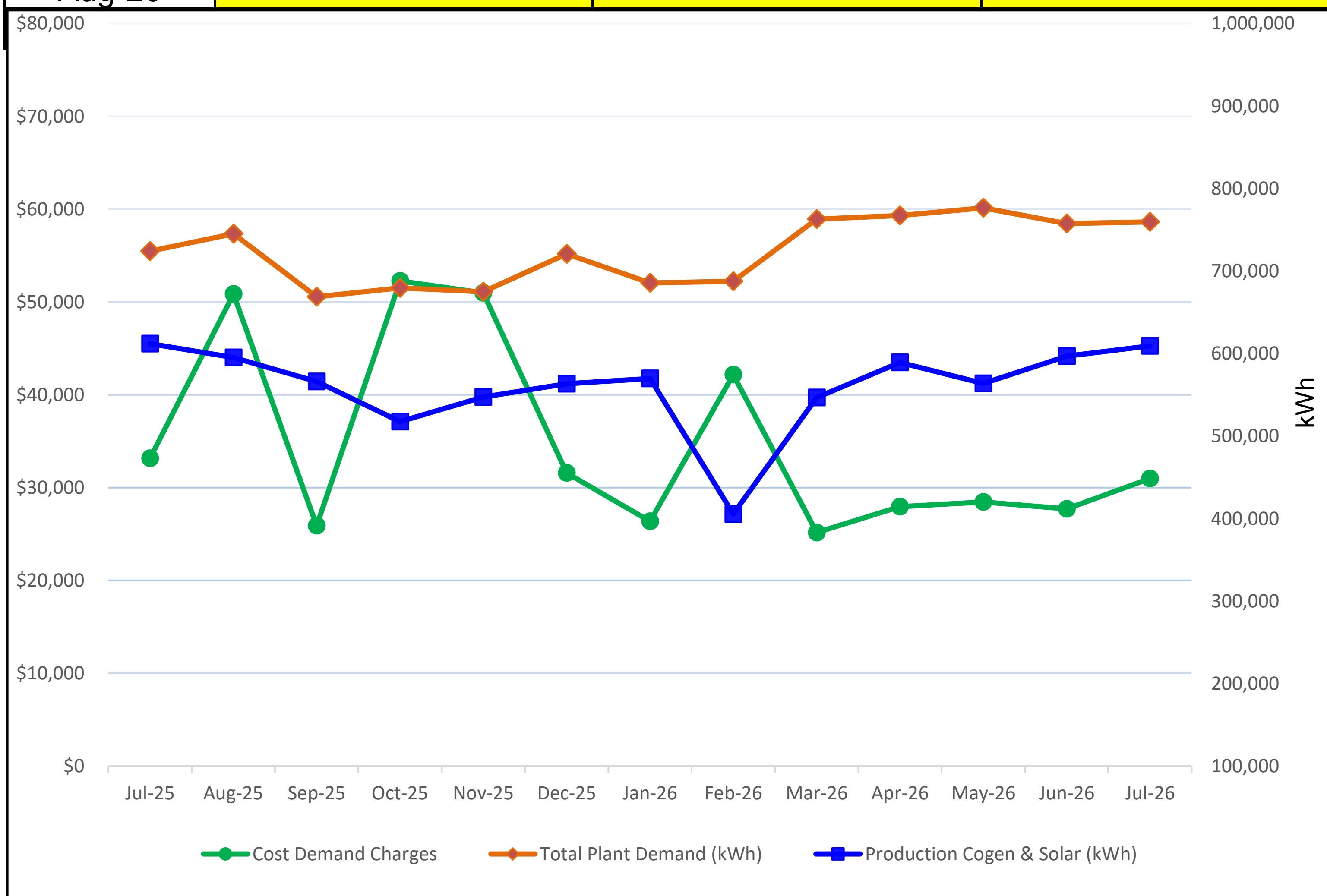
Chair Dean and Director Simon thanked staff for their continued excellent work and for a productive, informative meeting, concluding their remarks with “Go Team!”

## 8. ADJOURNMENT

There being no further business to come before the Committee, Chair Dean adjourned the meeting at 8:20 a.m.

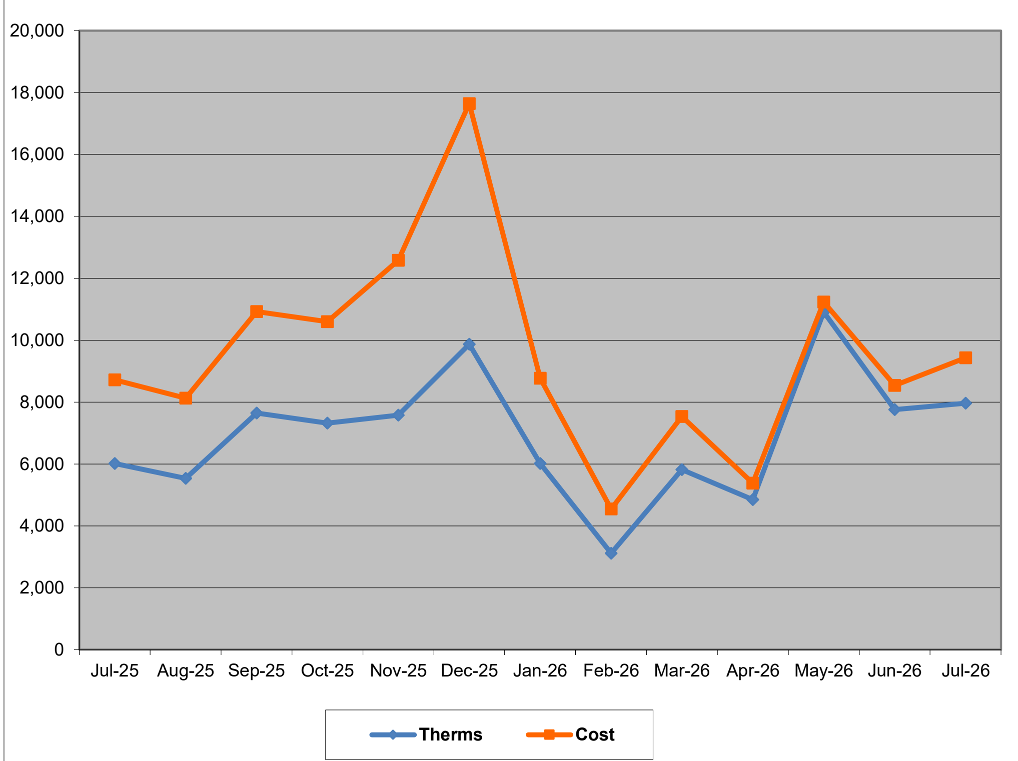
# ENERGY BALANCE & DEMAND MANAGEMENT

| Month | Cost Demand Charges | Total Plant Demand (kWh) | Production Cogen & Solar (kWh) |
|---|---|---|---|
| Mar-25 | $19,516 | 578,037 | 654,358 |
| Apr-25 | $24,068 | 720,858 | 646,455 |
| May-25 | $20,677 | 707,530 | 636,992 |
| Jun-25 | $28,127 | 670,442 | 585,660 |
| Jul-25 | $33,176 | 724,314 | 612,043 |
| Aug-25 | $50,865 | 745,401 | 595,376 |
| Sep-25 | $25,897 | 668,823 | 566,203 |
| Oct-25 | $52,266 | 679,513 | 517,563 |
| Nov-25 | $50,983 | 674,800 | 547,475 |
| Dec-25 | $31,588 | 720,909 | 563,449 |
| Jan-26 | $26,388 | 685,735 | 569,785 |
| Feb-26 | $42,175 | 687,824 | 405,565 |
| Mar-26 | $25,170 | 762,856 | 546,677 |
| Apr-26 | $27,947 | 767,375 | 589,396 |
| May-26 | $28,451 | 776,578 | 563,792 |
| Jun-26 | $27,721 | 757,597 | 596,785 |
| Jul-26 | $31,003 | 759,577 | 609,287 |
| Aug-26 | | | |



# DGS Natural Gas Purchasing

| Month | Therms | Cost | Cost/Therm |
|---|---|---|---|
| Jul-24 | 2,892 | $3,819 | $1.321 |
| Sep-24 | 5,819 | $7,315 | $1.257 |
| Oct-24 | 5,412 | $7,228 | $1.336 |
| Nov-24 | 5,643 | $9,112 | $1.615 |
| Dec-24 | 5,670 | $9,554 | $1.685 |
| Jan-25 | 5,702 | $10,058 | $1.764 |
| Feb-25 | 3,738 | $6,375 | $1.705 |
| Mar-25 | 6,954 | $11,548 | $1.661 |
| Apr-25 | 6,525 | $9,066 | $1.389 |
| May-25 | 7,151 | $9,018 | $1.261 |
| Jun-25 | 8,201 | $11,702 | $1.427 |
| Jul-25 | 6,017 | $8,719 | $1.449 |
| Aug-25 | 5,534 | $8,124 | $1.468 |
| Sep-25 | 7,641 | $10,927 | $1.430 |
| Oct-25 | 7,315 | $10,596 | $1.449 |
| Nov-25 | 7,576 | $12,576 | $1.660 |
| Dec-25 | 9,868 | $17,644 | $1.788 |
| Jan-26 | 6,014 | $8,768 | $1.458 |
| Feb-26 | 3,114 | $4,543 | $1.459 |
| Mar-26 | 5,815 | $7,531 | $1.295 |
| Apr-26 | 4,845 | $5,378 | $1.110 |
| May-26 | 10,909 | $11,236 | $1.030 |
| Jun-26 | 7,758 | $8,534 | $1.100 |
| Jul-26 | 7,964 | $9,426 | $1.18 |
| Aug-26 | | | |
| | | | |
| Average | 6,420 | $9,117 | $1.429 |
| Max | 10,909 | $17,644 | $1.788 |
| Min | 2,892 | $3,819 | $1.030 |



# Oro Loma Sanitary District
# REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 15 - Operations & Maintenance

| | | Current Month 08/31/2026 | Year to Date 08/31/2026 | Encumb 08/31/2026 | Budget | Variance | % of Budget |
|---|---|---|---|---|---|---|---|
| **EXPENSES** | | | | | | | |
| **COLLECTIONS** | | | | | | | |
| 15-1-4010 | SALARIES | $68,409.42 | $176,672.28 | $0.00 | $1,221,300.00 | $1,044,627.72 | 14.47% |
| 15-1-4011 | OVERTIME | $0.00 | $1,885.06 | $0.00 | $12,000.00 | $10,114.94 | 15.71% |
| 15-1-4013 | TRAFFIC EXPOSURE PAY | $3,584.25 | $7,645.50 | $0.00 | $31,500.00 | $23,854.50 | 24.27% |
| 15-1-4014 | STANDBY | $3,920.00 | $7,740.00 | $0.00 | $53,300.00 | $45,560.00 | 14.52% |
| 15-1-4020 | EMPLOYEE BENEFITS | $23,270.75 | $50,929.56 | $0.00 | $875,000.00 | $824,070.44 | 5.82% |
| 15-1-4021 | PENSION EXPENSE - TIER 1 | $1,673.60 | $118,289.14 | $0.00 | $0.00 | ($118,289.14) | 0.00% |
| 15-1-4022 | PENSION EXPENSE - TIER 2 | $1,462.19 | $4,341.29 | $0.00 | $0.00 | ($4,341.29) | 0.00% |
| 15-1-4023 | PENSION EXPENSE - TIER 3 | $3,718.82 | $10,497.99 | $0.00 | $0.00 | ($10,497.99) | 0.00% |
| 15-1-4024 | PENSION EXPENSE - T1 EPMC 8% | $278.38 | $2,260.81 | $0.00 | $0.00 | ($2,260.81) | 0.00% |
| 15-1-4060 | GAS & OIL | $0.00 | $0.00 | $0.00 | $66,300.00 | $66,300.00 | 0.00% |
| 15-1-4070 | INSURANCE | $0.00 | $0.00 | $0.00 | $438,800.00 | $438,800.00 | 0.00% |
| 15-1-4090 | OFFICE & MEETING EXPENSES | $643.02 | $1,329.35 | $0.00 | $7,100.00 | $5,770.65 | 18.72% |
| 15-1-4100 | OPERATING SUPPLIES | ($5,205.84) | ($5,137.14) | $0.00 | $54,100.00 | $59,237.14 | (9.50%) |
| 15-1-4104 | SAFETY SUPPLIES | $88.64 | $326.72 | $0.00 | $14,000.00 | $13,673.28 | 2.33% |
| 15-1-4110 | CONTRACTUAL SERVICES | $4,454.54 | $5,829.82 | $0.00 | $75,300.00 | $69,470.18 | 7.74% |
| 15-1-4120 | PROFESSIONAL SERVICES | $0.00 | $0.00 | $0.00 | $5,300.00 | $5,300.00 | 0.00% |
| 15-1-4130 | MEMBERSHIPS & PUBLICATIONS | $0.00 | $2,008.00 | $0.00 | $4,200.00 | $2,192.00 | 47.81% |
| 15-1-4155 | REPAIR & MAINT-LIFT ST | $1,540.79 | $1,598.52 | $0.00 | $81,100.00 | $79,501.48 | 1.97% |
| 15-1-4160 | RESEARCH & MONITORING | $1,455.18 | $1,455.18 | $0.00 | $29,000.00 | $27,544.82 | 5.02% |
| 15-1-4170 | TRAVEL & TRAINING | $0.00 | $0.00 | $0.00 | $21,000.00 | $21,000.00 | 0.00% |
| 15-1-4180 | RECOGNITION PROGRAM | $289.78 | $806.36 | $0.00 | $4,200.00 | $3,393.64 | 19.20% |
| 15-1-4190 | UTILITIES | $1,055.40 | $1,055.40 | $0.00 | $66,200.00 | $65,144.60 | 1.59% |
| 15-1-4195 | UTILITIES-LIFT ST | $9,139.86 | $18,058.52 | $0.00 | $122,600.00 | $104,541.48 | 14.73% |
| **TOTAL COLLECTIONS** | | **$119,778.78** | **$407,592.36** | **$0.00** | **$3,182,300.00** | **$2,774,707.64** | **12.81%** |

# Oro Loma Sanitary District

## REVENUES & EXPENSES WITH ENCUMBRANCES

Fund 15 - Operations & Maintenance

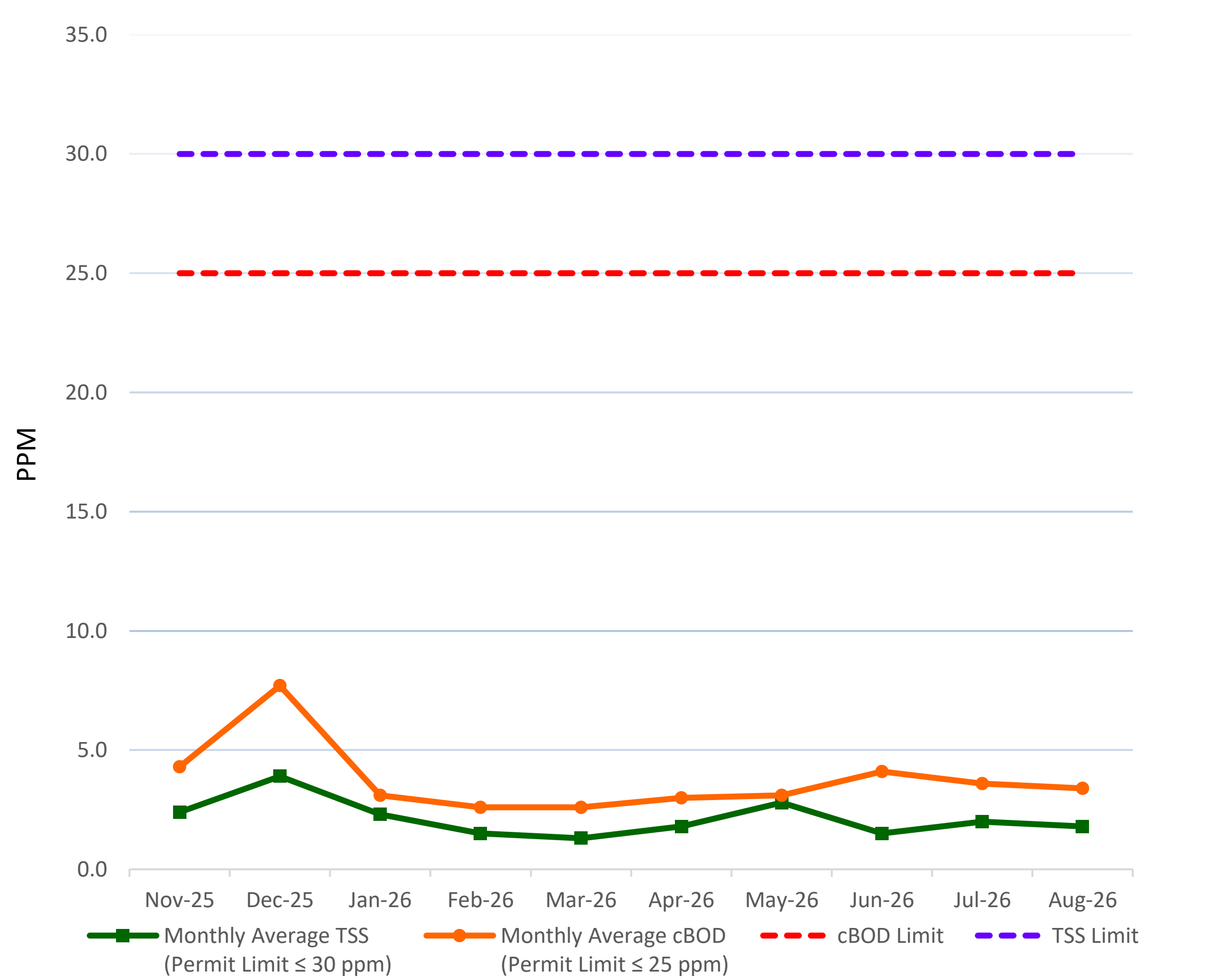
| | | Current Month 08/31/2026 | Year to Date 08/31/2026 | Encumb 08/31/2026 | Budget | Variance | % of Budget |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 15-2-4010 | SALARIES | $175,711.82 | $297,521.61 | $0.00 | $2,675,800.00 | $2,378,278.39 | 11.12% |
| 15-2-4011 | OVERTIME | $6,757.75 | $10,941.84 | $0.00 | $78,800.00 | $67,858.16 | 13.89% |
| 15-2-4013 | SHIFT DIFFERENTIAL | $4,315.00 | $8,523.50 | $0.00 | $73,500.00 | $64,976.50 | 11.60% |
| 15-2-4014 | STANDBY/EMERGENCY RESPONSE PAY | $0.00 | $0.00 | $0.00 | $3,200.00 | $3,200.00 | 0.00% |
| 15-2-4020 | EMPLOYEE BENEFITS | $41,888.38 | $85,330.56 | $0.00 | $1,620,500.00 | $1,535,169.44 | 5.27% |
| 15-2-4021 | PENSION EXPENSE - TIER 1 | $7,122.62 | $504,052.07 | $0.00 | $0.00 | ($504,052.07) | 0.00% |
| 15-2-4022 | PENSION EXPENSE - TIER 2 | $2,753.27 | $9,264.87 | $0.00 | $0.00 | ($9,264.87) | 0.00% |
| 15-2-4023 | PENSION EXPENSE - TIER 3 | $9,353.78 | $26,994.77 | $0.00 | $0.00 | ($26,994.77) | 0.00% |
| 15-2-4024 | PENSION EXPENSE - T1 EPMC 8% | $1,184.73 | $2,366.79 | $0.00 | $0.00 | ($2,366.79) | 0.00% |
| 15-2-4060 | GAS & OIL | $0.00 | $0.00 | $0.00 | $31,500.00 | $31,500.00 | 0.00% |
| 15-2-4070 | INSURANCE | $0.00 | $0.00 | $0.00 | $476,900.00 | $476,900.00 | 0.00% |
| 15-2-4090 | OFFICE & MEETING EXPENSES | $2,103.67 | $2,497.00 | $0.00 | $5,300.00 | $2,803.00 | 47.11% |
| 15-2-4100 | OPERATING SUPPLIES | $14,493.85 | $19,661.44 | $15,037.81 | $105,000.00 | $70,300.75 | 33.05% |
| 15-2-4101 | CHEMICALS | $184,780.02 | $246,984.57 | $1,858,660.43 | $2,426,200.00 | $320,555.00 | 86.79% |
| 15-2-4104 | SAFETY SUPPLIES | $703.75 | $1,058.88 | $0.00 | $12,600.00 | $11,541.12 | 8.40% |
| 15-2-4110 | CONTRACTUAL SERVICES | $22,969.57 | $30,180.12 | $10,895.00 | $315,000.00 | $273,924.88 | 13.04% |
| 15-2-4111 | CONTRACTUAL SERV-DEPT SUPPORT | $0.00 | $0.00 | $0.00 | $73,500.00 | $73,500.00 | 0.00% |
| 15-2-4120 | PROFESSIONAL SERVICES | $0.00 | $0.00 | $0.00 | $42,000.00 | $42,000.00 | 0.00% |
| 15-2-4130 | MEMBERSHIPS & PUBLICATIONS | $0.00 | $3,785.00 | $0.00 | $13,200.00 | $9,415.00 | 28.67% |
| 15-2-4140 | RENTS & LEASES | $0.00 | $0.00 | $29,767.50 | $31,500.00 | $1,732.50 | 94.50% |
| 15-2-4150 | REPAIRS & MAINTENANCE | $84.07 | $84.07 | $0.00 | $5,300.00 | $5,215.93 | 1.59% |
| 15-2-4160 | RESEARCH & MONITORING | $0.00 | $0.00 | $0.00 | $231,000.00 | $231,000.00 | 0.00% |
| 15-2-4170 | TRAVEL & TRAINING | $99.56 | $3,935.06 | $0.00 | $23,100.00 | $19,164.94 | 17.03% |
| 15-2-4180 | RECOGNITION PROGRAM | $0.00 | $489.77 | $0.00 | $7,400.00 | $6,910.23 | 6.62% |
| 15-2-4190 | UTILITIES | $77,044.33 | $109,126.32 | $2,615.45 | $945,000.00 | $833,258.23 | 11.82% |
| 15-2-4196 | UTILITIES-SOLAR POWER | $0.00 | $0.00 | $0.00 | $150,000.00 | $150,000.00 | 0.00% |
| **TOTAL OPERATIONS** | | **$551,366.17** | **$1,362,798.24** | **$1,916,976.19** | **$9,346,300.00** | **$6,066,525.57** | **35.09%** |

# Oro Loma Sanitary District
## REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 15 - Operations & Maintenance

| | | Current Month 08/31/2026 | Year to Date 08/31/2026 | Encumb 08/31/2026 | Budget | Variance | % of Budget |
|---|---|---|---|---|---|---|---|
| **MAINTENANCE** | | | | | | | |
| 15-3-4010 | SALARIES | $121,298.46 | $208,447.84 | $0.00 | $1,600,100.00 | $1,391,652.16 | 13.03% |
| 15-3-4011 | OVERTIME | $0.00 | $0.00 | $0.00 | $11,100.00 | $11,100.00 | 0.00% |
| 15-3-4013 | TRAFFIC EXPOSURE PAY | $4.50 | $11.25 | $0.00 | $500.00 | $488.75 | 2.25% |
| 15-3-4014 | EMERGENCY RESPONSE PAY | $100.00 | $100.00 | $0.00 | $4,000.00 | $3,900.00 | 2.50% |
| 15-3-4020 | EMPLOYEE BENEFITS | $34,043.92 | $68,593.12 | $0.00 | $964,500.00 | $895,906.88 | 7.11% |
| 15-3-4021 | PENSION EXPENSE - TIER 1 | $3,689.46 | $267,606.93 | $0.00 | $0.00 | ($267,606.93) | 0.00% |
| 15-3-4023 | PENSION EXPENSE - TIER 3 | $8,177.63 | $23,428.45 | $0.00 | $0.00 | ($23,428.45) | 0.00% |
| 15-3-4024 | PENSION EXPENSE - T1 EPMC 8% | $613.68 | $1,227.36 | $0.00 | $0.00 | ($1,227.36) | 0.00% |
| 15-3-4060 | GAS & OIL | $0.00 | $0.00 | $0.00 | $28,100.00 | $28,100.00 | 0.00% |
| 15-3-4070 | INSURANCE | $0.00 | $0.00 | $0.00 | $175,800.00 | $175,800.00 | 0.00% |
| 15-3-4090 | OFFICE & MEETING EXPENSES | $1,848.43 | $2,241.13 | $0.00 | $6,300.00 | $4,058.87 | 35.57% |
| 15-3-4100 | OPERATING SUPPLIES | $866.76 | $2,600.91 | $0.00 | $63,000.00 | $60,399.09 | 4.13% |
| 15-3-4104 | SAFETY SUPPLIES | $508.09 | $895.07 | $0.00 | $15,800.00 | $14,904.93 | 5.67% |
| 15-3-4110 | CONTRACTUAL SERVICES | $41,075.57 | $43,775.14 | $0.00 | $420,000.00 | $376,224.86 | 10.42% |
| 15-3-4111 | CONTRACTUAL SERV-DEPT SUPPORT | $0.00 | $0.00 | $0.00 | $47,300.00 | $47,300.00 | 0.00% |
| 15-3-4120 | PROFESSIONAL SERVICES | $0.00 | $0.00 | $0.00 | $8,300.00 | $8,300.00 | 0.00% |
| 15-3-4130 | MEMBERSHIPS & PUBLICATIONS | $0.00 | $3,913.00 | $0.00 | $6,500.00 | $2,587.00 | 60.20% |
| 15-3-4140 | RENTS & LEASES | $3,359.75 | $3,359.75 | $0.00 | $20,000.00 | $16,640.25 | 16.80% |
| 15-3-4150 | REPAIRS & MAINTENANCE | $2,123.13 | $9,156.36 | $9,966.00 | $367,500.00 | $348,377.64 | 5.20% |
| 15-3-4151 | REPAIRS & MAINTENANCE-WAUKESHAS | $109.20 | $2,270.23 | $0.00 | $180,000.00 | $177,729.77 | 1.26% |
| 15-3-4170 | TRAVEL & TRAINING | $39.52 | $2,263.23 | $0.00 | $29,400.00 | $27,136.77 | 7.70% |
| 15-3-4180 | RECOGNITION PROGRAM | $0.00 | $376.74 | $0.00 | $4,200.00 | $3,823.26 | 8.97% |
| 15-3-4190 | UTILITIES | $814.87 | $814.87 | $0.00 | $58,000.00 | $57,185.13 | 1.40% |
| **TOTAL MAINTENANCE** | | **$218,672.97** | **$641,081.38** | **$9,966.00** | **$4,010,400.00** | **$3,359,352.62** | **16.23%** |

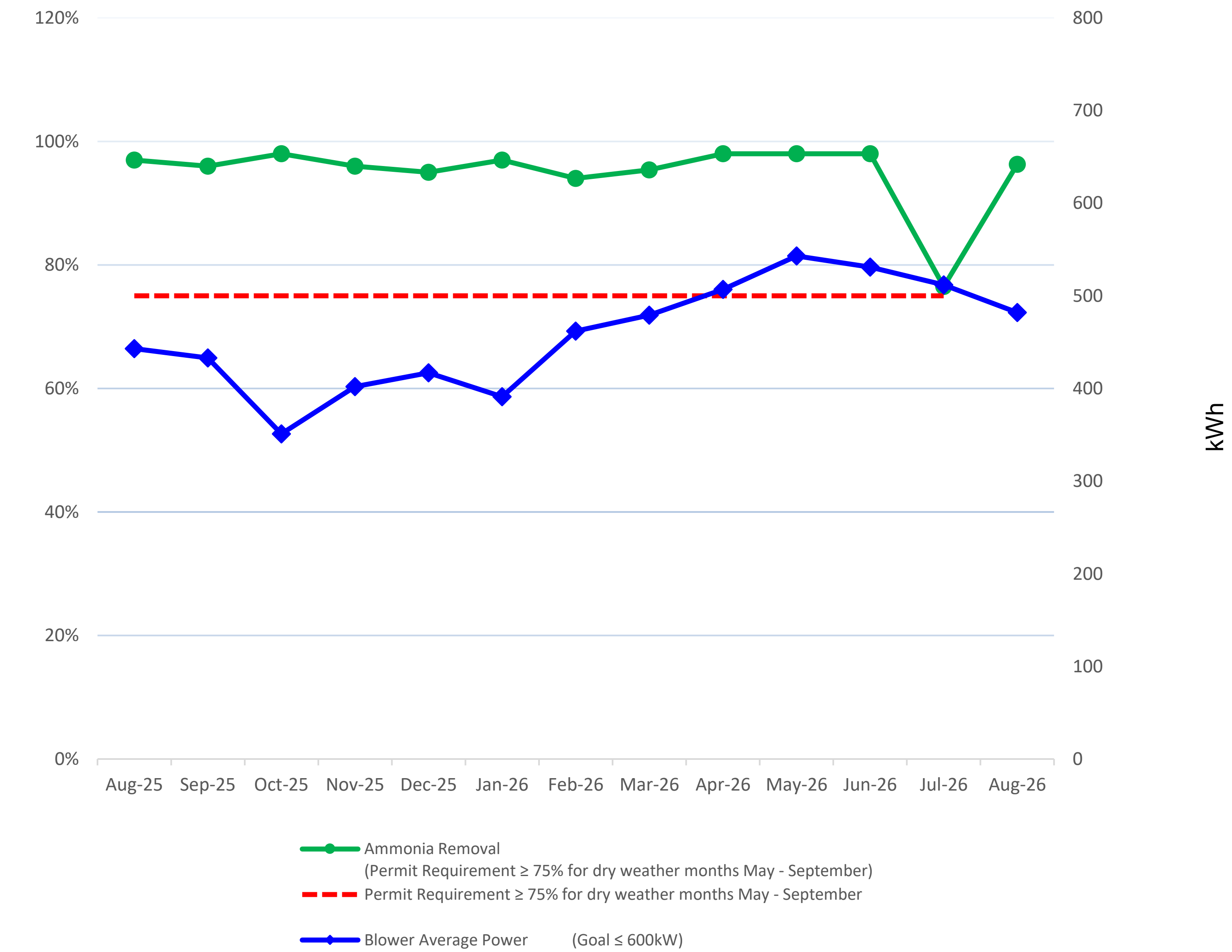
# OPERATIONS DEPARTMENT

| Month | Monthly Average TSS (Permit Limit ≤ 30 ppm) | Monthly Average cBOD (Permit Limit ≤ 25 ppm) |
|---|---|---|
| Feb-25 | 1.8 | 4.3 |
| Mar-25 | 2.6 | 5.9 |
| Apr-25 | 1.8 | 3.6 |
| May-25 | 2.6 | 3.4 |
| Jun-25 | 2.4 | 3.0 |
| Jul-25 | 3.1 | 4.3 |
| Aug-25 | 2.8 | 4.0 |
| Sep-25 | 3.3 | 3.8 |
| Oct-25 | 2.3 | 3.2 |
| Nov-25 | 2.4 | 4.3 |
| Dec-25 | 3.9 | 7.7 |
| Jan-26 | 2.3 | 3.1 |
| Feb-26 | 1.5 | 2.6 |
| Mar-26 | 1.3 | 2.6 |
| Apr-26 | 1.8 | 3.0 |
| May-26 | 2.8 | 3.1 |
| Jun-26 | 1.5 | 4.1 |
| Jul-26 | 2.0 | 3.6 |
| Aug-26 | 1.8 | 3.4 |

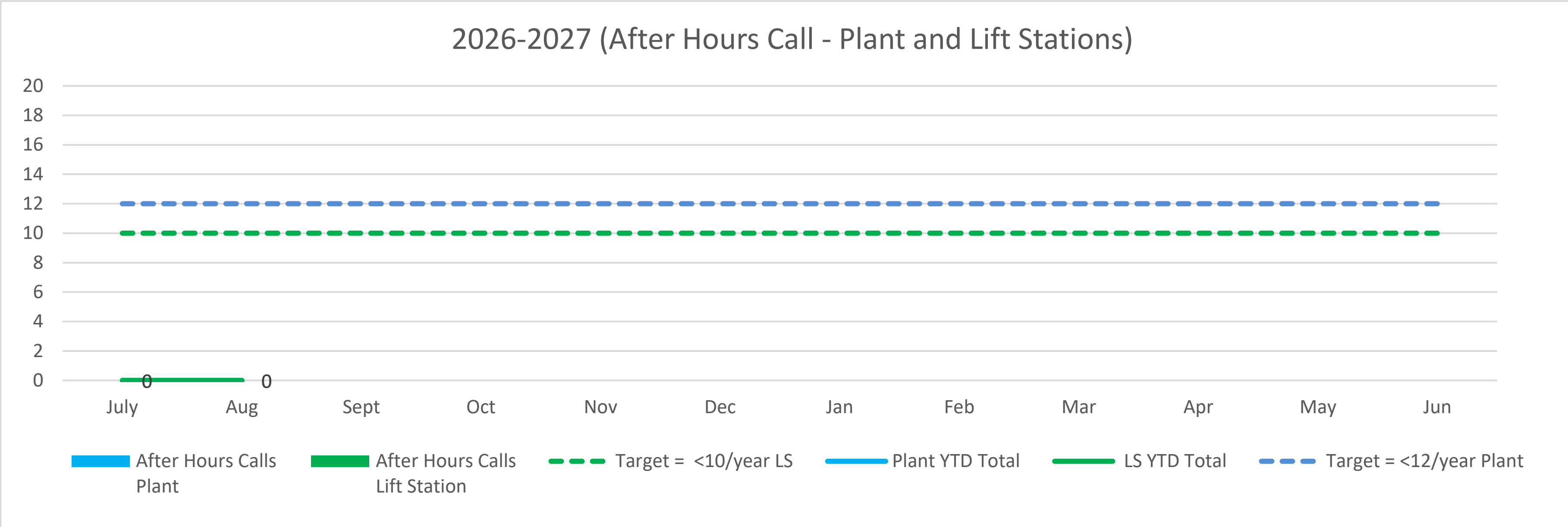


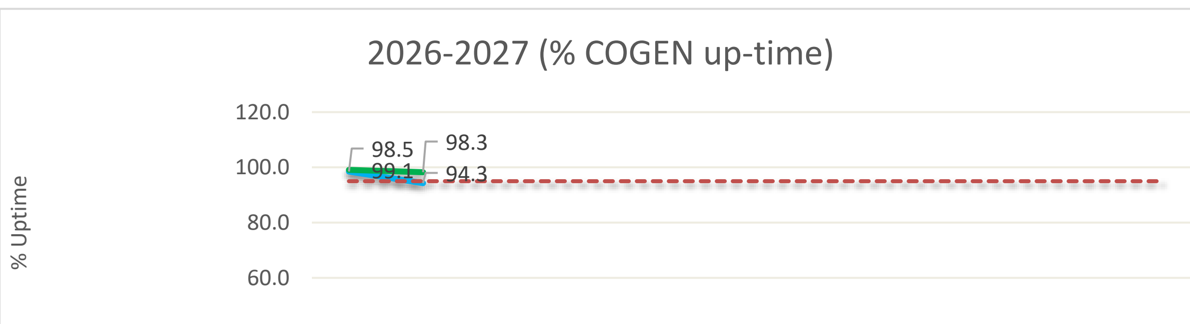
# OPERATIONS DEPARTMENT

| Month | **Ammonia Removal** (Permit Requirement ≥ 75% for dry weather months May - September) | **Blower Average Power** (Goal ≤ 600kW) | **Compliance Days OLSD** (Nearshore Outfall) | **Compliance Days EBDA** (OLEPS) |
|---|---|---|---|---|
| Aug-25 | 97.0% | 443 | 989 | 7,074 |
| Sep-25 | 96.0% | 433 | 1019 | 7,104 |
| Oct-25 | 98.0% | 351 | 1,050 | 7,135 |
| Nov-25 | 96.0% | 402 | 1,081 | 7,165 |
| Dec-25 | 95.0% | 417 | 1,112 | 7,196 |
| Jan-26 | 97.0% | 391 | 1,143 | 7,227 |
| Feb-26 | 94.0% | 462 | 1,171 | 7,255 |
| Mar-26 | 95.4% | 479 | 1,202 | 7,286 |
| Apr-26 | 98.0% | 507 | 1,232 | 7,316 |
| May-26 | 98.0% | 543 | 1,263 | 7,347 |
| Jun-26 | 98.0% | 531 | 1,296 | 7,377 |
| Jul-26 | 76.5% | 512 | 1,324 | 7,408 |
| Aug-26 | 96.3% | 482 | 1,355 | 7,439 |

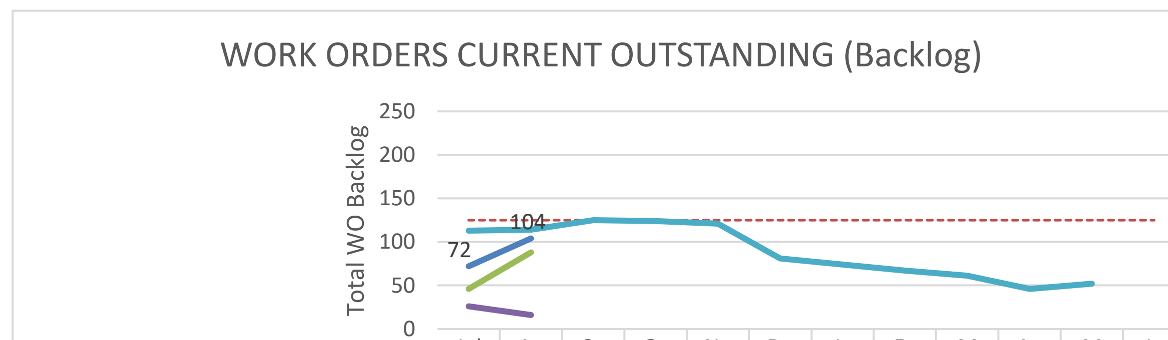


# MAINTENANCE DEPARTMENT



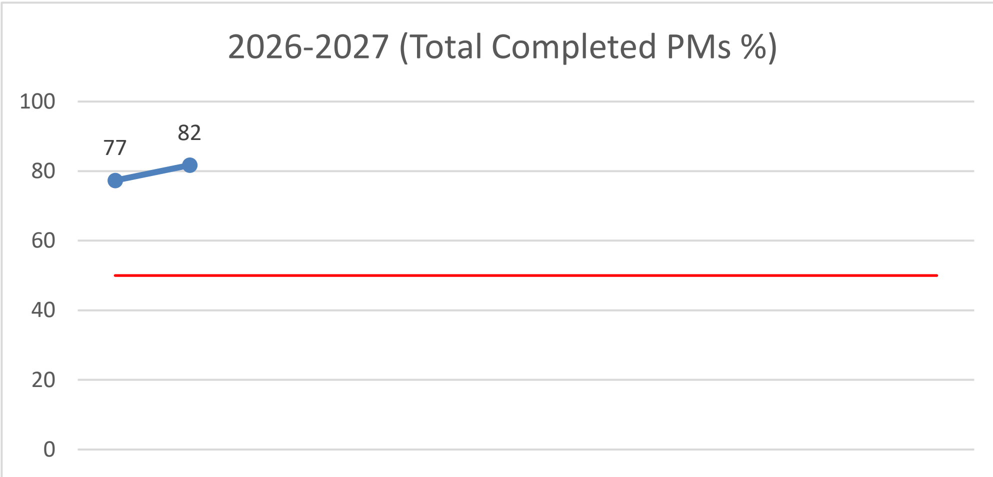



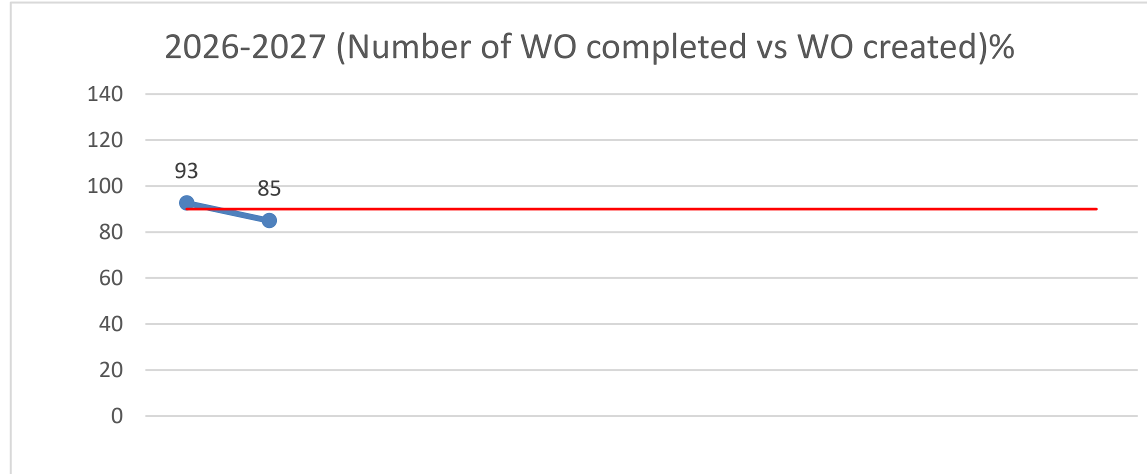

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cogen 1 Uptime | 98.5 | 94.3 | | | | | | | | | | |
| Cogen 2 Uptime | 99.1 | 98.3 | | | | | | | | | | |
| Cogen Target >95% Uptime | 95 | 95 | 95 | 95 | 95 | 95 | 95 | 95 | 95 | 95 | 95 | 95 |




| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Total CM/PM Backlog | 72 | 104 | | | | | | | | | | |
| Total Backlog Target <125 | 125 | 125 | 125 | 125 | 125 | 125 | 125 | 125 | 125 | 125 | 125 | 125 |
| PM Backlog | 46 | 88 | | | | | | | | | | |
| CM Backlog | 26 | 16 | | | | | | | | | | |
| Previous Year Backlog | 113 | 114 | 125 | 124 | 121 | 81 | 74 | 67 | 61 | 46 | 52 | |

# MAINTENANCE DEPARTMENT




2025-2026 (Total Completed PMs)%

This measures the total PMs completed of all work orders completed including (CM and PM) current and fiscal.

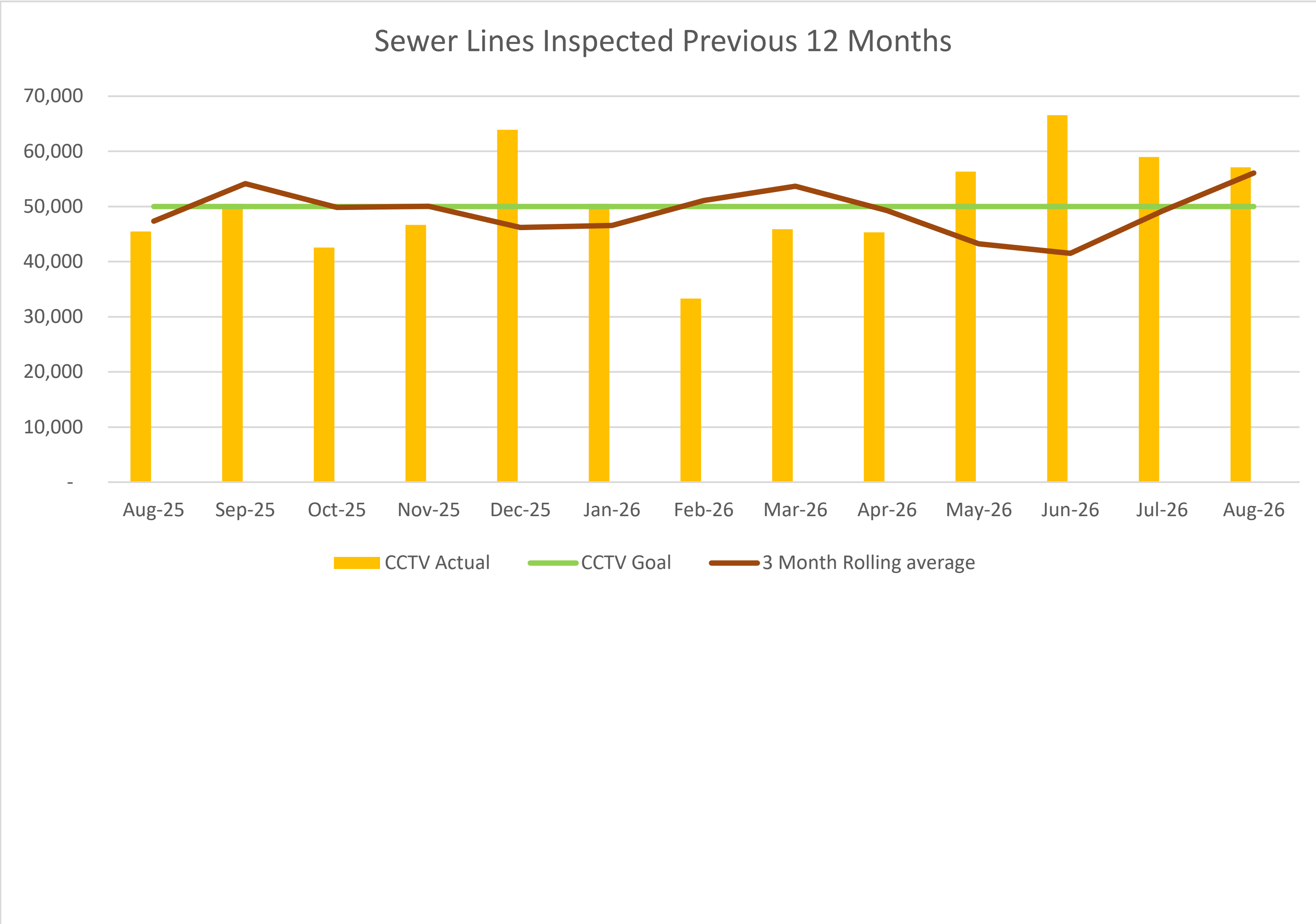
A good performance indicator would be completing between 50% -70% of all work orders.

2025-2026 (Number of WO completed vs WO created)

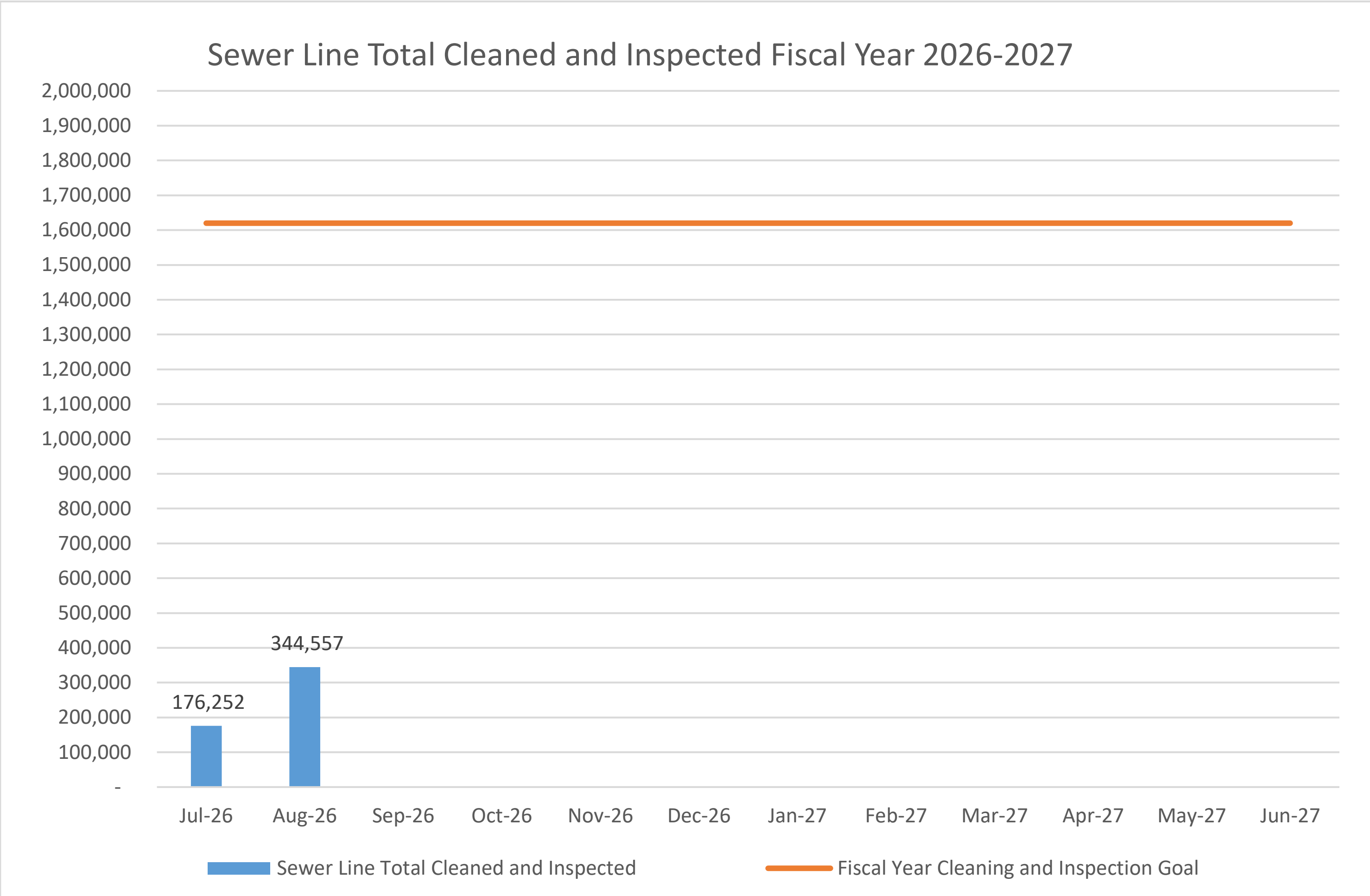
This measures how many work orders were created (both PM & CM) and completed during the month.

A good measure is >90% of all work orders are completed.

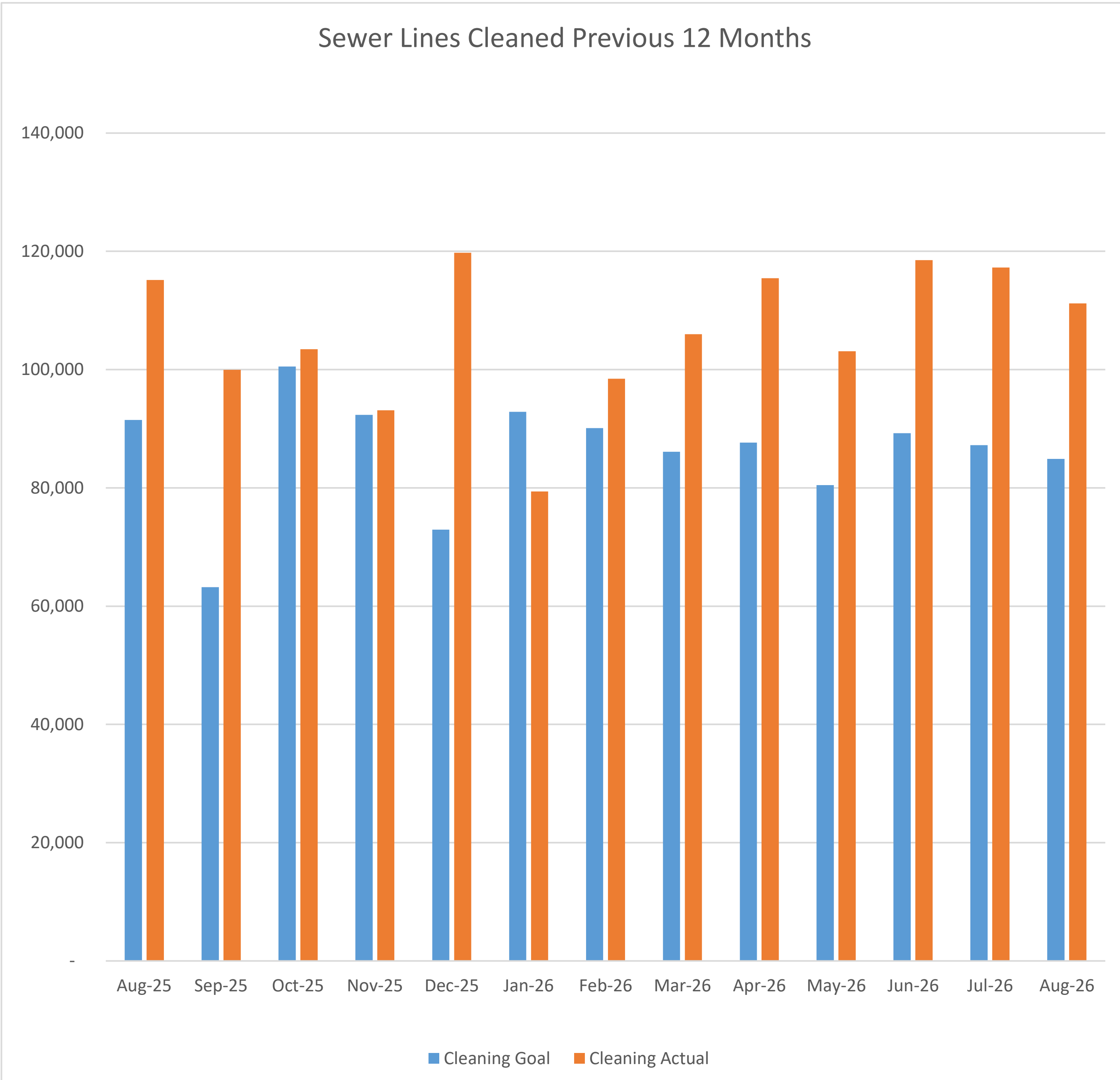
# COLLECTIONS DEPARTMENT



# COLLECTIONS DEPARTMENT



# COLLECTIONS DEPARTMENT



**MINUTES**
**FINANCE & INSURANCE COMMITTEE MEETING**
**ORO LOMA SANITARY DISTRICT**

| | | |
|---|---|---|
| **FRIDAY, SEPTEMBER 18, 2026** | **11:00 AM** | **BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580** |

**1. CALL TO ORDER**
Chair Lee called the meeting to order at 11:00 am.

**2. ROLL CALL: CHAIR LEE AND DIRECTOR DUNCAN**
In attendance were Chair Lee, Director Duncan, General Manager Dang, Finance Manager Chen, and Administrative Support Specialist Aldridge.

**3. GENERAL PUBLIC**
There were no members of the public present, and therefore no comments.

**4. STRATEGIC PLAN GOALS REPORT & KEY PERFORMANCE INDICATORS**
The Committee reviewed progress on strategic goals related to Finance and key performance indicators in cash and budget management, investment returns, and reserves.

Director Duncan commented that she liked the budget visuals and asked why the Operations budget was significantly higher than the other departments. General Manager Dang explained that the higher Operations budget is primarily due to chemical costs. Director Duncan also asked for clarification regarding the Non-Departmental budget. General Manager Dang stated that the Non-Departmental budget includes Post-Retirement Medical Expense, Write-Off of Uncollectible Accounts, EBDA O & M Expense, Expenses Chargeable to EBDA, Depreciation Expense, Bond Interest Expense – SWR Revenue Bonds, Bond Interest Expense – WIFIA, Loan Interest Expense – SRF, Contingency Reserve, and Decrease in EBDA Equity.

**The Committee accepted the report.**

**4.1.** Strategic Plan Goals Report & Key Performance Indicators

**5. MONTHLY FINANCIAL REPORTS FOR AUGUST 2026**
The Committee reviewed the financial statements, investment report, PO Log, Cal Card Statement, and vendor disbursement report for August 2026.

Director Duncan asked when the Measure D funds would be reflected in the financial reports. General Manager Dang explained that the funds would be posted once they are received. Chair Lee requested that future financial reports include a footnote clarifying the status of the Measure D funds until they are received and posted. The Committee agreed.

Director Duncan asked for clarification regarding District Sewer Service Charge – Others. Finance Manager Chen said she would gather additional information about the charge and report back to the Committee. Director Duncan asked about the difference between Utilities and Utilities – Lift Stations. General Manager Dang explained that Utilities – Lift Stations covers utility expenses for all lift stations, while Utilities covers Collections-related utility expenses at the treatment plant.

Director Duncan asked for clarification regarding Contractual Services. Finance Manager Chen stated that she would gather additional information and report back to the Committee. Director Duncan also asked about the difference between Contractual Services and Contractual Services – Department Support. General Manager Dang explained that Department Support could include costs associated with an intern or an outside contractor being used specifically to support the Maintenance Department. Director Duncan then asked about the approximately $41,000 reported under Contractual Services. Finance Manager Chen explained that the amount represents multiple invoices, rather than a single expense.

Director Duncan asked for clarification regarding Director Fees. General Manager Dang explained that the expense covers fees for the entire Board of Directors.

Chair Lee asked for clarification regarding the footnote for the CSRMA refund. General Manager Dang explained that the District submits two applications related to safety and health programs, and the refund recognizes those efforts.

Director Duncan asked about the Treatment Plant Landscaping expense and whether it related to the tree landscaping project. General Manager Dang explained that the expense was for consultant drawings for the project.

On the Vendor Disbursement Report, Director Duncan asked for clarification regarding the contract fee with Alameda County Health. General Manager Dang explained that Alameda County Health works with Oro Loma to help ensure restaurants remain in compliance with food waste requirements. Director Duncan asked whether the District maintains a list of the restaurants, and General Manager Dang confirmed that it does. Director Duncan also asked why the District has this responsibility. General Manager Dang explained that the responsibility is related to SB 1383 requirements. Director Duncan also asked about the Ditch Witch invoice. Finance Manager Chen explained that the invoice was a correction. Lastly, Director Duncan asked for clarification regarding the payment to Water Resource Management Services. General Manager Dang said he would gather additional information about the payment and report back to the Committee.

Director Duncan asked whether the amount listed for Core Consulting Group on the Purchase Order Log represented the total anticipated cost. General Manager Dang explained that the final invoices have not yet been received, but the total amount should not exceed $50,000, excluding travel expenses.

Director Duncan asked for clarification regarding several charges listed on the District credit card statements. Regarding charges on Abeyrathna's credit card for Bara's Deli and Harry's Hofbrau, Director Duncan asked whether the purchases were made before the District's food policy went into effect. General Manager Dang confirmed that they were. Director Duncan also asked about the Bluebeam, Inc. charge, and General

Manager Dang explained that it was for drafting software.

Regarding Bocsan's credit card, Director Duncan asked about the Kwizie subscription. General Manager Dang explained that the subscription is used for surveys sent to the public regarding solid waste. Director Duncan also asked about the Marriott charges, and General Manager Dang explained that they were preauthorization charges associated with reservations for Board member travel to Palm Desert. Director Duncan also asked about the Walgreens charges. General Manager Dang explained that both charges were from the photo department for signs made for the Fall Festival. Lastly, Director Duncan asked why McCauley had two account numbers listed. Finance Manager Chen explained that McCauley had lost his previous card; therefore, one number reflects the old account and the other reflects the new account.

**The Committee accepted the report.**

**6. <u>CALIFORNIA EMPLOYERS' RETIREMENT BENEFIT TRUST (CERBT)</u>**

The Committee reviewed the CERBT statement for the quarter ended June 30, 2026 (ending balance: $11,704,111.22). For FY2025-26, CalPERS reported a preliminary 14.80% return, bringing the District's net CERBT earnings to $1.8 million.

**The Committee accepted the report.**

**6.1.** CERBT Statement for the Quarter Ended June 30, 2026

**7. <u>CSRMA CLAIM REGISTER AS OF AUGUST 2026</u>**

Staff presented the CSRMA outstanding claim register for August 2026. The District had two outstanding claims as of August 31, 2026. Staff reported that one claim has since been settled, while the older claim remains in process and continues to be worked on.

**The Committee accepted the report.**

**7.1.** CSRMA Claim Register As of August 30, 2026

**8. <u>AUDIT SCHEDULE 2025-26</u>**

The Committee will be informed of the FY 2025-26 audit schedule. Cropper Accountancy will serve as the independent auditor and will report to the Board on District Finances in November 2026.

**The Committee accepted the report.**

**8.1.** Audit Schedule 2025-26

**9. <u>STAFF/DIRECTOR COMMENTS</u>**

Chair Lee and Director Duncan stated that the meeting was informative. Chair Lee asked Director Duncan to chair the next Finance & Insurance Committee meeting in October, as he will be on vacation. Director Duncan agreed to chair the meeting.

**10. <u>ADJOURNMENT</u>**

There being no further business to come before the Committee, Chair Lee adjourned the meeting at 11:37 am.

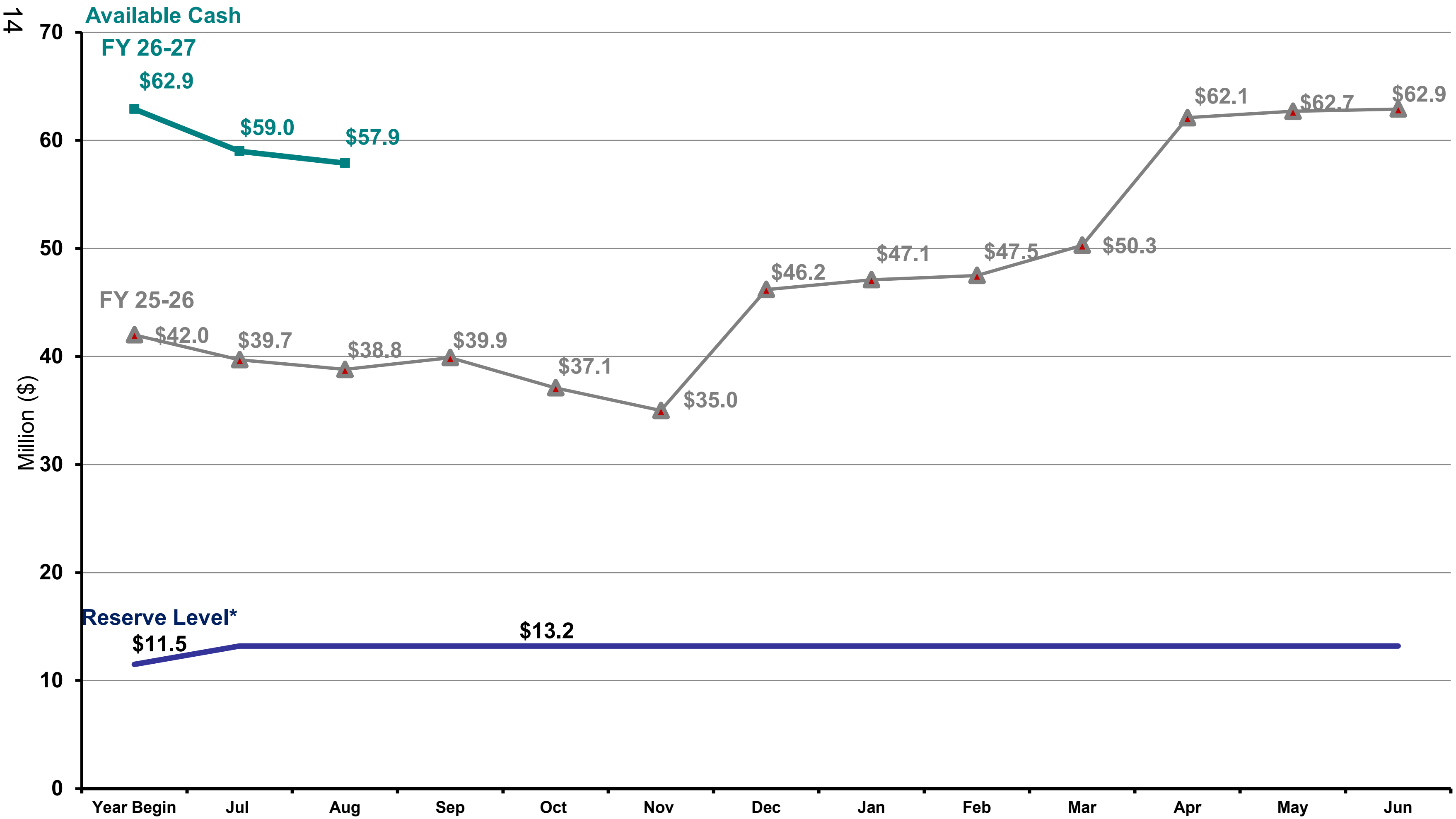
## FINANCE and INSURANCE COMMITTEE STRATEGIC PLAN GOALS REPORT

| 10-Year Goal | Intermediate Three-Year Goal | Status |
|---|---|---|
| Oro Loma will provide high value to the ratepayers today and in the future. High value includes making efficient and sustainable decisions while paying for needed infrastructure and maintaining rates within the lowest 50 percentile in Alameda County. (2021) | Perform annual sewer service charges survey for Alameda County jurisdictions and report the District's ranking within the County. | Oro Loma is the lowest sewer provider in Alameda County,<br><br>Per the FY 2024-25 rate comparison completed in November, 2024 Oro Loma's sewer rates for SFR is 47% less than County Average.<br><br>Per the FY 2025-26 rate comparison completed in October, 2025 Oro Loma's sewer rates for SFR is 42% less than County Average. |
| Maintain solid waste rates among the lowest in Alameda County. (2015) | Perform annual solid waste rates survey for Alameda County jurisdictions and report the District's ranking within the County. | On Track - Oro Loma continues to be one of the lowest solid waste provider in Alameda County, 30.7% less than County average as of October 2025. |
| Identify and communicate to the Board and to the public future funding needs for operations and projected regulatory/infrastructure upgrades. (2013) | Update and report to the Board the cash flow & investment timeline once per quarter. Perform 5-year cash flow projections at least once per year. Develop Prop 218 notice explaining the rate increase and associated needs in the District. The updated sewer service charges shall include funding of Capital projects. | Ongoing - Cash flow projections and State of District Finances are presented to the Board at least once a year. The State of the District Finances workshop took place in April 2026.<br><br>PFM Asset Manager's statements are presented monthly to the F&I Committee. PFM presents the annual results to the F&I Committee and the Board in September. FY 2024-25 results were presented at the August F&I Meeting and to the full Board on September 9, 2025.<br><br>5-Yr Cash Flow Projections were presented to the F&I Committee on December 19, 2025. |
| Build Capital Asset Program funding into rate structure by 2029. | Raise sewer service charges at a minimum of 7.5% per year in the next rate setting process (FYs 21/22-25/26). The portion of rate increase above inflation to be used to fund the capital program. | A Rate Study was completed in December 2023, followed by Prop 218 notices sent in March 2024. The District held an informational workshop on April 10, 2024, and after a public hearing on May 21, 2024, the Board adopted new sewer service charges with Resolution No. 3776.<br><br>Oro Loma is in year 2 of its 5-year, 15% rate plan (FY 2024-25 to FY 2028-29). The District continues to fund the capital program by using the portion of rate increase above inflation and by debt financing. |
| Produce timely, accurate, transparent, and useful financial reports. (2013) | Issue monthly financials by the 10th of the following month. Develop real-time management to financial data. | Financial Statements are issued by the 10th of the following month.<br><br>Real-time management of financial data refers to giving managers immediate, up-to-date access to the Districts' financial information within Financial Edge NXT (FE), the Districts' accounting system. It means managers can view current transactions, budgets, and account activity as they happen, rather than waiting for periodic reports. |

| |
|---|
| Not started. |
| In progress |
| Ahead or on time for meeting goal. |
| Will not meet goal. |

# Cash Balances

## FY 2026-27 to Date

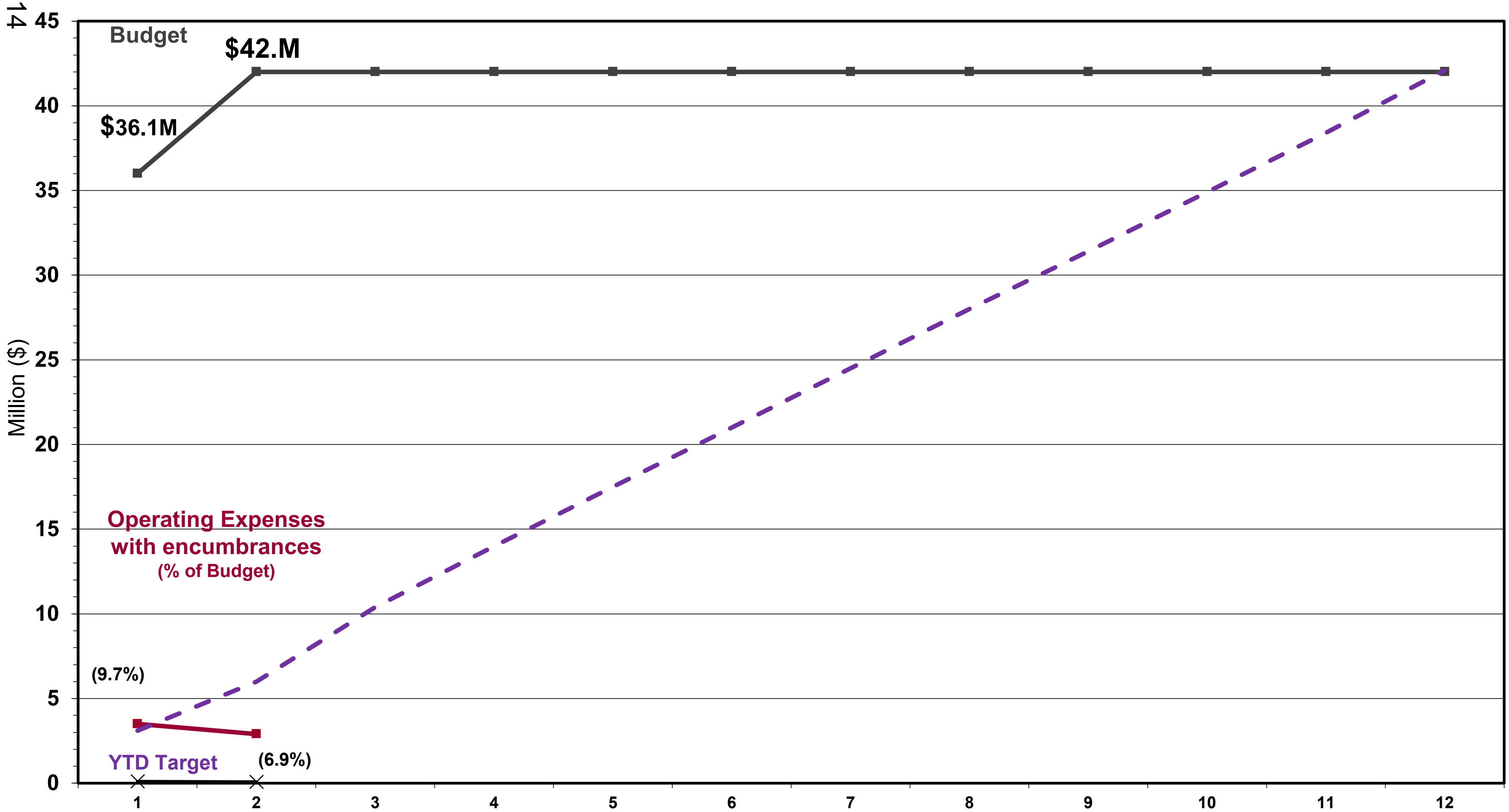



*Board approved reserve level = Half of the annual sewer revenues from Alameda County

Note (1) Alameda County payments are received in December and April each year.

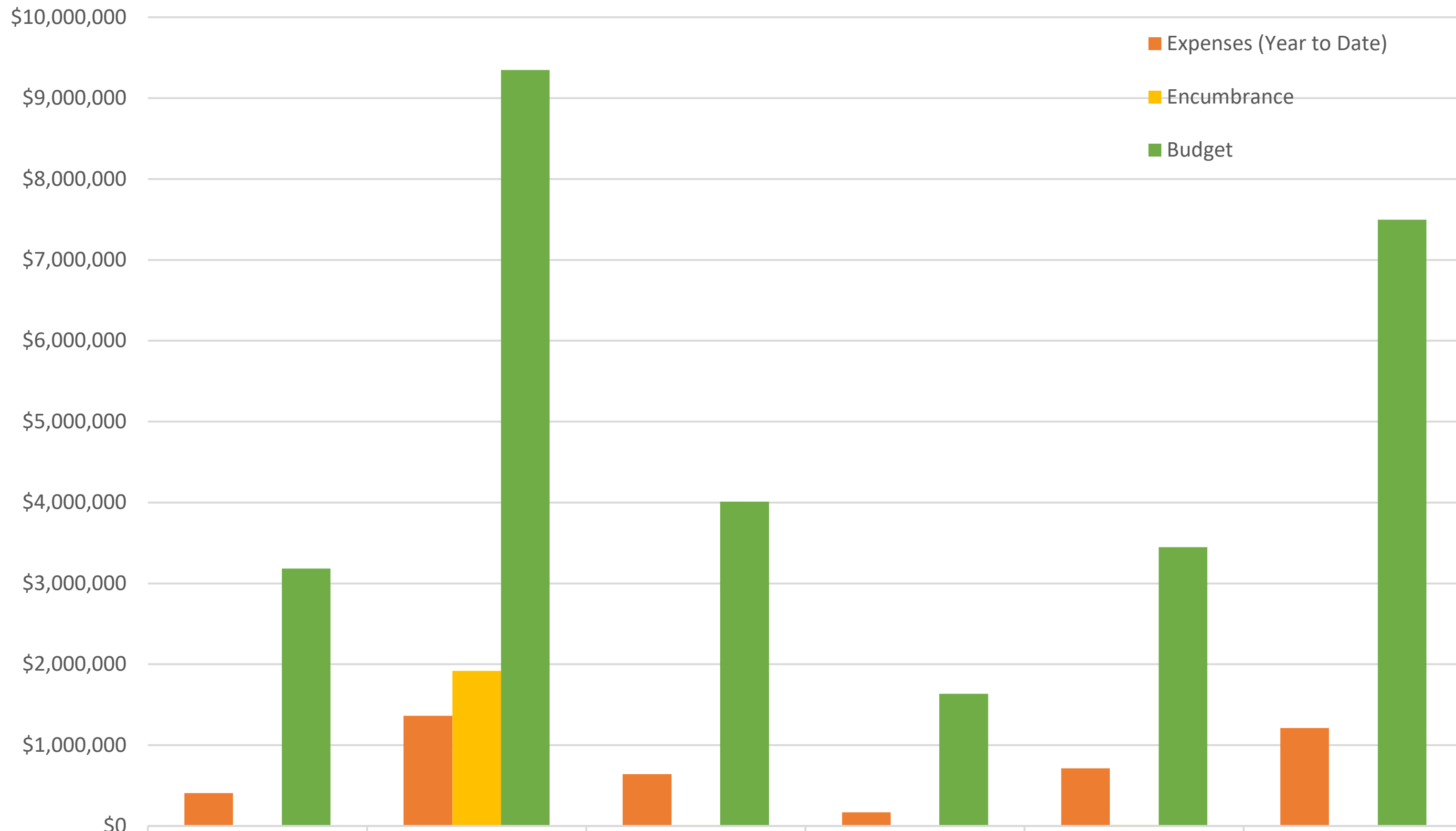
# Operating Expenses vs. Budget

## FY 2026-27 to Date



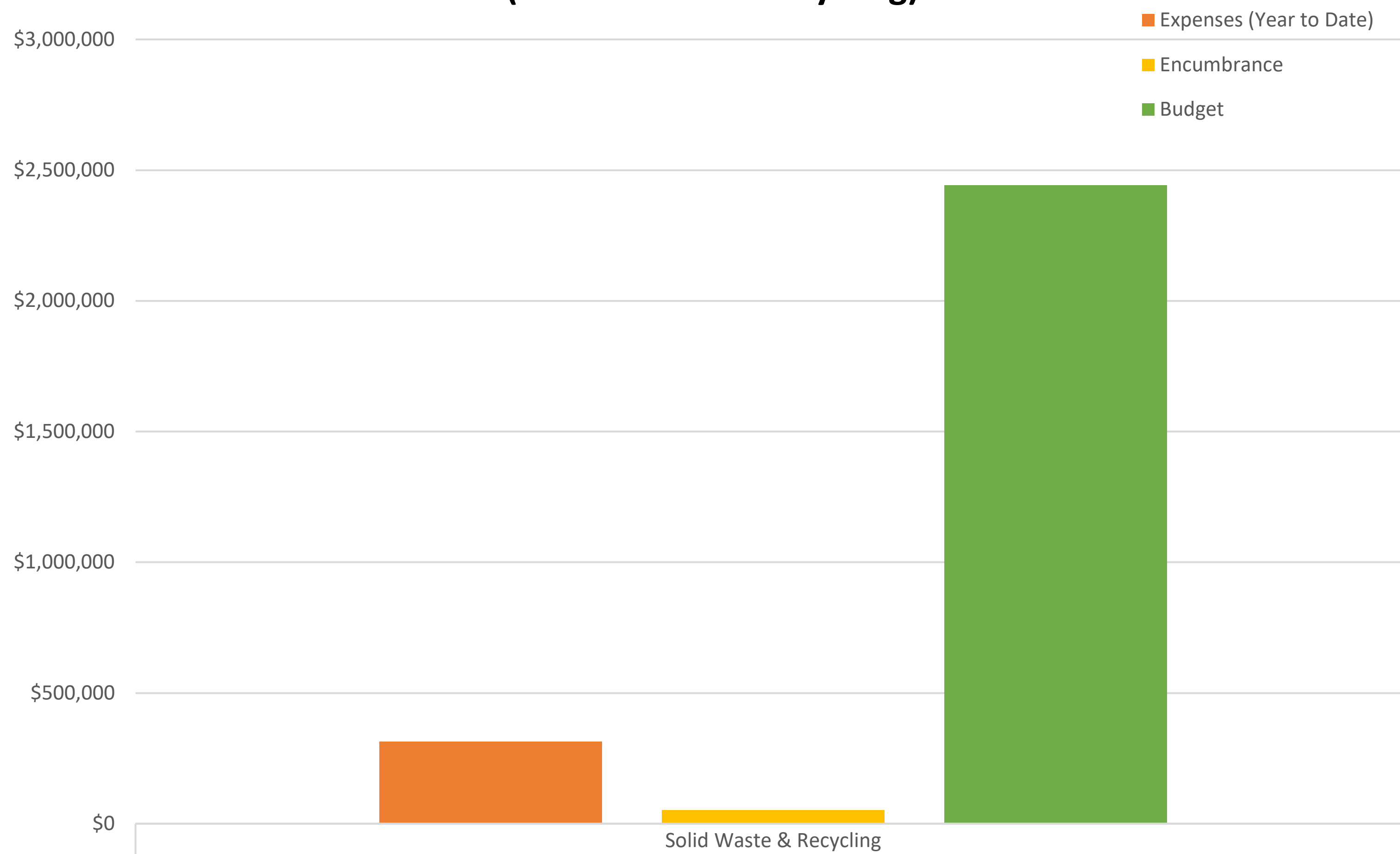

Current month Expenses were $2.9M, compared to $4.3M during the same period last year.
Operation Budget increased by $6M from the Budget Amendment 1 Approved by the Boards

## Expenses (with Encumbrances) vs. Budget by Department
## Fund 15 (Operations & Maintenance)




| | Collection | Operations | Maintenance | Engineering | Administration | Non-Departmental |
|---|---|---|---|---|---|---|
| Expenses (Year to Date) | $407,592 | $1,362,798 | $641,081 | $167,228 | $713,830 | $1,212,729 |
| Encumbrance | $0 | $1,916,976 | $9,966 | $6,668 | $14,280 | $0 |
| Budget | $3,182,300 | $9,346,300 | $4,010,400 | $1,634,900 | $3,446,700 | $7,497,200 |

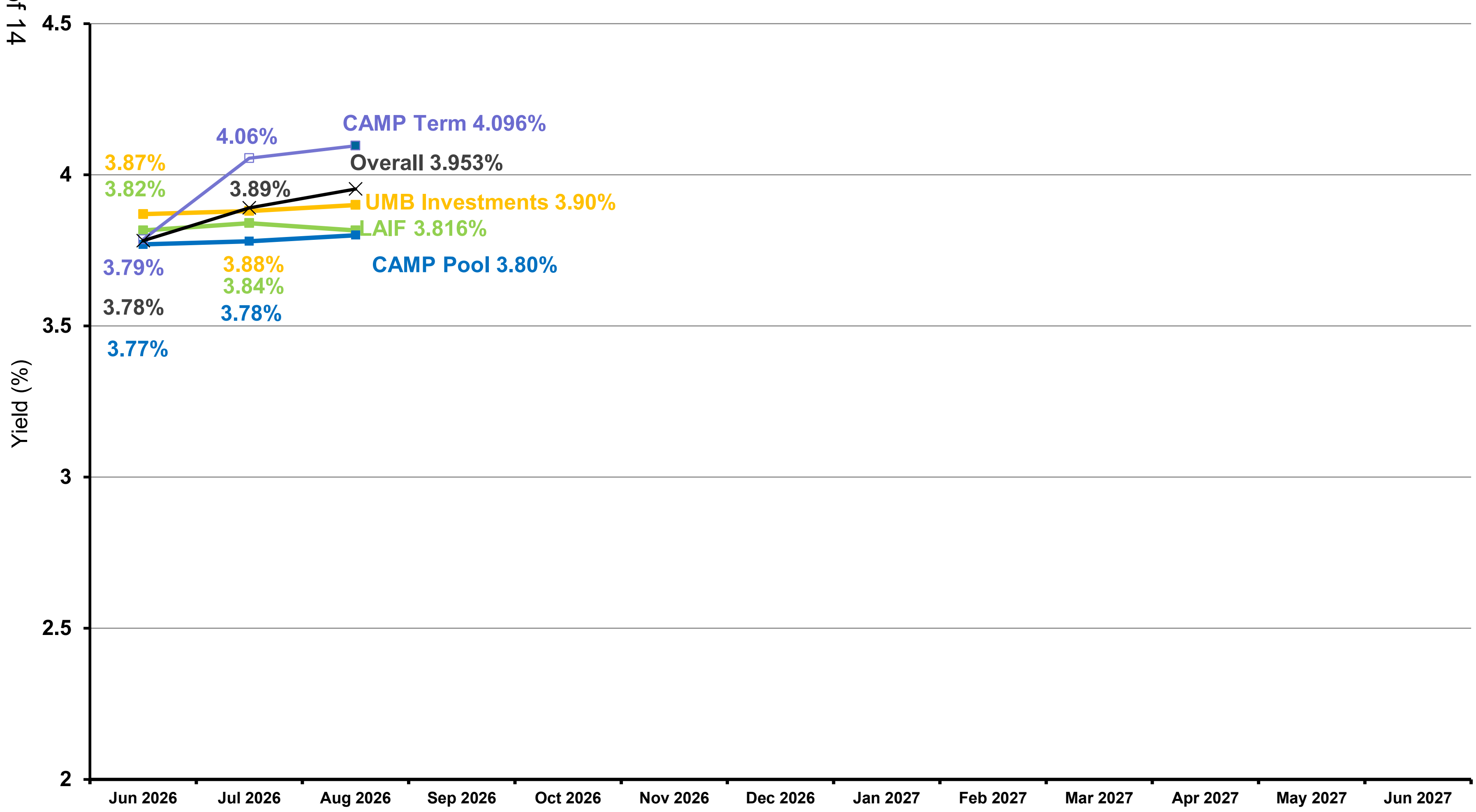
## Expenses (with Encumbrances) vs. Budget
## Fund 85 (Solid Waste & Recycling)




| | Solid Waste & Recycling |
|---|---|
| Expenses (Year to Date) | $315,280 |
| Encumbrance | $51,390 |
| Budget | $2,441,500 |

# Investment Yields

## FY 2026-27 to Date




(1) UMB Securities remained consistent at 3.90%.

Oro Loma Sanitary District
CERBT Strategy 1
Entity #: SKB0-2290669353
Quarter Ended June 30, 2026

CalPERS

## Market Value Summary:

| | QTD Current Period | Fiscal Year to Date |
|---|---|---|
| Beginning Balance | $11,116,555.68 | $10,339,179.42 |
| Contribution | 0.00 | 0.00 |
| Disbursement | 0.00 | (418,126.65) |
| Transfer In | 0.00 | 0.00 |
| Transfer Out | 0.00 | 0.00 |
| Investment Earnings | 1,020,039.02 | 1,803,218.30 |
| Administrative Expenses | (801.91) | (3,040.23) |
| Investment Expense | (1,277.18) | (4,841.88) |
| Other | 0.00 | 0.00 |
| Ending Balance | $12,134,515.61 | $11,716,388.96 |
| FY End Contrib per GASB 74 Para 22 | 0.00 | 0.00 |
| FY End Disbursement Accrual | (430,404.39) | (12,277.74) |
| Grand Total | $11,704,111.22 | $11,704,111.22 |

## Unit Value Summary:

| | QTD Current Period | Fiscal Year to Date |
|---|---|---|
| Beginning Units | 405,921.662 | 422,180.210 |
| Unit Purchases from Contributions | 0.000 | 0.000 |
| Unit Sales for Withdrawals | 0.000 | (16,258.548) |
| Unit Transfer In | 0.000 | 0.000 |
| Unit Transfer Out | 0.000 | 0.000 |
| Ending Units | 405,921.662 | 405,921.662 |
| Period Beginning Unit Value | 27.385962 | 25.480364 |
| Period Ending Unit Value | 29.893736 | 29.893736 |

Please note the Grand Total is your actual fund account balance at the end of the period, including all contributions per GASB 74 paragraph 22 and accrued disbursements. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT4U@calpers.ca.gov.

Statement of Transaction Detail for the Quarter Ending 06/30/2026
Oro Loma Sanitary District
Entity #: SKB0-2290669353

| Date | Description | Amount | Unit Value | Units | Check/Wire | Notes |
|---|---|---|---|---|---|---|
| 06/30/2026 | FY 25-26 Disbursement Accrual | ($430,404.39) | | | | |



Client Contact:
CERBT4U@CalPERS.ca.gov

CARL WARREN & COMPANY Claims Management and Solutions | A VENBROOK Company

# Claim Register - As of Aug 07, 2026

Report Criteria: Tier2 Name = ORO LOMA SANITARY DISTRICT And Tier 1 = CAL SANITATION RMA And As-Of Transaction Begin Date = And As-Of Transaction End Date = And Loss Run? = Yes | Row Count: 75 | Report Run: 8/7/2026 02:24 PM

| Policy Begin Date | Policy End Date | Claim Status | Feature Status | Location Code | Location Name | Claim Number | LOB | Coverage | Claimant Number | Claimant Name | Loss Causation | Date Of Loss | Claim Description | Legal | Claim Date Reported | State | Adjuster | Loss Reserve | Expense Reserve | Gross Loss Paid | Gross Expense Paid | Recovery Loss | Recovery Expens | Total Incurred |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12/30/2024 | 12/30/2025 | O | O | 1039 | ORO LOMA SANITARY DISTRICT | 3117226 | GENERAL LIABILITY | BODILY INJURY | 1 | Cuello, Victoria | DOG BITE | 04/09/2025 | Claimant was attacked by a dog at Marina Park causing serious injury. | Y | 10/22/2025 | CA | Kirker, William | $50,000.00 | $50,000.00 | $0.00 | $502.85 | $0.00 | $0.00 | $100,502.85 |
| 12/31/2025 | 12/31/2026 | O | O | 1039 | ORO LOMA SANITARY DISTRICT | 3127190 | GENERAL LIABILITY | PROPERTY DAMAGE | 1 | Garnica, Luis Clement. | AUTO | 04/27/2026 | District employee struck claimant vehicle. | N | 07/14/2026 | CA | Kirker, William | $5,000.00 | $0.00 | $0.00 | $450.30 | $0.00 | $0.00 | $5,450.30 |

# SCHEDULE OF ANNUAL AUDIT
# FY 2025-26
# Cropper Accountancy Corporation

| | Process | Target Date |
|---|---|---|
| 1. | Interim (done prior) and Field audit - audit testing and account validation work | September 21- 25, 2026 |
| 2. | Preparation of draft audit report. Management reviews and finalizes report. | September 28 – October 16, 2026 |
| 3. | Finance & Insurance Committee | October 23, 2026 |
| 4. | Presentation of audit report to Board of Directors | November 10, 2026 |

# Oro Loma Sanitary District
## BALANCE SHEET SUMMARY
As of August 31, 2026

| | ASSETS 08/31/2026 | LIABILITIES 08/31/2026 | NET POSITION 08/31/2026 |
|---|---|---|---|
| **SEWER SERVICES** | | | |
| (15) OPERATIONS & MAINTENANCE | $206,909,079.47 | $67,900,193.16 | $139,008,886.31 |
| (20) INSURANCE | $361,418.36 | $0.00 | $361,418.36 |
| (71) FLEX PLAN | $8,321.10 | $0.00 | $8,321.10 |
| (40) RENEWAL & REPLACEMENT | $17,964,458.28 | ($388,912.18) | $18,353,370.46 |
| (45) CAPITAL IMPROVEMENT PROGRAM | $2,858,309.13 | $1,307,411.70 | $1,550,897.43 |
| **SUBTOTAL SEWER SERVICES** | **$228,101,586.34** | **$68,818,692.68** | **$159,282,893.66** |
| **SOLID WASTE SERVICES** | | | |
| (85) SOLID WASTE & RECYCLING | $20,905,674.36 | $2,291.49 | $20,903,382.87 |
| (77) GARBAGE DELINQUENCY RECOVERY | $819,442.71 | $0.00 | $819,442.71 |
| **SUBTOTAL SOLID WASTE SERVICES** | **$21,725,117.07** | **$2,291.49** | **$21,722,825.58** |
| **TOTAL ALL SERVICES** | **$249,826,703.41** | **$68,820,984.17** | **$181,005,719.24** |

# Oro Loma Sanitary District
# COMBINING SCHEDULE OF REVENUES & EXPENSES
For the Period Ended August 31, 2026

| | Budget | Month to Date 08/31/2026 | Year to Date 08/31/2026 | Encumbrances 08/31/2026 | Variances | % of Budget |
|---|---|---|---|---|---|---|
| **OPERATING REVENUES** | | | | | | |
| DISTRICT SERVICE CHARGES | $31,475,800.00 | $525,756.04 | $26,853,314.97 | $0.00 | ($4,622,485.03) | 85.31% |
| AGENCY TREATMENT CHARGES | $6,652,200.00 | $0.00 | $26,404.52 | $0.00 | ($6,625,795.48) | 0.40% |
| PERMITS & INSPECTION FEES | $210,000.00 | $28,069.32 | $102,415.42 | $0.00 | ($107,584.58) | 48.77% |
| SANITARY TRUCK WASTE CHARGES | $20,000.00 | $0.00 | $990.00 | $0.00 | ($19,010.00) | 4.95% |
| GREASE RECEIVING CHARGES | $150,000.00 | $0.00 | $14,225.00 | $0.00 | ($135,775.00) | 9.48% |
| BIOSOLID CHARGES | $100,000.00 | $0.00 | $0.00 | $0.00 | ($100,000.00) | 0.00% |
| CONTRACT FEES | $2,318,000.00 | $163,077.18 | $713,878.91 | $0.00 | ($1,604,121.09) | 30.80% |
| DISTRICT SB 1383 FEE | $1,669,300.00 | $39,000.00 | $377,235.00 | $0.00 | ($1,292,065.00) | 22.60% |
| LANDFILL FEES - MEASURE D | $370,000.00 | $0.00 | $0.00 | $0.00 | ($370,000.00) | 0.00% |
| OVERHEAD REVENUE | $850,000.00 | $85,074.71 | $154,201.05 | $0.00 | ($695,798.95) | 18.14% |
| **TOTAL OPERATING REVENUES** | **$43,815,300.00** | **$840,977.25** | **$28,242,664.87** | **$0.00** | **($15,572,635.13)** | **64.46%** |
| **OPERATING EXPENSES** | | | | | | |
| SEWAGE COLLECTIONS (O&M) | $3,182,300.00 | $119,778.78 | $407,592.36 | $0.00 | $2,774,707.64 | 12.81% |
| SEWAGE COLLECTIONS (R&R) | $3,077,546.00 | $84,402.90 | $100,158.12 | $591,623.82 | $2,385,764.06 | 22.48% |
| SEWAGE TREATMENT OPERATIONS (O&M) | $9,346,300.00 | $551,366.17 | $1,362,798.24 | $1,916,976.19 | $6,066,525.57 | 35.09% |
| SEWAGE TREATMENT MAINTENANCE (O&M) | $4,010,400.00 | $218,672.97 | $641,081.38 | $9,966.00 | $3,359,352.62 | 16.23% |
| SEWAGE TREATMENT PLANT (R&R) | $8,747,806.00 | $1,094,544.27 | $1,180,419.87 | $1,999,656.84 | $5,567,729.29 | 36.35% |
| ENGINEERING (O&M) | $1,634,900.00 | $91,584.14 | $167,228.49 | $6,667.50 | $1,461,004.01 | 10.64% |
| ENGINEERING (R&R) | $12,000.00 | $0.00 | $0.00 | $0.00 | $12,000.00 | 0.00% |
| ADMINISTRATION AND GENERAL (O&M) | $3,446,700.00 | $168,357.71 | $713,830.23 | $14,280.18 | $2,718,589.59 | 21.12% |
| ADMINISTRATION AND GENERAL (R&R) | $266,900.00 | $16,622.29 | $17,223.82 | $67,075.12 | $182,601.06 | 31.58% |
| EFFLUENT DISPOSAL - EBDA (O&M) | $1,096,200.00 | $2,608.25 | $450,562.48 | $0.00 | $645,637.52 | 41.10% |
| EFFLUENT DISPOSAL - EBDA (R&R) | $184,000.00 | $0.00 | $166,500.00 | $0.00 | $17,500.00 | 90.49% |
| POST EMPLOYMENT BENEFITS | $0.00 | $7,704.83 | $15,513.66 | $0.00 | ($15,513.66) | 0.00% |
| DEPRECIATION | $5,530,600.00 | $440,029.47 | $880,059.37 | $0.00 | $4,650,540.63 | 15.91% |
| DECREASE IN CARRYING VALUE OF EBDA | $100,000.00 | $0.00 | $0.00 | $0.00 | $100,000.00 | 0.00% |
| SOLID WASTE & RECYCLING | $1,965,900.00 | $98,705.24 | $180,828.70 | $56,890.07 | $1,728,181.23 | 12.09% |
| **TOTAL OPERATING EXPENSES** | **$42,601,552.00** | **$2,894,377.02** | **$6,283,796.72** | **$4,663,135.72** | **$31,654,619.56** | **25.70%** |
| **OPERATING INCOME (LOSS)** | **$1,213,748.00** | **($2,053,399.77)** | **$21,958,868.15** | **($4,663,135.72)** | **$16,081,984.43** | **1,424.99%** |

# Oro Loma Sanitary District
# COMBINING SCHEDULE OF REVENUES & EXPENSES
For the Period Ended August 31, 2026

| | Budget | Month to Date 08/31/2026 | Year to Date 08/31/2026 | Encumbrances 08/31/2026 | Variances | % of Budget |
|---|---|---|---|---|---|---|
| **NONOPERATING REVENUES** | | | | | | |
| INVESTMENT INCOME | $300,000.00 | $81,892.48 | $293,489.80 | $0.00 | ($6,510.20) | 97.83% |
| RENTS & LEASES | $100,000.00 | $5,693.65 | $21,100.40 | $0.00 | ($78,899.60) | 21.10% |
| CAPITAL GRANTS | $137,700.00 | $0.00 | $0.00 | $0.00 | ($137,700.00) | 0.00% |
| OTHER MISCELLANEOUS REVENUES | $55,000.00 | $96,624.39 | $96,639.39 | $0.00 | $41,639.39 | 175.71% |
| RECOVERY OF UNCOLLECTIBLE ACCTS | $40,000.00 | $0.00 | $0.00 | $0.00 | ($40,000.00) | 0.00% |
| **TOTAL NONOPERATING REVENUES** | **$632,700.00** | **$184,210.52** | **$411,229.59** | **$0.00** | **($221,470.41)** | **65.00%** |
| **NONOPERATING EXPENSES** | | | | | | |
| WRITE OFF OF UNCOLLECTIBLE ACCTS | $15,000.00 | $0.00 | $0.00 | $0.00 | $15,000.00 | 0.00% |
| DEBT SERVICE INTEREST | $891,000.00 | $0.00 | $0.00 | $0.00 | $891,000.00 | 0.00% |
| CONTINGENCY | $340,000.00 | $0.00 | $0.00 | $0.00 | $340,000.00 | 0.00% |
| **TOTAL NONOPERATING EXPENSES** | **$1,246,000.00** | **$0.00** | **$0.00** | **$0.00** | **$1,246,000.00** | **0.00%** |
| **INCOME (LOSS) BEF CONTRIBS & TRSFS** | **$600,448.00** | **($1,869,189.25)** | **$22,370,097.74** | **($4,663,135.72)** | **$17,106,514.02** | **2,948.96%** |
| **OTHER CONTRIBUTIONS & REPAYMENTS** | | | | | | |
| +CONNECTION FEES | $200,000.00 | $18,422.74 | $18,422.74 | $0.00 | ($181,577.26) | 9.21% |
| +CVSD REPAYMENTS FOR CIP | $279,800.00 | $0.00 | $0.00 | $0.00 | ($279,800.00) | 0.00% |
| -CIP EXPENDITURES | ($34,990,715.00) | ($210,290.26) | ($298,636.27) | ($22,532,322.92) | $12,159,755.81 | 65.25% |
| **OTHER CONTRIBUTIONS & REPAYMENTS** | **($34,510,915.00)** | **($191,867.52)** | **($280,213.53)** | **($22,532,322.92)** | **$11,698,378.55** | **66.10%** |
| **NET RESULTS** | **($33,910,467.00)** | **($2,061,056.77)** | **$22,089,884.21** | **($27,195,458.64)** | **$28,804,892.57** | **15.06%** |

# ORO LOMA SANITARY DISTRICT
# INVESTMENTS AND DEPOSITS REPORT
## August 2026

| FUND # | FUND NAME | | INVESTMENT LIMITS | % OF TOTAL | CURRENT FY 8/31/2026 | LAST FY 6/30/2026 Prelim |
|---|---|---|---|---|---|---|
| **LOCAL AGENCY INVESTMENT FUND (LAIF) #1013** | | | | | | |
| 15 | GENERAL FUND - SEWER SERVICE | | | | $ (7,613,419.54) | $ (11,214,076.00) |
| 20 | INSURANCE FUND | | | | (94,854.89) | (94,854.89) |
| 40 | RENEWAL & REPLACEMENT FUND | | | | 10,587,302.41 | 13,987,302.41 |
| 45 | CAPITAL IMPROVEMENT PROGRAM FUND | | | | (18,821,487.59) | (17,821,487.59) |
| 85 | SOLID WASTE / GARBAGE FUND | | | | 16,010,364.11 | 15,210,364.11 |
| 86 | RECYCLING FUND | | | | - | - |
| **COMBINED CASH BALANCE IN LAIF** | | (a) | $0 - $50m | 0.12% | $ 67,904.50 | $ 67,248.04 |
| **PFM Asset Management** | | | | | | |
| | | | | | Book Value 8/31/2026 | Book Value 6/30/2026 Prelim |
| 45 | AGENCY BONDS | (f) | 30% in 1 agn. | 0.95% | $ 548,750.00 | $ 548,750.00 |
| 45 | COMMERCIAL PAPER | (j) | 25% | 0.84% | 485,816.11 | 243,250.83 |
| 45 | CORPORATE BONDS | (k) | 30% | 4.13% | 2,390,804.35 | 2,101,217.20 |
| 45 | TREASURY NOTES | (d) | None | 8.72% | 5,053,249.02 | 5,438,662.45 |
| 45 | MUNICIPAL BOND/ NOTES | (l) | 30% | 0.00% | - | 50,000.00 |
| 45 | AGENCY COMM MBS | (e) | 30% | 1.49% | 862,726.27 | 834,639.44 |
| 45 | ASSET-BACKED SECURITY | (n) | 20% | 0.03% | $19,999.56 | 19,999.56 |
| | TOTAL INVESTMENT AT COST BASIS | | | | $9,361,345.31 | |
| 40/45 | CASH | (i) | 20% | 0.08% | 49,217.34 | 132,732.99 |
| | TOTAL INVESTMENT | | | | $9,410,562.65 | 9,369,252.47 |
| | FAIR MARKET VALUE ADJUSTMENT TO INVESTMENTS | | | | (109,189.84) | (73,915.67) |
| **COMBINED INVESTMENT BALANCE IN UMB BANK** | | | | 16.05% | $ 9,301,372.81 | $ 9,295,336.80 |
| **CAMP #1015** | | | | | | |
| 15 | CAMP - POOL | (i) | None | 32.28% | $ $18,706,455.31 | $ 51,426,277.56 |
| 15 | CAMP - TERM | (i) | None | 43.14% | $ $25,000,000.00 | $ - |
| **U.S. BANK CHECKING ACCOUNT #1010** | | | | | | |
| 15 | GENERAL FUND - SEWER SERVICE | | | | $ 2,787,080.74 | $ 194,822.13 |
| 20 | INSURANCE FUND | | | | 267,320.73 | 585,126.89 |
| 40 | RENEWAL & REPLACEMENT FUND | | | | 742,614.95 | 130,317.99 |
| 45 | CAPITAL IMPROVEMENT PROGRAM FUND | | | | 795,099.18 | 243,442.08 |
| 71 | FLEX PLAN TRUST | | | | 8,321.10 | 25,753.03 |
| 77 | ALAMEDA CO. WMAC A/R RECOVERY | | | | 12,200.85 | 691,549.71 |
| 85 | SOLID WASTE / GARBAGE FUND | | | | 259,561.48 | 217,032.11 |
| **COMBINED CASH BALANCE IN U.S. BANK** | | (i) | 20% | 8.41% | $ 4,872,199.03 | $ 2,088,043.94 |
| **PETTY CASH FUNDS** | | | | 0.00% | $ 1,500.00 | $ 1,500.00 |
| **TOTAL CASH & INVESTMENTS** | 8/31/2026 | | | 100% | $ 57,949,431.65 | $ 62,878,406.34 |

| | | |
|---|---|---|
| Current Board-approved reserve level | $13,200,000 | (4,928,974.69) Net Change from 6/30/25 |
| 8/31/2025 | 38,810,804.63 | $ 19,138,627.02 Net Change from same period last year |

NOTE: THESE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE TO THE DISTRICT'S INVESTMENT POLICY, REVIEWED ANNUALLY. THE FY 2025-26 POLICY WAS REVIEWED AND APPROVED BY THE F&I COMMITTEE ON 12/19/25, AND THE FULL BOARD ON 12/23/25. THE INVESTMENT PROGRAM PROVIDES SUFFICIENT CASH FLOW FOR THE DISTRICT TO MEET EXPENDITURE REQUIREMENTS FOR THE NEXT SIX MONTHS.

# ORO LOMA SANITARY DISTRICT
## WIRE TRANSFERS TRANSACTIONS DURING MONTH OF : August 2026

### U.S. BANK CHECKING ACCOUNT #1534-00224561

| TRANSACTION DATE | TRANSFER FROM | TRANSFER TO | AUTH. BY | AMOUNT | EXPLANATION | CONFIRM. # |
|---|---|---|---|---|---|---|
| | | | | | | |
| NET AMOUNT OF WIRE TRANSFERS TO/FROM LAIF | | | | $ - | | |
| | | | | | | |
| NET AMOUNT OF WIRE TRANSFERS TO/FROM UMB BANK | | | | $ - | | |
| 08/10/26 | CAMP | U.S. BANK | CC | $ (3,500,000.00) | Transfer from CAMP to U.S. Bank | 4504710 |
| 08/13/26 | CAMP | U.S. BANK | CC | $ (1,500,000.00) | Transfer from CAMP to U.S. Bank | 4514147 |
| NET AMOUNT OF WIRE TRANSFERS TO/FROM CAMP | | | | $ (5,000,000.00) | | |

### LIST OF WIRE TRANSFER ACTIVITIES
**LOCAL AGENCY INVESTMENT FUND ACCOUNT# 70-01-001**
**August 2026**

| | | |
|---|---|---|
| **BALANCE** | **08/01/26** | **$ 67,904.50** |
| Quarterly interest | | $ - |
| Conf # | | $ - |
| **NET FOR CURRENT MONTH** | | **$ -** |
| **BALANCE** | **08/31/26** | **$ 67,904.50** |

### LIST OF ACCOUNT ACTIVITIES
**U.S. BANK ACCOUNT# 1534-00224561**
**August 2026**

| | | |
|---|---|---|
| **BALANCE** | **08/01/26** | **$ 999,326.22** |
| **CASH RECEIPTS:** | | |
| BANK DEPOSITS (AT BRANCH OR DEP EXPR) | | $ 2,455,394.88 |
| BANK DEPOSITS (COUNTY WIRE TRANSFER) | | $ 157,700.25 |
| BANK DEPOSITS (WMAC WIRE TRANSFER) | | $ 202,077.18 |
| ELECTRONIC PERMIT RECEIPTS | | $ 15,842.63 |
| **CASH DISBURSEMENTS:** | | |
| A/P VENDOR PAYMENTS (BY CHECKS OR EFTs) | | $ (3,153,154.74) |
| CALPERS RETIREMENT UAL PAYMENT | | $ - |
| PAYROLL DISBURSEMENTS - | | |
| PAYROLL 16-26 (DIRECT DEPS/CHECKS) | | $ (212,961.11) |
| (TAXES) | | $ (74,121.82) |
| PAYROLL 17-26 (DIRECT DEPS/CHECKS) | | $ (193,409.19) |
| (TAXES) | | $ (65,208.63) |
| PAYROLL xx-26 (DIRECT DEPS/CHECKS) | | |
| (TAXES) | | |
| PAYROLL REMITANCES | | |
| (MISSION, PARS, PERS) | | $ (266,947.00) |
| BANK RECON ITEMS | | $ - |
| **LAIF TRANSFERS (NET)** | | |
| **UMB BANK TRANSFERS (NET)** | | $ - |
| **CAMP TRANSFERS (NET)** | | $ 5,000,000.00 |
| **TRANSFER TO US BANK TRUST** | | |
| **NET FOR CURRENT MONTH** | | **$ 3,865,212.45** |
| **BALANCE** | **08/31/26** | **$ 4,864,538.67** |

**Engineering Department**
**August 2026**
**Monthly Activity Report**

**PERMITS ISSUED:** 63/93 (month/fiscal year)

| | |
|---|---|
| Lateral Repair: | 38/88 |
| Lateral Certificate: | 25/25 |
| Plan Review: | 8/13 |
| New Connections: | 9/11 |
| Other: | 0/0 |

**INSPECTIONS:** 66/115

**RESIDENTIAL IMPROVEMENTS:**

| | |
|---|---|
| In Review: | 6 |
| In Construction: | 25 |

**COMMERCIAL IMPROVEMENTS:**

| | |
|---|---|
| In Review: | 0 |
| In Construction: | 1 |

**ACTIVE PROJECTS:**

Sewer Line Replacement Strategic Renewal (Phases 1-10) Construction:

- Phases 1, 2, 3, 4, 5, 6, and 7 are complete.
- Phase 8 provides for 3.4 miles of pipe rehabilitation.
  - Awarded to California Trenchless, Inc. in the amount of $5,759,460.
  - Notice to Proceed was issued on May 21, 2025.
  - Original project scope is 100% complete.
  - Change Order No. 1 regarding 2nd Street pipe replacement was issued to California Trenchless, Inc. in the amount of $488,728.86. This scope of work was completed.
- Phase 9 will provide for 3.3 miles of pipe rehabilitation.
  - Awarded to APB General Engineering in the amount of $5,181,085.
  - Notice to proceed was issued on March 6, 2026.
  - The project is 17% complete. The contractor is currently working on Hacienda Ave and Via Toledo.
- Phase 10 will provide for 2.9 miles of pipe rehabilitation
  - Awarded to Ranger Pipelines in the amount of $5,088,960.
  - Project NTP was issued on June 29, 2026.

Digester Rehabilitation Project

- The District has contracted with Carollo Engineers for the design of the Digester Rehabilitation Project at a total cost of $2,757,956. The District has completed pre-purchase of three rotary drum thickener (RDT) units to maintain the project schedule. Coordination is ongoing with Carollo Engineers, Beecher Engineering, Linné Systems Integration, and Yorke Engineering for controls integration, SCADA programming, and air permit requirements.
  - Phase 1 includes construction of a new sludge thickening facility for primary and secondary sludge, demolition of Digesters No. 2 and No. 5, installation of a new digester gas storage system, yard piping, electrical and SCADA integration, and related site work.
  - Phase 2 will include demolition of the remaining existing digesters and construction of a new 1-MG anaerobic digester, gas storage, and associated piping, electrical, and appurtenances.

- Phase 1 construction began in August. Notice to Proceed was issued effective August 17, 2026, and Myers & Sons Construction began mobilization and construction-phase coordination with HDR Engineering, Carollo Engineers, and District staff. Current activities include submittal and procurement review, shutdown and isolation planning, preparation for demolition of Digesters No. 1 and No. 2, and coordination of digester-gas system work. The contractor's baseline schedule was being revised and reviewed at the end of August, with overall project completion anticipated in October 2027.
- Phase 2 design continued to advance in August under the approved design basis of one new 1-MG Digester 8 at the existing Digester 3 location with pump mixing. Carollo is developing the design toward the 60% milestone in mid-November 2026. Current work includes the Digester 8 cover and pump-mixing configuration, heating and heat-loop improvements, foundation design, electrical-load coordination, and preliminary requirements for the second digester gas holder.

Primary Clarifier Rehabilitation

- This project involves the cleaning, mechanical repairs, and installation of cathodic protection elements for all three primary clarifiers (PC) at the Treatment Plant.
- The Board awarded the project to GSE Construction for $3,481,600, contingent on execution of Change Order No. 1 with a $40,000 credit and a revised project start date of April 15, 2026, and completion date of October 25, 2026.
- PC-03 rehabilitation is complete and the clarifier remains in service. During August, PC-01 progressed through coating completion and inspection, cathodic protection installation, floor grout replacement, mechanical repairs, and startup preparation. PC-01 was returned to service on September 4 following dry-run testing and O&M acceptance. PC-02 rehabilitation will begin in early September and is now the final active clarifier, with approximately five weeks of work anticipated. Overall project completion remains projected for fall 2026.

EBMUD Well Demolition Phase 2

- This project involves the demolition of five EBMUD wells on District Property.
- Notice to Proceed was issued on May 4, 2026
- Project has reached substantial completion on July 3, 2026.

Treatment Unit Grating Replacement

- Phase 2 includes replacement of existing grating at the aeration basins and Chlorine Contact Station with aluminum and VEFR pultruded fiberglass grating. Bid Alternate No. 1 includes grating replacement at the Splitter Box. The Board awarded the Base Bid and Bid Alternate No. 1 to D. W. Nicholson Corporation on July 28, 2026, for a total contract amount of $466,833. The contract was executed in August, and the District issued the Notice to Proceed on August 17, 2026, establishing a project commencement date of September 14, 2026 and a 90-calendar-day contract duration.
- During August, the contractor began preconstruction activities, including field verification and coordination for grating panel layout, cutouts, maintenance access, and shop-drawing preparation. Construction is scheduled to commence in September following completion of these pre-fabrication activities.

**CONTINUOUS ACTIVITIES:**

- Respond to Underground Service Alert requests (Locator Logix):
    - Mark in the street and notify Collections of directional drilling and construction around critical lines.

- GIS / Base Map Updates
- Hydraulic Model Maintenance/Update
- Coordination with Cities and County Road Reconstruction and Paving Projects

**OTHER ACTIVITIES:**

- GIS/AIMS Updates
- Evaluation of Iron Sponge Flow Rate
- West Switch Gear Breaker Upgrades
- Point Repairs
- Sewer Line Replacement Lateral Review
- Treatment Unit Electrical Panel Replacements
- Force Main Condition Assessment
- Hypochlorite System Improvements
- Moleaer nano-bubble pilot project
- Secondary Clarifier Condition Assessment

**LINE REPLACEMENT LOG:**

48.9 miles of pipe are on the Line Replacement Log:

- 10.39 miles of pipe in the WIFIA Project Scope; these include structural defects and lines on the 90-day and one-year hydro-saw list.
    - 6.2 miles currently under contract for replacement.
- 0.3 miles of pipe identified for replacement due to structural needs (not under contract).

11.03 miles of pipe have been identified for replacement due to O&M needs and are not listed on the Line Replacement Log above; these include pipes on the 30-day hydro, and the 90-day and 365-day hydro-saw lists.

**POINT REPAIR LOG:**

- Point Repairs:
    - 20 Work Orders to be bid
    - 0 Work Orders currently out to bid
    - 36 Work Orders under contract awaiting completion
    - 35 Completed this fiscal year
- Work Requests Received: 3
    - Items that have been marked as defective by Collections and may need repair.

## Collections Department
## August 2026
## Monthly Activity Report

### SEWER LINES CLEANED/CCTV INSPECTED (in feet)

| | CLEANING | CCTV | TOTAL |
|---|---|---|---|
| August Goals | 84,899 | 50,000 | 137,210 |
| Total for Month | 111,179 | 57,126 | (168,305 + 22.66%) |
| Total for FY | 228,435 | 116,122 | 344,557 |

| MAINTENANCE AND CONSTRUCTION | MONTHLY # | FY2026/27 MONTHLY AVERAGE |
|---|---|---|
| Requests for Engineering Services | 3 | 6.5 |
| % of System on High Frequency Cleaning | 8.68% | 8.68% |
| New Service Connections Inspected | 3 | 1.5 |
| Completed Repairs Inspected | 7 | 3.5 |
| New Tracts/Line Replacements Inspected | 7 | 4.5 |
| Horizontal Boring Jobs Inspected | 0 | 0 |

| CUSTOMER SERVICE CALLS | WORK HOURS | AFTER HOURS | TOTAL |
|---|---|---|---|
| Service Calls requiring response | 4 | 3 | 7 |
| Stoppages Serviced | 0 | 0 | 0 |
| Calls handled by phone | 0 | 2 | 2 |
| Average Response Time (min) | 26 | 41 | 29 |
| Fiscal Year-to-Date (# of calls) | 12 | 6 | 18 |

| *MISCELLANEOUS* | |
|---|---|
| Damage Claims Filed | 0 |
| Safety Meetings Conducted | 0 |
| Sick Leave Usage (hours) | 9 hrs. (1 days) |
| Lost Time Accident (hours) | 0 hrs. |
| Vacation Days (days) | 90 hrs. (10.1 days) |
| Days Utility Worker/Temp/ Intern used (days) | 0 |

## REQUESTS FOR ENGINEERING SERVICES

| DATE | ASSET | LOCATION | DESCRIPTION |
|---|---|---|---|
| 8/25 | 3636-R04+3336-P32 | Mission BLVD RW | Line replacement |
| 8/25 | 3638-X04+3338-X33 | 170th Avenue | Line replacement |
| 8/25 | 3638-W05+3638-X04 | 170th Avenue | Pad request |

## STOPPAGES/OVERFLOWS

| DATE | TIME | LOCATION | OVERFLOW AMOUNT | CAUSE |
|---|---|---|---|---|
| | | | | |

| | | |
|---|---|---|
| Stoppages for Fiscal Year (not resulting in an SSO) | 1 | Over 1,000= 0<br>100 - 1,000= 0<br>Under 100= 1 |
| Overflows for Fiscal Year | 1 | |

**SPECIAL TRAINING:**

| Date | Special Training | Participants | Hours |
|---|---|---|---|
| 08/11 | P.A.C.P. Training | 3 | 8 hrs |
| 08/11 | P.A.C.P. Training | 3 | 8 hrs |
| 08/13 | CWEA Grade 1 and 2 Study Time | 4 | 4 hrs |
| 08/19 | OMCE Meeting | All | 1 hr |
| 08/19 | Safety Committee | 1 | 1.5 hrs |
| 08/25 | CWEA Collections Fundamentals Class | 3 | 8 hrs |
| 08/27 | CWEA Grade 1 and 2 Study Time | 3 | 4 hrs |

**SPECIAL PROJECTS, REQUESTS FROM OTHER DEPARTMENTS:**

| Date | Project / Request | Participants | Hours |
|---|---|---|---|
| 08/10 | Perform CCTV Inspection of 1 New Connection | 2 | 2 hrs |
| 08/10 | Perform Re-CCTV Inspection of 1 New Connection | 1 | 2 hrs |
| 08/10 | Perform CCTV Inspection of 2 Line Replacements | 1 | 4 hrs |
| 08/11 | Perform CCTV Inspection of 1 New Connection | 3 | 2 hrs |
| 08/12 | Audiology Testing | 5 | 1 hr |
| 08/13 | Respirator Fit Testing | 5 | 1 hr |
| 08/15 | Touch-a-Truck Community Event | 3 | 8 hrs |
| 08/14 | Remove Hydrant Meters and Exchange with EBMUD | 1 | 3 hrs |
| 08/17 | Perform CCTV Inspection of 1 District Repair | 2 | 1 hr |
| 08/17 | Re-CCTV Inspection of 1 Line Replacement | 1 | 2 hrs |
| 08/18 | CCTV Inspection of 4 New District Repairs | 4 | 4 hrs |
| 08/19 | CCTV Inspection of 3 New Line Replacements | 2 | 3 hrs |
| 08/20 | CCTV Inspection of 1 New WYE | 2 | 2 hrs |
| 08/24 | CCTV Inspection of 2 District Repairs | 2 | 2 hrs |
| 08/25 | CCTV Inspection of 2 Line Replacements | 2 | 2 hrs |
| 08/31 | CCTV Inspection of 1 New WYE | 2 | 2 hrs |

## COLLECTION SYSTEM/FIELD MAINTENANCE STATISTICS

| | SERVICE CALLS | | | | | STOPPAGES CLEARED | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | 2026 | 2025 | 2024 | 2023 | 2022 | 2026 | 2025 | 2024 | 2023 | 2022 |
| Jan | 6 | 7 | 6 | 14 | 3 | 0 | 0 | 1 | 0 | 2 |
| Feb | 6 | 10 | 8 | 9 | 6 | 0 | 0 | 1 | 0 | 0 |
| Mar | 8 | 11 | 12 | 4 | 8 | 0 | 0 | 0 | 1 | 0 |
| Apr | 6 | 6 | 9 | 20 | 5 | 0 | 0 | 0 | 1 | 1 |
| May | 4 | 6 | 9 | 2 | 10 | 1 | 0 | 1 | 0 | 0 |
| Jun | 3 | 5 | 4 | 13 | 7 | 0 | 0 | 0 | 1 | 0 |
| Jul | 11 | 4 | 7 | 7 | 3 | 1 | 0 | 0 | 1 | 0 |
| Aug | 7 | 6 | 6 | 9 | 11 | 0 | 0 | 1 | 1 | 1 |
| Sep | | 8 | 6 | 6 | 8 | | 0 | 0 | 0 | 1 |
| Oct | | 8 | 13 | 3 | 8 | | 0 | 0 | 1 | 0 |
| Nov | | 11 | 2 | 6 | 6 | | 0 | 3 | 1 | 0 |
| Dec | | 5 | 8 | 10 | 16 | | 0 | 1 | 1 | 0 |
| Avg. | 6.4 | 7.3 | 7.5 | 8.6 | 7.6 | 0.3 | 0 | .7 | .7 | .4 |

## LINE FOOTAGE CLEANED/CCTV INSPECTED

| | 2026 | 2025 | 2024 | 2023 | 2022 |
|---|---|---|---|---|---|
| Jan | 129,870 | 155,695 | 138,508 | 128,327 | 157,342 |
| Feb | 131,800 | 155,178 | 137,544 | 146,168 | 152,890 |
| Mar | 151,859 | 150,352 | 152,087 | 150,055 | 160,583 |
| Apr | 160,799 | 153,647 | 167,999 | 158,279 | 151,765 |
| May | 159,432 | 112,540 | 147,657 | 155,815 | 170,182 |
| Jun | 185,105 | 126,929 | 131,109 | 152,268 | 157,988 |
| Jul | 176,242 | 171,298 | 164,637 | 131,972 | 142,706 |
| Aug | 168,305 | 160,626 | 167,067 | 162,341 | 182,806 |
| Sep | | 150,143 | 141,174 | 149,657 | 143,789 |
| Oct | | 146,023 | 167,035 | 169,890 | 151,509 |
| Nov | | 139,788 | 147,214 | 159,768 | 137,746 |
| Dec | | 183,688 | 163,983 | 145,828 | 108,691 |
| Total | 1,263,412 | 1,805,907 | 1,826,014 | 1,810,367 | 1,817,997 |
| Avg. | 157,927 | 150,492 | 152,168 | 150,864 | 151,499 |

**Operations Department**
**August 2026**
**Monthly Activity Report**

| EFFLUENT QUALITY | PERMIT LIMIT | ACTUAL |
|---|---|---|
| Monthly Effluent Suspended Solids | 30 mg/l | DNQ 2.8 mg/l |
| Total Suspended Solids Removal | 85% | 99.6% |
| Monthly Effluent CBOD | 25 mg/l | 4.3 mg/l |
| CBOD Removal | 85% | 98% |
| Weekly Effluent Suspended Solids | 45 mg/l | DNQ 2.7 High<br>DNQ 1.2 Low |
| Weekly Effluent CBOD | 40 mg/l | 6.4 High<br>3.3 Low |
| $H_2S$ (12–month average) | 200 ppm | 135 ppm |

| | |
|---|---|
| Average Daily Flow | 10.8 MGD |

**PLANT PROCESS:**
- EBDA effluent standards were met 100% of the time.

**SKYWEST:**
- 1.0 million gallons were supplied to SkyWest Golf Course during the month.

**COGENERATION PERFORMANCE:**
- This month, the co–gens provided 86.0% of the plant's electrical demand.
- Solar produced 3,657 kilowatt–hours (Administration Building).

**AVERAGE HORIZONTAL LEVEE FLOWS:**
- 50,000 gallons per day supplied to the Horizontal Levee.

**EBDA FACILITIES:**
- Completed 22 preventive maintenance tasks.

**OLSD FACILITIES:**
- Completed 66 preventive maintenance tasks.

**BOILER GAS HOURS:**
- Digester gas – 226 hours and 0 minutes
- Natural gas – 0 hours and 0 minutes

**SAFETY AND TRAINING:**
- Bi-Weekly Cybersecurity Training.
- Attended Bi-Weekly Safety Meetings.
- Operator ADP training.
- Facility Outfall Maintenance Activity and SCADA Control System Training.
- Continue evaluating CMMS alternatives.
- Health and Wellness Training.

**SPECIAL PROJECTS**:
- Working in all ponds.
- Plant housekeeping and cleaning.
- Completed polymer pump installation for primary clarifier chemical feed system.
- Adjusted high and low dissolved oxygen level set points for the nutrient removal system for ammonia reduction.
- Operating one chlorine contact chamber.
- Supported Engineering with primary clarifier rehabilitation.
- Sampled anoxic zones for denitrification performance.
- Completed monthly nutrient compliance sampling.
- Worked with Maintenance to continuously run iron sponge as the digesters' primary hydrogen sulfide reduction system.

**Maintenance Department**
**August 2026**
**Monthly Activity Report**

| | PREVIOUS OUTSTANDING | ISSUED | COMPLETED | OUTSTANDING |
|---|---|---|---|---|
| Total Number of Corrective Work Orders | 25 | 28 | 37 | 16 |
| Total Number of PREVENTATIVE MAINTENANCE Work Orders | 46 | 191 | 149 | 88 |
| Total Number of Work Orders | 71 | 219 | 186 | 104 |
| Total PREVENTATIVE MAINTENANCE Tasks at EBDA and Skywest | 0 | 31 | 31 | 0 |

% Preventive Maintenance of Total Maintenance (total preventive/total w.o. current+previous) 81.72%
% Completed of Total Assignment (total completed/total w.o. current+previous) 64.14%
Vehicle Service Hours 65.50 hrs.

**MAINTENANCE DEPARTMENT ACTIVITIES:**

- Performed bi-monthly preventative maintenance to grease the paddles and steer rollers on the belt filter press #1. – Charvet
- Completed repair of leaking polymer Velodyne mixer unit #1. – Charvet
- Completed bi-monthly preventative maintenance to check the grease-receiving grinder blades and cutting plate. – Ledford
- Completed installation of new 30-amp EV charger in the charging area. – Ledford
- Performed monthly preventative maintenance on the Onan on the Ford Transit TV Van. – Grimsley
- Performed inspection and filter change on the #1 water pump system. – Grimsley
- Performed maintenance and cleaning on the co-gen #4 water strainer. – Hansen
- Performed repair of an issue with the boiler control panel losing power. – Hansen/Goodman
- Completed repair of broken pull-start cable on 5 kW Generac generator. – Haynes
- Performed replacement of the shocks on the rear door on the International Hydro. – Haynes
- Completed semi-annual preventative maintenance to clean and vacuum both inside and outside of the RAS/WAS SCADA node computer. – Nausin
- Performed replacement of mixer in basin 2A1 due to overheating. – Nausin
- Performed replacement of the hydraulic pressure sensor on belt filter press #2. – Goodman
- Completed quarterly preventative maintenance to replace the membrane and electrolyte in chlorine residual analyzer #6. – Goodman
- Completed Semi-annual preventative maintenance to change the oil in the gear reducer on the grit drive collector. – Lahey
- Completed monthly preventative maintenance to check and maintain the filters on the well water poly skids. – Lahey

**MAINTENANCE DEPARTMENT MEETINGS:**

- CMMS Meeting
- Audiometric and Fit Testing

**AFTER NORMAL HOURS CALLS:** Plant – 0, Lift Stations – 0

**CO–GEN UPTIME:** Engine #1 – 94%, Engine #2 – 98%

# ORO LOMA HISTORY

**2025 AUG - 2026 AUG**

| | OLSD Flow MG | CVSD Flow MG | Total Treated Flow MG | CVSD Flow Ratio % | Skywest Flow MG | Plant Flow to EBDA MG | Ave Daily Flow MGD | Max Daily Flow MGD | Min Daily Flow MGD | Co-gen Generated KWH | Solar Generated KWH | Electric Returned KWH | PG&E Electricity Purchased KWH | Net Purchase KWH |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2025 AUG | 219.4 | 88.8 | 308.2 | 28.8 | 1.6 | 305.4 | 9.9 | 10.7 | 9.0 | 521,760 | 73,616 | 42,825 | 107,200 | 64,375 |
| 2025 SEP | 204.8 | 85.5 | 290.3 | 29.5 | 2.2 | 288.1 | 9.7 | 10.9 | 8.5 | 514,080 | 52,123 | 23,945 | 78,675 | 54,730 |
| 2025 OCT | 224.4 | 91.8 | 316.2 | 29.0 | 1.1 | 315.1 | 10.2 | 13.7 | 8.0 | 470,880 | 46,683 | 14,416 | 147,534 | 133,118 |
| 2025 NOV | 236.3 | 104.5 | 340.8 | 30.7 | 1.1 | 339.7 | 11.4 | 16.9 | 9.1 | 515,520 | 31,955 | 10,864 | 166,461 | 155,597 |
| 2025 DEC | 263.2 | 123.0 | 386.2 | 31.8 | 1.7 | 384.5 | 12.5 | 23.9 | 9.2 | 537,120 | 26,329 | 10,102 | 147,358 | 137,256 |
| 2026 JAN | 313.1 | 144.3 | 457.4 | 31.5 | 0.0 | 457.4 | 14.8 | 30.3 | 11.3 | 521,760 | 30,332 | 12,248 | 147,143 | 134,895 |
| 2026 FEB | 281.3 | 132.5 | 413.8 | 32.0 | 0.0 | 413.8 | 14.8 | 31.6 | 9.8 | 396,960 | 35,715 | 8,605 | 246,544 | 237,939 |
| 2026 MAR | 268.8 | 105.1 | 373.9 | 28.1 | 0.8 | 373.1 | 12.1 | 13.2 | 11.2 | 533,760 | 64,281 | 12,917 | 151,898 | 138,981 |
| 2026 APR | 303.8 | 125.9 | 429.7 | 29.3 | 1.9 | 427.8 | 14.3 | 29.9 | 10.5 | 524,640 | 64,756 | 7,868 | 170,111 | 162,243 |
| 2026 MAY | 243.0 | 102.8 | 345.7 | 29.7 | 0.0 | 345.7 | 11.2 | 12.5 | 10.3 | 502,560 | 61,232 | 3,355 | 209,431 | 206,076 |
| 2026 JUN | 219.6 | 90.6 | 310.2 | 29.2 | 1.1 | 309.1 | 10.3 | 11.5 | 9.7 | 518,400 | 78,385 | 6,819 | 153,993 | 147,174 |
| 2026 JUL | 248.3 | 89.6 | 337.9 | 26.5 | 0.0 | 337.9 | 10.9 | 12.0 | 10.4 | 536,160 | * | 14,528 | 135,762 | 121,234 |
| 2026 AUG | 244.0 | 90.9 | 334.9 | 27.1 | 1.0 | 333.9 | 10.8 | 12.5 | 9.5 | 500,160 | * | * | * | * |
| **Average** | **252.2** | **107.0** | **359.2** | **29.7** | **1.0** | **358.1** | **11.8** | **18.1** | **9.7** | **507800** | **51401** | **14041** | **155176** | **141135** |
| **Maximum** | **313.1** | **144.3** | **457.4** | **32.0** | **2.2** | **457.4** | **14.8** | **31.6** | **11.3** | **537120** | **78385** | **42825** | **246544** | **237939** |
| **Minimum** | **204.8** | **85.5** | **290.3** | **26.5** | **0.0** | **288.1** | **9.7** | **10.7** | **8.0** | **396960** | **26329** | **3355** | **78675** | **54730** |

*Data unavailable at time of report.

# TREATMENT PLANT PERFORMANCE

| DATE | Raw Wastewater | | | Primary Effluent | Mixed Liquor | | | Final Effluent | | | | Overall Plant Removal Percent | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total Flow | CBOD | TSS | TSS | MLSS | SVI | SRT | CBOD (mg/l) | | TSS (mg/l) | | CBOD | TSS |
| | MGD | mg/l | mg/l | mg/l | mg/l | mL/gr | Days | Target | Actual | Target | Actual | % | % |
| Feb-24 | 19.4 | 111 | 190 | 99 | 1519 | 360 | 8.6 | 25 | 12 | 30 | DNQ 2.9 | 89.2% | 97.0% |
| Mar-24 | 15.3 | 150 | 203 | 100 | 2570 | 140 | 17.9 | 25 | 3 | 30 | 1.9 DNQ | 97.9% | 99.0% |
| Apr-24 | 13.1 | 163 | 259 | 109 | 2292 | 143 | 21.3 | 25 | 5 | 30 | 2.5 DNQ | 97.2% | 99.0% |
| May-24 | 12.1 | 165 | 267 | 120 | 2075 | 151 | 21.7 | 25 | 4 | 30 | 2.8 DNQ | 97.7% | 99.0% |
| Jun-24 | 11.0 | 197 | 318 | 97 | 2305 | 109 | 24.4 | 25 | 4 | 30 | 2.1 DNQ | 98.2% | 99.4% |
| Jul-24 | 10.8 | 228 | 321 | 94 | 2331 | 90 | 24.5 | 25 | 6 | 30 | 4.3 | 97.6% | 98.7% |
| Aug-24 | 10.6 | 233 | 358 | 100 | 2280 | 110 | 15.2 | 25 | 3 | 30 | 2.0 DNQ | 98.5% | 99.4% |
| Sep-24 | 10.4 | 236 | 335 | 110 | 2116 | 136 | 13.9 | 25 | 4 | 30 | 2.4 DNQ | 98.2% | 99.3% |
| Oct-24 | 9.7 | 212 | 345 | 103 | 2130 | 204 | 14.4 | 25 | 4 | 30 | 2.4 DNQ | 98.0% | 99.3% |
| Nov-24 | 10.4 | 201 | 318 | 105 | 1826 | 231 | 11.4 | 25 | 5 | 30 | 1.4 DNQ | 97.7% | 99.6% |
| Dec-24 | 13.2 | 200 | 265 | 126 | 1867 | 97 | 9.5 | 25 | 4 | 30 | 2.0 DNQ | 97.8% | 99.3% |
| Jan-25 | 10.9 | 200 | 354 | 104 | 1680 | 98 | 67.9 | 25 | ND | 30 | 1.2 DNQ | 98.7% | 99.7% |
| Feb-25 | 16.0 | 172 | 285 | 108 | 1681 | 201 | 7.9 | 25 | ND | 30 | 1.8 DNQ | 97.5% | 99.4% |
| Mar-25 | 12.8 | 161 | 316 | 131 | 1507 | 120 | 13.6 | 25 | ND | 30 | 2.6 DNQ | 95.7% | 99.2% |
| Apr-25 | 10.9 | 184 | 306 | 134 | 1796 | 96 | 9.2 | 25 | ND | 30 | 1.9 DNQ | 97.8% | 99.4% |
| May-25 | 10.2 | 163 | 362 | 122 | 1754 | 65 | 24.6 | 25 | ND | 30 | 2.6 DNQ | 97.9% | 99.3% |
| Jun-25 | 10.1 | 210 | 293 | 117 | 2134 | 51 | 48.2 | 25 | 3.0 | 30 | 2.4 DNQ | 98.6% | 99.2% |
| Jul-25 | 9.7 | 196 | 299 | 107 | 1756 | 90 | 14.4 | 25 | ND | 30 | 3.1 | 97.8% | 99.0% |
| Aug-25 | 9.9 | 200 | 382 | 119 | 1891 | 106 | 23.2 | 25 | 4.0 | 30 | 2.8 DNQ | 98.0% | 99.3% |
| Sep-25 | 9.7 | 200 | 344 | 144 | 1891 | 136 | 7.7 | 25 | ND | 30 | 3.2 | 98.1% | 99.1% |
| Oct-25 | 10.2 | 183 | 368 | 129 | 2032 | 173 | 8.4 | 25 | ND | 30 | 2.3 DNQ | 98.2% | 99.4% |
| Nov-25 | 11.4 | 235 | 306 | 125 | 1548 | 171 | 5.2 | 25 | ND | 30 | 2.4 DNQ | 98.2% | 99.2% |
| Dec-25 | 12.5 | 213 | 266 | 118 | 1622 | 154 | 5.8 | 25 | ND | 30 | 3.9 | 96.4% | 98.5% |
| Jan-26 | 14.8 | 158 | 280 | 112 | 1752 | 106 | 8.1 | 25 | ND | 30 | 2.7 DNQ | 96.6% | 99.0% |
| Feb-26 | 14.8 | 164 | 304 | 115 | 1767 | 82 | 6.3 | 25 | ND | 30 | 5.3 | 94% | 98% |
| Mar-26 | 12.1 | 202 | 294 | 150 | 1685 | 157 | 5.8 | 25 | ND | 30 | 2.6 DNQ | 97% | 99% |
| Feb-26 | 14.8 | 164 | 304 | 115 | 1767 | 82 | 6.3 | 25 | ND | 30 | 5.3 | 94% | 98% |
| Apr-26 | 14.3 | 162 | 270 | 184 | 1750 | 103 | 7.8 | 25 | ND | 30 | 3.8 | 96% | 99% |
| May-26 | 11.2 | 172 | 305 | 183 | 1660 | 124 | 5.6 | 25 | ND | 30 | 2.1 DNQ | 96% | 99% |
| Jun-26 | 10.3 | 229 | 311 | 146 | 1572 | 114 | 7.9 | 25 | ND | 30 | 4.2 | 97% | 99% |
| Jul-26 | 10.9 | 231 | 415 | 151 | 1675 | | 7.4 | 25 | ND | 30 | 2.0 DNQ | 98% | 100% |
| Aug-26 | 10.8 | 239 | 508 | 140 | 1647 | 97 | 7.0 | 25 | ND | 30 | 2.1 DNQ | 98% | 100% |
| **Average** | **12.0** | **192** | **314** | **122** | **1871** | **132** | **15.0** | **25** | **5** | **30** | **2.7** | **97.2%** | **99.1%** |

# ORO LOMA SANITARY DISTRICT OPERATING REPORT
## METALS SUMMARY (ug/L)

| | FLOW * | CYANIDE | ARSENIC | | CADMIUM | CHROMIUM | COPPER | LEAD | NICKEL | SILVER | ZINC | SELENIUM | PAH'S | MERCURY |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| January 2024 | 12.5 | 1.1 | 1.5 | | 0.050 | 0.33 | 5.3 | 0.30 | 1.7 | 0.051 | 35 | 0.82 | | |
| February 2024 | 25.6 | 1.1 | 2.0 | | 0.050 | 0.45 | 3.8 | 0.18 | 1.8 | 0.051 | 24 | 0.80 | | 0.0023 |
| March 2024 | 16.7 | 3.6 | 1.8 | | 0.050 | 0.36 | 3.4 | 0.18 | 1.9 | 0.051 | 26 | 0.70 | | |
| April 2024 | 16.2 | 3.4 | 1.8 | | 0.050 | 0.43 | 5.1 | 0.32 | 3.3 | 0.051 | 38 | 0.76 | | |
| May 2024 | 11.2 | 4.0 | 1.4 | | 0.050 | 0.41 | 4.7 | 0.22 | 1.6 | 0.051 | 39 | 0.49 | | 0.0021 |
| June 2024 | 11.6 | 1.5 | 0.97 | | 0.050 | 0.37 | 4.1 | 0.21 | 1.5 | 0.051 | 42 | 0.58 | | |
| July 2024 | 10.6 | 5.5 | 1.10 | | 0.050 | 0.49 | 12.0 | 0.33 | 1.5 | 0.051 | 57 | 0.37 | | |
| Agust 2024 | 10.4 | 3.6 | 1.00 | | 0.050 | 0.44 | 9.5 | 0.41 | 1.3 | 0.051 | 49 | 0.41 | | 0.0021 |
| September 2024 | 10.2 | 4.5 | 0.93 | | 0.050 | 0.36 | 4.7 | 0.27 | 1.2 | 0.051 | 36 | 0.37 | | |
| October 2024 | 8.4 | 4.1 | 0.65 | | 0.050 | 0.39 | 4.7 | 0.26 | 1.4 | 0.051 | 39 | 0.52 | | |
| Novermber 2024 | 9.0 | 2.5 | 1.20 | | 0.050 | 0.49 | 3.4 | 0.29 | 1.2 | 0.051 | 31 | 0.64 | | 0.0012 |
| December 2024 | 9.7 | 4.5 | 0.89 | | 0.050 | 0.28 | 3.8 | 0.23 | 1.3 | 0.051 | 33 | 0.60 | | |
| January 2025 | 10.1 | 2.5 | 1.3 | | 0.050 | 0.36 | 4.0 | 0.17 | 1.4 | 0.051 | 29 | 0.45 | | |
| February 2025 | 15.3 | 3.1 | 2.4 | | 0.050 | 0.39 | 3.9 | 0.20 | 1.9 | 0.051 | 25 | 0.53 | | 0.0029 |
| March 2025 | 12.1 | 3.7 | 1.3 | | 0.050 | 0.34 | 3.7 | 0.18 | 1.4 | 0.051 | 30 | 0.62 | | |
| April 2025 | 11.5 | 1.7 | 1.4 | | 0.050 | 0.40 | 3.2 | 0.16 | 1.7 | 0.051 | 30 | 0.38 | | |
| May 2025 | 10.0 | 3.5 | 1.1 | | 0.050 | 0.37 | 3.6 | 0.19 | 1.5 | 0.051 | 34 | 0.66 | | 0.0017 |
| June 2025 | 11.0 | 3.8 | 1.1 | | 0.050 | 0.43 | 5.4 | 0.22 | 1.4 | 0.051 | 37 | 0.37 | | |
| July 2025 | 9.4 | 4.9 | 1.1 | | 0.050 | 0.40 | 8.3 | 0.22 | 1.8 | 0.061 | 46 | 0.39 | | |
| August 2025 | 10.6 | 1.5 | 0.8 | | 0.050 | 0.36 | 5.6 | 0.20 | 1.4 | 0.061 | 38 | 0.37 | | 0.0019 |
| September 2025 | 9.5 | 1.1 | 0.8 | | 0.050 | 0.33 | 3.0 | 0.11 | 1.4 | 0.061 | 27 | 0.37 | | |
| October 2025 | 9.6 | 4.3 | 0.9 | | 0.050 | 0.39 | 2.9 | 0.14 | 1.3 | 0.061 | 32 | 0.37 | | |
| Novermber 2025 | 9.1 | 1.9 | 1.0 | | 0.050 | 0.33 | 3.9 | 0.19 | 1.5 | 0.061 | 28 | 0.59 | | 0.0019 |
| December 2025 | 11.4 | 4.0 | 1.2 | | 0.050 | 0.31 | 4.1 | 0.15 | 1.7 | 0.061 | 27 | 0.40 | | |
| January 2026 | 15.6 | 1.4 | 2.4 | | 0.050 | 0.33 | 4.3 | 0.13 | 2.3 | 0.061 | 23 | 0.41 | | |
| February 2026 | 12.3 | 1.6 | 1.4 | | 0.050 | 0.35 | 7.1 | 0.20 | 1.9 | 0.061 | 26 | 0.59 | | 0.0028 |
| March 2026 | 12.0 | 1.7 | 1.5 | | 0.050 | 0.39 | 4.4 | 0.14 | 1.9 | 0.063 | 27 | 0.70 | | |
| April 2026 | 12.3 | 1.7 | 1.2 | | 0.050 | 0.42 | 4.2 | 0.15 | 1.6 | 0.061 | 33 | 0.49 | | |
| May 2026 | 11.1 | 4.9 | 1.3 | | 0.050 | 0.41 | 3.7 | 0.16 | 1.3 | 0.061 | 28 | 0.47 | | 0.0019 |
| June 2026 | 9.9 | 1.9 | 1.1 | | 0.050 | 0.43 | 5.2 | 0.39 | 1.4 | 0.061 | 38 | 0.46 | | |
| July 2026 | 11.0 | 1.8 | 1.0 | | 0.050 | 0.47 | 11.0 | 0.09 | 1.8 | 0.061 | 35 | 0.55 | | |
| August 2026 | 9.9 | 1.7 | 1.0 | | 0.050 | 0.37 | 3.4 | 0.11 | 2.0 | 0.061 | 26 | 0.39 | | 0.0011 |

detected but not quantified (blue) — below detection limit (yellow)

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **NPDES Target** | | **21** | **NA** | | **NA** | **NA** | **53** | **NA** | **NA** | **NA** | **NA** | **NA** | | **0.0660** |
| **Maximum** | **12.3** | **4.90** | **1.5** | **####** | **0.050** | **0.47** | **11.0** | **0.39** | **1.9** | **0.063** | **38** | **0.70** | **0.000** | **0.0019** |
| **Minimum** | **9.9** | **1.70** | **1.0** | **####** | **0.050** | **0.39** | **3.7** | **0.09** | **1.3** | **0.061** | **27** | **0.46** | **0.000** | **0.0019** |
| **6 Month Average** | **11.3** | **2.40** | **1.2** | **####** | **0.050** | **0.42** | **5.7** | **0.19** | **1.6** | **0.061** | **32** | **0.53** | | **0.0019** |

* Max, Min, and Average are the most recent 6 months

* Flow refers to day of sample

CHECKED 9-9-26

APPROVED

| 2026 Events List | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Event | Time | Anticipated Touches | Anticipated Costs (Event Costs + | Anticipated Event Costs | Anticipated Giveaways | Anticipated Staffing Costs | # of Staff | Event Attendance | Actual Touches | Actual Costs (Event Costs + Giveaways + | Cost Per Touch | Event Costs (8574131 OR 1554131) | Giveaways (8574131 OR 1554131) | Actual Staffing Costs at Fully Burdened Rate | Outreach Methods | Measurement Tools | Notes |
| 1 | Bay Area Landlord Conference | 10 AM - 4 PM | 400 | $ 4,316 | $ 500 | - | $ 3,816 | 2 | 300 | 80 | $ 3,523 | $ 44.03 | $ 1,000 | $ 247 | $2,275.52 | Directory listing and social media by event manager. | Counter; after action report; registration list for future property managers training. | Tabling event targeting rental property owners and managers; requires advance registration. Opportunity to promote "Property Managers Training" hosted by OLSD. Joined by WM. |
| 2 | Scouts of America - Sustainability Merit Badge | 10 AM - Noon | 40 | $ 3,246 | $ 200 | - | $ 3,046 | 4 | 33 | 33 | $ 3,786 | $ 114.74 | $ 977 | $ 324 | $ 2,485 | Coordination with Scout leaders; post-event messaging/recognition. | After action report; post-event survey. | Exclusive workshop offering the Scouts of America an opportunity to earn the Sustainability Merit Badge. Includes a presentation and tour of the facility, as well as a custom patch. |
| 3 | SLVHA Coffee Club | 10 AM - 11:30 AM | 100 | $ 1,742 | $ 35 | - | $ 1,707 | 2 | 100 | 100 | $ 1,342 | $ 13.42 | $ 631 | | $ 711 | Coordination with event manager. | Counter; after action report. | Board-approved item; SLVHA request (12/23/25). Provide pastries. |
| 4 | Heart for the Bay/Student Artwork Showcase | 4:30 PM - 9 PM | 115 | $ 11,776 | $ 5,000 | - | $ 6,776 | 7 | 70 | 70 | $ 43,124 | $ 616.06 | $ 20,400 | $ 14,600 | $ 8,124 | School liaisons; PeachJar; print; social; and website. | After action report; analytics; # of submissions; post-event survey, if appropriate. | Creative competition for students in the District; judging, awards, and ceremony. Requires advance coordination to accommodate at least 100 participants. The Board approved the event's proposed budget of **$63,000** in May 2025. |
| 5 | Property Managers Training | 11 AM - 2 PM | 20 | $ 1,907 | $ 1,054 | - | $ 853 | 2 | 8 | 8 | $ 2,330 | $ 291.20 | $ 907 | | $ 1,422 | Coordination with local property managers. WM mailer for MFDs. Promote at Bay Area Landlord Conference. | Post-event survey. | Joint presentation with WM and Trash Scouts representatives; targeting local property managers/owners. 16-101+ Units. |
| 6 | Public Tour | 9:30 AM - 11 AM | 40 | $ 1,629 | $ 50 | - | $ 718 | 3 | 9 | 9 | $ 1,920 | $ 213.39 | | $ 8 | $ 1,912 | Social; website; and print. | Post-event survey. | Presentation and tour of the facility. |
| 7 | Downtown Hayward Street Party | 5 PM - 9 PM | 7,000 | $ 14,364 | $ 1,500 | $ 6,320 | $ 6,544 | 5 | | 909 | $ 8,180 | $ 9.00 | $ 300 | $3,815 | $ 4,065 | Managed by event host. | Counter; after action report. | Community event; hosted by Hayward Chamber of Commerce, City of Hayward, et al.; tabling event; requires advance registration. Joined by WM. |
| 8 | Public Tour | 9:30 AM - 11 AM | 40 | $ 2,029 | $ 50 | $ 400 | $ 1,579 | 5 | 25 | 25 | $ 1,920 | $ 76.80 | $ - | $ 287 | $ 1,633 | Social; website; and print. | Post-event survey. | Presentation and tour of the facility |
| 9 | HARD Touch-A-Truck | 9:30-11:30 AM | 800 | $ 4,895 | $ 800 | $ 150 | $ 3,945 | 3 | 700 | 400 | $ 2,231 | $ 5.58 | $ - | $ 536 | $ 1,695 | Managed by event host. | Counter; after action report. | Family-friendly event; showcase oversized vehicles; requires advance registration. |
| 10 | Sunset Tour (Private/ACSDA)* | 5 PM - 8 PM | 40 | $ 13,956 | $ 10,500 | $ 800 | $ 2,656 | 8 | 40 | 40 | $ 14,151 | $ 353.78 | $ 6,500 | $ 195 | $ 7,456 | Exclusive invite; flyers; announcement. | After action report; post-event survey. | Private event. Presentation and tour of the facility; sunset viewing. Required additional supplies/equipment due to health/safety concerns. |
| 11 | Fall Festival (2-day event) | 10 AM - 6 PM | 4,000 | $ 16,706 | $ 2,500 | $ 3,200 | $ 11,006 | 5 | | | | | | | | Managed by event host. | Counter; after action report; post-event survey. | Tabling event; requires advance registration. |
| 12 | Fall Festival (2-day event) | 10 AM - 5 PM | 4,000 | $ 16,706 | $ 2,500 | $ 3,200 | $ 11,006 | 5 | | | | | | | | Managed by event host. | Counter; after action report; post-event survey. | Tabling event; requires advance registration. |
| 13 | HARD Agriculture Day (Ag Day) | 10 AM - 2 PM | 500 | $ 5,046 | $ 800 | $ 1,200 | $ 3,046 | 3 | | | | | | | | Managed by event host. | Counter; after action report. | Tabling event; requires advance registration. Possibly joined by WM. |
| 14 | Oro Loma Sanitary District HHW Event | 9 AM - 1 PM | 200 | $ 15,044 | $ 8,500 | | $ 6,544 | 5 | | | | | | | | Social; website; print. Listing by co-host, Alameda County. | After action report. | Household hazardous waste collection event; requires advance registration and coordination with Alameda County. |
| ~~15~~ | ~~Golden Ticket Hide-and-Seek~~ | ~~TBD~~ | ~~50~~ | ~~$ 3,707~~ | ~~$ 2,000~~ | | ~~$ 1,707~~ | 2 | | | | | | | | ~~Social; website; and print.~~ | ~~Analytics; after action report.~~ | ~~Hide a golden ticket for the public to find and claim a prize.~~ |
| 16 | Sunset Tour (Public) | 5 PM - 8 PM | 40 | $ 11,530 | $ 2,310 | $ 125 | $ 9,095 | 13 | | | | | | | | Targeted outreach via ads and mailers. | Post-event survey. | Presentation and tour of the facility; sunset viewing. |
| 17 | EBRHA Trade Expo | 9 AM - 3 PM | 400 | $ 7,816 | $ 3,500 | $ 500 | $ 3,816 | 2 | | | | | | | | Managed by event host. Directory listing and social media via EBRHA. | Counter; after action report. | Tabling event targeting rental property owners and managers; requires advance registration. Opportunity to promote "Property Managers Training" hosted by OLSD. Possibly joined by WM. |
| 18 | Cherryland Community Association Meeting | TBD | 40 | $ 5,036 | $ 1,500 | $ 500 | $ 3,036 | 3 | | | | | | | | Managed by event host. | After action report. | Board-approved item; Cherryland Community Association request (12/23/25). Provide a game tailored to OLSD and food. |
| | | | 17,785 | $ 132,708 | $ 41,799 | $ 16,395 | $ 77,860 | | | | $ 82,507 | $ 173.80 | $ 30,715 | $ 20,012 | | | | |

| | | |
|---|---|---|
| | | **Budget** |
| | **15-5-4131** | $ 95,000 |
| | **85-7-4131** | $ 300,000 |
| | | $ 395,000 |
| | | |
| | **85-7-4132 (1383)** | $ 270,000 |

| CAMPAIGN TRACKER | | 2025 November | | | | | 2025 December | | | | 2026 January | | | | | 2026 February | | | | 2026 March | | | | 2026 April | | | | 2026 May | | | | | 2026 June | | | | 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| November 1, 2025 | | 1-Nov-2025 | 8-Nov-2025 | 15-Nov-2025 | 22-Nov-2025 | 29-Nov-2025 | 6-Dec-2025 | 13-Dec-2025 | 20-Dec-2025 | 27-Dec-2025 | 3-Jan-2026 | 10-Jan-2026 | 17-Jan-2026 | 24-Jan-2026 | 31-Jan-2026 | 7-Feb-2026 | 14-Feb-2026 | 21-Feb-2026 | 28-Feb-2026 | 7-Mar-2026 | 14-Mar-2026 | 21-Mar-2026 | 28-Mar-2026 | 4-Apr-2026 | 11-Apr-2026 | 18-Apr-2026 | 25-Apr-2026 | 2-May-2026 | 9-May-2026 | 16-May-2026 | 23-May-2026 | 30-May-2026 | 6-Jun-2026 | 13-Jun-2026 | 20-Jun-2026 | 27-Jun-2026 | | |
| | | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | | | | | | |
| Campaign | Status | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Recycle Coach App** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | | ▲ | | | | | | | | | | | | | ▲ | | | | | |
| OLSD Quarterly Newsletter | Complete | | | | | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | ▲ | | | | | | | | | | | | | | | | | ▲ | | | | ▲ | | |
| Social Media | Complete | | | | | | | | | | | ▲ | | | | ▲ | | | ▲ | | | | | | | | | | | | | | ▲ | ▲ | | | | |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ▲ | ▲ | ▲ | | |
| **Don't Ruin a Good Thing (Plastic Bags)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | | ▲ | | | | | | | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | ▲ | | | | | | | | | | | ▲ | | | | | | | | | | | | | | ▲ | | | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Flush the Myth, Not the ___.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Quarterly Newsletter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | ▲ | | | | | | | | | | ▲ | | ▲ | ▲ | | | | | | | | | ▲ | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | | | | | | | | | | | | | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | | | | | | |
| **From Pan to Can, Not Down the Drain** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Love Our Bay** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | Complete | | | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | ▲ | | | | ▲ | | ▲ | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | ▲ | ▲ | | | ▲ | | ▲ | | ▲ | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | | ▲ | | ▲ | | ▲ | ▲ | ▲ | | | | ▲ | ▲ | | | | | | | | | | | | | | | | | | | | | | | | |
| **Biannual Customer Survey** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | Complete | | | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Monthly Email | Complete | ▲ | | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Media | Complete | ▲ | ▲ | | | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Advertisement (Digital/Print Optional) | Complete | ▲ | ▲ | ▲ | ▲ | ▲ | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Peachjar | Complete | ▲ | ▲ | ▲ | ▲ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Heart for the Bay Student Art & Video Showcase** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WM Mailers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OLSD Newsletter | Complete | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ▲ | | | | | |
| OLSD Monthly Email | Complete | | | | | | | | | | | | | | | | | | ▲ | | | | ▲ | | | | ▲ | | | | | | | | | | | |
| Social Media | Complete | | | | | | | | | | | | | | | | | | ▲ | ▲ | ▲ | | ▲ | ▲ | ▲ | | | ▲ | | | | | ▲ | | | ▲ | | |
| Advertisement (Digital/Print Optional) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Peachjar | Complete | | | | | | | | | | | | | | | | | | ▲ | ▲ | ▲ | ▲ | ▲ | | | | | | | | | | | | | | | |

**ORO LOMA SANITARY DISTRICT**
**POLICY/STANDARD PROCEDURE**

No: IV.C.8
Adopted: 03/04/2008
Reviewed by F&I: ~~3/8/19~~~~10/15/21~~8/21/2026
~~Approved~~Reviewed by Board: ~~3/19/19~~~~10/19/21~~9/8/2026

## SUBJECT: DISTRICT FINANCIAL RESERVES

**I. PURPOSE:** To establish the District's policy and procedures regarding financial reserve levels for District funds, ensuring sufficient resources for operations and maintenance, debt service, and capital improvements~~.~~

**II. POLICY:** The Board establishes the District's ~~has set dedicated~~ financial reserves level at at one-~~-~~half of the annual sewer services revenues from Alameda County for the corresponding fiscal year, rounded to the nearest ten thousand.

Example: ~~For FY 2019-20,~~ If the anticipated annual sewer services revenues from Alameda County for a fiscal year are ~~is~~ $12,686,000, t~~. T~~he approved reserve level will be half of the amount, ~~anticipated sewer revenues~~ rounded to the nearest ten thousand, which equals $6,340,000.

**III. PROCEDURE:** The effective date of the revised policy is July 1 of the corresponding fiscal year~~, 2019~~. District staff ~~The reserve level~~ will ~~be~~ update~~d~~ the reserve level annually after submitting ~~by staff based on~~ the sewer service charge roll to the Alameda County ~~tax roll~~ which is due on August 10 of each year, using the revenue reported in the tax roll for that fiscal year and ~~revenues for each year to reflect~~ in accordance with the Board-adopted policy.

If reserves drop below the policy level, staff will ~~communicate the inadequate reserve status on a monthly basis to the~~ notify the Finance & Insurance Committee monthly and report the status ~~and~~ to the Board through Committee meeting minutes.

Revised by: Jason Warner and Arlene Wong
Reviewed by: Finance & Insurance Committee, ~~March 8, 2019~~October 15, 2021
~~Approved~~Reviewed by Board: ~~March 19, 2019~~October 19,2021

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# ORO LOMA SANITARY DISTRICT
# POLICY

No: IV.C.8
Adopted: 03/04/2008
Reviewed by F&I: 8/21/2026
Reviewed by Board: 9/8/2026

## SUBJECT: DISTRICT FINANCIAL RESERVES

**I. PURPOSE:** To establish the District's policy and procedures regarding financial reserve levels for District funds, ensuring sufficient resources for operations and maintenance, debt service, and capital improvements

**II. POLICY:** The Board establishes the District's financial reserves level at one-half of the annual sewer services revenues from Alameda County for the corresponding fiscal year, rounded to the nearest ten thousand.

Example: If the anticipated annual sewer services revenues from Alameda County for a fiscal year are $12,686,000, the approved reserve level will be half of the amount rounded to the nearest ten thousand, which equals $6,340,000.

**III. PROCEDURE:** The effective date of the revised policy is July 1 of the corresponding fiscal year. District staff will update the reserve level annually after submitting the sewer service charge roll to the Alameda County which is due on August 10 of each year, using the revenue reported in the tax roll for that fiscal year and in accordance with the Board-adopted policy.

If reserves drop below the policy level, staff will notify the Finance & Insurance Committee monthly and report the status to the Board through Committee meeting minutes.

Revised by: Jason Warner and Arlene Wong
Reviewed by: Finance & Insurance Committee, October 15, 2021
Reviewed by Board: October 19,2021

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