AGENDA
Board Meeting
Tuesday, September 8, 2026 - 5:00 PM
Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580

INFORMATION FOR THE PUBLIC

This meeting will be conducted in-person at the address listed above and virtually via Zoom.

Members of the public interested in attending the meeting or providing public comment may participate in the following ways:

1. Attend In-Person at the location listed above.

2. Join the Meeting Online via Zoom at: https://us02web.zoom.us/j/4882542320. If you wish to speak during the meeting, please select "Raise Hand" from the "Reactions" menu at the bottom of your screen. For best performance, please consider updating to the latest version of the Zoom application and restarting your device before joining the meeting.

3. Join by Telephone by dialing (669) 900-6833 and entering Meeting ID: 488-254-2320. If you wish to speak during the meeting, please press *9.

4. Submit Written Comments by emailing publiccomment@orolomasanitarydistrict.ca.gov;please identify the specific agenda item being addressed. Written public comment will be accepted until 4:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record.

ACCESSIBILITY INFORMATION: In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting or need a copy of the agenda in an appropriate alternative format, please contact the District Secretary at (510) 276-4700. Notification of at least 48 hours prior to the meeting will assist District staff with ensuring that reasonable arrangements can be made.

MEETING DECORUM AND PUBLIC PARTICIPATION GUIDELINES: The Oro Loma Board of Directors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion, in a manner consistent with the requirements of the Brown Act. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. Members of the public should direct their comments to the Board, and not staff or other members of the public. Speakers should not use threatening, profane or abusive language that disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting.

Page

1. **CALL TO ORDER**
2. **ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**
3. **PLEDGE OF ALLEGIANCE**
4. **GENERAL PUBLIC**
   (Members of the public wishing to comment on any item not on the agenda, but within the Board's jurisdiction, should notify the Board at this time. Those wishing to comment on any item on the agenda should do so at the time the item is considered. Comments may be limited to three (3) minutes. Time limitations shall be at the discretion of the President.)

5. **CONSENT CALENDAR**

5.1. **Minutes, Board Meeting, August 11, 2026** 6 - 10

Minutes- Board Meeting, August 11, 2026

5.2. **Minutes, Board Workshop, August 18, 2026** 11 - 13

Minutes - Board Workshop, August 18, 2026

5.3. **Minutes, Committee Meetings** 14 - 80

Directors may make oral reports to supplement the written reports contained in the agenda packet and ask questions about the reports. Directors may request, with Board consensus, that items from reports be placed on a future agenda for further discussion.

Minutes - Solid Waste Committee Meeting, August 10, 2026
Minutes - Construction Committee Meeting, August 19, 2026
Minutes - Operations Committee Meeting, August 20, 2026
Minutes - F&I Committee Meeting, August 21, 2026

5.4. **Financial Statements, July 2026** 81 - 85

Attachment - Financial Statements, July 2026

5.5. **Compliance & Activity Reports, July 2026** 86 - 98

Attachment - Compliance & Activity Report, July 2026

5.6. **Approval of Consent Calendar**

Recommended Motion: Approve the consent calendar.

6. **NEW BUSINESS**

6.1. **Adoption of Ordinance Regulating the Installation and Connection of Sanitary Sewers, Establishing a Permit System, Adopting a Schedule of Fees and Deposits, and Providing Liabilities and Penalties for Violations** 99 - 125

Recommended Motion: Adopt ordinance to regulate the installation and connection of sanitary sewers, establishing a permit system, adopting a schedule of fees and deposits, and providing liabilities and penalties for violations.

Attachment - Draft Lateral Ordinance 35-18

6.2. **Authorization for the General Manager to Execute a No-Cost Feasibility Agreement with Anaergia: Food Waste to Renewable Natural Gas Project** 126 - 139

Recommended Motion: Authorize the General Manager to execute the attached Development Agreement with Anaergia for a developer-funded feasibility study of a food waste to renewable natural gas (RNG) project — at no cost to the District or its ratepayers. This action covers the feasibility and preliminary-design phase only. It makes no commitment to build, finance, or approve the project, grants no property interest, and the Board keeps full discretion — including environmental review and a District-financed option.

Staff Report - RNG Project, Sep. 2026
OLSD Development Agreement - RNG Project

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6.3. **Authorization for General Manager to Execute an Agreement with Beecher Engineering, Inc. to Provide Design and Bid-Period Services for an Amount Not to Exceed $170,040: Critical Electrical Distribution System Replacement Project**
Recommended Motion: Authorize the General Manager to execute an agreement and purchase order with Beecher Engineering, Inc. for design and bid-period services for an amount not to exceed $170,040.
Staff Report - Critical Electrical Distribution, Beecher Eng.

6.4. **Authorization for General Manager to Execute an Agreement with Beecher Engineering, Inc. to Provide Design and Bid-Period Services for an Amount Not to Exceed $131,560: Treatment Plant Reliability Improvements Phase 1 Project** 141
Recommended Motion: Authorize the General Manager to execute an agreement and purchase order with Beecher Engineering, Inc. for design and bid-period services for an amount not to exceed $131,560.
Staff Report - Treatment Plant Reliability, Beecher Eng.

6.5. **Accept Project as Complete and Authorization for the General Manager to Direct the Filing of a Notice of Completion: EBMUD Well Demolition Phase 2** 142 - 144
Recommended Motion: Accept project as complete and authorize the General Manager to direct filing of a notice of completion: EBMUD Well Demolition Phase 2.
Staff Report - EBMUD Well Demolition Phase 2 Completion

6.6. **Authorization to Execute an Agreement with JNG Pipeline Construction Inc. in the Amount of $144,650: Point Repairs #16; CEQA Class 1 Categorical Exemption per Section 15301.** 145 - 146
Recommended Motion: Approve authorization for General Manager to execute an agreement in an amount not to exceed $144,650 with JNG Pipeline Construction Inc for Point Repairs Project #16.
Staff Report - Point Repairs #16 Agreement

6.7. **Authorization for General Manager to Execute Agreements with Consor for As-Needed Inspection Services in an Amount Not to Exceed $1,123,300, and for As-Needed Construction Inspection Services with Alpha CM in an Amount Not to Exceed $500,000 - Sewer Collection System Pipeline Rehabilitation and Replacement** 147 - 148
Recommended Motion: Authorize the General Manager to execute agreements with Consor for as-needed inspection services in an amount not-to-exceed $1,123,300, and for as-needed construction inspection services with Alpha CM in an amount not to exceed $500,000 - Sewer Collection System Pipeline Rehabilitation and Replacement Project.
Staff Report - Inspection Services, Consor and Alpha-CM

6.8. **Accept Project as Complete and Authorization for the General Manager to Direct the Filing of a Notice of Completion: Engineering Building Remodel** 149 - 150
Recommended Motion: Accept project as complete and authorize the General Manager to direct filing of a notice of completion: Engineering Building Remodel.

Staff Report - Engineering Building Remodel Completion

6.9. **Authorization for General Manager to Execute an Agreement with Modernscapes Innovations in the Amount of $52,700: Treatment Plant Landscape Improvements - Carbon Garden; CEQA Class 1 Categorical Exemption per Section 15301(b)** 151 - 153

Recommended Motion: Authorize the General Manager to execute an agreement with Modernscapes Innovations in the amount of $52,700 for Treatment Plant Landscape Improvements - Carbon Garden.

Staff Report - Carbon Garden

6.10. **Resolution Approving Budget Amendment No. 1 of the Budget for Fiscal Year 2026-27** 154 - 164

Budget adjustments are proposed for various FY 2026/27 projects, resulting in a $6,511,252 increase in the Repair and Replacement (R&R) Fund and a $30,523,715 increase in the Capital Improvement (CIP) Fund. The majority of these adjustments reflect the carryover of funding from FY 2025/26 for projects that remain in progress, including $5,340,252 in the R&R Fund and $27,065,715 in the CIP Fund. Additional adjustments include $599,000 for Treatment Plant R&R projects, $572,000 for Collection System R&R projects, and $3,458,000 for Treatment Plant CIP projects.

This item was reviewed by the Finance & Insurance Committee at its August 21, 2026 meeting and the Construction Committee at its August 19, 2026 meeting. The Committees recommended Board approval.

Recommended Motion: Adopt the resolution approving budget amendment no. 1 of the budget for fiscal year 2026-27.

Resolution, Memorandum - Budget Amendment No. 1 2026-27

7. AUTHORITY/ASSOCIATION/CONFERENCE REPORTS

7.1. **Report from California Special Districts Association (CSDA) Conference, August 24-27, 2026 - Directors Duncan and Lee**

8. POLICY REVIEW

8.1. **Review of Food, Meeting, and Employee Refreshments Policy** 165 - 168

Recommended Motion: Review potential amendments and approve the Food, Meeting, and Employee Refreshments Policy.

Attachment - Draft Food, Meeting, and EE Refreshments Policy

8.2. **Review of Travel & Meetings for Employees Policy** 169 - 180

Recommended Motion: Review potential amendments and approve the Travel & Meetings for Employees Policy.

Attachment - Draft Travel and Meetings Employees Policy

9. STAFF/DIRECTOR COMMENTS

9.1. **Comments from Staff and the Board of Directors**

Directors and staff may provide brief reports or comments on District-related activities, events, or matters of interest. Directors may also request, with Board consensus, that items be placed on a future agenda or that direction be provided to staff.

10. **ADJOURNMENT**

MINUTES
BOARD MEETING
ORO LOMA SANITARY DISTRICT

TUESDAY, AUGUST 11, 2026	5:00 PM	BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580

1. **CALL TO ORDER**
President Young called the meeting to order at 5:00 p.m.

2. **ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**
PRESENT: Shelia Young, President
Benny Lee, Vice-President
Rita Duncan, Secretary
Mimi Dean, Director
Fred Simon, Director

STAFF: Jimmy Dang, General Manager
Christine Chen, Finance Manager
Zaneta Luna, Administrative Services Manager
Patricia Schofield, District Secretary
Alex Mog, District Counsel

PUBLIC: Monique Spyke, PFMAM
David Stark
Michael Miller

3. **PLEDGE OF ALLEGIANCE**
Vice President Lee led the assembly in the pledge of allegiance.

Hearing no objections, President Young pulled item 7.2 'Adoption of Ordinance Regulating the Installation and Connection of Sanitary Sewers, Establishing a Permit System, Adopting a Schedule of Fees and Deposits, and Providing Liabilities and Penalties for Violations' from the agenda for further staff review.

4. **GENERAL PUBLIC**
There were no comments from the general public.

5. **CONSENT CALENDAR**

5.1. ***Minutes, Board Meeting, July 28, 2026***

5.2. ***Minutes, Committee Meetings***

5.3. ***Financial Statements, June 2026***

5.4. ***Approval of Consent Calendar***

Moved by Director Rita Duncan, seconded by Director Fred Simon. Approve the

consent calendar.
Carried unanimously

6. PRESENTATION

6.1. Investment Update by PFMAM

PFMAM Managing Director Monique Spyke presented the Quarterly Investment Performance Review for the Quarter Ended June 30, 2026.

Director Simon inquired about references to NVIDIA and other companies in the portfolio. Managing Director Spyke clarified that the District does not invest in equities or purchase company stock; rather, the District may purchase fixed-income debt obligations issued by companies.

Director Simon asked whether the District is permitted to invest in products tied to the S&P 500. Managing Director Spyke explained that California Government Code establishes investment limitations for public agency funds. Because the District's portfolio consists of operational cash assets, investments are generally limited to short-duration, high-quality fixed-income securities, and equity investments and equity-traded funds are not permitted.

Director Duncan referenced the employment data presented and asked about the impact of artificial intelligence on employment. Managing Director Spyke stated that while AI has been discussed as a potential displacer of employees in certain fields, its impact has not yet materialized to the extent initially anticipated. She noted that some investment expectations surrounding AI have moderated, while the Bay Area continues to experience increased hiring associated with the AI industry.

Director Lee thanked Managing Director Spyke for her expertise and commended Justin for his presentation to the Finance & Insurance Committee.

Director Young stated that the District's finances appear to be well managed and asked whether interest-free government bonds are the same as U.S. Treasuries. Managing Director Spyke explained that the treatment of interest depends on the structure of the investment and noted that the majority of bonds held by the District are interest-bearing.

Director Duncan asked about opportunities for the District to leverage its savings and how other public agencies utilize their reserves. Managing Director Spyke explained that California Government Code limits how public agencies may invest their funds and that liquidity and safety remain primary considerations. She commended District staff for effectively managing liquidity while maximizing the portfolio within those restrictions and stated that the District is making appropriate use of its assets compared with agencies with similar investment profiles.

Director Duncan discussed the District's strong financial position and upcoming major capital projects and asked how the Board should evaluate the appropriate use of savings over the long term, including whether all available financial tools are being utilized. Managing Director Spyke responded that, based on the District's priorities and anticipated needs, the portfolio is in a strong position.

Director Lee asked about the potential investment impacts of ongoing supply-chain challenges, tariffs, geopolitical uncertainty, and inflation. Managing Director Spyke discussed continued inflationary pressures and noted that higher interest rates have been used to slow economic activity. She stated that consumers are likely to experience increasing pressure and that there remain differing views among the Federal Reserve and economists regarding the timing and extent of future economic impacts.

Director Simon agreed with Director Duncan regarding the importance of making the District's funds work effectively and asked about the District's liquidity needs for construction projects and potential disasters. Managing Director Spyke stated that CAMP provides operational and transactional liquidity at a competitive rate, with same-day access to funds. General Manager Dang explained that the District maintains sufficient liquidity for payroll and construction costs, with needs varying based on the number and size of active projects. In response to Director Simon's question regarding a major disaster, General Manager Dang confirmed that the District would have access to its funds as needed.

Director Young asked whether the District continues to utilize both CAMP and LAIF. General Manager Dang confirmed that funds are maintained in both, with a larger portion currently held in CAMP. He further clarified that the District's reserves are embedded within the overall portfolio.

In response to Director Duncan's question regarding the District's reserve amount, General Manager Dang stated that the reserve is approximately $9 million.

7. NEW BUSINESS

7.1. *Resolution Fixing Time and Place for Hearing on Amended Ordinance No. 34, Regulating the Collection, Removal, and Disposal of Solid Waste and Other Discarded Materials*

Moved by Director Benny Lee, seconded by Director Rita Duncan. Adopt the resolution setting the time and place for the public hearing to consider approving the amended Ordinance 34 with the 2026-2027 solid waste rates for Tuesday, August 18, 2026 at 5:00 p.m. at the Oro Loma Boardroom and via Zoom teleconference.
Carried unanimously

7.2. *Adoption of Ordinance Regulating the Installation and Connection of Sanitary Sewers, Establishing a Permit System, Adopting a Schedule of Fees and Deposits, and Providing Liabilities and Penalties for Violations*

The Board reached consensus to move consideration of this item to a future Board meeting for further staff review.

7.3. *Authorization for General Manager to Execute an Agreement with Modernscapes Innovations in the Amount of $52,700: Treatment Plant*

Landscape Improvements - Carbon Garden; CEQA Class 1 Categorical Exemption per Section 15301(b).

The Board reached consensus to move consideration of this item to a future Board meeting to .

8. AUTHORITY/ASSOCIATION/CONFERENCE REPORTS

8.1. ***Report from California Association of Sanitation Agencies (CASA) Conference, August 4-7, 2026 - Directors Dean and Duncan***

The main topics were: CSRMA Training Seminar, Biosolids, Understanding the Shifting Legal Landscape, Funding Strategies for Wastewater Infrastructure, and Keynote Speakers.

9. POLICY REVIEW

9.1. ***Review of Record Keeping of District Vehicles and/or Heavy Equipment Policy***

Moved by Director Benny Lee, seconded by Director Rita Duncan. Review potential amendments and approve the Record Keeping of District Vehicles and/or Heavy Equipment policy.
Carried unanimously

10. STAFF/DIRECTOR COMMENTS

10.1. Comments from Staff and the Board of Directors

President Young provided a brief report on the July 22, 2026 StopWaste meeting. The main topics included an overview of the Bay Area Regional Energy Network (BayREN) and a 2026 legislative position update.

Director Simon thanked staff.

Director Dean thanked staff.

Secretary Duncan thanked staff for their work and General Manager Dang for his leadership and for hosting the Board at the CASA Conference.

Vice President Lee thanked those in attendance for an informative meeting and noted that much had been accomplished. He also expressed his appreciation to PFMAM for its management of the District’s funds.

President Young stated that it had been a great meeting and appreciated hearing Directors Dean and Duncan’s report on the CASA Conference. She congratulated Director Duncan on her CASA presidency and stated that she looked forward to what she would accomplish in the coming year.

11. ADJOURNMENT

There being no further business to come before the Board, President Young adjourned the meeting at 6:18 p.m.

MINUTES
BOARD WORKSHOP MEETING
ORO LOMA SANITARY DISTRICT

TUESDAY, AUGUST 18, 2026	5:00 PM	OMC TRAINING ROOM, 2600 GRANT AVENUE, SAN LORENZO, CA 94580

1. **CALL TO ORDER**
President Young called the meeting to order at 5:00 p.m.

2. **ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**
PRESENT: Shelia Young, President
Benny Lee, Vice-President
Rita Duncan, Secretary
Mimi Dean, Director
Fred Simon, Director

STAFF: Jimmy Dang, General Manager
Chathu Abeyrathna, District Engineer
Zaneta Luna, Administrative Services Manager
Patricia Schofield, District Secretary

PUBLIC: Gary Darling, DarlingH20
Yaniv Scherson, Anaergia

3. **GENERAL PUBLIC**
There were no members of the public present, and therefore no comments.

4. **PUBLIC HEARING**

4.1. *Public Hearing on Amended Ordinance No. 34, Regulating the Collection, Removal, and Disposal of Solid Waste and Other Discarded Materials*
1. President Young opened the public hearing to hear any protests, either oral or written, to the amended Ordinance No. 34 regulating the collection, removal, and disposal of solid waste and other discarded materials. No protests were received.
2. President Young closed the public hearing.

4.2. *Adoption of Ordinance 34-52, Regulating the Collection, Removal, and Disposal of Solid Waste and Other Discarded Materials*
Moved by Director Benny Lee, seconded by Director Rita Duncan. Adopt Ordinance 34-52.
Carried unanimously

5. **NEW BUSINESS**

5.1. *Authorization for the General Manager to Execute a No-Cost Feasibility Agreement with Anaergia: Food Waste to Renewable Natural Gas Project*
Moved by Director Benny Lee, Authorize the General Manager to execute the

attached Development Agreement with Anaergia for a developer-funded feasibility study of a food waste to renewable natural gas (RNG) project — at no cost to the District or its ratepayers. This action covers the feasibility and preliminary-design phase only. It makes no commitment to build, finance, or approve the project, grants no property interest, and the Board keeps full discretion, including environmental review and a District-financed option.

At Director Simon's request, Director Lee withdrew his motion from consideration.

Director Simon requested that staff provide an estimate of consultant fees and staff time associated with the feasibility study and bring the information and item back to the Board at its next meeting.

5.2. ***Authorization for General Manager to Execute an Agreement with Modernscapes Innovations in the Amount of $52,700: Treatment Plant Landscape Improvements - Carbon Garden; CEQA Class 1 Categorical Exemption per Section 15301(b).***

Following discussion the Board made three requests for additional information to bring to the next Board meeting:

1. Information on drought resistance and native tree language in the initial request to designer.
2. Amount of eucalyptus trees removed in 2022.
3. Tree removal laws from which the District is not exempt.

6. STAFF/DIRECTOR COMMENTS

General Manager Dang stated that an email had been sent regarding the strategic planning process. He then asked whether the Board was interested in beginning the strategic planning workshops at 4:00 p.m., which the Board declined. At Director Duncan's request, the Board reached consensus to limit each workshop to three hours. Director Simon inquired whether it would make sense to wait until after the election to go through the strategic planning process. General Manager Dang stated that due to upcoming labor negotiations beginning in January 2027, it was recommended that the bulk of the strategic planning be done in 2026. Lastly, General Manager Dang stated that due to scheduling conflicts, the October Board workshop would be set on the second Tuesday of the month, and the Board meetings would be on the third and fourth Tuesdays of the month, which the Board agreed to..

Vice President Lee thanked staff for the reports and stated he looked forward to the forthcoming information and strategic planning. He also thanked staff for all of their outstanding work.

Secretary Duncan stated that the Board should have received informatino from the CASA conference CSRMA risk management seminar. She then requested that the General Manager share his time off at the Board meetings, which General Manager Dang declined for safety reasons. She then thanked staff for getting us out of here on time.

Director Dean requested that the Board request tracker be displayed on the Boardroom screen at the end of each Board meeting.

President Young hard touch a truck.

7. ADJOURNMENT

There being no further business to come before the Board, President Young adjourned the meeting at 7:06 p.m.

MINUTES
SOLID WASTE COMMITTEE MEETING
ORO LOMA SANITARY DISTRICT

MONDAY, AUGUST 10, 2026	9:30 AM	BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580

1. **CALL TO ORDER**
Chair Duncan called the meeting to order at 9:30 a.m.

2. **ROLL CALL: CHAIR DUNCAN AND DIRECTOR YOUNG**
Chair Duncan and Director Young were present, as were General Manager Dang and Administrative Services Manager Luna. WM staff present were Recycling Education Representative Paredes-Miramontes, WM Route Manager Ray-Bonilla, and District Manager Dass.

3. **PUBLIC COMMENTS**
There were no comments from the public.

4. **REVIEW STATUS OF STRATEGIC GOALS**
Administrative Services Manager Luna stated that the goals now include updates on school-related activities, including the status of the MOU with the San Lorenzo Unified School District, EcoHero assemblies planned for all elementary schools, and first-quarter activities at the schools. These activities include showing an educational video to all students, conducting a sorting activity, and providing the District with a binventory of recycling, organics, and garbage containers at each school.
The Committee thanked staff for including the additional detail in the goals.

The Committee accepted the report.

4.1. SW Strategic Goals Report 2026_SWC August

5. **REVIEW KEY PERFORMANCE INDICATORS**
Administrative Services Manager Luna presented the Key Performance Indicators (KPIs) related to solid waste to the Committee. She noted that approximately 10 percent of District customers are receiving notices for contamination and overage, which is consistent with the contamination data reflected in the reports. She also shared information from a recent presentation by the City of Livermore, which uses cameras on its recycling and organics collection trucks to identify contamination. According to the presenter, approximately 18 percent of Livermore customers have contamination issues. Despite multiple outreach and education efforts, these customers have not significantly changed their behavior, prompting the City to consider implementing contamination fees.

The Committee accepted the report.

5.1. Solid Waste KPIs FY 2025-2026 Q4

6. **SOLID WASTE BUDGET**

The Committee reviewed the solid waste budget and found it to be in good order. Administrative Services Manager Luna explained that the two encumbrances are related to the recycling and organics audit conducted last year and various outreach efforts, including EcoHero assemblies, educational videos for schools, the Sunset Tour, and a comic book project.

Chair Duncan commended staff for their creative outreach efforts and suggested developing or making outreach materials available for the senior population as well.

The Committee accepted the report.

6.1. Solid Waste Budget July 2026

7. CONTAINER MONITORING PROGRAM REPORT

The Committee reviewed the Container Monitoring Program report. Chair Duncan noted that residential recycling charge notices increased by 57 percent compared to the previous year and asked whether staff could determine whether the customers receiving the notices were new or repeat offenders. Administrative Services Manager Luna stated that this information is not readily available and would require staff to conduct a detailed review of the data. Chair Duncan also asked how the data is being used. General Manager Dang stated that staff are conducting phone outreach to residential customers. WM Route Manager Ray-Bonilla added that during outreach, she offers customers additional recycling carts, available at no additional cost to Oro Loma residents. Administrative Services Manager Luna further explained that the data helps inform outreach strategies. For example, plastic bags remain the most common contaminant, so outreach efforts focus on educating customers about proper disposal.

Chair Duncan also asked why more residential customers received a first notice in June compared with January of this year. Administrative Services Manager Luna explained that many of the notices were issued to smaller multi-family properties and may be related to tenant turnover.

Chair Duncan similarly asked why more commercial customers received a first notice in June compared with January of this year. Recycling Education Representative Paredes-Miramontes stated that she would research the matter and follow up with staff.

The Committee accepted the report.

7.1. Residential Container Monitoring Program Report June 2026
Commercial Container Program Report June 2026

8. PUBLIC EDUCATION AND COMMUNICATION

Recycling Education Representative Paredes-Miramontes reported that during the previous month, she contacted 37 customers, conducted 10 container assessments, and distributed 200 tenant kits. She also informed the Committee that she conducted two training sessions at separate multi-family properties. Chair Duncan thanked Recycling Education Representative Paredes-Miramontes for providing the outreach spreadsheet and commended her efforts in conducting outreach to commercial customers.

Chair Duncan asked about a specific multi-family property owner and whether the concerns raised by the owner had been addressed. Recycling Education Representative Paredes-Miramontes stated that all requested items had been provided and that staff are currently incorporating the owner's feedback into the outreach materials. Chair Duncan also asked about outreach efforts at other multi-family properties. Recycling Education Representative Paredes-Miramontes explained that she continues to contact property owners and managers. While some are willing to meet and participate in outreach efforts, others are less responsive. She added that she also conducts site visits to properties as part of her outreach efforts.

Director Young asked about the servicing of street cans. Staff determined that the District services more than 30 street cans; however, the specific cans referenced by Director Young are not serviced by the District.

The Committee accepted the report.

8.1. WM Monthly Outreach July 2026 Report

9. EXCELLENCE IN SERVICE AWARDS

Administrative Services Luna reported that most drivers had fewer than 10 missed pickups, as reflected in the KPIs report. She added that one driver had zero missed pickups in April, May, and June. Chair Duncan stated she will attend the awards ceremony to thank the drivers for their work and commitment to not missing pickups.

The Committee accepted the report.

10. QUARTERLY COMMUNITY CONCERNS TRACKING

Administrative Services Manager Luna presented the Solid Waste Complaints Report for the first and second quarters. She explained that the District receives a quarterly complaint report from WM, which represents the majority of solid waste complaints received, as the District receives relatively few complaints directly. She stated that staff plans to present the report to the Committee on a quarterly basis moving forward.

Administrative Services Manager Luna reported that approximately 1,400 complaints were received during the first two quarters, with the number of complaints relatively evenly distributed between Q1 and Q2. She noted that complaints decreased slightly from Q1 to Q2. The most common complaint category was “Not My Bin,” which primarily relates to contamination notices and includes customers reporting that they did not place the identified materials in their containers or disputing that the photographed container belonged to them. She added that the report provides a comparison of complaint categories between Q1 and Q2 and noted that “Not My Bin” complaints were slightly higher in Q1 than in Q2.

Director Young pointed out that the number of complaints represents approximately 1 percent of all District customers.

Chair Duncan asked about the “Service Issues” category and complaints regarding drivers. District Manager Dass explained that, under the “Service Issues” category, WM internally creates a case number to address various service-related issues; therefore, the total does not solely represent customer complaints. WM Route Manager Ray-Bonilla added that she follows up on complaints regarding drivers.

Director Young asked whether the data presented also included calls received directly by the District. Administrative Services Manager Luna clarified that the data presented was provided by WM.

Chair Duncan asked who at the District handles customer calls. Administrative Services Manager Luna stated that Administrative Support Specialists answer incoming calls and generally refer solid waste service-related matters to WM.

Chair Duncan asked for an update on the cart replacement project. Administrative Services Manager Luna reported that WM is replacing approximately 100 old green carts per month, out of an estimated 4,000 old carts that remain in circulation. District Manager Dass explained that the estimate was based on the number of carts returned following the delivery of the new carts and the resulting shortage. Administrative Services Manager Luna clarified that the number is an estimate because individual carts are not tracked.

Director Young asked why the leftover old carts were being collected. Chair Duncan stated that she had understood the presence of an old cart to mean that a new cart had not been delivered. District Manager Dass clarified that all new carts had been delivered and that the estimated 4,000 carts are old carts that were not returned during the replacement project. WM Route Manager Ray-Bonilla added that if a customer is paying for only one green cart, the driver will service only one cart, even if the customer sets out additional carts.

Director Young left the meeting at 10:38 a.m.

The Committee agreed to receive the Solid Waste Complaints Report on a quarterly basis and accepted the report.

10.1. Solid Waste Complaints Report Q1 and Q2 2026

11. SCHOOLS CONTAMINATION QUARTERLY REPORT

Administrative Services Manager Luna presented the Schools Contamination and Overage Report. She explained that staff analyzed two sets of data provided by WM: contamination and overage notices and the total number of container lifts at each school. She noted that lift data is not included in WM's regular monthly reporting and was obtained separately to provide additional context and allow staff to compare school performance with residential and commercial customer data.

Administrative Services Manager Luna reported that the majority of schools are performing well, with relatively low levels of contamination and overage compared with the number of container lifts. Four schools had no contamination or overage notices during Q1 and Q2, while several others received only one or two notices.
Administrative Services Manager Luna reviewed the contamination rates by school and noted that KIPP, Colonial Acres, and another KIPP school had the highest number of contamination notices. However, she emphasized that the number of notices remained

relatively low when compared with the overall number of container lifts.

Administrative Services Manager Luna also reviewed overage data and identified KIPP Dayton, Grant, and Bay Elementary as experiencing higher overage levels than other schools. She stated that staff would discuss the findings with WM and review the schools' current service levels to determine whether adjustments or increased service may be appropriate.
Administrative Services Manager Luna also highlighted the schools with the fewest notices, including four locations that received no contamination or overage notices during the reporting period, as well as several other schools that continued to perform well.

The Committee accepted the report.

11.1. Schools Contamination and Overage Q1 and Q2 Report 2026

12. COMMUNITY ENGAGEMENT

Administrative Services Manager Luna presented an update on the District's community outreach events. She reported that the District participated in the Downtown Hayward Street Party on July 16, organized by the Hayward Chamber of Commerce. Approximately 909 people visited the District's booth, making it one of the more popular booths at the event. Attendees engaged with staff, participated in an interactive mapping activity, received promotional giveaways, and downloaded the Recycle Coach app. Administrative Services Manager Luna stated that the event was successful and generated strong community engagement.

Chair Duncan noted that, of the approximately 900 attendees who visited the District's booth, about 50 identified themselves as Oro Loma residents. She asked whether staff would evaluate the effectiveness of the District's participation in community events. General Manager Dang confirmed that staff would evaluate the events after the completion of the event schedule to determine their overall effectiveness.

Upcoming Events:

Public Tour: August 12, 2026
HARD Touch-A-Truck: August 16, 2026
Sunset Tour (Private): September 9, 2026
Fall Festival: September 12 and 13, 2026

Attended Events:

Bay Area Landlord Conference, March 26, 2026
Scouting America, March 28, 2026
San Lorenzo Village Homes Association Coffee Club, April 30, 2026
Heart for the Bay, May 6, 2026
Property Managers Training, May 19, 2026
Public Tour, May 13, 2026
Downtown Hayward Street Party: July 16, 2026

Additional events will be added once dates are confirmed.

The Committee accepted the report.

12.1. 2026_Event Tracker and Costs_2026-08-04

13. STAFF AND DIRECTOR COMMENTS

The Committee thanked WM staff for attending and for a productive meeting.

14. ADJOURNMENT

There being no further business to come before the Committee, Chair Duncan adjourned the meeting at 10:38 a.m.

ORO LOMA SANITARY DISTRICT
SOLID WASTE STRATEGIC GOALS REPORT

10-Year Goal 2024-2034	Progress on 10-Year Goal	Intermediate 2024-2026 Goal	Status of Intermediate Goals
Continue to meet requirements of County and State solid waste requirements, including SB 1383. (2021)	Ongoing	Continue outreach and education to all customers and monitor compliance with all aspects of the law.	Ongoing - Compliance for OLSD: • Local ordinance requiring compliance. • All containers comply with proper signage and color requirements. • Outreach and education are conducted at least annually. • Make services available to all customers. • Container monitoring program – exceeds the requirement. • Food recovery programs in place.
Reduce residential recycling contamination by 35% by 2025. (2019-50% by 2024; 2021-35% by 2025)	In-progress	Implement Smart Truck Technology to monitor contamination. Track progress through KPIs and provide additional education to customers as needed.	2020: Recycle & Organics Contamination Audit done. Revealed the recycle stream is about 1/3 contaminated. This will be used as the baseline for future comparison. 2023: Implemented container monitoring program. 2024: New KPIs approved for FY 2024-25 at June SWC. 2025: Oct. 27 - Nov. 7, an audit was conducted for the Recycle & Organics Contamination. 2026: The contamination audit was completed in November. The results were reviewed by the Solid Waste Committee in May, and the Board in July.
Maintain 100% participation in organics & recycling in schools. (2019)	Ongoing	Continue outreach and education to schools.	All San Lorenzo Unified and San Leandro Unified schools in the District have recycling and organics collection services. They also receive year-round support for programs and services. By October 8, 2025, all schools completed their binventory, all students watched the sorting video, and all schools had containers for all three streams. Sent a reminder to all schools about recycling requirements on 01/13/2026. Janitorial training held on April 8, 2026. Updates: 1. MOU - staff reached out to SLZUSD staff for an update; staff will prompt leadership to respond. 2. EcoHero assemblies - the District will sponsor the assemblies at elementary schools again this year. Q1 activities - staff will send a video to all schools to show to students at an assembly, and follow up with a sorting activity and a request for binventory.
Increase the call-to-action messaging for the public, with emphasis on its role in protecting the environment. (2021)	Ongoing	Implement the direction established in the Communications Plan.	2024 call-to-action: download Recycle Coach to help sort discarded materials correctly. Promote the District's Litter Pickup Program-included in all District Newsletters. 2025: Call-to-action: download RecycleCoach. 2026: Call-to-action:" From Pan to Can."
Maintain a Communications Plan for District outreach efforts. Update the plan every five years. (2019).	Ongoing	Update existing plan in FY 2025/26. Review plan with Board at least every two years.	2024: Monthly "Trash Talk" webinars via Zoom. The webinar covers solid waste mandates, proper sorting, and the container monitoring program. 2025: Communications Plan was updated and approved in June. 2026: New Communications Plan implementation ongoing. Quarterly results were presented to the Personnel Committee in April 2026.
Cooperate with the County in its efforts to address illegal dumping and litter in the District. Take a meaningful step beyond current efforts to beautify the community. (2019)	Ongoing. The County's Mobile Citizen link is posted on the District's website: https://oroloma.org/illegal-dumping-who-to-call/	Continue outreach on bulky waste pick-ups and evaluate multi-family bulky waste collection.	2024-2026: Residential recycle calendar includes information about bulky collection. Multi-families have the option to pay for bulky collection service. Mattress dropoff at WM Davis Street Tranfer Station available at no charge.

Note: The Solid Waste Strategic Goals are based on the District's 10-year Strategic Vision and Goals. Next 10-year update is scheduled for April 2027.

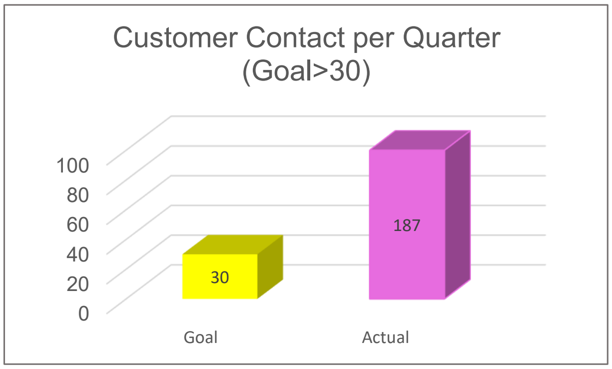
Legend:
Met goal
In progress
Will not meet the goal

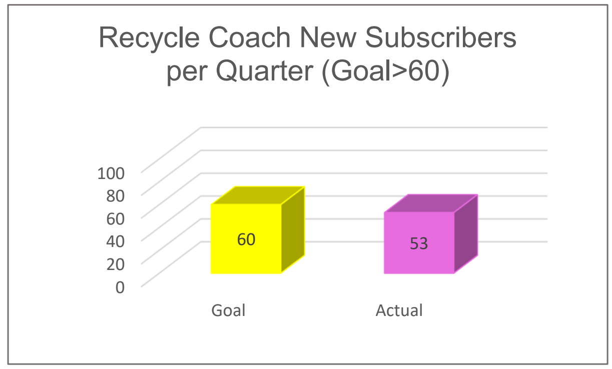
Oro Loma Sanitary District
Solid Waste Key Performance Indicators (KPIs)
FY 2025-2026

Residential Goals					
Month	***Touch Points (Goal>30 per QTR)**	****Community Engagement (Goal>18 per Year)**	*****New Subscribers Recycle Coach (Goal>60 per QTR)**	**^*Received 4+ Container Monitoring Notices (Goal<200 per QTR)**	**^**Missed Collection Service (Goal<200 per QTR)**
July	1597	2	23	17	54
August	46	3	71	13	
September	338	2	93	20	59
Q1 Total	**1981**	**7**	**187**	**50**	**113**
October	651	1	77	30	53
November	0	0	118	21	47
December	0	0	69	41	
Q2 Total	**651**	**1**	**264**	**92**	**100**
January	0	0	46	21	40
February	0	0	21	18	28
March	113	2	19	32	69
Q3 Total	**113**	**2**	**86**	**71**	**137**
April	100	1	15	25	
May	87	3	13	15	40
June	0	0	25	12	44
Q4 Total	**187**	**4**	**53**	**52**	**84**
YTD Total	**2932**	**14**	**590**	**265**	**434**

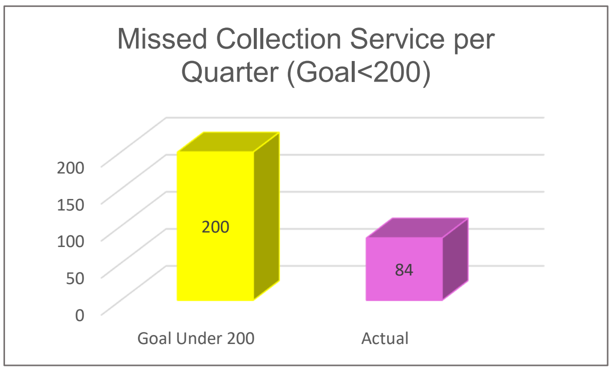
* Residential outreach includes contact by staff or customer, includes residents that attended virtual Trash Talks, engagement at events (touch points), and those who attended community groups suchs as HOAs.
** Community Engagement includes Trash Talks, tabling events, and presenting to community groups.
**Number of new customers that downloaded Recycle Coach.
***Container Monitoring monthly data is available within 30 days of the close of the reporting period. Bring to SWC: August, November, February, and May.
****Residential Missed Collection Service target in line with Excellence in Service awards criteria (10 or fewer MPUs for three consecutive months); 20 drivers x 10 MPUs = 200 MPUs. August, December, April are the months that drivers are awarded and not included in 3 month period. Review period: Jan-Mar, May-Jul, and Sep-Nov.

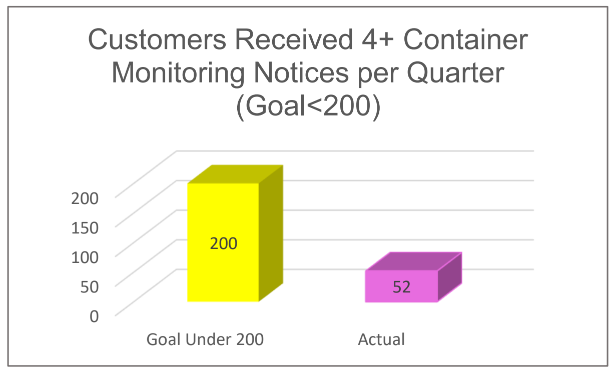
Oro Loma Sanitary District
Solid Waste Key Performance Indicators (KPIs)
FY 2025-2026

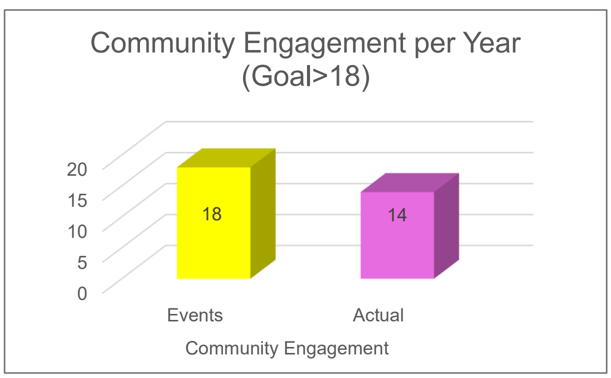




Note: Purple Bar shows Goal Progress for Last Three Months.







Total number of customers that received a notice this quarter **10,095 out of 94,926.**

Oro Loma Sanitary District
REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 85 - Solid Waste (Trash, Recycle, and Organics)

		Year to Date 07/31/2026	Encumb 07/31/2026	Budget	Variance	% of Budget
REVENUES						
85-0-3241	WM CONTRACT FEES: L1	$348,755.07	$0.00	$1,413,903.00	($1,065,147.93)	24.67%
85-0-3242	WM CONTRACT FEES: L2	$25,677.92	$0.00	$185,397.00	($159,719.08)	13.85%
85-0-3243	WM CONTRACT FEES: L3	$176,368.74	$0.00	$718,700.00	($542,331.26)	24.54%
85-0-3247	MEASURE D: LANDFILL FEES	$0.00	$0.00	$370,000.00	($370,000.00)	0.00%
85-0-3277	RECOVERY 10%-UNCOLL ACCTS WMAC	$0.00	$0.00	$40,000.00	($40,000.00)	0.00%
85-0-3278	DISTRICT SB 1383 FEE	$338,235.00	$0.00	$1,669,300.00	($1,331,065.00)	20.26%
85-0-3290	OTHER MISCELLANEOUS REVENUES	$0.00	$0.00	$5,000.00	($5,000.00)	0.00%
TOTAL REVENUES		**$889,036.73**	**$0.00**	**$4,402,300.00**	**($3,513,263.27)**	**20.19%**
EXPENSES						
85-7-4010	SALARIES	$36,320.08	$0.00	$472,500.00	$436,179.92	7.69%
85-7-4011	OVERTIME	$317.74	$0.00	$1,000.00	$682.26	31.77%
85-7-4015	DIRECTORS' FEES	$609.50	$0.00	$9,100.00	$8,490.50	6.70%
85-7-4090	OFFICE & MEETING EXPENSES	$0.00	$0.00	$5,300.00	$5,300.00	0.00%
85-7-4099	OVERHEAD	$44,696.79	$0.00	$560,600.00	$515,903.21	7.97%
85-7-4104	SAFETY SUPPLIES	$0.00	$0.00	$600.00	$600.00	0.00%
85-7-4110	CONTRACTUAL SERVICES	$179.35	$0.00	$33,100.00	$32,920.65	0.54%
85-7-4114	CONTRACTUAL SERV-WMAC	$0.00	$0.00	$189,000.00	$189,000.00	0.00%
85-7-4120	PROFESSIONAL SERVICES	$0.00	$14,178.77	$11,100.00	($3,078.77)	127.74%
85-7-4130	MEMBERSHIPS & PUBLICATIONS	$0.00	$0.00	$10,000.00	$10,000.00	0.00%
85-7-4131	NEWSLETTER & PUBLIC OUTREACH	$0.00	$25,622.29	$315,000.00	$289,377.71	8.13%
85-7-4132	1383 PROGRAM AND SERVICES	$0.00	$0.00	$283,500.00	$283,500.00	0.00%
85-7-4150	REPAIRS & MAINTENANCE	$0.00	$0.00	$500.00	$500.00	0.00%
85-7-4180	RECOGNITION PROGRAM	$0.00	$0.00	$26,300.00	$26,300.00	0.00%
85-7-4190	UTILITIES	$0.00	$0.00	$2,300.00	$2,300.00	0.00%
85-7-4210	WRITE-OFF OF UNCOLL ACCTS	$0.00	$0.00	$5,000.00	$5,000.00	0.00%
85-7-4211	SAN LEANDRO MEASURE D EXPENSES	$0.00	$0.00	$46,000.00	$46,000.00	0.00%
85-7-4690	DEPRECIATION EXPENSE	$0.00	$0.00	$430,600.00	$430,600.00	0.00%
85-7-4900	CONTINGENCY RESERVE	$0.00	$0.00	$40,000.00	$40,000.00	0.00%
TOTAL EXPENSES		**$82,123.46**	**$39,801.06**	**$2,441,500.00**	**$2,319,575.48**	**4.99%**
REVENUES OVER (UNDER) EXPENSES		**$806,913.27**	**($39,801.06)**	**$1,960,800.00**	**($1,193,687.79)**	**39.12%**

Oro Loma Sanitary District
Container Monitoring Program Report
Residential Customers

Residential Trash Overage

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	31,403	125,612	1,148	0.91%	90	$1,097	1,058
2026	Jan	31,621	126,484	691	0.55%	91	$1,056	600
2025	Feb	31,388	125,552	710	0.57%	56	$653	654
2026	Feb	31,598	126,392	579	0.46%	8	$102	571
2025	Mar	31,397	125,588	414	0.33%	53	$653	361
2026	Mar	31,623	126,492	677	0.54%	59	$725	618
2025	Apr	31,394	125,576	548	0.44%	81	$999	467
2026	Apr	31,638	126,552	755	0.60%	90	$916	665
2025	May	31,403	125,612	485	0.39%	78	$962	407
2026	May	31,606	126,424	699	0.55%	94	$1,132	605
2025	Jun	31,428	125,712	567	0.45%	100	$1,233	467
2026	Jun	31,598	126,392	751	0.59%	123	$1,450	628
2025	July	31,435	125,740	622	0.49%	119	$1,517	503
2025	Aug	31,600	126,400	632	0.50%	144	$1,741	488
2025	Sep	31,627	126,508	625	0.49%	220	$2,735	405
2025	Oct	31,657	126,628	723	0.57%	174	$2,188	549
2025	Nov	31,639	126,556	693	0.55%	147	$1,806	546
2025	Dec	31,643	126,572	877	0.69%	171	$2,137	706

YTD # of Notices

4,152

Previous YTD # of Notices 3,872 ▲ 7%

YTD Charge Notices

465

Previous YTD Charge Notices 458 ▲ 2%

YTD Total Charges

$5,381

Previous YTD Charges $5,597 ▼ -4%

YTD No Charge Notices

3,687

Previous YTD No Charge 3,414 ▲ 8%

Residential Recycle Contamination

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	30,002	60,004	1,665	2.77%	132	$3,391	1,533
2026	Jan	30,251	60,502	2,238	3.7%	399	$10,577	1,839
2025	Feb	29,985	59,970	3,315	5.53%	140	$3,597	3,175
2026	Feb	30,223	60,446	1,912	3.16%	444	$11,770	1,468
2025	Mar	29,993	59,986	1,985	3.31%	316	$8,118	1,669
2026	Mar	30,241	60,482	1,890	3.12%	558	$14,766	1,332
2025	Apr	29,989	59,978	2,332	3.89%	550	$14,130	1,782
2026	Apr	30,258	60,516	2,679	4.43%	658	$14,952	2,021
2025	May	29,995	59,990	2,373	3.96%	626	$16,082	1,747
2026	May	30,227	60,454	2,384	3.94%	719	$19,087	1,665
2025	Jun	30,022	60,044	2,057	3.43%	610	$15,671	1,447
2026	Jun	30,211	60,422	2,825	4.68%	953	$25,264	1,872
2025	July	30,029	60,058	2,017	3.36%	649	$16,673	1,368
2025	Aug	30,190	60,380	1,677	2.78%	612	$15,844	1,065
2025	Sep	30,212	60,424	2,425	4.01%	1,163	$30,831	1,262
2025	Oct	30,231	60,462	2,075	3.43%	678	$17,947	1,397
2025	Nov	30,215	60,430	2,391	3.96%	29	$769	2,362
2025	Dec	30,216	60,432	2,412	3.99%	218	$5,700	2,194

YTD # of Notices

13,928

Previous YTD # of Notices 13,727 ▲ 1%

YTD Charge Notices

3,731

Previous YTD Charge Notices 2,374 ▲ 57%

YTD Total Charges

$96,416

Previous YTD Charges $61,087 ▲ 58%

YTD No Charge Notices

10,197

Previous YTD No Charge 11,353 ▼ -10%

Residential Organics Contamination

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	31,239	124,956	542	0.43%	62	$1,593	480
2026	Jan	31,647	126,588	687	0.54%	97	$2,545	590
2025	Feb	31,225	124,900	750	0.6%	70	$1,798	680
2026	Feb	31,623	126,492	604	0.48%	122	$2,890	482
2025	Mar	31,240	124,960	442	0.35%	65	$1,670	377
2026	Mar	31,647	126,588	655	0.52%	112	$2,651	543
2025	Apr	31,237	124,948	575	0.46%	111	$2,852	464
2026	Apr	31,661	126,644	604	0.48%	91	$1,882	513
2025	May	31,242	124,968	552	0.44%	128	$3,288	424
2026	May	31,630	126,520	534	0.42%	106	$2,571	428
2025	Jun	31,270	125,080	491	0.39%	104	$2,672	387
2026	Jun	31,615	126,460	789	0.62%	151	$3,420	638
2025	July	31,460	125,840	475	0.38%	122	$3,134	353
2025	Aug	31,622	126,488	442	0.35%	125	$3,248	317
2025	Sep	31,649	126,596	707	0.56%	310	$8,218	397
2025	Oct	31,681	126,724	727	0.57%	135	$3,579	592
2025	Nov	31,661	126,644	700	0.55%	19	$477	681
2025	Dec	31,665	126,660	702	0.55%	64	$1,538	638

YTD # of Notices

3,873

Previous YTD # of Notices 3,352 ▲ 16%

YTD Charge Notices

679

Previous YTD Charge Notices 540 ▲ 26%

YTD Total Charges

$15,959

Previous YTD Charges $13,873 ▲ 15%

YTD No Charge Notices

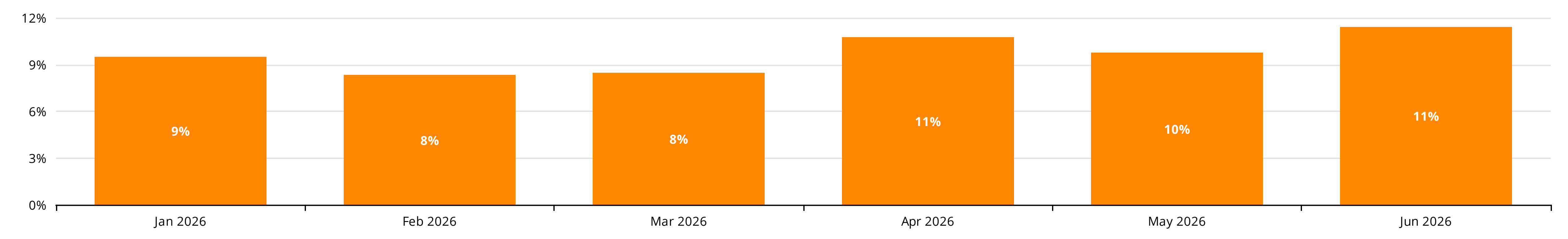
3,194

Previous YTD No Charge 2,812 ▲ 14%

Residential Customers by number of notices received

# of Notices	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
1	2,516	2,273	2,281	2,915	2,665	3,025
2	395	301	310	392	342	451
3	72	43	57	72	66	93
4	13	10	21	16	10	22
5	6	5	7	3	2	10
6	2	1	2	2	1	
7			1	2	2	
8		1		1		
9+		1	1	1		2
Total	**3,004**	**2,635**	**2,680**	**3,404**	**3,088**	**3,603**

% of customers that received a notice



Residential Collection Service:

Courtesy notice period: September 1, 2023-January 15, 2024.

*Warnings & charges started January 16, 2024.

Trash and organics collection services are provided weekly. Each customer receives at least 4 collections per month.

Recycle collection service is provided bi-weekly. Each customer receives at least 2 recycle collections per month.

Overage Charge (only trash), effective 9/1/24: $12.33 per trash cart, per collection

Contamination Charge (only recycle & organics), effective 9/1/24: $25.69 per organics/recycle cart, per collection

*Reversals and/or credits not included.

Customer Notification Timeline

Processing: 24-48 hours from the time of service

Email Notification Sent: 24-48 hours after incident

Mail Notification Sent: 2-4 days after incident

Oro Loma Sanitary District
Container Monitoring Program Report
Commercial Customers

Commercial Trash Overage

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	1,333	5,332	336	6.30%	147	$22,502	189
2026	Jan	1,316	5,264	235	4.46%	148	$23,264	87
2025	Feb	1,332	5,328	234	4.39%	140	$21,360	94
2026	Feb	1,322	5,288	193	3.65%	128	$20,269	65
2025	Mar	1,327	5,308	224	4.22%	125	$18,920	99
2026	Mar	1,321	5,284	235	4.45%	173	$27,552	62
2025	Apr	1,326	5,304	270	5.09%	178	$27,429	92
2026	Apr	1,320	5,280	235	4.45%	168	$20,645	67
2025	May	1,323	5,292	241	4.55%	152	$23,186	89
2026	May	1,323	5,292	211	3.99%	164	$26,073	47
2025	Jun	1,321	5,284	231	4.37%	134	$20,307	97
2026	Jun	1,320	5,280	270	5.11%	194	$30,747	76
2025	July	1,321	5,284	211	3.99%	131	$20,081	80
2025	Aug	1,322	5,288	231	4.37%	153	$23,716	78
2025	Sep	1,319	5,276	210	3.98%	145	$23,104	65
2025	Oct	1,320	5,280	211	4.00%	151	$23,958	60
2025	Nov	1,317	5,268	211	4.01%	120	$18,880	91
2025	Dec	1,312	5,248	272	5.18%	169	$26,836	103

YTD # of Notices
1,379
Previous YTD # of Notices 1,536 ▼ -10%

YTD Charge Notices
975
Previous YTD Charge Notices 876 ▲ 11%

YTD Total Charges
$148,550
Previous YTD Charges $133,704 ▲ 11%

YTD No Charge Notices
404
Previous YTD No Charge 660 ▼ -39%

Commercial Recycle Overage

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	1,285	5,140	184	3.58%	81	$12,547	103
2026	Jan	1,274	5,096	204	4.00%	117	$18,696	87
2025	Feb	1,283	5,132	145	2.83%	82	$12,461	63
2026	Feb	1,281	5,124	140	2.73%	95	$15,208	45
2025	Mar	1,281	5,124	147	2.87%	90	$13,891	57
2026	Mar	1,279	5,116	256	5.00%	163	$25,777	93
2025	Apr	1,283	5,132	193	3.76%	122	$18,749	71
2026	Apr	1,278	5,112	191	3.74%	137	$19,326	54
2025	May	1,280	5,120	172	3.36%	108	$16,797	64
2026	May	1,280	5,120	227	4.43%	144	$22,497	83
2025	Jun	1,282	5,128	165	3.22%	105	$16,538	60
2026	Jun	1,276	5,104	287	5.62%	179	$28,093	108
2025	July	1,282	5,128	143	2.79%	87	$13,458	56
2025	Aug	1,278	5,112	164	3.21%	92	$14,439	72
2025	Sep	1,277	5,108	213	4.17%	127	$20,120	86
2025	Oct	1,281	5,124	180	3.51%	105	$16,424	75
2025	Nov	1,277	5,108	152	2.98%	101	$16,048	51
2025	Dec	1,269	5,076	227	4.47%	120	$19,173	107

YTD # of Notices
1,305
Previous YTD # of Notices 1,006 ▲ 30%

YTD Charge Notices
835
Previous YTD Charge Notices 588 ▲ 42%

YTD Total Charges
$129,597
Previous YTD Charges $302,739 ▼ -57%

YTD No Charge Notices
470
Previous YTD No Charge 418 ▲ 12%

Commercial Organics Overage

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	1,159	4,636	19	0.41%	5	$812	14
2026	Jan	1,153	4,612	12	0.26%	4	$668	8
2025	Feb	1,159	4,636	7	0.15%	0	$0	7
2026	Feb	1,158	4,632	6	0.13%	2	$334	4
2025	Mar	1,160	4,640	11	0.24%	2	$329	9
2026	Mar	1,155	4,620	8	0.17%	3	$477	5
2025	Apr	1,163	4,652	13	0.28%	9	$1,211	4
2026	Apr	1,154	4,616	13	0.28%	4	$477	9
2025	May	1,160	4,640	16	0.34%	8	$1,254	8
2026	May	1,155	4,620	13	0.28%	8	$1,272	5
2025	Jun	1,159	4,636	9	0.19%	5	$833	4
2026	Jun	1,154	4,616	21	0.45%	4	$652	17
2025	July	1,159	4,636	17	0.37%	2	$329	15
2025	Aug	1,151	4,604	7	0.15%	1	$159	6
2025	Sep	1,149	4,596	6	0.13%	5	$843	1
2025	Oct	1,151	4,604	8	0.17%	2	$220	6
2025	Nov	1,153	4,612	5	0.11%	4	$538	1
2025	Dec	1,150	4,600	15	0.33%	5	$811	10

YTD # of Notices
73
Previous YTD # of Notices 75 ▼ -3%

YTD Charge Notices
25
Previous YTD Charge Notices 29 ▼ -14%

YTD Total Charges
$3,880
Previous YTD Charges $18,170 ▼ -79%

YTD No Charge Notices
48
Previous YTD No Charge 46 ▲ 4%

Commercial Recycle Contamination

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	1,285	5,140	467	9.09%	279	$21,158	188
2026	Jan	1,274	5,096	587	11.52%	470	$36,204	117
2025	Feb	1,283	5,132	551	10.74%	347	$25,653	204
2026	Feb	1,281	5,124	461	9%	363	$28,269	98
2025	Mar	1,281	5,124	470	9.17%	271	$20,567	199
2026	Mar	1,279	5,116	504	9.85%	389	$29,763	115
2025	Apr	1,283	5,132	1,025	19.97%	638	$47,923	387
2026	Apr	1,278	5,112	582	11.38%	479	$33,156	103
2025	May	1,280	5,120	1,010	19.73%	643	$48,411	367
2026	May	1,280	5,120	575	11.23%	459	$35,382	116
2025	Jun	1,282	5,128	981	19.13%	633	$48,044	348
2026	Jun	1,276	5,104	582	11.4%	469	$35,965	113
2025	July	1,282	5,128	417	8.13%	265	$19,753	152
2025	Aug	1,278	5,112	584	11.42%	458	$35,101	126
2025	Sep	1,277	5,108	645	12.63%	506	$39,268	139
2025	Oct	1,281	5,124	456	8.9%	344	$26,185	112
2025	Nov	1,277	5,108	466	9.12%	362	$27,156	104
2025	Dec	1,269	5,076	574	11.31%	459	$35,478	115

YTD # of Notices
3,291
Previous YTD # of Notices 4,504 ▼ -27%

YTD Charge Notices
2,629
Previous YTD Charge Notices 2,811 ▼ -6%

YTD Total Charges
$198,739
Previous YTD Charges $302,739 ▼ -34%

YTD No Charge Notices
662
Previous YTD No Charge 1,693 ▼ -61%

Commercial Organics Contamination

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	1,159	4,636	73	1.57%	38	$2,674	35
2026	Jan	1,153	4,612	86	1.86%	61	$4,533	25
2025	Feb	1,159	4,636	49	1.06%	26	$1,782	23
2026	Feb	1,158	4,632	82	1.77%	53	$3,812	29
2025	Mar	1,160	4,640	37	0.8%	14	$1,019	23
2026	Mar	1,155	4,620	41	0.89%	14	$838	27
2025	Apr	1,163	4,652	65	1.4%	32	$2,135	33
2026	Apr	1,154	4,616	29	0.63%	8	$159	21
2025	May	1,160	4,640	103	2.22%	51	$3,515	52
2026	May	1,155	4,620	13	0.28%	4	$115	9
2025	Jun	1,159	4,636	86	1.86%	41	$2,605	45
2026	Jun	1,154	4,616	57	1.23%	29	$1,742	28
2025	July	1,159	4,636	73	1.57%	38	$2,468	35
2025	Aug	1,151	4,604	71	1.54%	42	$2,733	29
2025	Sep	1,149	4,596	67	1.46%	36	$2,576	31
2025	Oct	1,151	4,604	54	1.17%	27	$1,850	27
2025	Nov	1,153	4,612	103	2.23%	45	$3,303	58
2025	Dec	1,150	4,600	93	2.02%	63	$4,607	30

YTD # of Notices
308
Previous YTD # of Notices 413 ▼ -25%

YTD Charge Notices
169
Previous YTD Charge Notices 202 ▼ -16%

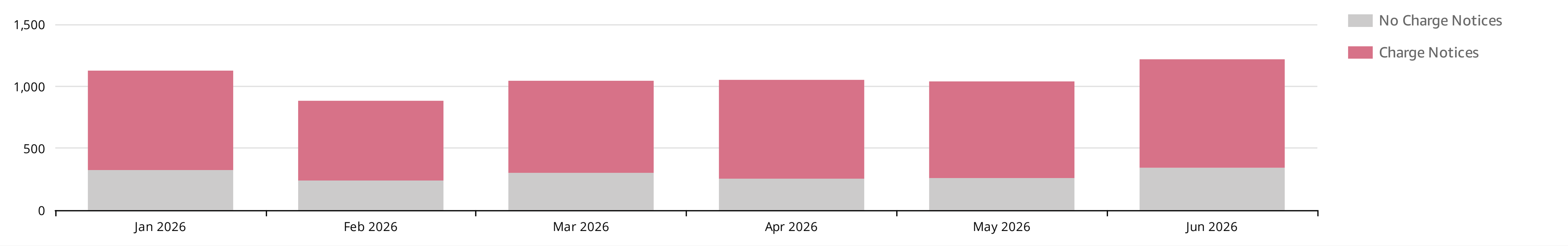
YTD Total Charges
$11,199
Previous YTD Charges $18,170 ▼ -38%

YTD No Charge Notices
139
Previous YTD No Charge 211 ▼ -34%

Commercial Customers by number of notices received

# of Notices	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
1	171	156	156	183	163	191
2	61	59	60	62	48	73
3	32	42	44	25	34	47
4	23	21	25	19	21	24
5	12	13	14	9	17	11
6	10	10	6	12	19	12
7	7	4	8	7	2	7
8	6	1	5	7	6	6
9+	29	17	24	24	21	28
Total	**351**	**323**	**342**	**348**	**331**	**399**

Total number of notices by month



Commercial Collection Service:
Commercial collection service available 6 days per week.
Customer count per month: assume at least 1x week pickup=4x a month.
September 2023 overage charge after two warnings.
Contamination Courtesy Notice Period: September 1, 2023-January 15, 2024.
Contamination 2 warnings & charges started January 16, 2024.

Overage Charge (applies to all waste streams), effective 9/1/24:
Mult-family properties with bin service: $154.11 per bin, per collection.
Businesses/Commercial: $25.69 per cart, per collection; $154.11 per bin, per incident.

Contamination Charge (only applies to recycle & organics waste streams) , effective 9/1/24:
Mult-family properties with bin service: $77.06 per bin, per collection.
Businesses/Commercial: $25.69 per cart, per incident; $77.06 per bin, per collection.
*Reversals and/or credits not included.

Customer Notification Timeline
Processing: 24-48 hours from the time of service
Email Notification Sent: 24-48 hours after incident
Mail Notification Sent: 2-4 days after incident

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No.	Source	Account Name	Account Type	# of Tenant Kits	Service Change	Notes: Site Visit(Y/N), Interaction, Container assessment, Training/Waiver Type/Processing/
	New Account	NAKAYAMA MOTOR SPORTS	CM			Provided sorting guidelines to new start account.
	New Account	CHINESE BAKERY AND DIMSUM	CM			I stopped to deliver new start information to the customer on 7/28. Location was shut down. I then followed up via email to provided the sorting guidelines.
	New Account	PLATINUM GAS & MARKET	CM			Visited the customer on 7/27. Location is under construction. I followed up with the customer to inquire about account set up or any questions they may have.
	New Account	GUTIERREZ, JOQUI	CM			Emailed new account with sorting guidelines and flyers. Customer had no follow up with me.
	Other	MERCADO CALIFORNIA	CM			Spoke with customer about some follow up questions they had on specific items and where they are discarded. I was able to assist with answering their questions.
	Other	TAQUERIA EL PRIMO LLC	CM			I spoke with the customer over the phone to discuss their recycling service. I connected him with the OM.
		GEORGIA LANE TOWNHOMES	MFD	30		Delivered 30 tenant kits for PM in English and Farsi. Provided 5 specifically requested signs for enclosures. Delivered 1 coroplast enclosure sign.
		066-4370890 THOMAS R SILVA & CO	MFD	30		Delivered 30 tenant kits for PM in English and Farsi. Provided 5 specifically requested signs for enclosures. Delivered 1 coroplast enclosure sign.
		LAS PALMAS DEV	MFD	100		PM connected with me to requested resources for her property. We discussed options via phone. I sent her PDFs via email and we set on a date for 7/21 at 5:30. I presented using a PPT, provided 100 tenant kits, 2 -20x30 Enclosure signs. 20 people attended
		EDEN HOUSE APARTMENTS	MFD			On 7/30, I tabled at the property summer event. There were other public agency's present. The PM company invited WM and OLSD to provide sorting resources to tenants. 100 recycling bags were distributed and handed to the PM for later distribution. 75 people engaged with the table which had the What Goes Where wheel.
		SUMMERHILL TERRACE	MFD			I contacted the PM to set up a date for resource delivery . I followed up with the PM when I did not hear back at the property on 7/27. The assistant manager accepted the signage and stickers. She communicated she would like green pails and tenant kits for next week. I let her know w I should send over the information for the pail via email. I set time on Monday for the drop off.
		PARK WEST APARTMENTS	MFD			I followed up again with the property management. They have been non responsive with my attempt to connect in person, phone, and email. The goal is to delivery signage and tenant kits as well as a training.
		WOODCHASE 2795 LLC	MFD			Emailed PM to follow up on previous cancellation of training. Offered to deliver recycling bags for the tenants or tenant kits. PM was non responsive this month.
		WELCOME HOME MANAGEMENT LLC	MFD			Emailed PM to follow up on previous cancellation of training. Offered to deliver recycling bags for the tenants or tenant kits. PM was non responsive this month.
		ANCHETA PROPERTIES 165TH LLC	MFD			Outlined resources available for PM. PM has not responded to me requesting materials.
		HOLIDAY GARDEN APARTMENTS	MFD			Emailed PM to follow up on previous cancellation of training. Offered to deliver recycling bags for the tenants or tenant kits . Previously the PM was excited about the manger training and hosting training for tenants, but they have not responded.
		MONTE VISTA TOWNHOUSE ASSOC	MFD			I connected with PM. They agreed to start with signage, recycling bags, and tenant kits. They will double check with their HOA board and follow up with me with final confirmation for education delivery. A BM reached out an requested tenant kit delivery for next week. I will provide them with 50 tenant kits, enclosure signage and, stickers.
		DIRMENDJIAN RAFFI	MFD			Emailed resources to customer. Offered to drop off recycling bags and tenant kits whenever they are available at the property. I have not received a response.
		TULIP 26 HAYWARD LLC	MFD			Sent an email and left a VM for PM outlining the available resources for them.
		BRISTOL MANOR APARTMENTS	MFD			Visited the apartments on 7/28 to speak with PM. Office was closed. I followed up via phone and the PM agreed to receive tenant kits for the property.
		QUICK QUACK CAR WASH	CM			Visited the commercial business on 7/27 to provide sorting information due to contamination notices. The manager was not in but staff received the signage and stickers. They requested help with getting their lids fixed. I submitted the request for a new bin on their behalf.
		730 LANAI GARDENS APARTMENTS LLC	MFD			Two months ago I delivered tenant kits for the property. I followed up with PM to discuss the option of a training for residents and recycling bags. PM is interested in a Spanish led training. We agreed to set a date for the 3rd week of august.
		CATBAGAN DANILO	MFD			PM has not been responsive to my contact attempts. I offered a couple of dates for tenant kit delivery and I am awaiting their response.
		ECCLESTON CHARLES & MARY	MFD			A few months ago the property owner and I met spoke over the phone to deliver resources. I arrived but the owner was not there. I followed up this month to schedule the drop off once again or set up a training for residents. I have yet to hear from the PM.
		LEE DIANNE	MFD			Sent an email to customer about contamination notices past couple of weeks. I let them know of the contamination notices they received. I followed up via phone to set a time to drop off resources.
		HIDDEN TRAILER PARK	MFD			Spoke with front management office. PM was not in. I left a message to offer tenant education and resources. The Office manager took down my information and would call me back or have the PM call me back.
		NIJJAR DAN #3074	MFD			Spoke with customer about the contamination notices they received last month. They are aware, but they said the tenants are responsible for sorting properly. I agreed and provided them with various options for tenant education. He let me know his son comes back next week and he will connect with me about which resources suit the property best.
		YEE JUDY	MFD			Spoke with Rm - PM. She would like indoor green pails and recycling bags, I will delivery recycling bags for the 1th but explained that the indoor pails are a county program. She mentioned that one recycle cart was broken. I offered to swap it for her but she will be gone until august. I emailed her the details for the Stop waste grant.
		GRAVES JUAN	MFD			Sent an email and left a VM for PM outlining the available resources for them.
		CSC KIMCO GHMP STE#210	CM			Greenhouse market place shopping center was visited by me on 7/22. Currently, the businesses are split into various accounts and share businesses. I visited each of these locations and walked with staff from each to label containers.
		CSC KIMCO GHMP STE#212	CM			
		CSC KIMCO GHMP STE#260	CM			

Outreach Summary

Customers: 37

Container Assessments: 10

Training: 1

Tenant Kits: 200

Applied Waivers: 0

Approved Organics Waivers: 0

Approved Recycling Waivers: 0

Events: 1

		CSC KIMCO GHMP STE#300	CM			Indoor signage was provided as well. Bins were labeled with Chinese and English language stickers.
		CSC KIMCO GHMP-STE#164	CM			
		XIAO, YUAN ZHENG	MFD			Visited the account on 7/27 and conducted a container assessment. There was visible contamination on service day. No PM lived onsite since the property only has 5 units. I called the customer, but they did not pick up. I left them a VM stating the reason I was calling.
		ROYALE APARTMENTS	MFD	40		I provided the PM with 40 tenant kits on 7/29. She appreciates my continues support while she work with her tenants on sorting education. She is passionate about working with the residents at the property.
		MATEO APARTMENTS	MFD			Property owner reached out to express concern over the contamination of the recycling bin as well as push pull services. I let him know I directed the operational concern to the Operations manager. I am able to asset with the tenant education. I provided Hime with a list of available resources. I am waiting for his response to confirm what he would like to use for his tenants.

OLSD Solid Waste Complaints Dashboard

Quarter 1 and Quarter 2 — January through June 2026

Q1 COMPLAINTS	Q2 COMPLAINTS	QUARTER-TO-QUARTER CHANGE	TOP Q2 CATEGORY
725	683	-5.8%	Not My Bin

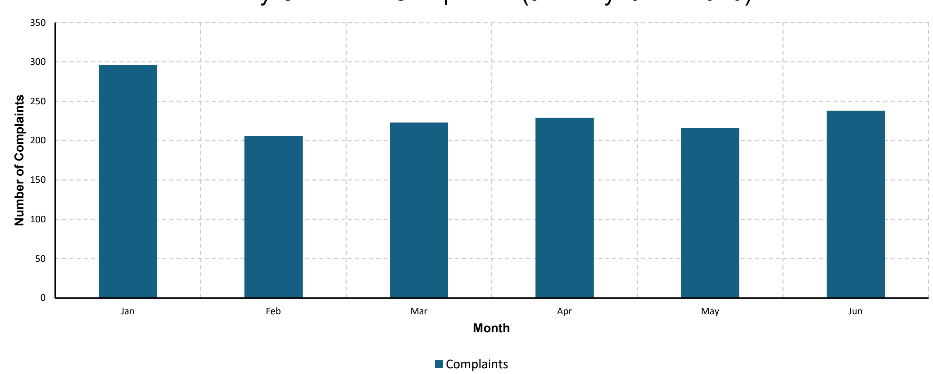
Month	Quarter	Complaints
Jan	Q1	296
Feb	Q1	206
Mar	Q1	223
Apr	Q2	229
May	Q2	216
Jun	Q2	238
Total		1408

Complaint Category	Q1	Q2
Complaint About CSR	0	2
Complaint About Driver	38	33
Container Not Delivered/Remo	10	14
Not My Bin	529	434
Repeat Service Issue	86	122
Service Issue	62	78

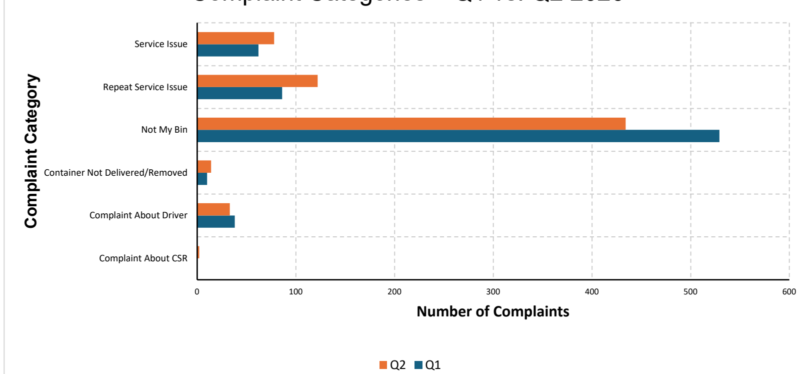
KEY FINDINGS

- Total complaints decreased by 42 cases, or 5.8%, from Q1 to Q2.
- “Not My Bin” remained the largest complaint category but declined by 95 cases.
- Repeat Service Issues increased by 36 cases, making this the primary area for continued monitoring.

Monthly Customer Complaints (January–June 2026)



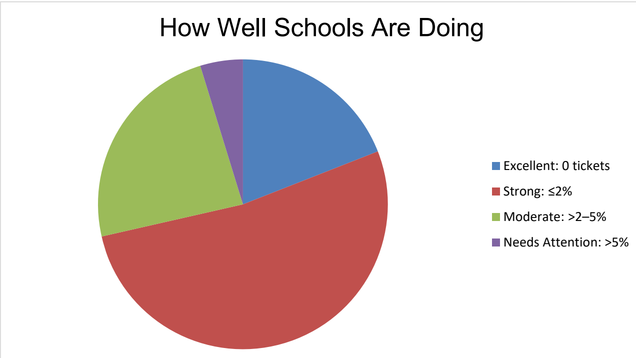
Complaint Categories – Q1 vs. Q2 2026

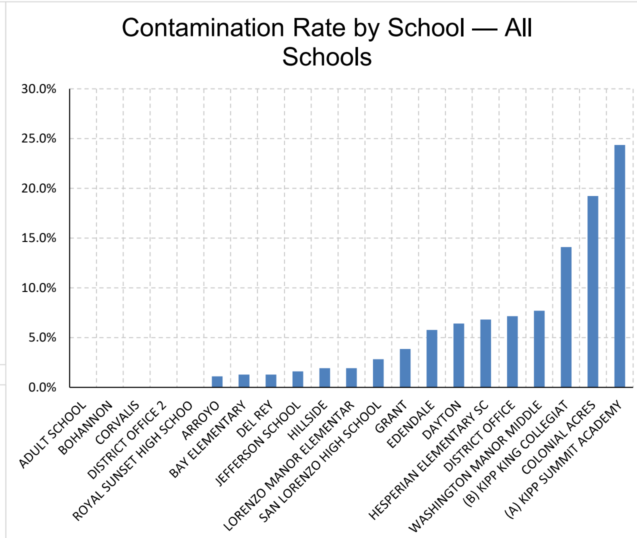


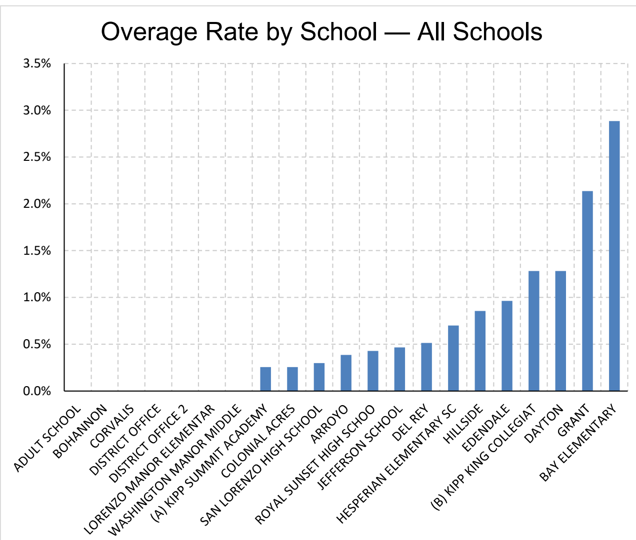
SLZUSD School Performance Dashboard

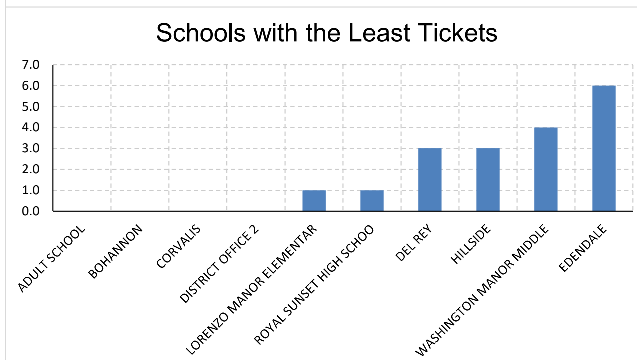
January 1 – June 30, 2026 | Lower ticket and rate values indicate stronger performance

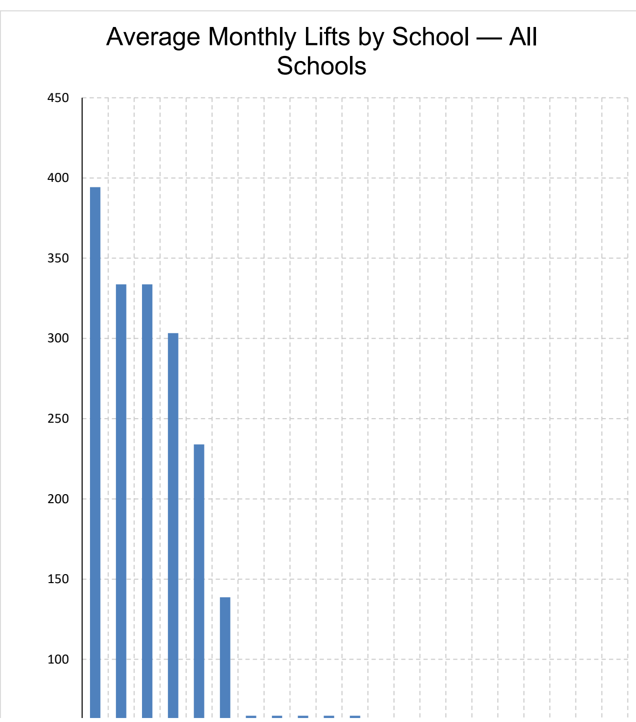
Schools / Locations	Zero-Ticket Schools	Total Tickets	Overall Ticket Rate	Contam. Tickets	Overage Tickets
21	4	189	1.3%	117	72











All 21 schools/locations are included in the Average Monthly Lifts chart. Average Monthly Lifts is calculated as YTD lifts divided by six months. All schools are also included in the contamination and overage charts, with schools that had no incidents shown at 0%.

2026 Events List

	Event	Time	Date	Host/Partnership	Neighborhood	Resource Investment	Anticipated Costs (Event Costs + Giveaways + Staff)	Anticipated Event Costs	Anticipated Giveaways	Anticipated Staffing Costs	# of Staff	Event Attendance	Actual Touches	Actual Costs (Event Costs + Giveaways + Staff)	Cost Per Touch	Event Costs (8574131 OR 1554131)	Giveaways (8574131 OR 1554131)	Actual Staffing Costs at Fully Burdened Rate (± 2 hours for setup/breakdown)	Outreach Methods	Measurement Tools	Notes
1	Bay Area Landlord Conference	10 AM - 4 PM	Thursday, March 26, 2026	Apartment Owners Association (Alameda)	All - MFD	Medium-High	$ 4,316	$ 500	-	$ 3,816	2	300	80	$ 3,523	$ 44.03	$ 1,000	$ 247	$2,275.52	Directory listing and social media by event manager.	Counter; after action report; registration list for future property managers training.	Tabling event targeting rental property owners and managers; requires advance registration. Opportunity to promote "Property Managers Training" hosted by OLSD. Joined by WM.
2	Scouts of America - Sustainability Merit Badge	10 AM - Noon	Saturday, March 28, 2026	Oro Loma	All	Medium	$ 3,246	$ 200	-	$ 3,046	4	33	33	$ 3,786	$ 114.74	$ 977	$ 324	$ 2,485	Coordination with Scout leaders; post-event messaging/recognition.	After action report; post-event survey.	Exclusive workshop offering the Scouts of America an opportunity to earn the Sustainability Merit Badge. Includes a presentation and tour of the facility, as well as a custom patch.
3	SLVHA Coffee Club	10 AM - 11:30 AM	Thursday, April 30, 2026	SLZ HOA/Oro Loma	San Lorenzo	High	$ 1,742	$ 35	-	$ 1,707	2	100	100	$ 1,342	$ 13.42	$ 631		$ 711	Coordination with event manager.	Counter; after action report.	Board-approved item; SLVHA request (12/23/25). Provide pastries.
4	Heart for the Bay/Student Artwork Showcase	4:30 PM - 9 PM	Wednesday, May 6, 2026	Oro Loma	All	High	$ 11,776	$ 5,000	-	$ 6,776	7	70	70	$ 43,124	$ 616.06	$ 20,400	$ 14,600	$ 8,124	School liaisons; PeachJar; print; social; and website.	After action report; analytics; # of submissions; post-event survey, if appropriate.	Creative competition for students in the District; judging, awards, and ceremony. Requires advance coordination to accommodate at least 100 participants. The Board approved the event's proposed budget of **$63,000** in May 2025.
5	Property Managers Training	11 AM - 2 PM	Tuesday, May 19, 2026	Oro Loma/WM/Trash Scouts	All - MFD	High	$ 1,907	$ 1,054	-	$ 853	2	8	8	$ 2,330	$ 291.20	$ 907		$ 1,422	Coordination with local property managers. WM mailer for MFDs. Promote at Bay Area Landlord Conference.	Post-event survey.	Joint presentation with WM and Trash Scouts representatives; targeting local property managers/owners. 16-101+ Units.
6	Public Tour	9:30 AM - 11 AM	Wednesday, May 13, 2026	Oro Loma	All	Low	$ 1,629	$ 50	-	$ 718	3	9	9	$ 1,920	$ 213.39		$ 8	$ 1,912	Social; website; and print.	Post-event survey.	Presentation and tour of the facility.
7	Downtown Hayward Street Party	5 PM - 9 PM	Thursday, July 16, 2026	Hayward Chamber of Commerce	Hayward+	Medium-High	$ 14,364	$ 1,500	$ 6,320	$ 6,544	5		909	$ 8,180	$ 9.00	$ 300	$3,815	$ 4,065	Managed by event host.	Counter; after action report.	Community event; hosted by Hayward Chamber of Commerce, City of Hayward, et al.; tabling event; requires advance registration. Joined by WM.
8	Public Tour	9:30 AM - 11 AM	Wednesday, August 12, 2026	Oro Loma	All	Low	$ 2,029	$ 50	$ 400	$ 1,579	5								Social; website; and print.	Post-event survey.	Presentation and tour of the facility
9	HARD Touch-A-Truck	1 PM - 3 PM	Saturday, August 15, 2026	HARD/WM	San Lorenzo	Medium-High	$ 4,895	$ 800	$ 150	$ 3,945	3								Managed by event host.	Counter; after action report.	Family-friendly event; showcase oversized vehicles; requires advance registration.
10	Sunset Tour (Private/ACSDA)*	5 PM - 7 PM	Wednesday, September 9, 2026	Oro Loma	Targeted Outreach	Low	$ 13,956	$ 10,500	$ 800	$ 2,656	8								Exclusive invite; flyers; announcement.	After action report; post-event survey.	Private event. Presentation and tour of the facility; sunset viewing.
11	Fall Festival (2-day event)	10 AM - 6 PM	#######################	Castro Valley	Castro Valley+	High	$ 16,706	$ 2,500	$ 3,200	$ 11,006	5								Managed by event host.	Counter; after action report; post-event survey.	Tabling event; requires advance registration.
12	Fall Festival (2-day event)	10 AM - 6 PM	Sunday, September 13, 2026	Castro Valley	Castro Valley+	High	$ 16,706	$ 2,500	$ 3,200	$ 11,006	5								Managed by event host.	Counter; after action report; post-event survey.	Tabling event; requires advance registration.
13	Oro Loma Sanitary District HHW Event*	TBD	Sunday, September 20, 2026	Oro Loma	All	High	$ 15,044	$ 8,500		$ 6,544	5								Social; website; print. Listing by co-host, Alameda County.	After action report.	Household hazardous waste collection event; requires advance registration and coordination with Alameda County.
~~14~~	~~Golden Ticket Hide-and-Seek~~	~~TBD~~	~~SEPTEMBER~~	~~Oro Loma~~	~~Ashland/Cherryland~~	~~High~~	~~$ 3,707~~	~~$ 2,000~~		~~$ 1,707~~	~~2~~								~~Social; website; and print.~~	~~Analytics; after action report.~~	~~Hide a golden ticket for the public to find and claim a prize.~~
15	Sunset Tour (Public)	5 PM - 7 PM	Thursday, October 1, 2026	Oro Loma	Targeted Outreach	Low	$ 4,056	$ 1,000	$ 400	$ 2,656	5								Targeted outreach via ads and mailers.	Post-event survey.	Presentation and tour of the facility; sunset viewing.
16	HARD Agriculture Day (Ag Day)	10 AM - 2 PM	Saturday, October 10, 2026	HARD/WM	Cherryland/Hayward	Medium-High	$ 5,046	$ 800	$ 1,200	$ 3,046	3								Managed by event host.	Counter; after action report.	Tabling event; requires advance registration. Possibly joined by WM.

17	EBRHA Trade Expo	10 AM - 3 PM	Saturday, October 17, 2026	East Bay Rental Housing Association	All - MFD	Medium-High	$ 7,816	$ 3,500	$ 500	$ 3,816	2								Managed by event host. Directory listing and social media via EBRHA.	Counter; after action report.	Tabling event targeting rental property owners and managers; requires advance registration. Opportunity to promote "Property Managers Training" hosted by OLSD. Possibly joined by WM.
18	Cherryland Community Association Meeting	TBD	WINTER 2026 / TBD	Cherryland Community Association	Cherryland	High	$ 5,036	$ 1,500	$ 500	$ 3,036	3								Managed by event host.	After action report.	Board-approved item; Cherryland Community Association request (12/23/25). Provide a game tailored to OLSD and food.
					TOTAL		$ 125,234	$ 40,489	$ 16,670	$ 71,421				$ 64,205	$ 185.98	$ 24,215	$ 18,994				

	Budget	Variance (As of June 2026)
15-5-4131	$ 95,000	$ 37,000
85-7-4131	$ 300,000	$ 188,000
	$ 395,000	$ 225,000
85-7-4132 (1383)	$ 270,000	$ 127,843

MINUTES
CONSTRUCTION COMMITTEE MEETING
ORO LOMA SANITARY DISTRICT

WEDNESDAY, AUGUST 19, 2026	**10:00 AM**	**BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580**

1. **CALL TO ORDER**
Chair Simon called the meeting to order at 10:00 a.m.

2. **ROLL CALL: CHAIR SIMON AND DIRECTOR DEAN**
In attendance were Chair Simon and Director Duncan, as well as CVSan Directors Akagi and Sadoff. Also present were OLSD General Manager Dang, CVSan General Manager Williams, District Engineer Abeyrathna, Finance Manager Chen, Associate Engineer Liu, Field Engineer Hernandez, Field Engineer Goh, and District Secretary Schofield.

3. **GENERAL PUBLIC**
There were no members of the public present, and therefore no comments.

4. **CONSTRUCTION COMMITTEE MEETING MINUTES**
The minutes of the previous Committee meeting were presented.

The Committee accepted the report.

5. **FUNDS 40 AND 45 ACCOUNTING SHEETS**
Staff presented the current accounting sheets for Fund 40 (R&R) and Fund 45 (CIP).

Director Akagi inquired whether the accounting sheets included CVSan's share of treatment plant R&R and CIP project costs. Staff confirmed that CVSan's applicable cost-share percentages are shown in the budget amendment.

The Committee accepted the report.

6. **10 YEAR R&R AND CIP PROJECTED COSTS**
Staff presented the updated Ten-Year R&R and CIP Projected Costs.

Director Sadoff requested that staff provide information on the color coding on the cost sheets. Staff answered that the new projects are shown in red, and projects over $1M are shown in green.

The Committee accepted the report.

7. **STRATEGIC GOALS TRACKING**
Staff presented the status of the Construction Committee strategic goals. General Manager Dang stated that the goals are derived from Oro Loma's 10-Year Strategic Plan, which establishes goals for each committee and provides for monthly progress updates.

Director Simon confirmed that the strategic planning update would take place in the coming months and is conducted every three years. He invited the CVSan directors to provide any feedback they would like considered as part of the upcoming strategic planning process.

The Committee accepted the report.

8. BUDGET AMENDMENT NO. 1 FOR FY 2026-27

Abeyrathna presented Budget Amendment No. 1 for Fiscal Year 2026/27.

General Manager Williams requested additional information regarding the items included in the amendment and the budget amendment process. General Manager Dang provided background on the District's annual budget amendment process and stated that a significant portion of the amendment consisted of carryover work encumbered from the prior fiscal year, along with a few new items.

District Engineer Abeyrathna provided an overview of the proposed adjustments, noting that the majority resulted from projects carried over from the prior fiscal year and that specific increases were detailed in Exhibits 1 and 2. He stated that a significant portion of the increase was associated with Treatment Plant CIP projects, including $300,000 for the District's strategic planning process and approximately $2.5 million to advance the replacement of MCC-D13. He explained that MCC-D13 had originally been identified in the Electrical Master Plan for replacement FY 2029/30; however, infrastructure condition concerns and its connection to equipment associated with the Digester Rehabilitation Project warranted advancing the replacement.

Director Akagi inquired about the location and elevation of MCC-D13. Staff stated that it is located in the heater building adjacent to Digesters 6 and 7, constructed in approximately 2013, and is generally at pavement grade. Director Akagi asked whether there were concerns regarding flooding. General Manager Dang stated that the area did not flood during the 2022/23 wet weather event. He noted that elevating the equipment could be considered, but would be challenging due to available height constraints within the existing building in addition to the fact that there are open pipe trenches that run below the building that connects to other facilities onsite.

District Engineer Abeyrathna explained that, after accounting for savings from Fund 40 and Fund 45 projects being returned to reserves, the net increase in new funding associated with the amendment was $569,000.

General Manager Williams inquired whether advancing the MCC-D13 project from FY 2029/30 would be reflected in future budget years once the amendment was adopted. District Engineer Abeyrathna confirmed that the corresponding budget adjustments would be made after adoption.

Director Akagi inquired about the total amount of the budget amendment. District Engineer Abeyrathna stated that the amendment totaled approximately $37 million, of which approximately $569,000 represented new funding.

Director Sadoff commented on the EBMUD well demolition project, stating that, in his opinion, demolishing the wells was contrary to the role sanitation districts should play in addressing drought and climate change and represented an inappropriate use of ratepayer funds.

Director Akagi inquired about the history and use of the wells. General Manager Dang stated that the wells were EBMUD facilities located on District property and had been used for water injection/storage, but water had not been extracted from them. Director Simon noted that the wells had been in place for at least 15 years. In response to additional questions from Director Akagi, General Manager Dang stated that the wells were located across the street on District property, there was nothing preventing EBMUD from pursuing new wells in the future, and District staff had not assessed the condition of the existing wells because they were EBMUD facilities located on property leased from the District. He confirmed that the District had received lease revenue for the property.

Staff requested Committee concurrence to bring Budget Amendment No. 1 to the full Board for consideration. The Committee concurred, with Director Sadoff requesting that his comments regarding the EBMUD well demolition project be reflected in the record.

Director Simon inquired when the budget amendment would be presented to the Board. General Manager Dang stated that it was anticipated for the first Board meeting in September. In response to a question regarding the timing of a second budget amendment, he stated that one could be presented near the end of the fiscal year if needed, but that a second amendment is not always necessary.

The Committee accepted the report and directed staff to bring Budget Amendment No. 1 to the full Board for consideration.

9. SEWER COLLECTION SYSTEM PIPELINE REHABILITATION AND REPLACEMENT PROJECTS - CONSTRUCTION INSPECTION SERVICES FY's 2026/27, 27/28, 28/29

Abeyrathna reported that the next three sewer line projects will provide for the replacement of approximately 10 miles of pipe at an estimated total project cost of $18M. Staff solicited proposals from several reputable inspection firms to provide daily construction inspection services for the replacement program. Staff received five proposals. Based upon a review of qualifications, relevant experience, and proposed costs, staff recommends selecting Consor for the construction inspection services of the pipeline installation portion of the project. Consor's proposed fee is $1,123,300.

Staff also recommends entering into an on-call construction inspection services agreement with Alpha CM to provide inspection coverage on an as-needed basis. Alpha CM has provided construction inspection services for the District previously and has inspectors experienced in monitoring pipe burst activities. Alpha CM may be utilized to provide additional inspection coverage during periods of staff unavailability, scheduling conflicts, or other circumstances where supplemental inspection services are necessary. The on-call agreement will provide the District with additional flexibility and continuity of inspection coverage throughout the project. Staff proposes a cost ceiling of not to exceed $500,000 for the on-call services agreement.

For both agreements, the scope of work includes daily construction inspection and monitoring, observation and documentation, coordination with other agencies, verification of compliance with District standards and project specifications, and constant communication with the OLSD project manager. Consor and Alpha CM have extensive experience providing construction inspection services for wastewater infrastructure and has worked with several agencies in the Bay Area. Consor's experience in construction inspection and project coordination provides the District with a dedicated inspection resource to support the successful delivery of the sewer replacement program. Alpha CM also brings relevant construction inspection experience and will provide the District with an additional resource to complete the project successfully.

Director Sadoff inquired whether the inspection services would be performed off-site, which General Manager Dang confirmed. Director Williams inquired whether the District had previously worked with Alpha CM, which General Manager Dang confirmed.

Staff requested Committee concurrence to bring the item to the full Board for approval of as-needed construction inspection services contracts with Consor and Alpha CM.

The Committee accepted the report and directed staff to bring the item to the full Board for approval.

10. PLANT PROJECTS

10.1. PRIMARY CLARIFIERS REHABILITATION

Liu reported on the status of the project, which includes cleaning, coating replacement, cathodic protection installation, floor grout replacement, and mechanical repairs for three primary clarifiers at the Treatment Plant. PC-03 rehabilitation is complete and the clarifier has been returned to service. PC-01 rehabilitation is currently underway, with the main submerged coating system substantially complete and moving through final inspection, corrective touch-up, and related closeout work. Cathodic protection installation, localized steel repairs, cleanup, and remaining mechanical work are being coordinated ahead of floor grout placement, currently planned for late August. PC-02 will follow PC-01. Overall project completion is anticipated in October 2026.

Director Williams inquired whether an additional change order would cause the project to exceed budget. Staff confirmed that it would, and Field Engineer Liu clarified that the project budget accounted for additional work identified as necessary. Director Williams then requested, in connection with orienting Director Akagi, that a Treatment Plant tour be provided to the CVSan directors prior to the next Construction Committee meeting. Oro Loma staff confirmed that a tour could be arranged.

Director Akagi inquired whether the project involved any penetrations through the clarifier walls for piping, which Field Engineer Liu confirmed it did not. Director Akagi then noted that the clarifiers were raised structures. General Manager Dang confirmed and noted that the pipe gallery was at grade.

Director Simon inquired about the typical change order percentage for projects of this size, noting that the percentage for this project appeared low. General Manager Dang stated that change orders can range from zero to upwards of 10%, citing the Nutrient Optimization Project as an example. He explained that change orders for Treatment Plant projects are often associated with owner-initiated changes, while field projects are more likely to involve unforeseen conditions. Director Simon asked whether District contracts establish a cap on change orders, which General Manager Dang stated they do not. In response to a follow-up question, General Manager Dang stated that his change order authorization authority is $100,000.

Director Sadoff inquired about the change order associated with the Nutrient Optimization Project. Staff stated that it involved an approximately an $800,000 magnesium hydroxide chemical facility.

Director Akagi inquired how frequently clarifier coating rehabilitation is performed. Staff stated that it is typically performed every five to ten years. Director Akagi noted that the District's familiarity with this recurring work may contribute to the relatively low level of change orders.

The Committee accepted the report.

10.2. DIGESTER REHABILITATION PROJECT

Liu reported on the status of the project, which includes demolition of existing digesters and associated piping, construction of a new sludge thickening facility with rotary drum thickeners (RDTs), and installation of a new dual-membrane digester gas holder. The Phase 1 construction contract was awarded to Myers & Sons Construction, and the project has progressed through preconstruction coordination with HDR Engineering and Carollo Engineers. The preconstruction meeting was held on July 31, 2026, and weekly construction coordination meetings are underway. Formal Notice to Proceed was issued on August 17, 2026, followed by contractor mobilization, procurement, and early construction activities. The contractor’s baseline schedule is being updated, with project completion currently anticipated in October 2027.

Staff compared camera systems from TrueLook and OxBlue and identified the TrueLook 4K PTZ system as the preferred option based on image quality, flexibility, and cost. A field walk with HDR, Myers & Sons, Operations, and Maintenance identified the Digester Control Building No. 1/boiler-room roof as the preferred installation location, subject to final verification of the camera view and mounting point. The proposed system would use a 10-foot non-penetrating roof mount and an existing 110V power source. Staff is coordinating with HDR and Myers on the installation approach and cost before completing procurement.

Phase 2 design is also progressing. The current design basis includes construction of a new 1-million-gallon Digester 8 at the existing Digester 3 location. The District has directed Carollo to proceed with pumped mixing based on reliability, maintainability, and equipment-standardization considerations. The 60% design submittal is currently anticipated in November 2026.

Director Sadoff requested clarification regarding the change order amounts, noting that three different figures were presented in the report. Field Engineer Liu stated that the first change order, approximately $22,000, was associated with the RDTs and the need for a network integration module for SCADA that was identified after procurement. District Engineer Abeyrathna clarified that the figures in the report represented different accounting categories. Director Sadoff requested that future project reports include a change order log showing the total change order amount. General Manager Dang confirmed that this could be provided for Treatment Plant projects.

Director Akagi asked whether the RDT network integration equipment was necessary for the new equipment to communicate with the District's existing control system. Staff confirmed and explained that the need was identified after the RDTs were pre-purchased. Director Akagi questioned why the requirement had not been identified earlier. District Engineer Abeyrathna explained that the RDTs were pre-procured prior to completion of the design due to their approximately 12-month lead time and that certain integration requirements could not be finalized until the design was finalized. General Manager Williams added that the pre-procurement decision was made in consideration of lead times, tariff uncertainty, and project efficiency. Director Simon noted that the approximately $22,000 item was relatively minor within the overall project.

Director Akagi inquired about the size and operation of the dual-membrane gas holder. Field Engineer Liu stated that it would be approximately 17 feet tall when fully inflated and consist of two membranes, with the inner membrane containing digester gas and the outer membrane containing atmospheric air. He explained that the volume would fluctuate with gas production while maintaining air space and consistent pressure between the membranes. In response to questions regarding visibility, staff stated that the gas holder would not be readily visible from the street, although portions might be visible from the Bay Trail. Staff also noted that surrounding Treatment Plant infrastructure would provide some shielding.

Director Akagi raised concerns regarding potential vandalism and the safety measures associated with a potential digester gas leak. Field Engineer Liu stated that he would follow up regarding the protective measures incorporated into the design.

General Manager Williams inquired about the anticipated schedule for Phase 2. Field Engineer Liu stated that bidding is anticipated in May 2027, with construction potentially beginning in the fourth quarter of 2027. Construction is expected to take approximately 12 to 14 months, resulting in completion in mid- to late-2028. He further stated that completion of Phase 1 is not required before beginning Phase 2, although sequencing the phases would be preferable to minimize interruptions to Plant operations. A finalized schedule will be provided when available.

Director Akagi inquired whether the Phase 2 contractor would have sufficient information regarding underground and overhead infrastructure to safely operate heavy equipment and cranes. General Manager Dang stated that most infrastructure in the area is overhead, with the exception of a sludge pipeline, and confirmed that applicable overhead clearance requirements would be identified. He also confirmed that FAA clearance would be required for crane operations and that the contractor was aware of the requirement.

Director Simon inquired about the purpose of the TrueLook camera. Field Engineer Liu stated that it would be used to create a time-lapse record of project construction.

Director Simon asked whether the project bid would likely have been higher had the approximately $22,000 RDT integration item been included in the original scope. General Manager Dang stated that it likely would have been. Director Simon noted that, as a result, the change order did not necessarily represent a financial loss to the District.

Director Simon inquired who provides recommendations regarding equipment selection and reasonable costs. District Engineer Abeyrathna stated that staff seeks input from the design consultant and, during construction, also obtains recommendations from the construction manager.

The Committee accepted the report.

10.3. CRITICAL ELECTRICAL DISTRIBUTION SYSTEM REPLACEMENT - DESIGN

Abeyrathna reported on the additional work for the Critical Electrical Distribution System Replacement Project, which includes replacement of MCC-DI3, improvements to the electrical feeder from the East Switchgear, and related PLC/I/O coordination. The scope is added to maintain existing electrical-system reliability and support continuous operation of the treatment plant.

Beecher Engineering, Inc. has extensive familiarity with the District's existing electrical and control systems and has been providing electrical engineering support for the Digester Rehabilitation Project, providing continuity for the proposed improvements. Beecher Engineering submitted a proposal for design and bid-period services for a not-to-exceed amount of $170,040.

Staff requested Committee authorization to bring the project to the full Board for approval and authorize execution of a professional services agreement and purchase order with Beecher Engineering, Inc. for a not-to-exceed amount of $170,040.

Director Akagi requested background information on Beecher Engineering. District Engineer Abeyrathna stated that electrical engineering work of this nature is highly specialized and that Beecher Engineering has consistently provided the District with excellent work and customer service. General Manager Dang stated that the District has utilized Beecher Engineering as a sole-source provider for decades and noted that, as a small operation with low overhead, its costs have historically been very competitive compared with other firms.

Director Akagi inquired about succession planning and how Beecher Engineering remains current with industry standards and technology. District Engineer Abeyrathna stated that Beecher Engineering remains current with industry trends and provides services to several major wastewater agencies throughout the Bay Area, including Union Sanitary District and Silicon Valley Clean Water. General Manager Dang added that some agencies require consultants to utilize Beecher Engineering as a subconsultant for specialized electrical engineering work, with the same cost for Beecher's services incorporated into each bidder's proposal.

General Manager Williams noted that CVSan has also worked with Beecher Engineering and raised the question of how agencies would address the eventual retirement of its principal engineer, particularly given the potential for significantly higher costs from alternative providers. General Manager Dang stated that retirement has primarily resulted in a reduction in Beecher Engineering's workload and that Oro Loma remains among its preferred clients.

Director Akagi inquired about the overall project cost. District Engineer Abeyrathna stated that the total project cost is approximately $2.5 million.

The Committee accepted the report and directed staff to bring the project to the full Board.

10.4. TREATMENT UNIT GRATING REPLACEMENT

Liu reported on the status of the Treatment Unit Grating Replacement Project. Phase 1 was completed in May 2025. Phase 2 includes replacement of the remaining grating at the aeration basins and Chlorine Contact Station with aluminum and VEFR pultruded fiberglass grating, along with grating replacement at the Splitter Box under Bid Alternate No. 1. Bids for Phase 2 were opened on July 2, 2026. The Board awarded the Base Bid and Bid Alternate No. 1 to D. W. Nicholson Corporation on July 28, 2026, for a total contract amount of $466,833, and approved a $215,000 budget amendment. The current project budget is approximately $531,000. The project is currently in the contract execution and pre-construction phase. The contractor is completing the required post-award documentation. Construction will begin following completion of the contract requirements and issuance of the Notice to Proceed. The project is anticipated to complete by November 2026.

Director Sadoff inquired about the $124 expenditure listed under professional services. Field Engineer Liu clarified that the cost was associated with advertising the project for bid.

Director Akagi inquired about the type of grating to be installed at the Chlorine Contact Station. Field Engineer Liu stated that, following discussions with the contractor, the grating would be fiberglass rather than stainless steel.

The Committee accepted the report.

10.5. ENGINEERING BUILDING REMODEL

Hernandez reported on the status of the project, which provides for the construction of six offices, one storage room, and remodeling of the front lobby. The construction is 100% complete. Staff requested concurrence from Construction Committee to bring the project close out to the full Board approval.

Director Akagi inquired whether the project was entirely interior or included the security doors at the building entrance. Staff confirmed that the storefront doors were not part of the project scope.

Chair Simon complimented the woodwork completed as part of the remodel and commended Director Dean for previously suggesting the inclusion of the restroom remodel in the project.

The Committee accepted the report and directed staff to bring the project to the full Board for close out approval.

10.6. TREATMENT PLANT RELIABILITY IMPROVEMENTS PHASE 1 - DESIGN

Abeyrathna reported on the proposed work for the Treatment Plant Reliability Improvements Phase 1 Project. One of the scope items includes addition of variable frequency drives (VFDs) to the primary sludge pumps and sludge-blanket monitoring at the primary clarifiers. These additions will enable the pumps to discharge primary sludge at a constant percent solids, improving system operation, control, and overall efficiency.

Beecher Engineering, Inc. has extensive familiarity with the District's existing electrical and control systems, providing continuity for the proposed improvements. Beecher Engineering submitted a proposal for design and bid-period services for a not-to-exceed amount of $131,560. Staff requested Committee authorization to bring the project to the full Board for approval and authorize execution of a professional services agreement and purchase order with Beecher Engineering, Inc. for a not-to-exceed amount of $131,560.

Director Akagi inquired about the proposed operation of the VFDs in conjunction with the RDTs and raised concerns regarding how variations in sludge characteristics, hydraulics, and mechanical conditions within the clarifiers could affect their effectiveness. General Manager Dang explained that under current operations, the existing primary sludge pumps operate on timers to avoid diluting the sludge being sent to the thickening process. The proposed improvements would allow greater automation and adjustment of both pumping and chemical feed based on operating conditions. District Engineer Abeyrathna stated that the goal is to deliver sludge to the RDTs at approximately 1.5% total solids.

Director Akagi discussed his operational experience with similar systems and expressed concern that changing pump speeds alone may not account for varying mechanical and hydraulic conditions within the clarifiers. He suggested conducting operational testing to better understand how the existing system responds before finalizing the design. District Engineer Abeyrathna stated that staff would consult with Beecher Engineering and Carollo Engineers regarding the concerns and noted that the proposed approach is based on systems successfully used at other treatment plants with primary clarifiers and RDTs.

Director Akagi suggested that staff conduct sampling during pump cycles and evaluate system performance under varying operating conditions to determine whether the existing sedimentation basins would benefit from VFD operation. District Engineer Abeyrathna stated that staff could work with Operations to perform testing by varying pump run times and evaluating the system response.

Director Akagi confirmed that the current request was for design services only and did not authorize construction. General Manager Williams confirmed and noted that the design phase would provide an opportunity to further evaluate the operational questions and concerns raised by the Committee.

The Committee accepted the report and directed staff to bring the item to the full Board for approval to execute an agreement.

11. SEWER LINE REPLACEMENT (SLR) PROGRAM GOAL TRACKING

Abeyrathna provided an update on the amount of HDPE pipe installed toward the District's strategic goal of replacing 40 miles of sewer pipeline within 10 years.

General Manager Williams requested information comparing the costs of pipe bursting and open-cut construction. General Manager Dang stated that staff would provide cost data from previous open-cut projects for comparison.

The Committee accepted the report.

12. COLLECTIONS PROJECTS

12.1. POINT REPAIRS #16

Abeyrathna reported on this new project, which includes 23 spot repairs in existing sewer mains, involving 6-inch and 8-inch vitrified clay pipes (VCP) and maintenance hole rehabilitation. The completed project design was sent to seven contractors under CUPCCAA on July 21, 2026, to solicit bids, with responses due by July 31, 2026. Engineer's estimate was $200,000. Three proposals were received ranging from $144,650 - $196,984. JNG Pipeline Construction, Inc. as the apparent low bidder at $144,650. Staff is currently reviewing bid packages, completing reference checks, and evaluating bidder responsiveness. Staff requested committee concurrence to bring the project to the full Board for authorization to award the construction contract to the lowest responsive and responsible bidder upon completion of bid review and confirmation of responsiveness, in accordance with CUPCCAA guidelines.

Director Akagi inquired about the other bidders and whether APB General Engineering submitted a bid. District Engineer Abeyrathna stated that two additional proposals were received, but APB did not bid on this project, as it is currently performing work on Sewer Line Replacement Phase 9, Point Repairs #12 and #13. Director Akagi confirmed that the bids received were below the Engineer's Estimate and commented that APB has historically submitted competitive bids and completed District projects with few change orders.

The Committee accepted the report and directed staff to bring the project to the full Board for approval to award the contract.

12.2. POINT REPAIRS #17

Abeyrathna reported on this new project, which includes 20 spot repairs in existing sewer mains, involving 6-inch and 8-inch vitrified clay pipes (VCP) and maintenance hole rehabilitation. The Engineer's Estimate is $160,000. Staff requested Committee authorization to present the project to the full Board for approval to solicit bids, in accordance with CUPCCAA guidelines, and award the project if it is within 10% of the Engineer's Estimate.

The Committee accepted the report and directed staff to bring the project to the full Board for approval of bid solicitation.

12.3. SEWER LINE REPLACEMENT PHASE 8

Hernandez reported on the status of the project, which provides for the replacement of 3.4 miles of vitrified clay pipe (VCP) with HDPE pipe. The construction is currently 100% complete.

Chair Simon inquired about the owner-initiated change order. Staff explained that the change order was associated with advancing a portion of the sewer line replacement work on 2nd street in Hayward to coordinate with and get ahead of an Alameda County paving project.

Chair Simon inquired about paving work within the City of San Leandro. Hernandez stated that the City rejected a portion of the paving because it did not meet the required specifications, with a variance of less than one-eighth of an inch. He stated that resolution would likely require grinding or additional asphalt work. District Engineer Abeyrathna clarified that the matter is being treated as the contractor's responsibility to satisfy the requirements of its City of San Leandro encroachment permit. He added that the contractor is communicating directly with the City and keeping District staff informed.

Chair Simon asked about coordination with local agencies regarding paving schedules. Staff explained that San Leandro does not have a paving moratorium, while Alameda County does, and that San Leandro requires a four-foot T-cut for pavement restoration and maintains a pavement condition index. Abeyrathna stated that the District is participating in regular coordination meetings with local cities and the County to improve planning around upcoming paving projects.

Chair Simon inquired whether agencies provide multi-year paving schedules to allow the District to plan sewer replacement work in advance. Goh stated that coordination occurs on a case-by-case basis and that, while agencies provide paving lists, schedules frequently change as their projects evolve, making advance coordination challenging.

Chair Simon inquired whether Alameda County required 4-foot-T-cut, which staff confirmed was not a requirement. Chair Simon noted that it seems that Alameda

County's requirements were more focused on aesthetics rather than structure.

Director Akagi inquired whether CDF backfill was required, which staff confirmed was not required.

Director Dean inquired how frequently issues with pavement being out of grade occur. Project Engineer Hernandez stated that this was the first such instance and that it does not occur often. Director Dean asked whether the District frequently works with this contractor. Staff confirmed that it does and noted that the District has not previously experienced this issue with the contractor. General Manager Dang confirmed that correcting the paving is the contractor’s responsibility and will be completed at no cost to the District. Director Dean noted that she prefers to use contractors who do things correctly the first time, which Chair Simon echoed.

The Committee accepted the report.

12.4. SEWER LINE REPLACEMENT PHASE 9

Hernandez reported on the status of the project, which provides for the replacement of 3.4 miles of vitrified clay pipe (VCP) with HDPE pipe. The construction is currently approximately 5% complete.

Director Akagi inquired about the construction bid compared with the Engineer’s Estimate. Staff confirmed that the awarded bid was approximately $1 million below the Engineer’s Estimate.

The Committee accepted the report.

12.5. SEWER LINE REPLACEMENT PHASE 10

Staff reported on the status of the project, which provides for the replacement of approximately 2.9 miles of vitrified clay pipe (VCP) with HDPE pipe. The Engineer's Estimate for the project is $6,350,000. The contract was awarded to Ranger Pipelines for $5,088,960. Contract was executed on June 8, 2026. Notice to Proceed was issued on June 29, 2026.

Director Akagi inquired about the planned sewer reroute. Goh explained that a portion of the existing sewer line running beneath the freeway will be plugged and abandoned, with flows rerouted beneath Arbor Avenue to connect to the existing system on a A Street. Director Akagi expressed support for the reroute, which Director Simon echoed.

The Committee accepted the report.

13. <u>EBMUD WELL DEMOLITION PROJECT</u>

13.1. EBMUD WELL DEMOLITION PHASE 2

Staff reported on the status of phase two of the project, which will include the demolition of the 5 EBMUD wells on district property. The demolition project work was substantially completed on July 3, 2026. Staff requested concurrence from Construction Committee to bring the project close out to the full Board for approval.

The Committee accepted the report and directed staff to bring the project close out to the full Board for approval.

14. STAFF/DIRECTOR COMMENTS

General Manager Dang welcomed Director Akagi to the Construction Committee meeting and noted that the projects presented represent only a portion of the work being performed throughout the District. He thanked the Committee for its continued support and stated that he was very proud of the District team.

Director Dean thanked Director Akagi for attending and stated that she had learned a great deal from his questions and comments.

Director Simon also thanked Director Akagi for attending and commended staff for their excellent work.

15. ADJOURNMENT

There being no further business to come before the Committee, Chair Simon adjourned the meeting at 11:44 a.m.

MINUTES
OPERATIONS COMMITTEE MEETING
ORO LOMA SANITARY DISTRICT

THURSDAY, AUGUST 20, 2026	8:00 AM	BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580

1. **CALL TO ORDER**
Chair Dean called the meeting to order at 8:01 a.m.

2. **ROLL CALL: CHAIR DEAN AND DIRECTOR SIMON**
Chair Dean and Director Simon were present, as were General Manager Dang, Operations Manager Carlini, Maintenance Manager McCauley, Collection System Manager Bobbitt, and Administrative Support Specialist Aldridge.

3. **GENERAL PUBLIC**
There were no members of the public present, and therefore no comments.

4. **ENERGY BALANCE & DEMAND MANAGEMENT**
Staff presented an update on the monthly energy balance and demand. Operations Manager Carlini reported that energy usage has remained steady and credited the Maintenance Department for its continued efforts in keeping the cogeneration engines operating efficiently to help power the plant.

Carlini also reported that the Tesla batteries are performing well during PG&E peak-demand hours. Director Simon asked what percentage of the battery capacity is being used during peak periods. Carlini responded that approximately half of the battery capacity is utilized, which provides sufficient peak shaving and is reflected by the green line on the energy spreadsheet.

Director Simon asked when the Tesla batteries became operational. General Manager Dang stated that the batteries came online in January 2025. He explained that the initial phase focused on optimizing the operating schedule to determine when the batteries could provide the greatest benefit to the plant. Dang added that the District is working with an outside consultant to review the battery settings and confirm that the operating times are appropriately optimized.

Director Simon also asked whether the battery controls are integrated into SCADA, allowing staff to make operational adjustments. Carlini confirmed that they are.

The Committee accepted the report.

4.1. Energy Balance and Demand Management July 2026

4.2. DGS Gas Purchases July 2026

5. **O&M FINANCES**
Staff reviewed the monthly financial reports. General Manager Dang explained that the

Operations budget appears high at 31.31%, primarily due to encumbered chemical costs. The financial statement shows approximately $2.04 million in encumbered chemical costs, resulting in the Chemicals budget showing 86.79% committed at the end of July.

The Committee accepted the report.

5.1. OMC Financial Statements, July 2026

6. DISTRICT OPERATIONS OVERVIEW

Staff briefed the Committee on ongoing projects and updates related to Operations, Maintenance, and Collections.

Operations Manager Carlini reported that ammonia reduction remains consistently strong. He noted that blower usage has averaged slightly lower due to colder weather and increased solids in the plant. Carlini added that Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal continue to remain consistent and well below the limits established in the District's permit.

Maintenance Manager McCauley reported no after-hours plant calls year to date, well below the annual goal of fewer than 12, and no lift station callouts. Both cogeneration units performed exceptionally well in July, maintaining 98% and 99% uptime, respectively. McCauley commended staff for their excellent performance. The total maintenance backlog stands at 72 work orders, remaining below the target of 125. Preventive maintenance (PM) completion was reported at 77%, in line with departmental goals. Total work orders completed also remain below the established goal.

Collections System Manager Bobbitt reported that approximately 60,000 feet of sewer line have been televised, exceeding the 50,000-foot goal. He added that nearly 120,000 feet of sewer line have been cleaned. The high-frequency cleaning percentage continues to trend downward and currently stands at 8.76%.

Director Simon asked about staffing levels in the Collections Department. Bobbitt reported that the department currently has seven staff members—three Leads Collection System Workers and four Collection System Workers. He explained that his recent promotion created a vacancy for a Lead Collection System Worker. In the interim, Collection System Workers are being given opportunities to serve as acting leads to gain experience, particularly since several employees have expressed interest in applying for the open position. Director Simon expressed interest in touring the Collections Department. Bobbitt welcomed the request and stated that staff would be glad to arrange a tour at Simon's convenience.

The Committee accepted the report.

6.1. District Operations Overview July 2026

7. STAFF/DIRECTOR COMMENTS

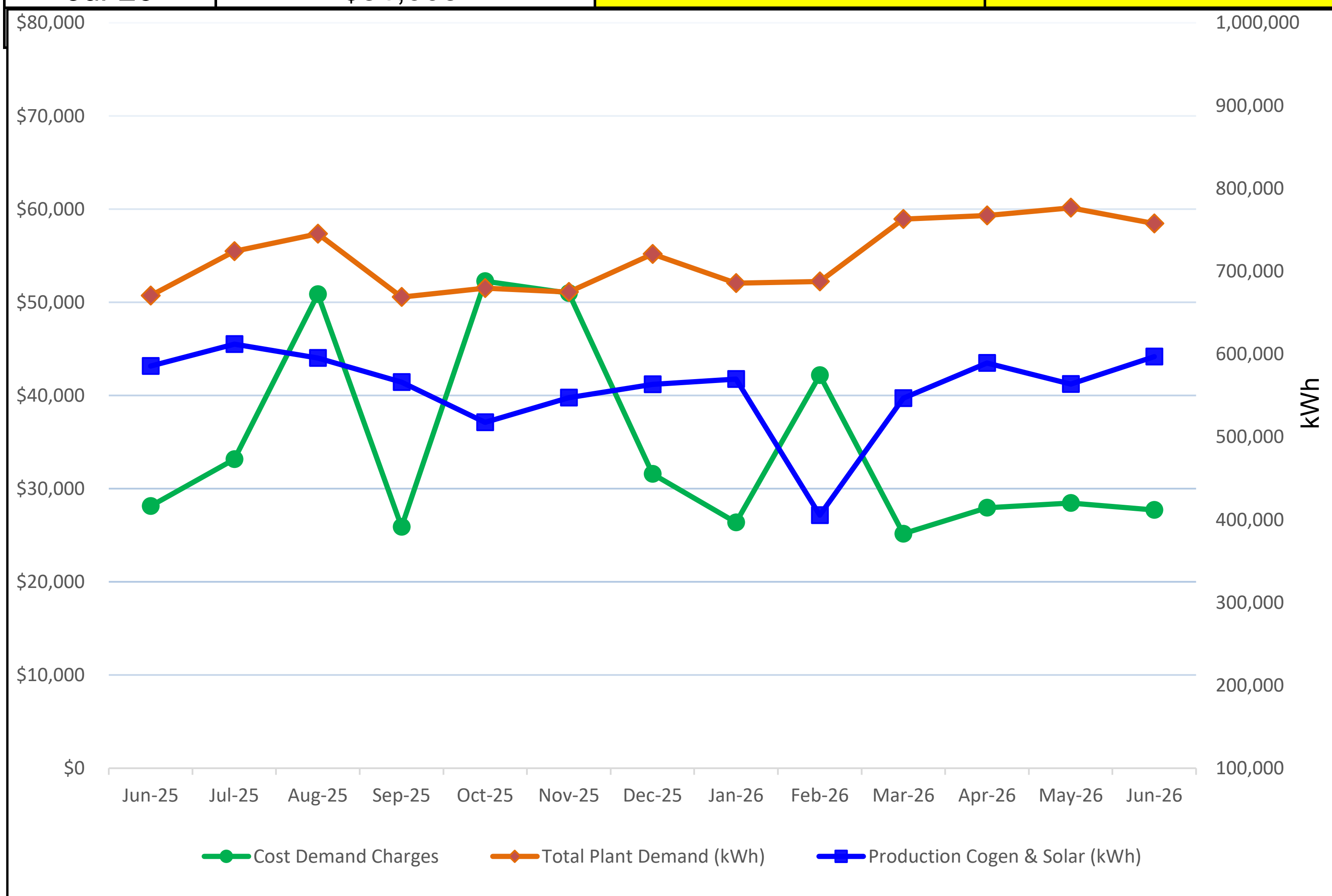
Chair Dean and Director Simon thanked staff for their excellent work and commended them on a productive and informative meeting. They also welcomed Collections System Manager Bobbitt to the Committee and congratulated him on his new role.

8. **ADJOURNMENT**

There being no further business to come before the Committee, Chair Dean adjourned the meeting at 8:21 a.m.

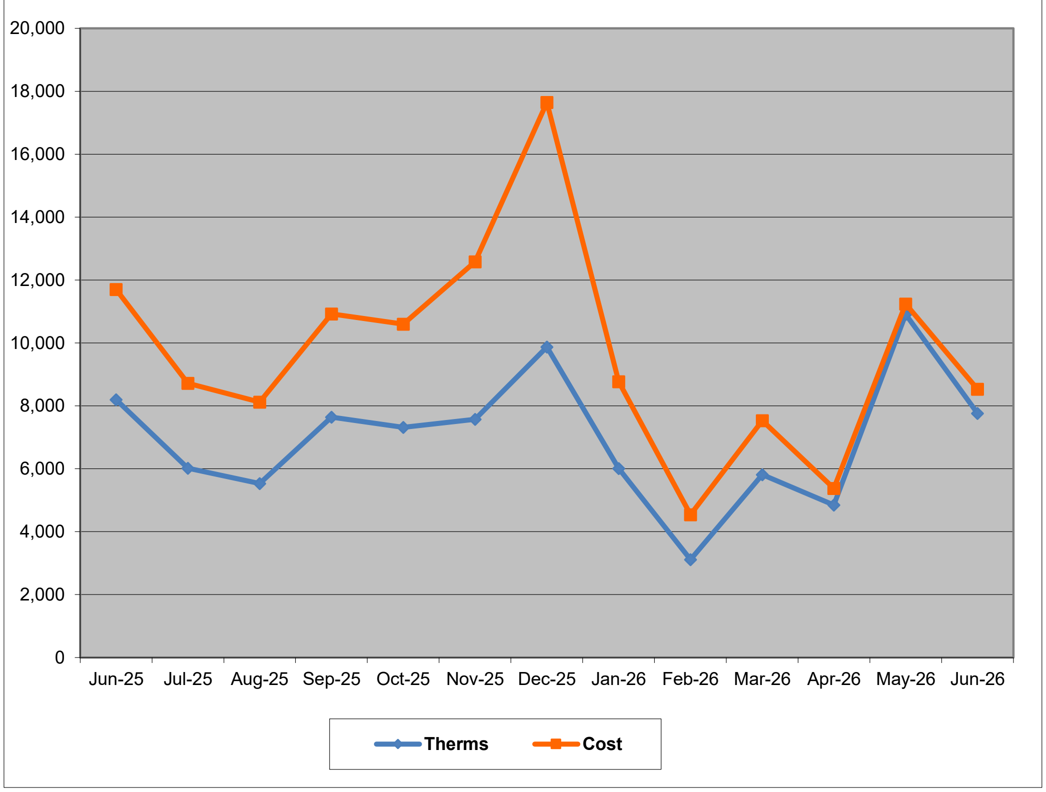
ENERGY BALANCE & DEMAND MANAGEMENT

Month	Cost Demand Charges	Total Plant Demand (kWh)	Production Cogen & Solar (kWh)
Feb-25	$33,396	667,761	505,780
Mar-25	$19,516	578,037	654,358
Apr-25	$24,068	720,858	646,455
May-25	$20,677	707,530	636,992
Jun-25	$28,127	670,442	585,660
Jul-25	$33,176	724,314	612,043
Aug-25	$50,865	745,401	595,376
Sep-25	$25,897	668,823	566,203
Oct-25	$52,266	679,513	517,563
Nov-25	$50,983	674,800	547,475
Dec-25	$31,588	720,909	563,449
Jan-26	$26,388	685,735	569,785
Feb-26	$42,175	687,824	405,565
Mar-26	$25,170	762,856	546,677
Apr-26	$27,947	767,375	589,396
May-26	$28,451	776,578	563,792
Jun-26	$27,721	757,597	596,785
Jul-26	$31,003		



DGS Natural Gas Purchasing

Month	Therms	Cost	Cost/Therm
Jul-24	2,892	$3,819	$1.321
Sep-24	5,819	$7,315	$1.257
Oct-24	5,412	$7,228	$1.336
Nov-24	5,643	$9,112	$1.615
Dec-24	5,670	$9,554	$1.685
Jan-25	5,702	$10,058	$1.764
Feb-25	3,738	$6,375	$1.705
Mar-25	6,954	$11,548	$1.661
Apr-25	6,525	$9,066	$1.389
May-25	7,151	$9,018	$1.261
Jun-25	8,201	$11,702	$1.427
Jul-25	6,017	$8,719	$1.449
Aug-25	5,534	$8,124	$1.468
Sep-25	7,641	$10,927	$1.430
Oct-25	7,315	$10,596	$1.449
Nov-25	7,576	$12,576	$1.660
Dec-25	9,868	$17,644	$1.788
Jan-26	6,014	$8,768	$1.458
Feb-26	3,114	$4,543	$1.459
Mar-26	5,815	$7,531	$1.295
Apr-26	4,845	$5,378	$1.110
May-26	10,909	$11,236	$1.030
Jun-26	7,758	$8,534	$1.100
Jul-26			
Average	6,353	$9,103	$1.440
Max	10,909	$17,644	$1.788
Min	2,892	$3,819	$1.030



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Oro Loma Sanitary District
REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 15 - Operations & Maintenance

		Current Month 07/31/2026	Year to Date 07/31/2026	Encumb 07/31/2026	Budget	Variance	% of Budget
EXPENSES							
COLLECTIONS							
15-1-4010	SALARIES	$108,262.86	$108,262.86	$0.00	$1,221,300.00	$1,113,037.14	8.86%
15-1-4011	OVERTIME	$1,885.06	$1,885.06	$0.00	$12,000.00	$10,114.94	15.71%
15-1-4013	TRAFFIC EXPOSURE PAY	$4,061.25	$4,061.25	$0.00	$31,500.00	$27,438.75	12.89%
15-1-4014	STANDBY	$3,820.00	$3,820.00	$0.00	$53,300.00	$49,480.00	7.17%
15-1-4020	EMPLOYEE BENEFITS	$27,658.81	$27,658.81	$0.00	$875,000.00	$847,341.19	3.16%
15-1-4021	PENSION EXPENSE - TIER 1	$116,615.54	$116,615.54	$0.00	$0.00	($116,615.54)	0.00%
15-1-4022	PENSION EXPENSE - TIER 2	$2,879.10	$2,879.10	$0.00	$0.00	($2,879.10)	0.00%
15-1-4023	PENSION EXPENSE - TIER 3	$6,779.17	$6,779.17	$0.00	$0.00	($6,779.17)	0.00%
15-1-4024	PENSION EXPENSE - T1 EPMC 8%	$1,982.43	$1,982.43	$0.00	$0.00	($1,982.43)	0.00%
15-1-4060	GAS & OIL	$0.00	$0.00	$0.00	$66,300.00	$66,300.00	0.00%
15-1-4070	INSURANCE	$0.00	$0.00	$0.00	$438,800.00	$438,800.00	0.00%
15-1-4090	OFFICE & MEETING EXPENSES	$686.33	$686.33	$0.00	$7,100.00	$6,413.67	9.67%
15-1-4100	OPERATING SUPPLIES	$68.70	$68.70	$0.00	$54,100.00	$54,031.30	0.13%
15-1-4104	SAFETY SUPPLIES	$238.08	$238.08	$0.00	$14,000.00	$13,761.92	1.70%
15-1-4110	CONTRACTUAL SERVICES	$1,375.28	$1,375.28	$0.00	$75,300.00	$73,924.72	1.83%
15-1-4120	PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$5,300.00	$5,300.00	0.00%
15-1-4130	MEMBERSHIPS & PUBLICATIONS	$2,008.00	$2,008.00	$0.00	$4,200.00	$2,192.00	47.81%
15-1-4155	REPAIR & MAINT-LIFT ST	$57.73	$57.73	$0.00	$81,100.00	$81,042.27	0.07%
15-1-4160	RESEARCH & MONITORING	$0.00	$0.00	$0.00	$29,000.00	$29,000.00	0.00%
15-1-4170	TRAVEL & TRAINING	$0.00	$0.00	$0.00	$21,000.00	$21,000.00	0.00%
15-1-4180	RECOGNITION PROGRAM	$516.58	$516.58	$0.00	$4,200.00	$3,683.42	12.30%
15-1-4190	UTILITIES	$0.00	$0.00	$0.00	$66,200.00	$66,200.00	0.00%
15-1-4195	UTILITIES-LIFT ST	$8,918.66	$8,918.66	$0.00	$122,600.00	$113,681.34	7.27%
TOTAL COLLECTIONS		**$287,813.58**	**$287,813.58**	**$0.00**	**$3,182,300.00**	**$2,894,486.42**	**9.04%**

Oro Loma Sanitary District
REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 15 - Operations & Maintenance

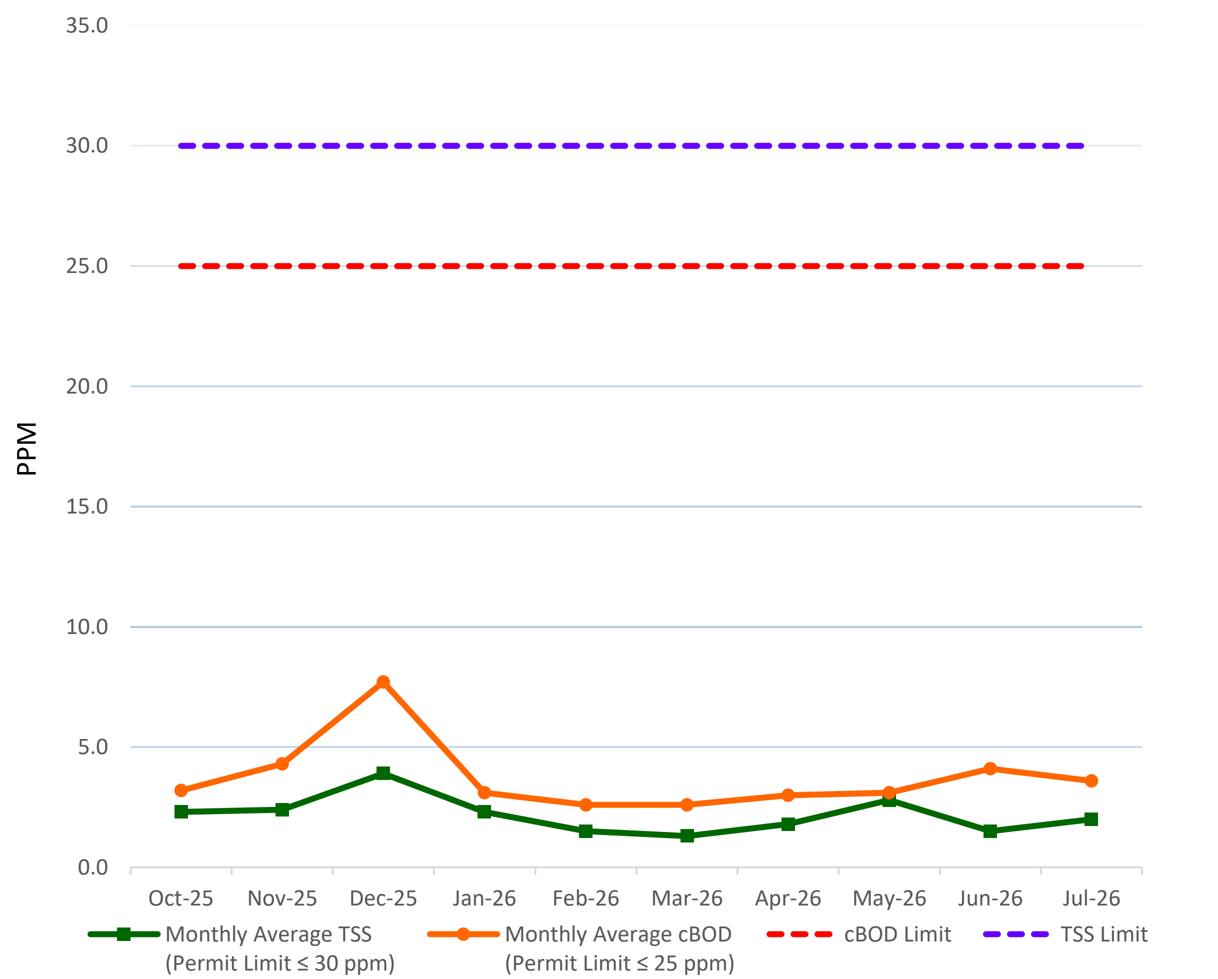
		Current Month 07/31/2026	Year to Date 07/31/2026	Encumb 07/31/2026	Budget	Variance	% of Budget
OPERATIONS							
15-2-4010	SALARIES	$121,809.79	$121,809.79	$0.00	$2,675,800.00	$2,553,990.21	4.55%
15-2-4011	OVERTIME	$4,184.09	$4,184.09	$0.00	$78,800.00	$74,615.91	5.31%
15-2-4013	SHIFT DIFFERENTIAL	$4,208.50	$4,208.50	$0.00	$73,500.00	$69,291.50	5.73%
15-2-4014	STANDBY/EMERGENCY RESPONSE PAY	$0.00	$0.00	$0.00	$3,200.00	$3,200.00	0.00%
15-2-4020	EMPLOYEE BENEFITS	$43,442.18	$43,442.18	$0.00	$1,620,500.00	$1,577,057.82	2.68%
15-2-4021	PENSION EXPENSE - TIER 1	$496,929.45	$496,929.45	$0.00	$0.00	($496,929.45)	0.00%
15-2-4022	PENSION EXPENSE - TIER 2	$6,511.60	$6,511.60	$0.00	$0.00	($6,511.60)	0.00%
15-2-4023	PENSION EXPENSE - TIER 3	$17,640.99	$17,640.99	$0.00	$0.00	($17,640.99)	0.00%
15-2-4024	PENSION EXPENSE - T1 EPMC 8%	$1,182.06	$1,182.06	$0.00	$0.00	($1,182.06)	0.00%
15-2-4060	GAS & OIL	$0.00	$0.00	$0.00	$31,500.00	$31,500.00	0.00%
15-2-4070	INSURANCE	$0.00	$0.00	$0.00	$476,900.00	$476,900.00	0.00%
15-2-4090	OFFICE & MEETING EXPENSES	$393.33	$393.33	$0.00	$5,300.00	$4,906.67	7.42%
15-2-4100	OPERATING SUPPLIES	$5,167.59	$5,167.59	$27,959.11	$105,000.00	$71,873.30	31.55%
15-2-4101	CHEMICALS	$62,204.55	$62,204.55	$2,043,440.45	$2,426,200.00	$320,555.00	86.79%
15-2-4104	SAFETY SUPPLIES	$355.13	$355.13	$0.00	$12,600.00	$12,244.87	2.82%
15-2-4110	CONTRACTUAL SERVICES	$7,210.55	$7,210.55	$10,895.00	$315,000.00	$296,894.45	5.75%
15-2-4111	CONTRACTUAL SERV-DEPT SUPPORT	$0.00	$0.00	$0.00	$73,500.00	$73,500.00	0.00%
15-2-4120	PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$42,000.00	$42,000.00	0.00%
15-2-4130	MEMBERSHIPS & PUBLICATIONS	$3,785.00	$3,785.00	$0.00	$13,200.00	$9,415.00	28.67%
15-2-4140	RENTS & LEASES	$0.00	$0.00	$29,767.50	$31,500.00	$1,732.50	94.50%
15-2-4150	REPAIRS & MAINTENANCE	$0.00	$0.00	$0.00	$5,300.00	$5,300.00	0.00%
15-2-4160	RESEARCH & MONITORING	$0.00	$0.00	$0.00	$231,000.00	$231,000.00	0.00%
15-2-4170	TRAVEL & TRAINING	$3,835.50	$3,835.50	$0.00	$23,100.00	$19,264.50	16.60%
15-2-4180	RECOGNITION PROGRAM	$489.77	$489.77	$0.00	$7,400.00	$6,910.23	6.62%
15-2-4190	UTILITIES	$32,081.99	$32,081.99	$2,615.45	$945,000.00	$910,302.56	3.67%
15-2-4196	UTILITIES-SOLAR POWER	$0.00	$0.00	$0.00	$150,000.00	$150,000.00	0.00%
TOTAL OPERATIONS		**$811,432.07**	**$811,432.07**	**$2,114,677.51**	**$9,346,300.00**	**$6,420,190.42**	**31.31%**

Oro Loma Sanitary District
REVENUES & EXPENSES WITH ENCUMBRANCES
Fund 15 - Operations & Maintenance

		Current Month 07/31/2026	Year to Date 07/31/2026	Encumb 07/31/2026	Budget	Variance	% of Budget
MAINTENANCE							
15-3-4010	SALARIES	$87,149.38	$87,149.38	$0.00	$1,600,100.00	$1,512,950.62	5.45%
15-3-4011	OVERTIME	$0.00	$0.00	$0.00	$11,100.00	$11,100.00	0.00%
15-3-4013	TRAFFIC EXPOSURE PAY	$6.75	$6.75	$0.00	$500.00	$493.25	1.35%
15-3-4014	EMERGENCY RESPONSE PAY	$0.00	$0.00	$0.00	$4,000.00	$4,000.00	0.00%
15-3-4020	EMPLOYEE BENEFITS	$34,549.20	$34,549.20	$0.00	$964,500.00	$929,950.80	3.58%
15-3-4021	PENSION EXPENSE - TIER 1	$263,917.47	$263,917.47	$0.00	$0.00	($263,917.47)	0.00%
15-3-4023	PENSION EXPENSE - TIER 3	$15,250.82	$15,250.82	$0.00	$0.00	($15,250.82)	0.00%
15-3-4024	PENSION EXPENSE - T1 EPMC 8%	$613.68	$613.68	$0.00	$0.00	($613.68)	0.00%
15-3-4060	GAS & OIL	$0.00	$0.00	$0.00	$28,100.00	$28,100.00	0.00%
15-3-4070	INSURANCE	$0.00	$0.00	$0.00	$175,800.00	$175,800.00	0.00%
15-3-4090	OFFICE & MEETING EXPENSES	$392.70	$392.70	$0.00	$6,300.00	$5,907.30	6.23%
15-3-4100	OPERATING SUPPLIES	$1,734.15	$1,734.15	$0.00	$63,000.00	$61,265.85	2.75%
15-3-4104	SAFETY SUPPLIES	$386.98	$386.98	$0.00	$15,800.00	$15,413.02	2.45%
15-3-4110	CONTRACTUAL SERVICES	$2,699.57	$2,699.57	$15,369.34	$420,000.00	$401,931.09	4.30%
15-3-4111	CONTRACTUAL SERV-DEPT SUPPORT	$0.00	$0.00	$0.00	$47,300.00	$47,300.00	0.00%
15-3-4120	PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$8,300.00	$8,300.00	0.00%
15-3-4130	MEMBERSHIPS & PUBLICATIONS	$3,913.00	$3,913.00	$0.00	$6,500.00	$2,587.00	60.20%
15-3-4140	RENTS & LEASES	$0.00	$0.00	$0.00	$20,000.00	$20,000.00	0.00%
15-3-4150	REPAIRS & MAINTENANCE	$7,033.23	$7,033.23	$6,718.00	$367,500.00	$353,748.77	3.74%
15-3-4151	REPAIRS & MAINTENANCE-WAUKESHAS	$2,161.03	$2,161.03	$0.00	$180,000.00	$177,838.97	1.20%
15-3-4170	TRAVEL & TRAINING	$2,223.71	$2,223.71	$0.00	$29,400.00	$27,176.29	7.56%
15-3-4180	RECOGNITION PROGRAM	$376.74	$376.74	$0.00	$4,200.00	$3,823.26	8.97%
15-3-4190	UTILITIES	$0.00	$0.00	$0.00	$58,000.00	$58,000.00	0.00%
TOTAL MAINTENANCE		**$422,408.41**	**$422,408.41**	**$22,087.34**	**$4,010,400.00**	**$3,565,904.25**	**11.08%**

OPERATIONS DEPARTMENT

Month	Monthly Average TSS (Permit Limit ≤ 30 ppm)	Monthly Average cBOD (Permit Limit ≤ 25 ppm)
Jan-25	1.2	2.7
Feb-25	1.8	4.3
Mar-25	2.6	5.9
Apr-25	1.8	3.6
May-25	2.6	3.4
Jun-25	2.4	3.0
Jul-25	3.1	4.3
Aug-25	2.8	4.0
Sep-25	3.3	3.8
Oct-25	2.3	3.2
Nov-25	2.4	4.3
Dec-25	3.9	7.7
Jan-26	2.3	3.1
Feb-26	1.5	2.6
Mar-26	1.3	2.6
Apr-26	1.8	3.0
May-26	2.8	3.1
Jun-26	1.5	4.1
Jul-26	2.0	3.6



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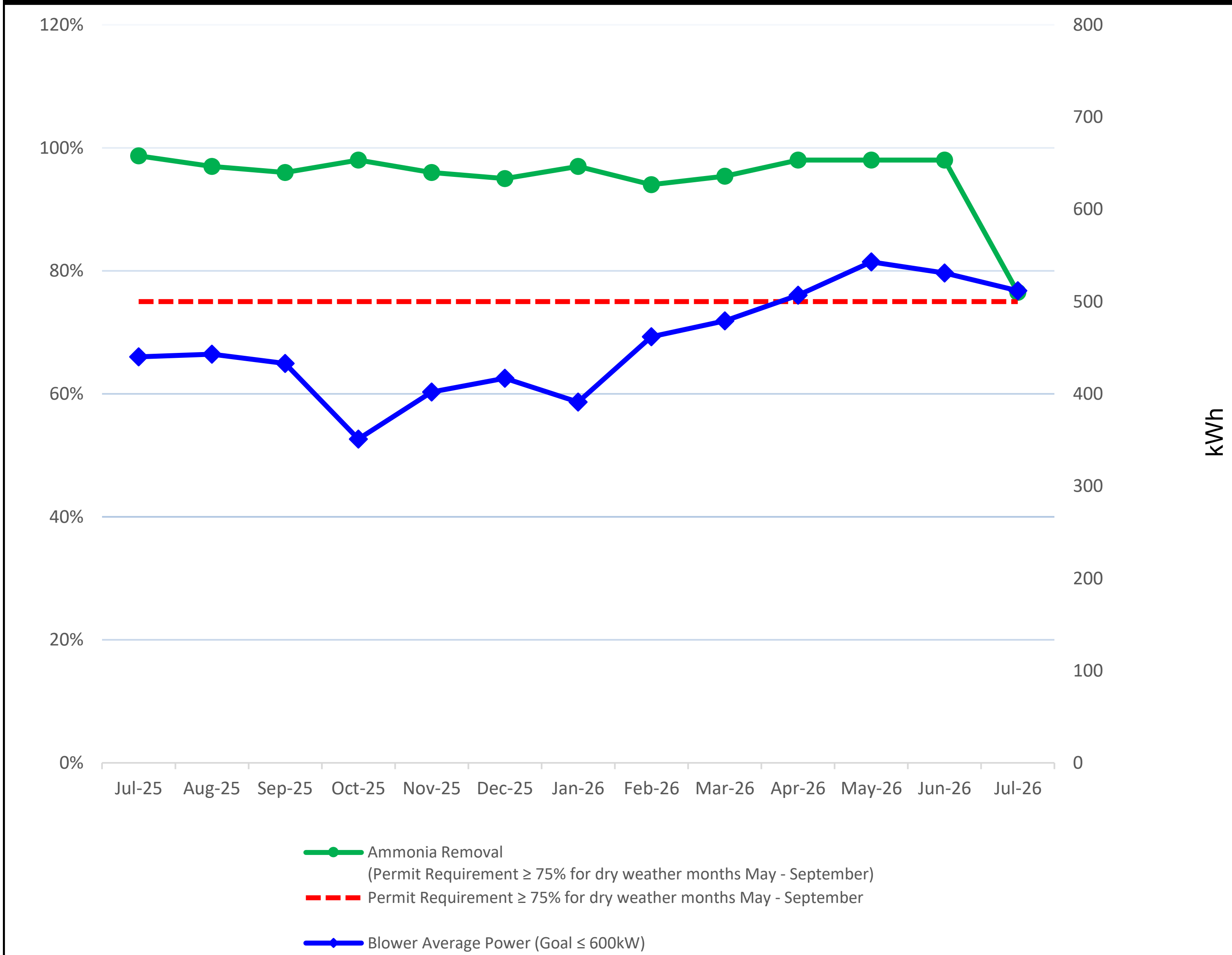
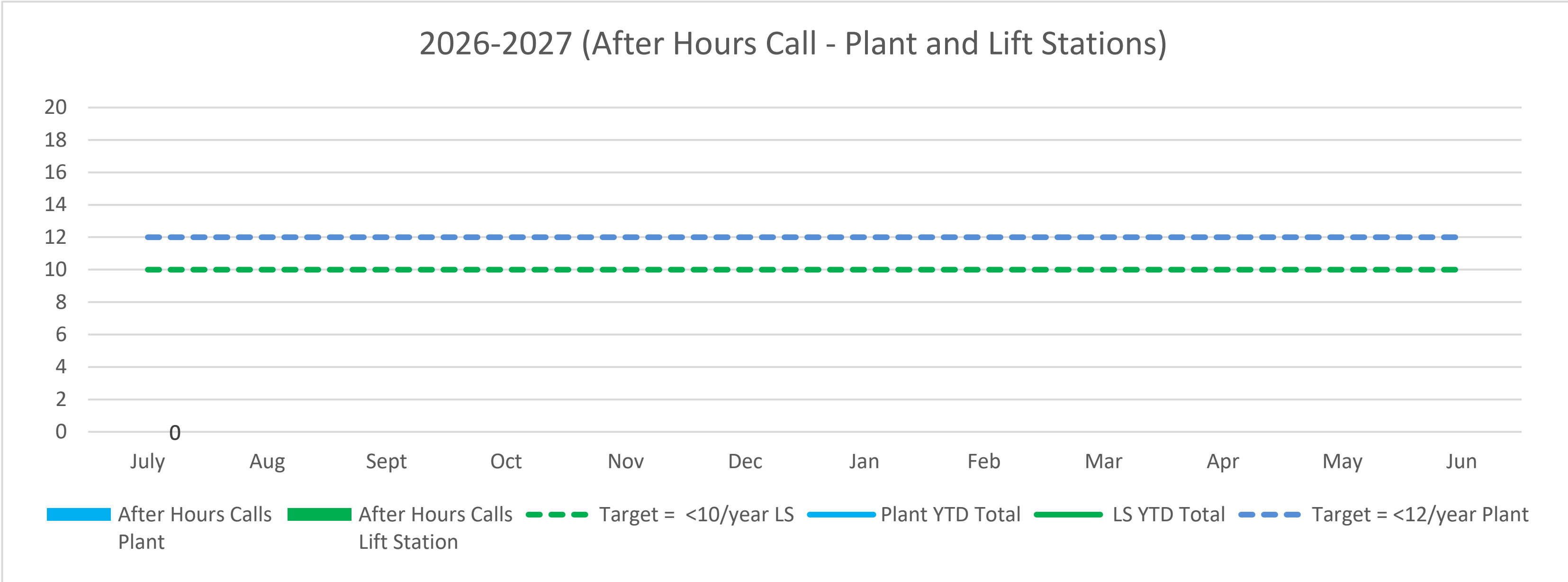
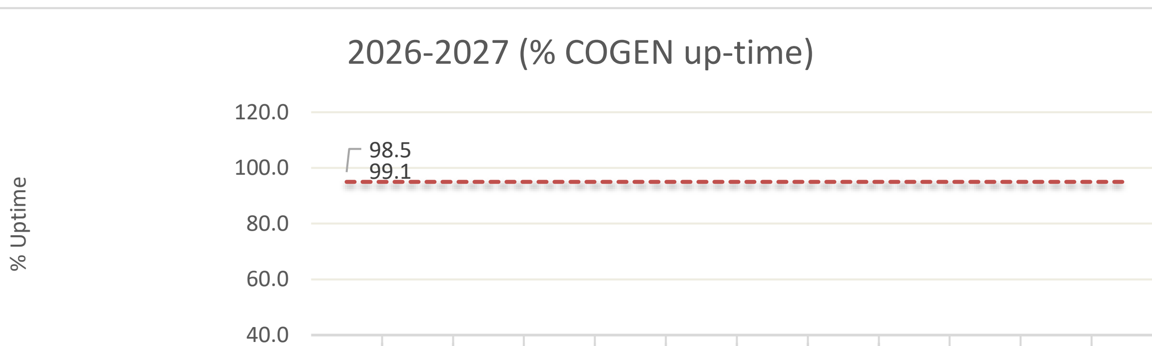
OPERATIONS DEPARTMENT

Month	Ammonia Removal (Permit Requirement ≥ 75% for dry weather months May - September)	Blower Average Power (Goal ≤ 600kW)	Compliance Days OLSD (Nearshore Outfall)	Compliance Days EBDA (OLEPS)
Jul-25	98.7%	440	957	7,043
Aug-25	97.0%	443	989	7,074
Sep-25	96.0%	433	1019	7,104
Oct-25	98.0%	351	1,050	7,135
Nov-25	96.0%	402	1,081	7,165
Dec-25	95.0%	417	1,112	7,196
Jan-26	97.0%	391	1,143	7,227
Feb-26	94.0%	462	1,171	7,255
Mar-26	95.4%	479	1,202	7,286
Apr-26	98.0%	507	1,232	7,316
May-26	98.0%	543	1,263	7,347
Jun-26	98.0%	531	1,296	7,377
Jul-26	76.5%	512	1,324	7,408

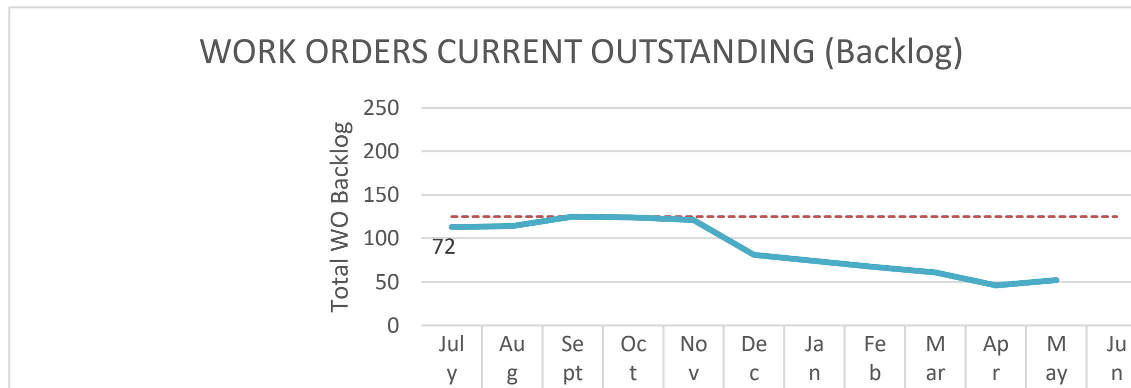


MAINTENANCE DEPARTMENT



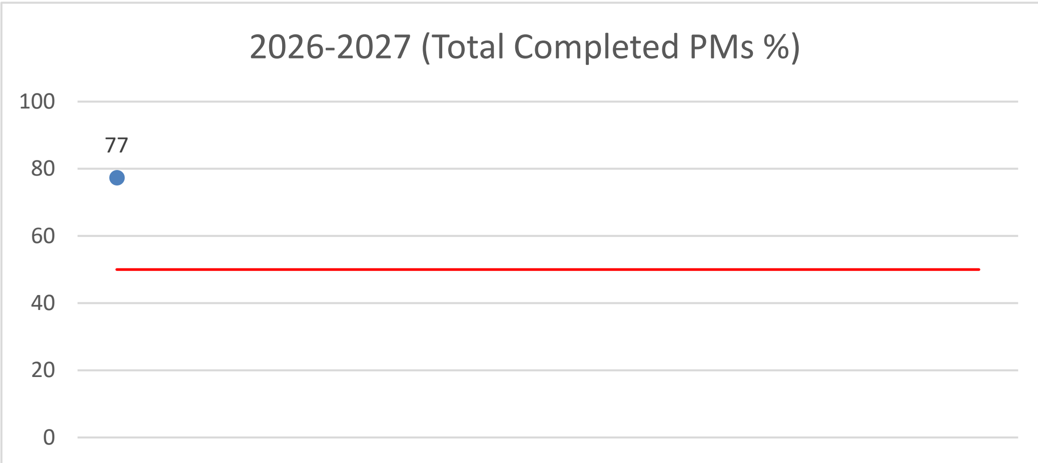


Cogen 1 Uptime	98.5											
Cogen 2 Uptime	99.1											
Cogen Target >95% Uptime	95	95	95	95	95	95	95	95	95	95	95	95



	Jul y	Au g	Se pt	Oc t	No v	De c	Ja n	Fe b	M ar	Ap r	M ay	Ju n
Total CM/PM Backlog	72											
Total Backlog Target <125	125	125	125	125	125	125	125	125	125	125	125	125
PM Backlog	46											
CM Backlog	26											
Previous Year Backlog	113	114	125	124	121	81	74	67	61	46	52	

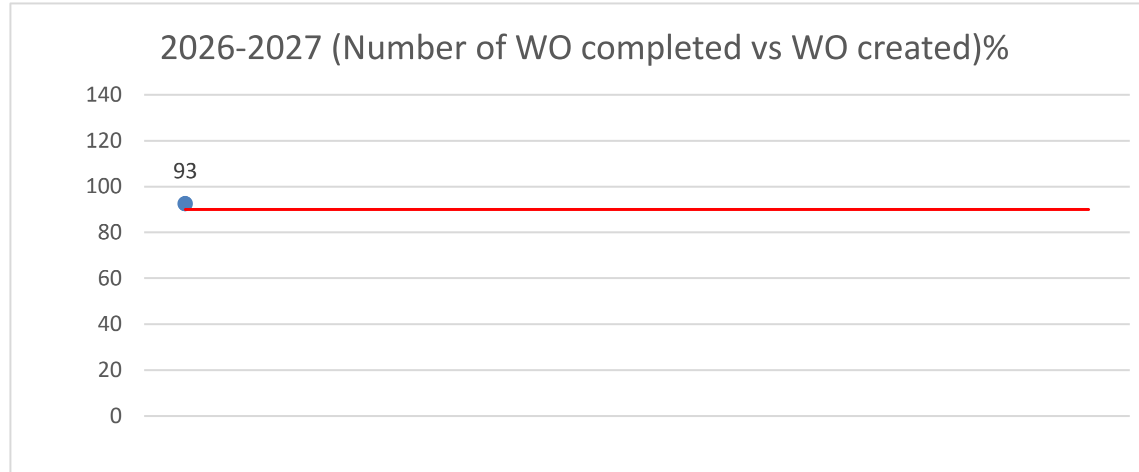
MAINTENANCE DEPARTMENT



2025-2026 (Total Completed PMs)%

This measures the total PMs completed of all work orders completed including (CM and PM) current and fiscal.

A good performance indicator would be completing between 50% -70% of all work orders.

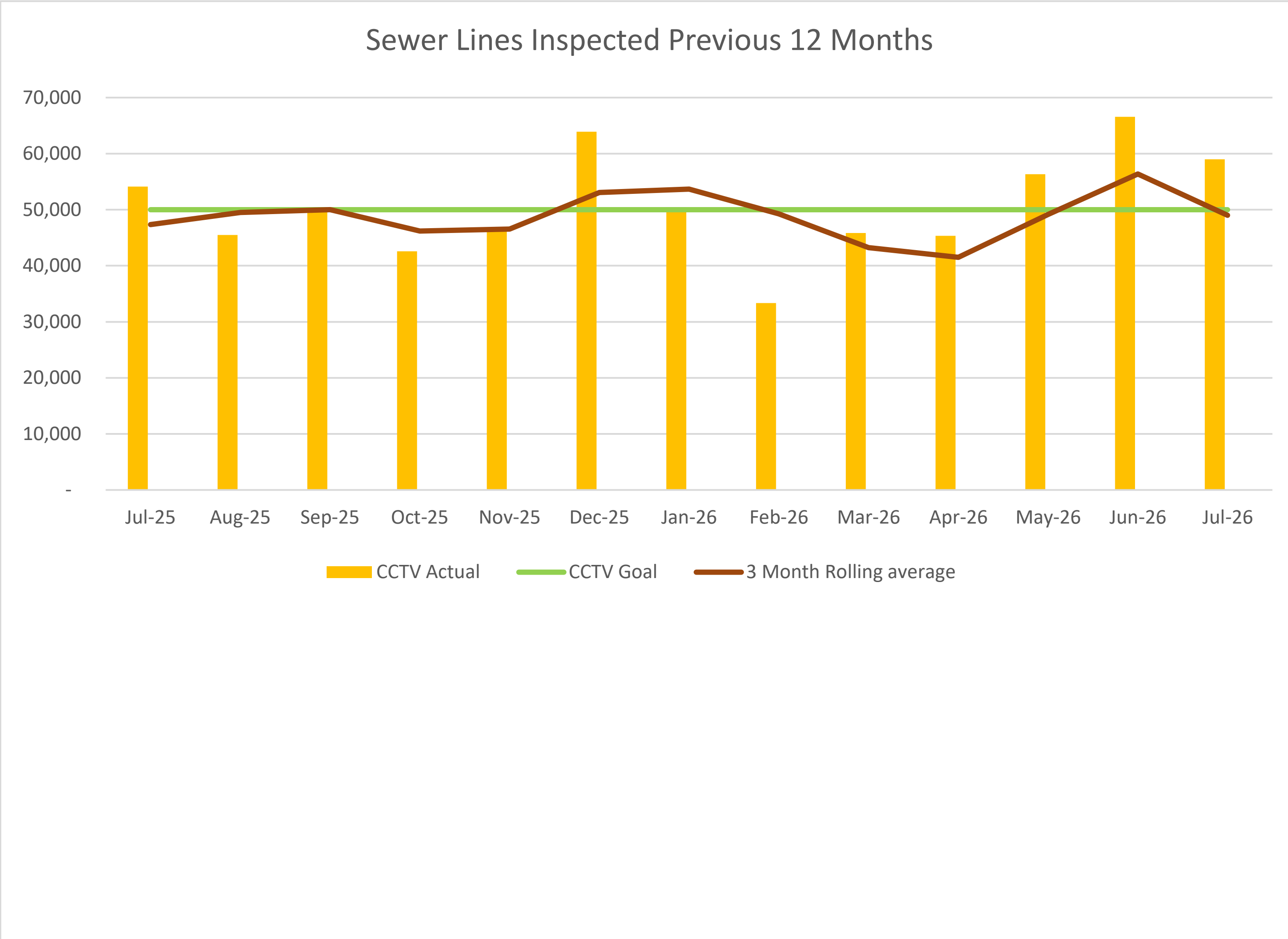


2025-2026 (Number of WO completed vs WO created)

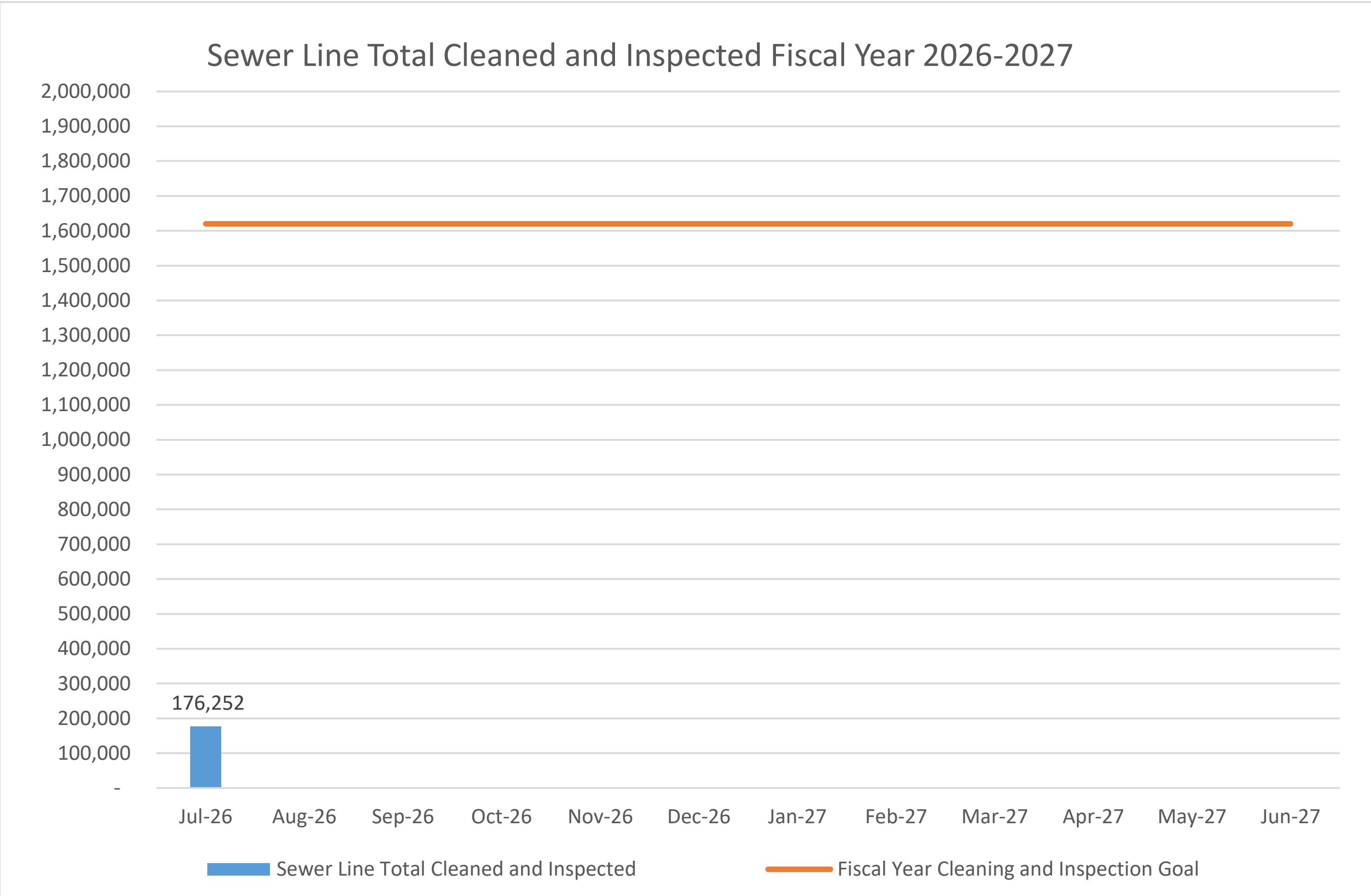
This measures how many work orders were created (both PM & CM) and completed during the month.

A good measure is >90% of all work orders are completed.

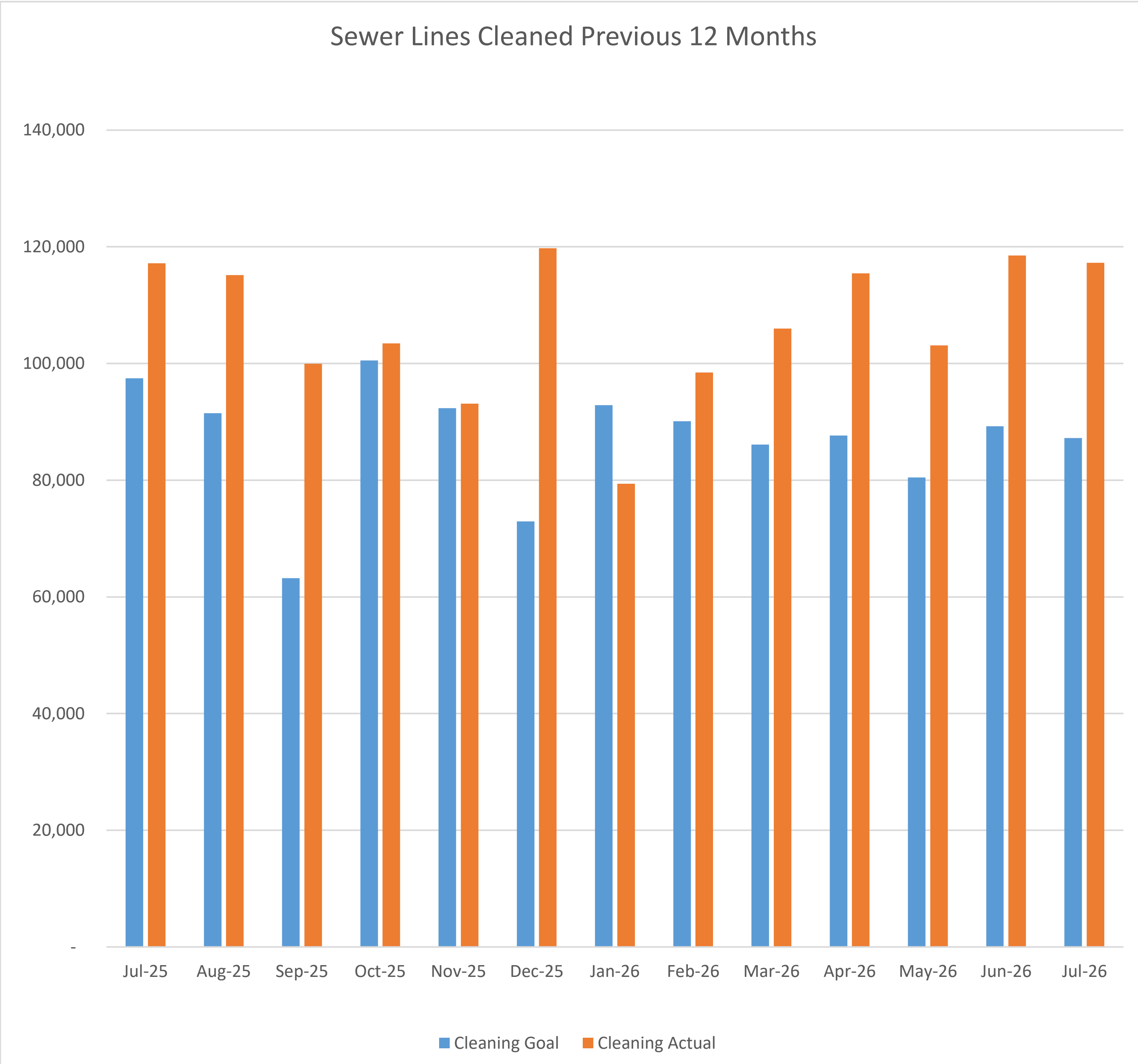
COLLECTIONS DEPARTMENT



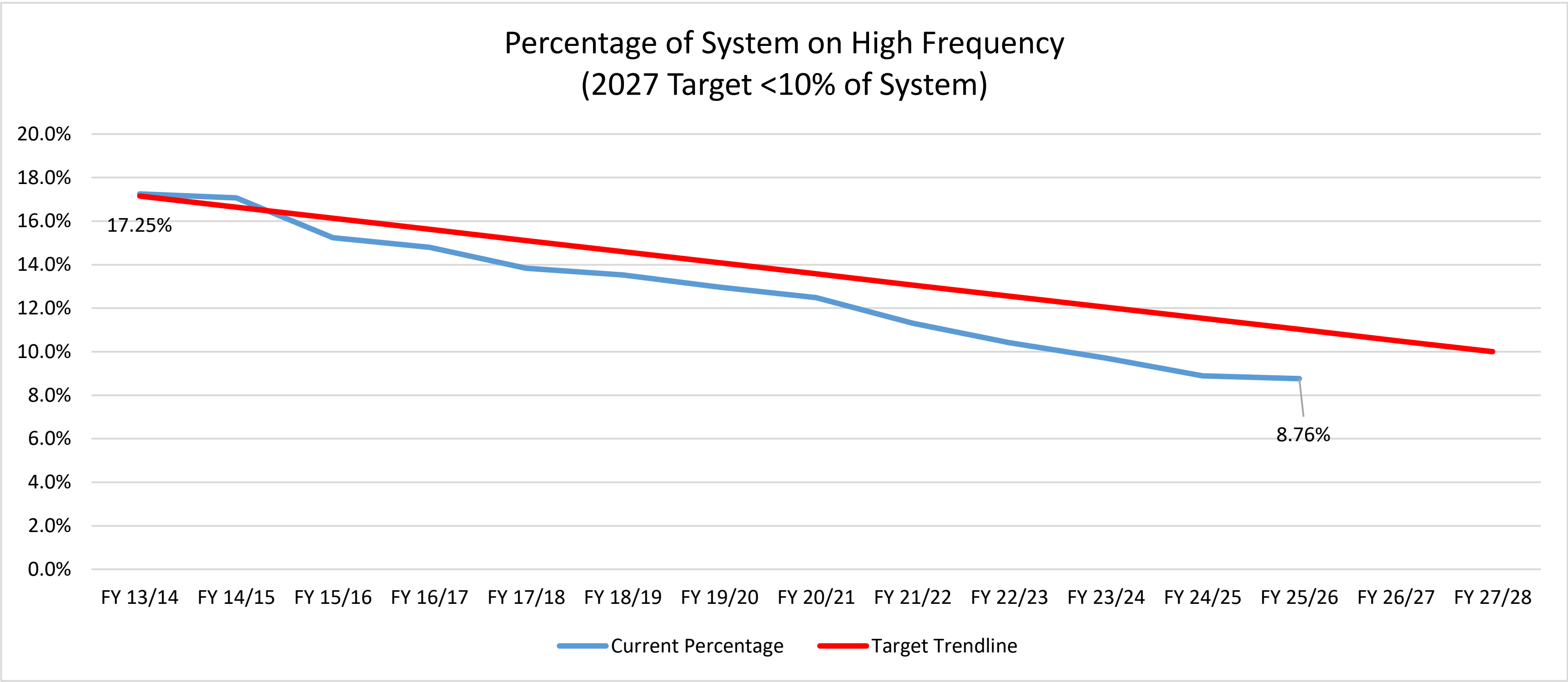
COLLECTIONS DEPARTMENT



COLLECTIONS DEPARTMENT



COLLECTIONS DEPARTMENT



MINUTES
FINANCE & INSURANCE COMMITTEE MEETING
ORO LOMA SANITARY DISTRICT

FRIDAY, AUGUST 21, 2026	**10:00 AM**	**BOARDROOM, 2655 GRANT AVENUE, SAN LORENZO, CA 94580**

1. CALL TO ORDER
Chair Lee called the meeting to order at 10:09 am.

2. ROLL CALL: CHAIR LEE AND DIRECTOR DUNCAN
In attendance were Chair Lee, Director Duncan, General Manager Dang, Finance Manager Chen, District Engineer Abeyrathna, and Administrative Support Specialist Aldridge.

3. GENERAL PUBLIC
There were no members of the public present, and therefore no comments.

4. STRATEGIC PLAN GOALS REPORT & KEY PERFORMANCE INDICATORS
The Committee reviewed progress on strategic goals related to Finance and key performance indicators in cash and budget management, investment returns, and reserves.

Director Duncan asked when the Strategic Plan Goals Report would be updated, noting the upcoming Strategic Planning meeting in September. General Manager Dang responded that the chart would be updated at the end of December, following the adoption of the revised Strategic Plan.

The Committee accepted the report.

4.1. Strategic Plan Goals Report & Key Performance Indicators

5. MONTHLY FINANCIAL REPORTS FOR JULY 2026
The Committee reviewed the financial statements, investment report, PO Log, Cal Card Statement, and vendor disbursement report for July 2026.

Director Duncan asked why the Professional Services account was already at 82.79% of budget so early in the fiscal year. Finance Manager Chen stated that she would investigate the expenditure and report back to the Committee with additional information.

Finance Manager Chen pointed out that approximately $26 million in District Service Charge revenue had already been recognized for July. The financial statements show approximately $26.3 million received against the $31.5 million budget.

Director Duncan also asked for clarification regarding several items on the Purchase Order Log. Staff provided the following explanations:

- Anchor CM – $300,000: District Engineer Abeyrathna explained that the expenditure is associated with inspection services for ongoing sewer line replacement projects.

- IEDA: General Manager Dang explained that the expenditure is for the District's labor negotiations consultant. The Purchase Order Log identifies the amount as $17,249.06.
- EcoHero Show: General Manager Dang explained that the expenditure is for the District's solid waste educational program. The Purchase Order Log shows an amount of $11,200.
- Ditch Witch West: General Manager Dang explained that the expenditures are for camera parts and repairs for the Collections Department's CCTV equipment.
- BKF Engineers: District Engineer Abeyrathna explained that the expenditure is for a condition assessment of force main (FM) pipes. The Purchase Order Log shows an amount of $136,686.

Director Duncan asked about several charges listed on the District credit card statements. She asked about the Stone Cold charge on Boscan's credit card. General Manager Dang explained that the expense was related to retirement activities for former Collections Manager Christopher Brown. Director Duncan also asked about a $950 Rental Housing charge on Boscan's card. Dang explained that the charge was for registration for an event held in Santa Clara a few months earlier.

Director Duncan also asked about a $42.34 Pho Seven charge on General Manager Dang's credit card. Dang explained that the meal was to congratulate Sam Bobbitt on his promotion to Collections Manager. Director Duncan then asked about other food charges on Dang's credit card. Dang explained that meals were provided to employees who worked overtime during an onsite event and were required to receive a meal break. Director Duncan provided comments that in the private sector, employees' schedules would be adjusted to accommodate eliminate the need for overtime.

The Committee accepted the report.

6. <u>BUDGET AMENDMENT NO. 1 FOR FY 2026-27</u>

The Committee reviewed and discussed the proposed FY 2026/27 CIP and R&R Budget Amendment No. 1, which includes an increase of $6,511,252 to the R&R Fund and $30,523,715 to the CIP Fund, primarily due to carryover funding for projects still in progress.

Director Duncan asked about the carryover amounts for the Renewal & Replacement (R&R) and Capital Improvement Program (CIP). Finance Manager Chen reported that $5,340,252 is being carried forward in the R&R budget and $27,065,715 is being carried forward in the CIP budget from FY 2025/26 for projects that remain in progress and have not yet been completed.

The Committee agreed to forward the proposed budget amendment to the full Board for consideration and approval.

6.1. FY 2026-27 Budget Amendment No. 1

7. POLICY UPDATE

The Committee reviewed the proposed revisions to the District Financial Reserves Policy and noted that the policy had not been updated since 2021. General Manager Dang explained that the policy will be updated annually.

The Committee agreed to forward the policy to the full Board for consideration and approval.

7.1. Draft Reserve Policy

8. STAFF/DIRECTOR COMMENTS

The Committee thanked staff for a productive and informative meeting. Director Duncan noted that the information presented was clear and thanked Finance Manager Chen for answering the Committee's questions and highlighting key areas of the financial reports. Chair Lee thanked staff for their excellent work and thorough explanations and welcomed Finance Manager Chen to the Committee.

9. ADJOURNMENT

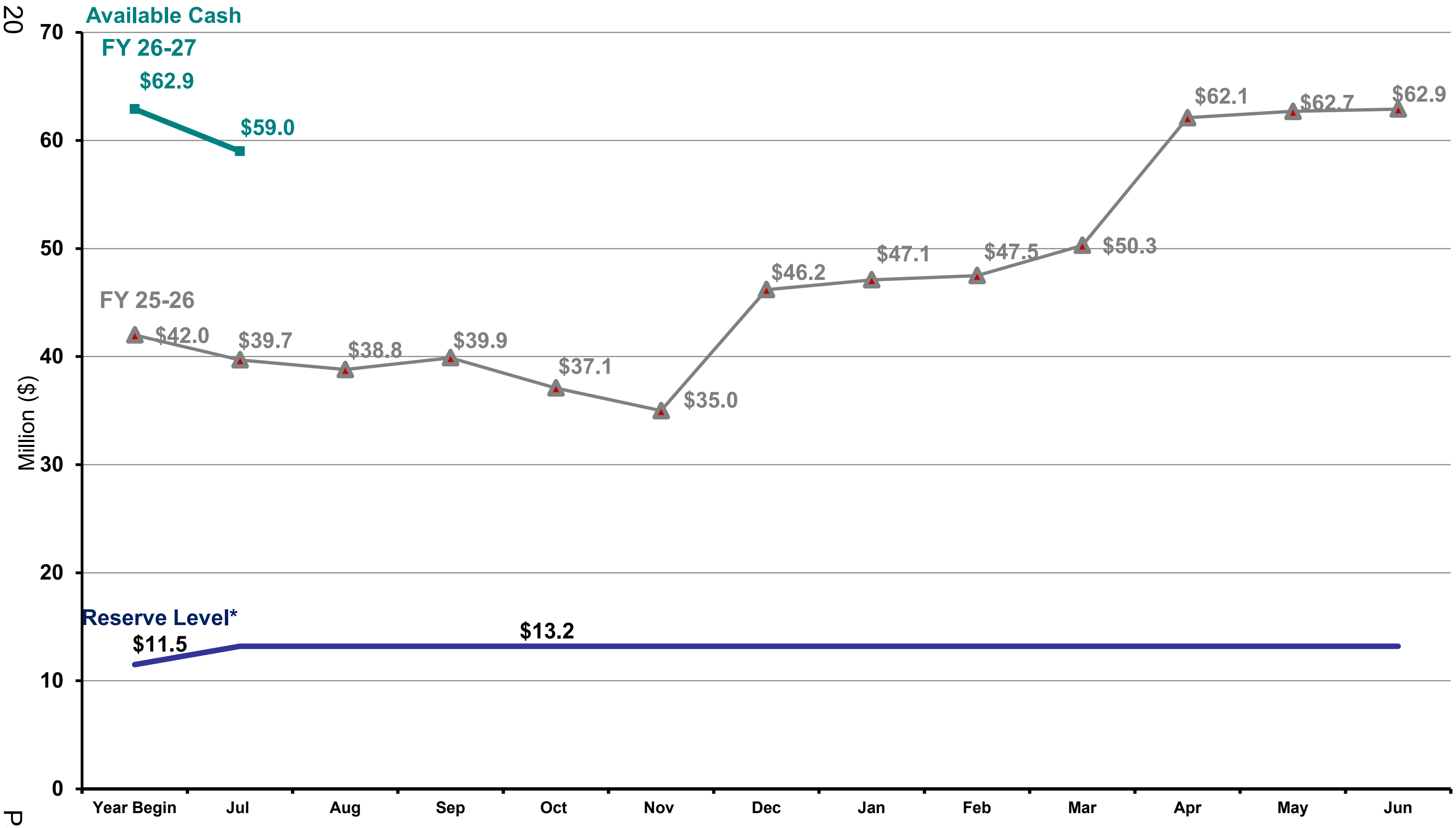
There being no further business to come before the Committee, Chair Lee adjourned the meeting at 10:42 am.

FINANCE and INSURANCE COMMITTEE STRATEGIC PLAN GOALS REPORT		
10-Year Goal	**Intermediate Three-Year Goal**	**Status**
Oro Loma will provide high value to the ratepayers today and in the future. High value includes making efficient and sustainable decisions while paying for needed infrastructure and maintaining rates within the lowest 50 percentile in Alameda County. (2021)	Perform annual sewer service charges survey for Alameda County jurisdictions and report the District's ranking within the County.	Oro Loma is the lowest sewer provider in Alameda County, Per the FY 2024-25 rate comparison completed in November, 2024 Oro Loma's sewer rates for SFR is 47% less than County Average. Per the FY 2025-26 rate comparison completed in October, 2025 Oro Loma's sewer rates for SFR is 42% less than County Average.
Maintain solid waste rates among the lowest in Alameda County. (2015)	Perform annual solid waste rates survey for Alameda County jurisdictions and report the District's ranking within the County.	On Track - Oro Loma continues to be one of the lowest solid waste provider in Alameda County, 30.7% less than County average as of October 2025.
Identify and communicate to the Board and to the public future funding needs for operations and projected regulatory/infrastructure upgrades. (2013)	Update and report to the Board the cash flow & investment timeline once per quarter. Perform 5-year cash flow projections at least once per year. Develop Prop 218 notice explaining the rate increase and associated needs in the District. The updated sewer service charges shall include funding of Capital projects.	Ongoing - Cash flow projections and State of District Finances are presented to the Board at least once a year. The State of the District Finances workshop took place in April 2026. PFM Asset Manager's statements are presented monthly to the F&I Committee. PFM presents the annual results to the F&I Committee and the Board in September. FY 2024-25 results were presented at the August F&I Meeting and to the full Board on September 9, 2025. 5-Yr Cash Flow Projections were presented to the F&I Committee on December 19, 2025.
Build Capital Asset Program funding into rate structure by 2029.	Raise sewer service charges at a minimum of 7.5% per year in the next rate setting process (FYs 21/22-25/26). The portion of rate increase above inflation to be used to fund the capital program.	A Rate Study was completed in December 2023, followed by Prop 218 notices sent in March 2024. The District held an informational workshop on April 10, 2024, and after a public hearing on May 21, 2024, the Board adopted new sewer service charges with Resolution No. 3776. Oro Loma is in year 2 of its 5-year, 15% rate plan (FY 2024-25 to FY 2028-29). The District continues to fund the capital program by using the portion of rate increase above inflation and by debt financing.
Produce timely, accurate, transparent, and useful financial reports. (2013)	Issue monthly financials by the 10th of the following month. Develop real-time management to financial data.	Financial Statements are issued by the 10th of the following month. Real-time management of financial data refers to giving managers immediate, up-to-date access to the Districts' financial information within Financial Edge NXT (FE), the Districts' accounting system. It means managers can view current transactions, budgets, and account activity as they happen, rather than waiting for periodic reports.

Not started.
In progress
Ahead or on time for meeting goal.
Will not meet goal.

Cash Balances

FY 2026-27 to Date

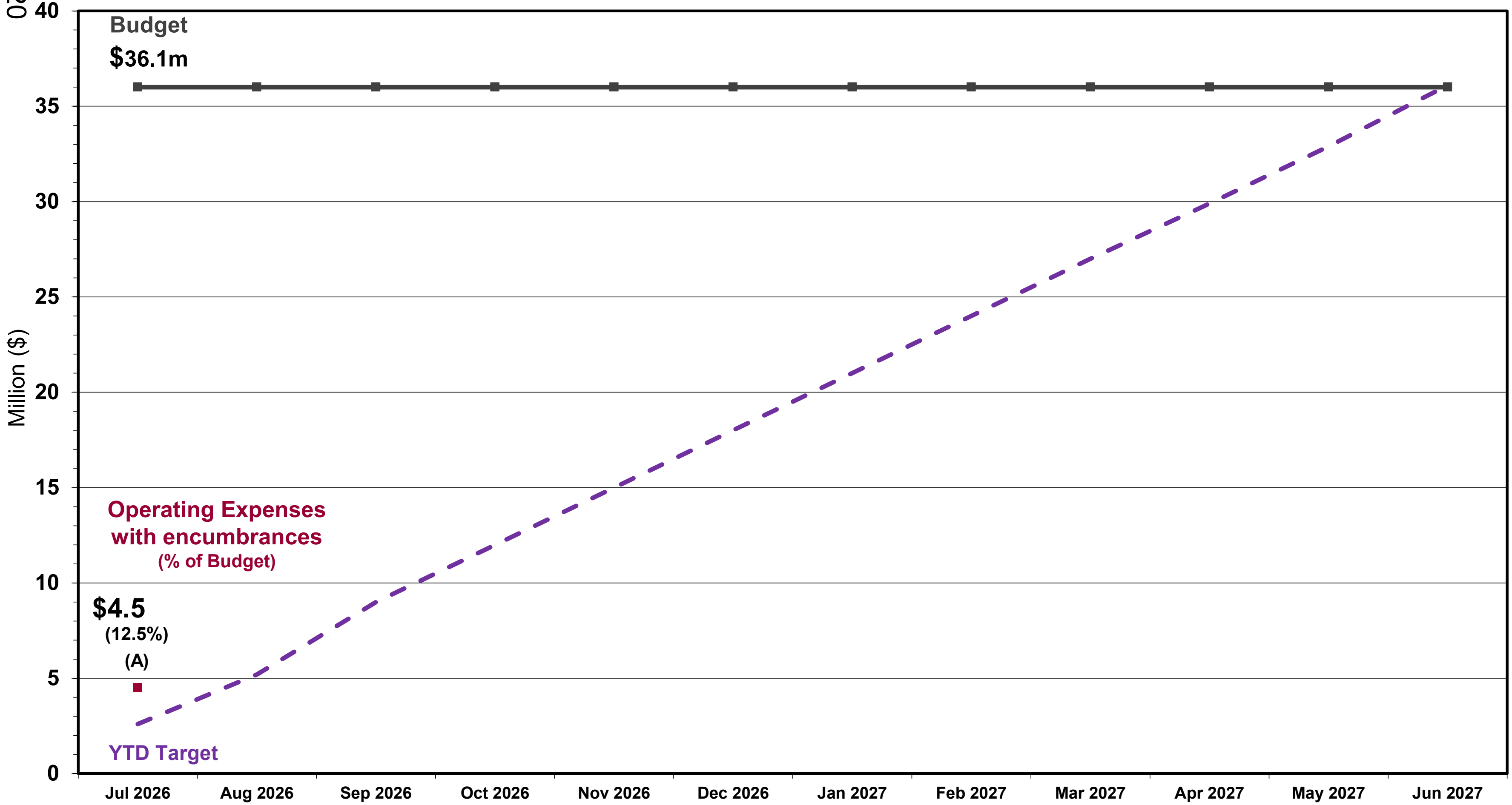


*Board approved reserve level = Half of the annual sewer revenues from Alameda County

Note (1) Alameda County payments are received in December and April each year.

Operating Expenses vs. Budget

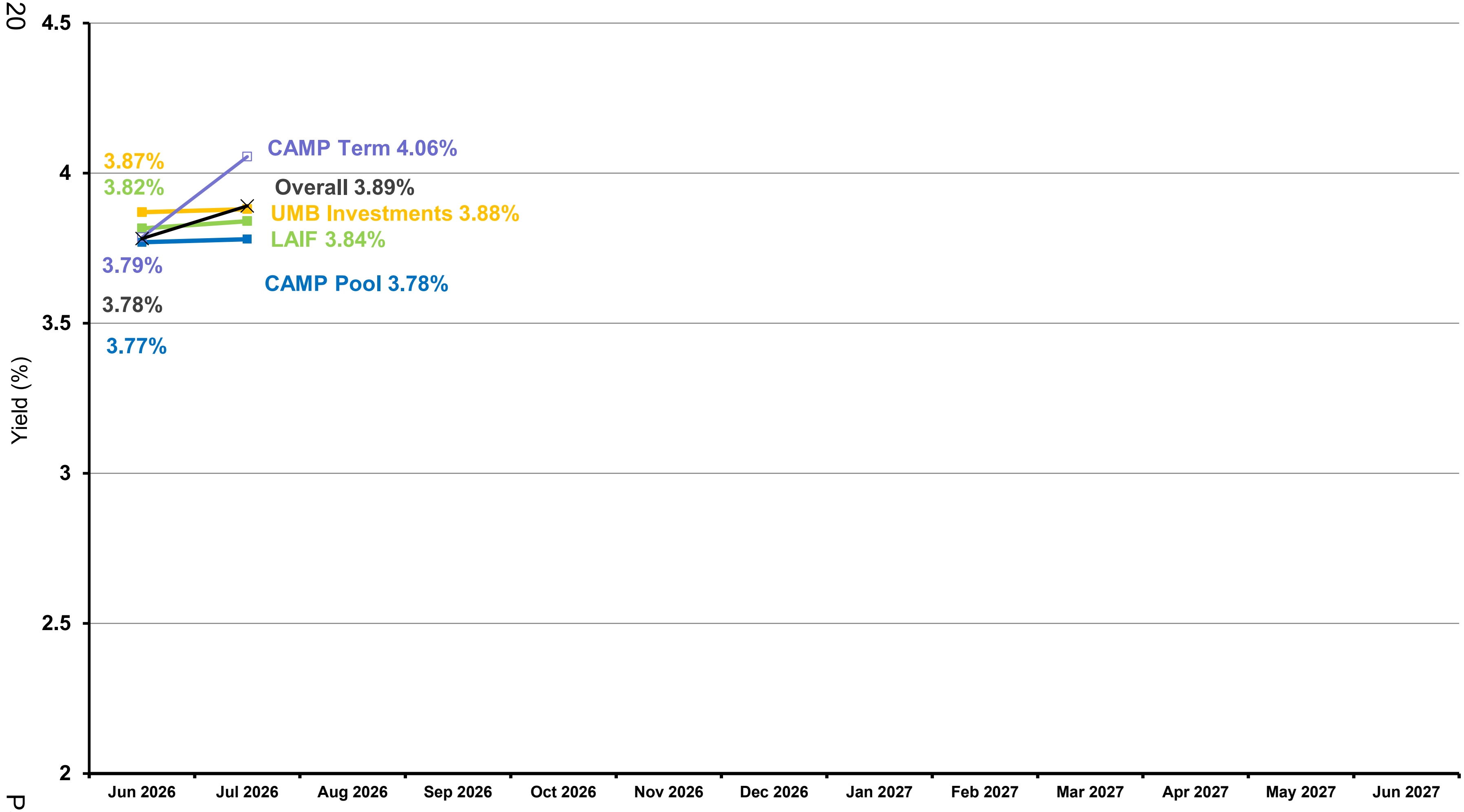
FY 2026-27 to Date



(A) Current month YTD Expenses were $4.5m, compared to $3.2m during the same period last year.

Investment Yields

FY 2026-27 to Date



(1) UMB Securities remained consistent at 3.88%.

Oro Loma Sanitary District
MEMORANDUM

TO: Construction Committee
Finance & Insurance Committee

VIA: Jimmy Dang, General Manager

FROM: Chathu Abeyrathna, District Engineer
Christine Chen, Finance Manager

DATE: August 13, 2026

SUBJECT: REQUEST FOR FY 2026/2027 CIP & R&R BUDGET AMENDMENT NO. 1

The memorandum provides a summary of requested budget adjustments for various FY 2026/2027 projects. The budget changes to the Repair and Replacement (R&R) Fund and Capital Improvement (CIP) Fund are shown in the attached Exhibit 1 and Exhibit 2, respectively. The projected increase for FY 2026/2027 is $ 6,511,252 in the R&R fund and $30,523,715 in the CIP fund.

The primary driver of these increases is the carryover of funding from FY 2025/2026 for projects that remain in progress and have not yet been completed. A total of $5,340,252 is carried forward in the R&R budget. A total of $27,065,715 is carried forward in the CIP budget.

Additional adjustments include:

- $599,000 in additional funding for the Treatment plant R&R budget.
- $572,000 in additional funding for the Collection System R&R Budget.
- $3,458,000 in additional funding for Treatment Plant CIP Budget.

FY 26/27 Amended Budget is summarized below in Table 1.

<table>
<tr><th rowspan="2">Description</th><th colspan="3">R&R</th><th colspan="3">CIP</th></tr>
<tr><th>Treatment Plant</th><th>Collections</th><th>Eng & Admin</th><th>Treatment Plant</th><th>Collections</th><th>Eng & Admin</th></tr>
<tr><td>FY 26/27 Adopted Budget</td><td>$3,326,000</td><td>$2,079,000</td><td>$99,000</td><td>$1,302,000</td><td>$3,118,000</td><td>$47,000</td></tr>
<tr><td rowspan="2">Carryover</td><td>$4,822,806</td><td>$426,546</td><td>$90,900</td><td>$13,199,730</td><td>$13,865,985</td><td>$-</td></tr>
<tr><td colspan="3">$5,340,252</td><td colspan="3">$27,065,715</td></tr>
<tr><td>Increase</td><td>$599,000</td><td>$572,000</td><td>$-</td><td>$3,458,000</td><td>$-</td><td>$-</td></tr>
<tr><td rowspan="2">Amendment 1</td><td>$5,421,806</td><td>$998,546</td><td>$90,900</td><td>$16,657,730</td><td>$13,865,985</td><td>$-</td></tr>
<tr><td colspan="3">$6,511,252</td><td colspan="3">$30,523,715</td></tr>
<tr><td>FY 26/27 Amended Budget</td><td>$8,747,806</td><td>$3,077,546</td><td>$189,900</td><td>$17,959,730</td><td>$16,983,985</td><td>$90,900</td></tr>
</table>

Table 1: FY 26/27 Amended Budget Summary

Net Budgetary Impact on Reserves

There is $6,256,585 available in the treatment plant R&R budget, and $1,315,385 available in the Collection System R&R budget. There is $14,042,213 available in the Treatment Plant CIP Budget, and 14,589,599 available in the Collection System CIP Budget.

After accounting for all the adjustments, the net effect is a need for an additional $569,623 from the reserves. Net impact is summarized below in table 2.

	R&R			CIP		
Description	Treatment Plant	Collections	Eng & Admin	Treatment Plant	Collections	Eng & Admin
Unused from FY 25/26 Budget	$6,256,585	$1,315,385	$223,923	$14,042,213	$14,589,599	$37,639
Carryover	$4,822,806	$426,546	$90,900	$13,199,730	$13,865,985	$-
Increase	$599,000	$572,000	$-	$3,458,000	$-	$-
Net	($834,779)	($316,839)	($133,023)	$2,615,517	($723,614)	($37,639)
Additional Funds needed from Reserves						$569,623

Table 2: Net Budgetary Impact

Main reason for the need for additional funds is replacement of MCC D13 FY 26/27 instead of waiting until FY 29/30. Industrial MCCs have a life expectancy of 30 years.

Customary with past practices, the cost impact for Castro Valley Sanitary District only applies to treatment plant projects and certain administrative projects.

Discussion

The amendment includes changes to existing budget amounts. A summary of each change in excess of $100,000 is provided in the following discussion.

CHANGES TO R&R BUDGET FROM FY 2025/2026

There are 33 projects requiring amendments, 12 of which are over $100,000.

TREATMENT PLANT PROJECTS

1. **Project 40-203.05: EBMUD Well Demolition ($443,763 in FY 2026/2027, of which $443,763 carryover from unspent FY 2025/2026 budget)**

   This project provides for the demolition of five EBMUD wells on Oro Loma Sanitary District property.

2. **Project 40-213.13: Grant Funding Assistance ($194,379 in FY 2026/2027, of which $194,379 carryover from unspent FY 2025/2026 budget)**

   This project provides for exploring grant opportunities to fund District projects.

3. **Project 40-217.01: Blower Repairs and Maintenance; Aeration Basin ($111,370 in FY 2026/2027, of which $111,370 carryover from unspent FY 2025/2026 budget)**

   This project provides for the replacement or major repair of a blower at the blower building.

4. **Project 40-220.05: Secondary Clarifier Rehabilitation ($1,457,000 in FY 2026/2027, of which $827,000 from FY 2025/2026 budget, and an increase of $630,000)**

   This project provides for the rehabilitation of the secondary clarifiers. Based on pricing received for the Primary Clarifier Rehabilitation project, additional funds are needed to complete this project.

5. **Project 40-226.03: Belt Conveyor Parts ($200,000 in FY 2026/2027, of which $74,280 carryover from unspent FY 2025/2026 budget, and an increase of $126,000)**

   This project provides for the purchase of spare parts to allow for an immediate overhaul of the Belt Filter Press Conveyor if a significant failure occurs. This project budget is increased to facilitate rehabilitation of the Belt Conveyors

6. **Project 40-226.06: Belt Filter Press Rehab ($643,503 in FY 2026/2027, of which $312,503 carryover from unspent FY 2025/2026 budget)**

   This project provides for rehabilitation of the existing Belt Filter Presses. Presses have been in operation for over 10 years.

7. **Project 40-241.01: Primary Clarifier Rehabilitation ($2,547,988 in FY 2026/2027, of which $2,547,988 carryover from unspent FY 2025/2026 budget)**

   This project provides for coatings inspection and rehabilitation as required in addition to adding anodes

8. **Project 40-245.01: Hypochlorite Manifold ($124,250 in FY 2026/2027, of which $39,250 carryover from unspent FY 2025/2026 budget, 85,000 increase)**

   This project provides for replacement of PVC piping at the hypochlorite facility. Upon further assessment, valves and some instrumentation also needs to be replaced and material needs to be changed from PVC to CPVC for chemical compatibility purposes. The budget increase is to facilitate the additional scope needed to complete this project.

9. **Project 40-294.08: Biosolids Hauling and Pond Maintenance ($1,246,550 in FY 2026/2027, of which $341,550 carryover from unspent FY 2025/2026 budget)**

   This project provides for off hauling of the biosolids for beneficial use, including funds to repair and maintain the ponds. Staff is working on a project to re-grade and stabilize pond No. 4.

10. **Project 40-295.02: UTILITY TRENCH REHABILITATION ($0 in FY 2026/2027, 276,000 decrease)**

    This project provides for the rehabilitation of the primary sludge trench. This project is removed because the work has already been completed ahead of schedule.

COLLECTION SYSTEM PROJECTS

11. **Project 40-100.00: Lift Stations – Wet Well Coating ($896,000 in FY 2026/2027, of which $158,000 carryover from unspent FY 2025/2026 budget, 572,000 increase)**

    This project provides for the repair of the collection system's lift station wet wells. Rather than coating one wet well per year over five years as originally planned, all five wet wells will now be designed as a single project to maximize staffing efficiency. Construction sequencing will be determined during the design phase.

12. **Project 40-145.05: Force Main Condition Assessment ($182,514 in FY 2026/2027, of which $182,514 carryover from unspent FY 2025/2026 budget)**

    This project provides for the condition assessment of the force mains connecting the lift stations to the collection system.

CHANGES TO CIP BUDGET FROM FY 2025/2026

There are 18 projects requiring amendments, 11 of which are over $100,000.

TREATMENT PLANT PROJECTS

1. **Project 45-205.00: Treatment Plant Strategic Study ($300,000 in FY 2026/2027, $300,000 increase)**

   This project provides for development of a strategic plan for the treatment plant. This project was added to the CIP Budget in FY 2026/2027

2. **Project 45-219.10: Treatment Plant Reliability Improvements – Phase 1 ($958,000 in FY 2026/2027, $958,000 increase)**

   This project provides plant reliability enhancements by upgrading the primary sludge system and replacing key pumps, valves, piping and related appurtenances. Additionally, it consolidates several incomplete Capital Improvement Program (CIP) line items from FY 25/26 to streamline staffing efficiency.

3. **Project 45-215.00: Nanobubble Pilot Project ($205,378 in FY 2026/2027, of which $205,378 carryover from unspent FY 2025/2026 budget)**

   This project provides testing of the nanobubble pilot technology at the treatment plant to reduce plant energy demand and reduce sodium hypochlorite demand.

4. **Project 45-220.02: Treatment Plant Fiberglass Grating Replacement ($527,606 in FY 2026/2027, of which $312,606 carryover from unspent FY 2025/2026 budget)**

   This project provides for replacement of existing fiberglass grating at the aeration basins, chlorine contact structure and secondary treatment splitter box.

5. **Project 45-267.00: Grit Pump Replacement and Piping Rehabilitation ($0 in FY 2026/2027, $221,000 decrease)**

   This project provides for replacement of grit pumps and associated piping. This project is deferred to a future fiscal year. Condition of the grit system will be assessed utilizing budget from the Treatment Unit Pipe Galleries Ultrasonic Testing of Pipe project.

6. **Project 45-281.08: Digester Rehabilitation Project ($11,860,286 in FY 2026/2027, of which $11,860,286 carryover from unspent FY 2025/2026 budget)**

   The project provides for the design of the Digester Rehabilitation Project Phases 1 and 2, and the construction of Phase 1. Phase 1 provides for the demolition of digesters #2 and #4, the installation of gas storage, and the installation of three rotary drum thickeners for the co-thickening of the primary sludge with the secondary sludge. The phase 1 project is currently under construction. The phase 2 project will be publicly bid next fiscal year. Most of the carryovers are encumbrances.

7. **Project 45-299.00: Cogeneration Engine Overhaul ($297,501 in FY 2026/2027, of which $104,501 is carryover from unspent FY 2025/2026 budget)**

This project provides for the overhaul of one cogeneration engine. The components for the engine overhaul were ordered last fiscal year and are arriving this fiscal year. The project will be completed this fiscal year.

8. **Project 45-319.00: SCADA Networks System Replacements and Upgrades ($315,638 in FY 2026/2027 – of which $204,638 carryover from unspent FY 2025/2026 budget)**

   This project provides for upgrades to ongoing SCADA software and server upgrades.

9. **Project 45-328.02: Critical Electrical Distribution System Replacements ($3,024,763 in FY 2026/2027, of which $303,763 carryover from unspent FY 2025/2026 Budget, 2,500,000 increase)**

   This project provides for critical MCC electrical breaker replacement throughout the treatment plant. MCC D13 was originally planned for replacement is FY 29/30. Recent periodic condition assessments have shown MCC D13 and the feeder cables need to be replaced to maintain plant reliability. This project budget is increased by $2,500,000 to facilitate the necessary replacement.

COLLECTION SYSTEM PROJECTS

10. **Project 45-107.00: Lift Stations - Rehabilitation ($324,000 in FY 2026/2027, of which $158,000 carryover from unspent FY 2025/2026 budgets)**

    This project provides for rehabilitation of lift stations, including wet well coating, MCC upgrades, and force main repair/replacements.

11. **Project 45-146.XX: Sewer Collection System Pipeline (Construction) ($16,122,985 in FY 2026/2027, of which $13,707,985 carryover from unspent FY 2025/2026 budget)**

    This program provides for the rehabilitation of pipelines identified through the closed-circuit television (CCTV) inspection based upon their structural condition or maintenance history. This work will be performed to fix chronic maintenance and structural issues identified within the existing collection system. The proposed funding level was established to align with the District’s 10-Year Strategic Plan of replacing 40 miles of collection system pipe between 2019 and 2029. Currently 8 projects are complete, 2 are under construction. The carryover is for the active projects.

Summary

As presented in the attached Exhibits 1 and 2, the total fiscal impact of the outlined changes in the R&R and CIP budgets is an increase of $6,511,252 in the R&R fund and an increase of $30,523,715 in the CIP fund, which brings the total R&R and CIP budgets for FY 2026/2027 to $47,189,967. Total R&R and CIP requirements is further summarized in Table 3.

	R&R			CIP		
Description	Treatment Plant	Collections	Eng & Admin	Treatment Plant	Collections	Eng & Admin
FY 26/27 Adopted Budget	$3,326,000	$2,079,000	$99,000	$1,302,000	$3,118,000	$47,000
Amendment 1	$5,421,806	$998,546	$90,900	$16,657,730	$13,865,985	$-
	$6,511,252			$30,523,715		
FY 26/27 Amended Budget	$8,747,806	$3,077,546	$189,900	$17,959,730	$16,983,985	$47,000
EBDA Replacement Assessment			$184,000			
Requirements (Sub-Total)	$12,199,252			$34,990,715		
Total Requirements	$47,189,967					

Table 3: Total Requirements Analysis

Attachments

Exhibit 1 – Renewal & Replacement
Exhibit 2 – Capital Improvement Program

Exhibit 1

FY 2025-26 BUDGET AMENDMENT No. 1
RENEWAL & REPLACEMENT (R&R)
August 13, 2026

Project # 40-	Revenues	FY 2026-27 Adopted Budget	Budget Amendment #1	Amended Budget	CVSD %	CVSD's Share	Justifications
	District Sewer Service Charges	6,000,000		6,000,000			
	Agency Treatment Charges - CVSD	864,600		864,600			
	Investment Income	10,000		10,000			
	Total Revenues	**6,874,600**		**6,874,600**			
Project # 40-	**Renewal & Replacement Expenses**						
	Treatment Plant						
202.00	O&M Manual & CBT Updates	39,000	54,175	93,175	25%	23,294	Carryover from FY 25/26. WIP
203.05	EBMUD Well Demolition	0	443,763	443,763	0%	0	Carryover from FY 25/26. WIP
204.00	Treatment Plant GIS Updates & Asset Mgmt	13,000	0	13,000	25%	3,250	Carryover from FY 25/26. WIP
213.00	Pre-Design Studies	56,000	45,933	101,933	25%	25,483	Carryover from FY 25/26. WIP
213.30	Cloth Filters Study	0	60,723	60,723	25%	15,181	Carryover from FY 25/26. WIP
213.13	Grant Funding Assistance	0	194,379	194,379	25%	48,595	Carryover from FY 25/26. WIP
213.17	Treatment Plant Landscape Improvements	0	95,550	95,550	25%	23,888	Carryover from FY 25/26. WIP
213.18	Local Hazard Mitigation Plan	0	13,670	13,670	25%	3,418	Carryover from FY 25/26. WIP
214.00	Iron Sponge Study	0	27,000	27,000	25%	6,750	Carryover from FY 25/26. WIP
217.01	Blower Repairs and Maintenance; Aeration Basin	0	111,370	111,370	25%	27,843	Carryover from FY 25/26. WIP
219.01	Treatment Unit Pipe Galleries Ultrasonic Testing of Pipe	83,000		83,000	25%	20,750	
222.05	Secondary Clarifier Rehabilitation	827,000	630,000	1,457,000	25%	364,250	Increase budget due to market conditions
226.03	Belt Filter Press Conveyor Parts	0	200,000	200,000	25%	50,000	Carryover from FY 25/26. WIP. Increase for additional scope
226.05	Belt Filter Press Bearings & Miscellaneous Parts	161,000	40,366	201,366	25%	50,342	Carryover from FY 25/26. WIP
226.06	Belt Filter Press Rehab	331,000	312,503	643,503	25%	160,876	Carryover from FY 25/26. WIP
230.01	Operations Janitors Closet	0	87,000	87,000	25%	21,750	Carryover from FY 25/26. Additional Budget needed
239.00	Safety Improvements	37,000	20,112	57,112	25%	14,278	Carryover from FY 25/26. WIP
241.01	Primary Clarifier Rehabiliation (Paint/Add Anodes)		2,547,988	2,547,988	25%	636,997	Carryover from FY 25/26. WIP
242.00	Process Instrumentation Replacement	42,000	50,900	92,900	25%	23,225	Carryover from FY 25/26. WIP
245.01	Hypochlorite Manifold	0	124,250	124,250	25%	31,063	Carryover from FY 25/26. WIP. Additional scope
266.00	CEPT System Rehabilitation		37,000	37,000	25%	9,250	Carryover from FY 25/26. WIP
281.03	Digester Gas PM PRVs and Flame Arresters	12,000	40,000	52,000	25%	13,000	Carryover from FY 25/26. WIP
289.00	Concrete Assessment & Rehabilitation	166,000	0	166,000	25%	41,500	
293.05	Shoreline Adaptation Demonstration Laboratory		42,658	42,658	35%	14,930	Carryover from FY 25/26. WIP
294.08	Biosolids Hauling and Pond Maintenance	905,000	341,550	1,246,550	25%	311,638	Carryover from FY 25/26. WIP
295.02	Utility Trench Rehabilitation (Primary Sludge Trench)	276,000	(276,000)	0	25%	0	This work was already completed
301.00	Plant Security Upgrades	30,000	49,400	79,400	25%	19,850	Additional work needed
305.00	Gate & Valve Replacements	39,000	61,655	100,655	25%	25,164	Carryover from FY 25/26. WIP
312.00	Flare Repairs		27,000	27,000	25%	6,750	Carryover from FY 25/26. WIP
313.00	Grease System Rehabilitation & Pump Maintenance	45,000		45,000	25%	11,250	
395.02	Roof Maintenance	30,000		30,000	25%	7,500	
395.06	Landscaping & Grounds	30,000		30,000	25%	7,500	
395.07	Roadway & Berm Maintenance	120,000		120,000	25%	30,000	
900.93	Critical R&R - Treatment Plant	84,000	38,861	122,861	25%	30,715	
	Total Treatment Plant	**3,326,000**	**5,421,806**	**8,747,806**		**2,080,277**	
	Collections						
100.00	Lift Stations - General & Recurring Maintenance	89,000	34,787	123,787	0%	0	Carryover from FY 25/26. WIP
100.XX	Lift Stations Wet Well Coating	166,000	730,000	896,000	0%	0	Combining several lift stations together for staffing efficiency
104.00	Lift Stations - Asset Management	37,000		37,000	0%	0	
126.00	Maintenance Hole Adjustments	111,000		111,000	0%	0	
126.01	Maintenance Hole Inspection Program	83,000		83,000	0%	0	
141.00	Collection System Asset Repair / Maintenance	1,379,000		1,379,000	0%	0	
144.00	Collection System Source Detection & Hydraulic Upd	12,000		12,000	0%	0	
144.10	Collection System GIS Asset Management Plan	28,000	36,200	64,200	0%	0	Carryover from FY 25/26. WIP
145.01	Collection Vehicle Maintenance	12,000		12,000	0%	0	
145.05	Force Main Condition Assessment		182,514	182,514	0%	0	Carryover from FY 25/26. WIP
151.10	Easement Clearing & Road Maintenance	60,000		60,000	0%	0	
155.01	Lateral Inspection Program - Public Outreach		15,045	15,045	0%	0	
161.01	Camera Equipment Repair & Major Maintenance	83,000		83,000	0%	0	
900.91	Critical R&R - Collections	19,000		19,000	0%	0	
	Total Collections	**2,079,000**	**998,546**	**3,077,546**		**0**	

	Engineering & Administration						
524.00	Fiscal Agent Fees	**8,000**	**0**	**8,000**	**0%**	**0**	
594.00	Engineering Building Remodel		**90,900**	**90,900**	**0%**	**0**	**Carryover from FY 25/26. WIP**
595.45	IT& Network/Security Upgrades - District-wide	**45,000**	**0**	**45,000**	**19%**	**8,550**	
900.90	Critical R&R - Engineering	**12,000**	**0**	**12,000**	**12.5%**	**1,500**	
900.95	Critical R&R - Administration	**34,000**	**0**	**34,000**	**18%**	**6,120**	
	Total Engineering & Administration	**99,000**	**90,900**	**189,900**		**16,170**	
626.00	**Sewage Disposal - EBDA Replacement Assess**	**184,000**		**184,000**	**0%**	**0**	**EBDA OLSD Reserves per EBDA Policy**
	Total Expenses	**5,688,000**	**6,511,252**	**12,199,252**		**2,096,447**	

Total Requirements for R&R and CIP	**10,155,000**	**37,034,967**	**47,189,967**		**6,594,409**	

Exhibit 2

FY 2025-26 BUDGET AMENDMENT No. 1
CAPITAL IMPROVEMENT PROGRAM (CIP)
August 13, 2026

	CIP Revenues, Contributions & Repayments	FY 2026-27 Adopted Budget	Budget Amendment #1	Amended Budget	CVSD %	CVSD's Share	Justifications
	Investment Income	90,000		90,000			
	Capital Grants	137,700		137,700			
	Capital Contributions - Connection Fees	200,000		200,000			
	Capital Repayments - CVSD	279,800		279,800			
	Total Revenues, Contributions & Repayments	**707,500**		**707,500**			
Project # 45-	**CIP Project Requirements**						
	Treatment Plant						
205.00	Treatment Plant Strategic Study		300,000	300,000	25%	75,000	New project
219.10	Treatment Plant Reliability Improvements - Phase 1		958,000	958,000	25%	239,500	New project
201.00	Operations Training Project		81,000	81,000	25%	20,250	Carryover from FY 25/26. WIP
215.00	Nanobubble Pilot Project		205,378	205,378	25%	51,345	Carryover from FY 25/26. WIP
213.21	Local Hazard Mitigation Plan	56,000	(56,000)	0			Work already completed
220.02	Treatment Plant Fiberglass Grating Replacement	215,000	312,606	527,606	25%	131,902	Carryover from FY 25/26. WIP
227.00	Chlorine Contact Basin Water Champ Replacement	23,000	(23,000)	0			Project no longer needed
267.00	Grit Pump Replacement and Piping Rehabilitation	221,000	(221,000)	0			Deferred
281.04	Digester Gas System Flares Automation	111,000		111,000	25%	27,750	
281.08	Digester Rehabilitation Project		11,860,286	11,860,286	25%	2,965,072	Carryover from FY 25/26. WIP
299.00	Cogeneration Engine Overhaul	193,000	104,501	297,501	25%	74,375	Carryover from FY 25/26. WIP
316.00	Vehicle Replacement	67,000	45,808	112,808	25%	28,202	Carryover from FY 25/26. WIP
319.00	SCADA Networks System Replacements and Upgrades	111,000	204,638	315,638	25%	78,910	Carryover from FY 25/26. WIP
328.01	Electrical System Masterplan		17,740	17,740	25%	4,435	Carryover from FY 25/26. WIP
328.02	Critical Electrical Distribution System Replacements	221,000	2,803,763	3,024,763	25%	756,191	Carryover from FY 25/26. WIP
335.00	W.Switchgear Circuit Breaker Replacement		11,000	11,000	25%	2,750	Carryover from FY 25/26. WIP
395.03	Fencing for Parking Lot		53,010	53,010	25%	13,253	Carryover from FY 25/26. WIP
900.93	Critical Equipment - Treatment Plant	84,000		84,000	25%	21,000	
	Total Treatment Plant	**1,302,000**	**16,657,730**	**17,959,730**		**4,489,933**	
	Collections						
100.00	Lift Stations - General	60,000		60,000	0%	0	
107.00	Lift Stations - Rehabilitation	166,000	158,000	324,000	0%	0	Carryover from FY 25/26. WIP
146.XX	Sewer Collection Sys Pipeline (Construction)	2,415,000	13,707,985	16,122,985	0%	0	Carryover from FY 25/26. WIP
161.00	Collections CCTV Cameral Replacement	50,000		50,000	0%	0	
161.02	Collections/Maintenance CMMS System Replacement	111,000		111,000	0%	0	
166.01	Collections Vehicle Replacements	299,000		299,000	0%	0	
900.91	Critical Equipment - Collections	17,000		17,000	0%	0	
	Total Collections	**3,118,000**	**13,865,985**	**16,983,985**	**0**	**0**	
	Engineering & Administration						
595.06	Administrative Buildings Bathroom Updates		0	0	18%	0	
595.45	IT & Network Upgrades - District-wide	23,000	0	23,000	19%	4,370	
900.90	Critical Equipment - Engineering	12,000		12,000	12.5%	1,500	
900.95	Critical Equipment - Administration	12,000	0	12,000	18%	2,160	
	Total Engineering & Administration	**47,000**	**0**	**47,000**		**8,030**	
	Total Requirements	**4,467,000**	**30,523,715**	**34,990,715**		**4,497,963**	

Total Requirements for R&R and CIP	**10,155,000**	**37,034,967**	**47,189,967**		**6,594,409**	

ORO LOMA SANITARY DISTRICT
POLICY/STANDARD PROCEDURE

No: IV.C.8
Adopted: 03/04/2008
Reviewed by F&I: ~~3/8/19~~~~10/15/21~~8/21/2026
~~Approved~~Reviewed by Board: ~~3/19/19~~~~10/19/21~~9/8/2026

SUBJECT: DISTRICT FINANCIAL RESERVES

I. PURPOSE: To establish the District's policy and procedures regarding financial reserve levels for District funds, ensuring sufficient resources for operations and maintenance, debt service, and capital improvements~~.~~

II. POLICY: The Board establishes the District's ~~has set dedicated~~ financial reserves level at at one-~~-~~half of the annual sewer services revenues from Alameda County for the corresponding fiscal year, rounded to the nearest ten thousand.

Example: ~~For FY 2019-20,~~ If the anticipated annual sewer services revenues from Alameda County for a fiscal year are ~~is~~ $12,686,000, t~~. T~~he approved reserve level will be half of the amount, ~~anticipated sewer revenues~~ rounded to the nearest ten thousand, which equals $6,340,000.

III. PROCEDURE: The effective date of the revised policy is July 1 of the corresponding fiscal year~~, 2019~~. District staff ~~The reserve level~~ will ~~be~~ update~~d~~ the reserve level annually after submitting ~~by staff based on~~ the sewer service charge roll to the Alameda County ~~tax roll~~ which is due on August 10 of each year, using the revenue reported in the tax roll for that fiscal year and ~~revenues for each year to reflect~~ in accordance with the Board-adopted policy.

If reserves drop below the policy level, staff will ~~communicate the inadequate reserve status on a monthly basis to the~~ notify the Finance & Insurance Committee monthly and report the status ~~and~~ to the Board through Committee meeting minutes.

Revised by: Jason Warner and Arlene Wong
Reviewed by: Finance & Insurance Committee, ~~March 8, 2019~~October 15, 2021
~~Approved~~Reviewed by Board: ~~March 19, 2019~~October 19,2021

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ORO LOMA SANITARY DISTRICT
POLICY

No: IV.C.8
Adopted: 03/04/2008
Reviewed by F&I: 8/21/2026
Reviewed by Board: 9/8/2026

SUBJECT: DISTRICT FINANCIAL RESERVES

I. PURPOSE: To establish the District's policy and procedures regarding financial reserve levels for District funds, ensuring sufficient resources for operations and maintenance, debt service, and capital improvements

II. POLICY: The Board establishes the District's financial reserves level at one-half of the annual sewer services revenues from Alameda County for the corresponding fiscal year, rounded to the nearest ten thousand.

Example: If the anticipated annual sewer services revenues from Alameda County for a fiscal year are $12,686,000, the approved reserve level will be half of the amount rounded to the nearest ten thousand, which equals $6,340,000.

III. PROCEDURE: The effective date of the revised policy is July 1 of the corresponding fiscal year. District staff will update the reserve level annually after submitting the sewer service charge roll to the Alameda County which is due on August 10 of each year, using the revenue reported in the tax roll for that fiscal year and in accordance with the Board-adopted policy.

If reserves drop below the policy level, staff will notify the Finance & Insurance Committee monthly and report the status to the Board through Committee meeting minutes.

Revised by: Jason Warner and Arlene Wong
Reviewed by: Finance & Insurance Committee, October 15, 2021
Reviewed by Board: October 19,2021

Oro Loma Sanitary District
BALANCE SHEET SUMMARY
As of July 31, 2026

	ASSETS 07/31/2026	LIABILITIES 07/31/2026	NET POSITION 07/31/2026
SEWER SERVICES			
(15) OPERATIONS & MAINTENANCE	$179,978,259.65	$69,728,154.28	$110,250,105.37
(20) INSURANCE	$381,675.69	$0.00	$381,675.69
(71) FLEX PLAN	$23,921.97	$0.00	$23,921.97
(40) RENEWAL & REPLACEMENT	$19,937,013.18	$755,180.34	$19,181,832.84
(45) CAPITAL IMPROVEMENT PROGRAM	$20,947,977.55	$1,329,180.35	$19,618,797.20
SUBTOTAL SEWER SERVICES	**$221,268,848.04**	**$71,812,514.97**	**$149,456,333.07**
SOLID WASTE SERVICES			
(85) SOLID WASTE & RECYCLING	$20,874,526.56	$7,280.24	$20,867,246.32
(77) GARBAGE DELINQUENCY RECOVERY	$817,289.33	$0.00	$817,289.33
SUBTOTAL SOLID WASTE SERVICES	**$21,691,815.89**	**$7,280.24**	**$21,684,535.65**
TOTAL ALL SERVICES	**$242,960,663.93**	**$71,819,795.21**	**$171,140,868.72**

Oro Loma Sanitary District
COMBINING SCHEDULE OF REVENUES & EXPENSES
For the Period Ended July 31, 2026

	Budget	Month to Date 07/31/2026	Year to Date 07/31/2026	Encumbrances 07/31/2026	Variances	% of Budget
OPERATING REVENUES						
DISTRICT SERVICE CHARGES	$31,475,800.00	$26,327,558.93	$26,327,558.93	$0.00	($5,148,241.07)	83.64%
AGENCY TREATMENT CHARGES	$6,652,200.00	$26,404.52	$26,404.52	$0.00	($6,625,795.48)	0.40%
PERMITS & INSPECTION FEES	$210,000.00	$74,346.10	$74,346.10	$0.00	($135,653.90)	35.40%
SANITARY TRUCK WASTE CHARGES	$20,000.00	$990.00	$990.00	$0.00	($19,010.00)	4.95%
GREASE RECEIVING CHARGES	$150,000.00	$14,225.00	$14,225.00	$0.00	($135,775.00)	9.48%
BIOSOLID CHARGES	$100,000.00	$0.00	$0.00	$0.00	($100,000.00)	0.00%
CONTRACT FEES	$2,318,000.00	$550,801.73	$550,801.73	$0.00	($1,767,198.27)	23.76%
DISTRICT SB 1383 FEE	$1,669,300.00	$338,235.00	$338,235.00	$0.00	($1,331,065.00)	20.26%
LANDFILL FEES - MEASURE D	$370,000.00	$0.00	$0.00	$0.00	($370,000.00)	0.00%
OVERHEAD REVENUE	$850,000.00	$69,126.34	$69,126.34	$0.00	($780,873.66)	8.13%
TOTAL OPERATING REVENUES	**$43,815,300.00**	**$27,401,687.62**	**$27,401,687.62**	**$0.00**	**($16,413,612.38)**	**62.54%**
OPERATING EXPENSES						
SEWAGE COLLECTIONS (O&M)	$3,182,300.00	$287,813.58	$287,813.58	$0.00	$2,894,486.42	9.04%
SEWAGE COLLECTIONS (R&R)	$2,079,000.00	$15,755.22	$15,755.22	$668,983.20	$1,394,261.58	32.94%
SEWAGE TREATMENT OPERATIONS (O&M)	$9,346,300.00	$811,432.07	$811,432.07	$2,114,677.51	$6,420,190.42	31.31%
SEWAGE TREATMENT MAINTENANCE (O&M)	$4,010,400.00	$422,408.41	$422,408.41	$22,087.34	$3,565,904.25	11.08%
SEWAGE TREATMENT PLANT (R&R)	$3,326,000.00	$85,875.60	$85,875.60	$2,766,949.08	$473,175.32	85.77%
ENGINEERING (O&M)	$1,634,900.00	$75,644.35	$75,644.35	$6,667.50	$1,552,588.15	5.03%
ENGINEERING (R&R)	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	0.00%
ADMINISTRATION AND GENERAL (O&M)	$3,446,700.00	$545,418.92	$545,418.92	$14,280.18	$2,887,000.90	16.24%
ADMINISTRATION AND GENERAL (R&R)	$176,000.00	$601.53	$601.53	$30,790.27	$144,608.20	17.84%
EFFLUENT DISPOSAL - EBDA (O&M)	$1,096,200.00	$447,954.23	$447,954.23	$0.00	$648,245.77	40.86%
EFFLUENT DISPOSAL - EBDA (R&R)	$184,000.00	$166,500.00	$166,500.00	$0.00	$17,500.00	90.49%
POST EMPLOYMENT BENEFITS	$0.00	$7,808.83	$7,808.83	$0.00	($7,808.83)	0.00%
DEPRECIATION	$5,530,600.00	$401,929.43	$401,929.43	$0.00	$5,128,670.57	7.27%
DECREASE IN CARRYING VALUE OF EBDA	$100,000.00	$0.00	$0.00	$0.00	$100,000.00	0.00%
SOLID WASTE & RECYCLING	$1,965,900.00	$82,123.46	$82,123.46	$34,812.31	$1,848,964.23	5.95%
TOTAL OPERATING EXPENSES	**$36,090,300.00**	**$3,351,265.63**	**$3,351,265.63**	**$5,659,247.39**	**$27,079,786.98**	**24.97%**
OPERATING INCOME (LOSS)	**$7,725,000.00**	**$24,050,421.99**	**$24,050,421.99**	**($5,659,247.39)**	**$10,666,174.60**	**238.07%**

Oro Loma Sanitary District
COMBINING SCHEDULE OF REVENUES & EXPENSES
For the Period Ended July 31, 2026

	Budget	Month to Date 07/31/2026	Year to Date 07/31/2026	Encumbrances 07/31/2026	Variances	% of Budget
NONOPERATING REVENUES						
INVESTMENT INCOME	$300,000.00	$211,597.32	$211,597.32	$0.00	($88,402.68)	70.53%
RENTS & LEASES	$100,000.00	$15,406.75	$15,406.75	$0.00	($84,593.25)	15.41%
CAPITAL GRANTS	$137,700.00	$0.00	$0.00	$0.00	($137,700.00)	0.00%
OTHER MISCELLANEOUS REVENUES	$55,000.00	$15.00	$15.00	$0.00	($54,985.00)	0.03%
RECOVERY OF UNCOLLECTIBLE ACCTS	$40,000.00	$0.00	$0.00	$0.00	($40,000.00)	0.00%
TOTAL NONOPERATING REVENUES	**$632,700.00**	**$227,019.07**	**$227,019.07**	**$0.00**	**($405,680.93)**	**35.88%**
NONOPERATING EXPENSES						
WRITE OFF OF UNCOLLECTIBLE ACCTS	$15,000.00	$0.00	$0.00	$0.00	$15,000.00	0.00%
DEBT SERVICE INTEREST	$891,000.00	$0.00	$0.00	$0.00	$891,000.00	0.00%
CONTINGENCY	$340,000.00	$0.00	$0.00	$0.00	$340,000.00	0.00%
TOTAL NONOPERATING EXPENSES	**$1,246,000.00**	**$0.00**	**$0.00**	**$0.00**	**$1,246,000.00**	**0.00%**
INCOME (LOSS) BEF CONTRIBS & TRSFS	**$7,111,700.00**	**$24,277,441.06**	**$24,277,441.06**	**($5,659,247.39)**	**$11,506,493.67**	**261.80%**
OTHER CONTRIBUTIONS & REPAYMENTS						
+CONNECTION FEES	$200,000.00	$0.00	$0.00	$0.00	($200,000.00)	0.00%
+CVSD REPAYMENTS FOR CIP	$279,800.00	$0.00	$0.00	$0.00	($279,800.00)	0.00%
-CIP EXPENDITURES	($8,452,000.00)	($88,346.01)	($88,346.01)	($22,363,062.76)	$13,999,408.77	265.63%
OTHER CONTRIBUTIONS & REPAYMENTS	**($7,972,200.00)**	**($88,346.01)**	**($88,346.01)**	**($22,363,062.76)**	**($14,479,208.77)**	**281.62%**
NET RESULTS	**($860,500.00)**	**$24,189,095.05**	**$24,189,095.05**	**($28,022,310.15)**	**($2,972,715.10)**	**445.46%**

ORO LOMA SANITARY DISTRICT
INVESTMENTS AND DEPOSITS REPORT
JULY 2026

FUND #	FUND NAME		INVESTMENT LIMITS	% OF TOTAL	CURRENT FY 7/31/2026	LAST FY 6/30/2026 Prelim
LOCAL AGENCY INVESTMENT FUND (LAIF) #1013						
15	GENERAL FUND - SEWER SERVICE				$ (10,613,419.54)	$ (11,214,076.00)
20	INSURANCE FUND				(94,854.89)	(94,854.89)
40	RENEWAL & REPLACEMENT FUND				13,587,302.41	13,987,302.41
45	CAPITAL IMPROVEMENT PROGRAM FUND				(18,821,487.59)	(17,821,487.59)
85	SOLID WASTE / GARBAGE FUND				16,010,364.11	15,210,364.11
86	RECYCLING FUND				-	-
COMBINED CASH BALANCE IN LAIF		(a)	$0 - $50m	0.12%	$ 67,904.50	$ 67,248.04
PFM Asset Management						
					Book Value 7/31/2026	Book Value 6/30/2026 Prelim
45	AGENCY BONDS	(f)	30% in 1 agn.	0.93%	$ 548,750.00	$ 548,750.00
45	COMMERCIAL PAPER	(j)	25%	0.41%	243,250.83	243,250.83
45	CORPORATE BONDS	(k)	30%	3.77%	2,221,086.80	2,101,217.20
45	TREASURY NOTES	(d)	None	9.24%	5,452,390.23	5,438,662.45
45	MUNICIPAL BOND/ NOTES	(l)	30%	0.00%		50,000.00
45	AGENCY COMM MBS	(e)	30%	1.48%	874,358.75	834,639.44
45	ASSET-BACKED SECURITY	(n)	20%	0.03%	$19,999.56	19,999.56
	TOTAL INVESTMENT AT COST BASIS				$9,359,836.17	
40/45	CASH	(i)	20%	0.06%	37,755.00	132,732.99
	TOTAL INVESTMENT				$9,397,591.17	9,369,252.47
	FAIR MARKET VALUE ADJUSTMENT TO INVESTMENTS				(109,189.84)	(73,915.67)
COMBINED INVESTMENT BALANCE IN UMB BANK				15.75%	$ 9,288,401.33	$ 9,295,336.80
CAMP #1015						
15	CAMP	(i)	None	82.44%	$ $48,633,306.07	$ 51,426,277.56
U.S. BANK CHECKING ACCOUNT #1010						
15	GENERAL FUND - SEWER SERVICE				$ 238,548.48	$ 194,822.13
20	INSURANCE FUND				286,078.81	585,126.89
40	RENEWAL & REPLACEMENT FUND				101,838.49	130,317.99
45	CAPITAL IMPROVEMENT PROGRAM FUND				187,948.88	243,442.08
71	FLEX PLAN TRUST				23,921.97	25,753.03
77	ALAMEDA CO. WMAC A/R RECOVERY				-	691,549.71
85	SOLID WASTE / GARBAGE FUND				160,989.59	217,032.11
COMBINED CASH BALANCE IN U.S. BANK		(i)	20%	1.69%	$ 999,326.22	$ 2,088,043.94
PETTY CASH FUNDS				0.00%	$ 1,500.00	$ 1,500.00
TOTAL CASH & INVESTMENTS	7/31/2026			100%	$ 58,990,438.12	$ 62,878,406.34

Current Board-approved reserve level	$13,200,000	(3,887,968.22) Net Change from 6/30/25
7/31/2025	39,732,290.59	$ 19,258,147.53 Net Change from same period last year

NOTE: THESE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE TO THE DISTRICT'S INVESTMENT POLICY, REVIEWED ANNUALLY. THE FY 2025-26 POLICY WAS REVIEWED AND APPROVED BY THE F&I COMMITTEE ON 12/19/25, AND THE FULL BOARD ON 12/23/25. THE INVESTMENT PROGRAM PROVIDES SUFFICIENT CASH FLOW FOR THE DISTRICT TO MEET EXPENDITURE REQUIREMENTS FOR THE NEXT SIX MONTHS.

ORO LOMA SANITARY DISTRICT
WIRE TRANSFERS TRANSACTIONS DURING MONTH OF : July 2026

U.S. BANK CHECKING ACCOUNT #1534-00224561

TRANSACTION DATE	TRANSFER FROM	TRANSFER TO	AUTH. BY	AMOUNT	EXPLANATION	CONFIRM. #
NET AMOUNT OF WIRE TRANSFERS TO/FROM LAIF				$ -		
NET AMOUNT OF WIRE TRANSFERS TO/FROM UMB BANK				$ -		
07/08/26	CAMP	U.S. BANK	CC	$ (1,000,000.00)	Transfer from CAMP to U.S. Bank	4484568
07/13/26	CAMP	U.S. BANK	CC	$ (1,000,000.00)	Transfer from CAMP to U.S. Bank	4487363
07/23/26	CAMP	U.S. BANK	CC	$ (1,000,000.00)	Transfer from CAMP to U.S. Bank	4494956
NET AMOUNT OF WIRE TRANSFERS TO/FROM CAMP				$ (3,000,000.00)		

LIST OF WIRE TRANSFER ACTIVITIES
LOCAL AGENCY INVESTMENT FUND ACCOUNT# 70-01-001
July 2026

BALANCE	**07/01/26**	**$ 67,248.04**
Quarterly interest		$ 656.46
Conf #		$ -
NET FOR CURRENT MONTH		**$ 656.46**
BALANCE	**07/31/26**	**$ 67,904.50**

LIST OF ACCOUNT ACTIVITIES
U.S. BANK ACCOUNT# 1534-00224561
July 2026

BALANCE	**07/01/26**	**$ 1,406,722.08**
CASH RECEIPTS:		
BANK DEPOSITS (AT BRANCH OR DEP EXPR)		$ 1,001,348.03
BANK DEPOSITS (COUNTY WIRE TRANSFER)		
BANK DEPOSITS (WMAC WIRE TRANSFER)		$ 889,036.73
ELECTRONIC PERMIT RECEIPTS		$ 10,472.09
CASH DISBURSEMENTS:		
A/P VENDOR PAYMENTS (BY CHECKS OR EFTs)		$ (3,194,539.64)
CALPERS RETIREMENT UAL PAYMENT		$ (1,275,224.00)
PAYROLL DISBURSEMENTS -		
PAYROLL 14-26 (DIRECT DEPS/CHECKS)		$ (282,040.15)
(TAXES)		$ (113,985.16)
PAYROLL 15-26 (DIRECT DEPS/CHECKS)		$ (197,553.83)
(TAXES)		$ (66,434.86)
PAYROLL xx-26 (DIRECT DEPS/CHECKS)		
(TAXES)		
PAYROLL REMITANCES		
(MISSION, PARS, PERS)		$ (176,525.88)
BANK RECON ITEMS		$ (1,949.19)
LAIF TRANSFERS (NET)		
UMB BANK TRANSFERS (NET)		$ -
CAMP TRANSFERS (NET)		$ 3,000,000.00
TRANSFER TO US BANK TRUST		
NET FOR CURRENT MONTH		**$ (407,395.86)**
BALANCE	**07/31/26**	**$ 999,326.22**

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Engineering Department
July 2026
Monthly Activity Report

PERMITS ISSUED:	30/30 (month/fiscal year)	**INSPECTIONS:**	
Lateral Repair:	25/25	Permits:	49/49
Plan Review:	5/5		
New Connections:	2/2		
Other:	0/0		

RESIDENTIAL IMPROVEMENTS:		**COMMERCIAL IMPROVEMENTS:**	
In Review:	4	In Review:	0
In Construction:	25	In Construction:	1

ACTIVE PROJECTS:

Sewer Line Replacement Strategic Renewal (Phases 1-10) Construction:

- Phases 1, 2, 3, 4, 5, 6, and 7 are complete.
- Phase 8 provides for 3.4 miles of pipe rehabilitation.
    - Awarded to California Trenchless, Inc. in the amount of $5,759,460.
    - Notice to Proceed was issued on May 21, 2025.
    - Original project scope is 100% complete. The contractor is working on slurry and striping on East Ave.
    - Change Order No. 1 regarding 2nd Street pipe replacement was issued to California Trenchless, Inc. in the amount of $488,728.86. This scope of work was completed.
- Phase 9 will provide for 3.3 miles of pipe rehabilitation.
    - Awarded to APB General Engineering in the amount of $5,181,085.
    - Notice to proceed was issued on March 6, 2026.
    - The project is 5% complete. The contractor is currently working on Hacienda Ave and Via Toledo.
- Phase 10 will provide for 2.9 miles of pipe rehabilitation
    - Awarded to Ranger Pipelines in the amount of $5,088,960.
    - Project NTP was issued on June 29, 2026.

Digester Rehabilitation Project

- The District has contracted with Carollo Engineers for the design of the Digester Rehabilitation Project at a total cost of $2,757,956. The District has completed pre-purchase of three rotary drum thickener (RDT) units to maintain the project schedule. Coordination is ongoing with Carollo Engineers, Beecher Engineering, Linné Systems Integration, and Yorke Engineering for controls integration, SCADA programming, and air permit requirements.
    - Phase 1 includes construction of a new sludge thickening facility for primary and secondary sludge, demolition of Digesters No. 2 and No. 5, installation of a new digester gas storage system, yard piping, electrical and SCADA integration, and related site work.
    - Phase 2 will include demolition of the remaining existing digesters and construction of a new 1-MG anaerobic digester, gas storage, and associated piping, electrical, and appurtenances.

- Phase 1 construction is preparing for the formal Notice to Proceed scheduled for August 17, 2026. The preconstruction meeting was completed on July 31, and weekly construction coordination meetings with Myers & Sons Construction, HDR Engineering, Carollo Engineers, and District staff began in August. Current activities include contractor mobilization planning, submittal and procurement review, shutdown and operational coordination, and resolution of digester-gas system interfaces.
- Phase 2 design continued to advance in July. The District has directed Carollo to retain one new 1-MG Digester 8 at the existing Digester 3 location and proceed with pump mixing based on reliability, maintainability, operational familiarity, and recovery from equipment failures. Carollo is advancing the design toward the 60% milestone in mid-November 2026.

Primary Clarifier Rehabilitation

- This project involves the cleaning, mechanical repairs, and installation of cathodic protection elements for all three primary clarifiers (PC) at the Treatment Plant.
- The Board awarded the project to GSE Construction for $3,481,600, contingent on execution of Change Order No. 1 with a $40,000 credit and a revised project start date of April 15, 2026, and completion date of October 25, 2026.
- PC-03 rehabilitation is complete and the clarifier has been returned to service following operational observation. PC-01 rehabilitation is currently underway. Floor mortar removal and cathodic protection bracket welding have been completed, and coating work is progressing. Floor grout placement is currently planned for late August, with PC-01 targeted to return to service before September 9. PC-02 will follow PC-01, and overall project completion remains anticipated in October 2026.

Engineering Building Remodel

- This project involves demolition of the existing open work area and construction of six offices, one storage room, and remodeling of the front lobby.
- The Board awarded the project to Commers Corp. for $223,500.
- Notice of Award was issued on February 2, 2026.
- Contract was executed on March 16, 2026.
- Project is 100% completed.

EBMUD Well Demolition Phase 2

- This project involves the demolition of five EBMUD wells on District Property.
- Notice to Proceed was issued on May 4, 2026
- Project has reached substantial completion on July 3, 2026.

Treatment Unit Grating Replacement

- Design and bid document preparation continued for Phase 2 of the Treatment Unit Grating Replacement Project. The project includes replacing existing grating at aeration basins and Chlorine Contact Station areas with aluminum grating and VEFR pultruded fiberglass grating. Bid Alternate No. 1 includes grating replacement at the Splitter Box.
- Bids were opened on July 2, 2026. D. W. Nicholson Corporation submitted the lowest responsive bid, and the Board awarded the Base Bid and Bid Alternate No. 1 on July 28, 2026, for a total contract amount of $466,833. The Board also approved a $215,000 budget amendment for the project. The project is currently in contract execution. The contractor is completing the required agreements, bonds, insurance documentation, and other post-award documents. Construction will begin after completion of the contract requirements and issuance of the Notice to Proceed.

CONTINUOUS ACTIVITIES:

- Respond to Underground Service Alert requests (Locator Logix):
    - Mark in the street and notify Collections of directional drilling and construction around critical lines.
- GIS / Base Map Updates
- Hydraulic Model Maintenance/Update
- Coordination with Cities and County Road Reconstruction and Paving Projects

OTHER ACTIVITIES:

- GIS/AIMS Updates
- Evaluation of Iron Sponge Flow Rate
- West Switch Gear Breaker Upgrades
- Point Repairs
- Sewer Line Replacement Lateral Review
- Shoreline Adaptation Demonstration
- Treatment Unit Electrical Panel Replacements
- Force Main Desktop Study
- Hypochlorite Line Improvements
- Moleaer nano-bubble pilot project
- Secondary Clarifier Condition Assessment
- Carbon Garden

LINE REPLACEMENT LOG:

48.9 miles of pipe are on the Line Replacement Log:

- 10.39 miles of pipe in the WIFIA Project Scope; these include structural defects and lines on the 90-day and one-year hydro-saw list.
    - 6.2 miles currently under contract for replacement.
- 0.3 miles of pipe identified for replacement due to structural needs (not under contract).

11.03 miles of pipe have been identified for replacement due to O&M needs and are not listed on the Line Replacement Log above; these include pipes on the 30-day hydro, and the 90-day and 365-day hydro-saw lists.

POINT REPAIR LOG:

- Point Repairs:
    - 20 Work Orders to be bid
    - 23 Work Orders currently out to bid
    - 41 Work Orders under contract awaiting completion
    - 24 Completed this fiscal year
- Work Requests Received: 13
    - Items that have been marked as defective by Collections and may need repair.

Collections Department
July 2026
Monthly Activity Report

SEWER LINES CLEANED/CCTV INSPECTED (in feet)

	CLEANING	CCTV	TOTAL
July Goals	87,210	50,000	137,210
Total for Month	117,256	58,996	(176,252
Total for FY	117,256	58,996	176,252

MAINTENANCE AND CONSTRUCTION	MONTHLY #	FY2026/27 MONTHLY AVERAGE
Requests for Engineering Services	10	10
% of System on High Frequency Cleaning	8.68%	8.68%
New Service Connections Inspected	4	4
Completed Repairs Inspected	0	0
New Tracts/Line Replacements Inspected	0	0
Horizontal Boring Jobs Inspected	0	0

CUSTOMER SERVICE CALLS	WORK HOURS	AFTER HOURS	TOTAL
Service Calls requiring response	8	3	11
Stoppages Serviced	0	1	1
Calls handled by phone	0	0	0
Average Response Time (min)	16	32	22
Fiscal Year-to-Date (# of calls)	8	3	11

MISCELLANEOUS	
Damage Claims Filed	0
Safety Meetings Conducted	2
Sick Leave Usage (hours)	39 hrs. (4.9 days)
Lost Time Accident (hours)	0 hrs.
Vacation Days (days)	83 hrs. (10.4 days)
Days Utility Worker/Temp/ Intern used (days)	0

REQUESTS FOR ENGINEERING SERVICES

DATE	ASSET	LOCATION	DESCRIPTION
7/08	3330-F14+3330-H15	Lucot Court	2' MH request
7/08	3330-F17+3330-H15	Lucot Street	Point repair
7/08	3330-J12+3330-G11	Hathaway Avenue	Point repair
7/08	3332-Y14+3330-F10	Blossom Way	Line replacement
7/08	3330-F17+3330-H15	Lucot Street	Point repair
7/14	3030-F29+3030-H32	Ricardo Ave	Point repair
7/14	3030-G29+3030-J26	Oxford Street	Point repair
7/22	3030-F29+3030-H32	Ricardo Street	Point repair
7/20	3932-L08+3932-J07	Mission Boulevard	Line replacement
7/22	3632-F24+3632-H19	Blossom Way	Line replacement
06/16	3326-Y10	Hohener Avenue R/W	Channel Repair
06/23	3330-H18	Times Avenue	Riser Conversion
06/23	3330-P21	Gribben Avenue	Riser Conversion
06/29	3026-F27+3026-D26	Hesperian Boulevard	Broken Pipe
06/30	3628-X09+3628-X06	El Dorado Avenue	Line Replacement
06/30	3628-X12+3628-X09	El Dorado Avenue	Line Replacement

STOPPAGES/OVERFLOWS

DATE	TIME	LOCATION	OVERFLOW AMOUNT	CAUSE
07/09/2026	10:00PM	2440-R14	2 GALLONS	RAGS & GREASE

Stoppages for Fiscal Year (not resulting in an SSO)	1	Over 1,000= 0 100 - 1,000= 0 Under 100= 1
Overflows for Fiscal Year	1	

SPECIAL TRAINING:

- 07/14 - Computer Safety Training, Target Solutions, (4 @ 2 hrs.)
- 07/15 - Safety Training Heat Prevention (1 hr. 6)
- 07/08 - OMCE meeting- (7 @ 1hr)
- 07/08 - Safety committee- (2 @ 1hr)
- 07/09 - Grade I & II Certification Preparation Training (3 @ 1 hrs)
- 07/29 - Camera repair training (2 @ 2 hrs)
- 07/29- AIMS training (1 hr. All)
- 07/31- Grade I & II Certification Preparation Training- (3@ 1 hr)

SPECIAL PROJECTS, REQUESTS FROM OTHER DEPARTMENTS and COMMENTS

- 07/15 – Perform CCTV Inspection of (1) District repair, (2 @ 2 hrs.)
- 07/23 – Perform Vacuum work at plant for Operations, (3 @ 4 hrs.)
- 07/30 – Perform CCTV Inspection of (1) New Connection, (2 @ 2 hrs.)
- 07/31 – Perform CCTV Inspections of (1) New Connection, (2 @ 1 hrs.)

COLLECTION SYSTEM/FIELD MAINTENANCE STATISTICS

	SERVICE CALLS					STOPPAGES CLEARED				
	2026	2025	2024	2023	2022	2026	2025	2024	2023	2022
Jan	6	7	6	14	3	0	0	1	0	2
Feb	6	10	8	9	6	0	0	1	0	0
Mar	8	11	12	4	8	0	0	0	1	0
Apr	6	6	9	20	5	0	0	0	1	1
May	4	6	9	2	10	1	0	1	0	0
Jun	3	5	4	13	7	0	0	0	1	0
Jul	11	4	7	7	3	1	0	0	1	0
Aug		6	6	9	11		0	1	1	1
Sep		8	6	6	8		0	0	0	1
Oct		8	13	3	8		0	0	1	0
Nov		11	2	6	6		0	3	1	0
Dec		5	8	10	16		0	1	1	0
Avg.	6.3	7.3	7.5	8.6	7.6	0.3	0	.7	.7	.4

LINE FOOTAGE CLEANED/CCTV INSPECTED

	2026	2025	2024	2023	2022
Jan	129,870	155,695	138,508	128,327	157,342
Feb	131,800	155,178	137,544	146,168	152,890
Mar	151,859	150,352	152,087	150,055	160,583
Apr	160,799	153,647	167,999	158,279	151,765
May	159,432	112,540	147,657	155,815	170,182
Jun	185,105	126,929	131,109	152,268	157,988
Jul	176,242	171,298	164,637	131,972	142,706
Aug		160,626	167,067	162,341	182,806
Sep		150,143	141,174	149,657	143,789
Oct		146,023	167,035	169,890	151,509
Nov		139,788	147,214	159,768	137,746
Dec		183,688	163,983	145,828	108,691
Total	1,095,107	1,805,907	1,826,014	1,810,367	1,817,997
Avg.	156,444	150,492	152,168	150,864	151,499

Operations Department
July 2026
Monthly Activity Report

EFFLUENT QUALITY	PERMIT LIMIT	ACTUAL
Monthly Effluent Suspended Solids	30 mg/l	3.1 mg/l
Total Suspended Solids Removal	85%	99%
Monthly Effluent CBOD	25 mg/l	4.6 mg/l
CBOD Removal	85%	98%
Weekly Effluent Suspended Solids	45 mg/l	3.2 High DNQ 1.5 Low
Weekly Effluent CBOD	40 mg/l	8.4 High 3.5 Low
H_2S (12–month average)	200 ppm	101 ppm

Average Daily Flow	10.9 MGD

PLANT PROCESS:
- EBDA effluent standards were met 100 % of the time.

SKYWEST:
- 0.0 million gallons were supplied to SkyWest Golf Course during the month.

COGENERATION PERFORMANCE:
- This month, the co–gens provided 77% of the plant's electrical demand.
- Solar produced 2614 kilowatt–hours (Administration Building).

AVERAGE HORIZONTAL LEVEE FLOWS:
- 50,000 gallons per day supplied to the Horizontal Levee.

EBDA FACILITIES:
- Completed 36 preventative maintenance tasks

OLSD FACILITIES:
- Completed 66 PM Tasks.

BOILER GAS HOURS:
- Digester gas – 200 hours and 45 minutes
- Natural gas – 0 hours and 0 minutes

OPERATIONS SAFETY AND TRAINING:
- Bi-Weekly Cybersecurity Training
- Attended Bi-Weekly Safety Meetings
- First aid and CPR
- Heat illness in the workplace.

OPERATIONS SPECIAL PROJECTS:
- Continued working in pond #2 and #5.
- Plant housekeeping and cleaning.
- Sampling ponds #2 and #5 biosolids for removal.
- Adjusted high and low dissolved oxygen level set points for the nutrient removal system for ammonia reduction.
- Operating one chlorine contact chamber.
- Started using the primary chemical clarifiers during primary clarifier rehabilitation.
- Sampled anoxic zones for denitrification performance.
- Reviewed grease trap monthly charges.
- Continuously running iron sponge as the digesters' supplemental hydrogen sulfide reduction system.

Maintenance Department
July 2026
Monthly Activity Report

	PREVIOUS OUTSTANDING	ISSUED	COMPLETED	OUTSTANDING
Total Number of Corrective Work Orders	22	34	30	26
Total Number of PREVENTATIVE MAINTENANCE Work Orders	36	155	145	46
Total Number of Work Orders	58	189	175	72
Total PREVENTATIVE MAINTENANCE Tasks at EBDA and Skywest	0	22	22	0

% Preventive maintenance of Total Maintenance (total preventive/total w.o. current+previous) 77%
% Completed of Total Assignment (total completed/total w.o. current+previous) 71 %
Vehicle Service Hours 61.75 hrs.

MAINTENANCE DEPARTMENT ACTIVITIES:

- Completed monthly preventive maintenance to service the reversing conveyor in the belt press building. – Charvet
- Completed bi-monthly preventive maintenance to grease and inspect the belt filter press #2 paddle bearings. – Charvet
- Completed semi-annual preventive maintenance to inspect and grease the gears of the crane on truck #40. – Ledford
- Completed corrective action to remove and replace contaminated oil in digester #6 withdraw pump. – Ledford
- Completed semi-annual oil change and service change on vehicle #62. – Grimsley
- Performed service on the Onan generator in collections TV van. – Grimsley
- Performed monthly preventive maintenance to check the nitrate level on the digester heat loop. – Hansen
- Completed 120-day preventive maintenance to inspect the turbo and replace admission valves on Waukesha engine #2. – Hansen
- Completed semi-annual preventive maintenance to clean coils and change the filter on the west switchgear HVAC system. – Haynes
- Performed semi-annual preventive maintenance to replace the DEF in the WhisperWatt Generator at the Canyon Ridge Lift Station. – Haynes
- Completed a corrective work order to repair the over-temp sensor on mixer #2B1. – Nausin
- Completed bi-monthly preventive maintenance to clean and change the tube on the influent sampler pump. – Nausin
- Completed monthly preventive maintenance to clean and inspect the Microvi's MicroNiche system and MLSS pH probes. – Goodman
- Completed inspection of the safety stop switches and flags on the reversing belt conveyor. – Goodman
- Performed monthly inspection to check the seals and rollers for wear on the #1 and #2 belt press units. – Lahey
- Completed corrective work order to replace sight glass tube on the Ford water truck. – Lahey

MAINTENANCE DEPARTMENT MEETINGS:

- Heat Illness Prevention
- OLSD FY2026 Safety Review

AFTER NORMAL HOURS CALLS: Plant – 0, Lift Stations – 0

CO–GEN UPTIME: Engine #1 – 98.5%, Engine #2 – 99.1%

ORO LOMA SANITARY DISTRICT OPERATING REPORT
METALS SUMMARY (ug/L)

	FLOW *	CYANIDE	ARSENIC		CADMIUM	CHROMIUM	COPPER	LEAD	NICKEL	SILVER	ZINC	SELENIUM	PAH'S	MERCURY
December 2023	10.6	1.8	1.0		0.050	0.40	5.4	0.28	1.4	0.051	45	0.61		
January 2024	12.5	1.1	1.5		0.050	0.33	5.3	0.30	1.7	0.051	35	0.82		
February 2024	25.6	1.1	2.0		0.050	0.45	3.8	0.18	1.8	0.051	24	0.80		0.0023
March 2024	16.7	3.6	1.8		0.050	0.36	3.4	0.18	1.9	0.051	26	0.70		
April 2024	16.2	3.4	1.8		0.050	0.43	5.1	0.32	3.3	0.051	38	0.76		
May 2024	11.2	4.0	1.4		0.050	0.41	4.7	0.22	1.6	0.051	39	0.49		0.0021
June 2024	11.6	1.5	0.97		0.050	0.37	4.1	0.21	1.5	0.051	42	0.58		
July 2024	10.6	5.5	1.10		0.050	0.49	12.0	0.33	1.5	0.051	57	0.37		
Agust 2024	10.4	3.6	1.00		0.050	0.44	9.5	0.41	1.3	0.051	49	0.41		0.0021
September 2024	10.2	4.5	0.93		0.050	0.36	4.7	0.27	1.2	0.051	36	0.37		
October 2024	8.4	4.1	0.65		0.050	0.39	4.7	0.26	1.4	0.051	39	0.52		
Novermber 2024	9.0	2.5	1.20		0.050	0.49	3.4	0.29	1.2	0.051	31	0.64		0.0012
December 2024	9.7	4.5	0.89		0.050	0.28	3.8	0.23	1.3	0.051	33	0.60		
January 2025	10.1	2.5	1.3		0.050	0.36	4.0	0.17	1.4	0.051	29	0.45		
February 2025	15.3	3.1	2.4		0.050	0.39	3.9	0.20	1.9	0.051	25	0.53		0.0029
March 2025	12.1	3.7	1.3		0.050	0.34	3.7	0.18	1.4	0.051	30	0.62		
April 2025	11.5	1.7	1.4		0.050	0.40	3.2	0.16	1.7	0.051	30	0.38		
May 2025	10.0	3.5	1.1		0.050	0.37	3.6	0.19	1.5	0.051	34	0.66		0.0017
June 2025	11.0	3.8	1.1		0.050	0.43	5.4	0.22	1.4	0.051	37	0.37		
July 2025	9.4	4.9	1.1		0.050	0.40	8.3	0.22	1.8	0.061	46	0.39		
August 2025	10.6	1.5	0.8		0.050	0.36	5.6	0.20	1.4	0.061	38	0.37		0.0019
September 2025	9.5	1.1	0.8		0.050	0.33	3.0	0.11	1.4	0.061	27	0.37		
October 2025	9.6	4.3	0.9		0.050	0.39	2.9	0.14	1.3	0.061	32	0.37		
Novermber 2025	9.1	1.9	1.0		0.050	0.33	3.9	0.19	1.5	0.061	28	0.59		0.0019
December 2025	11.4	4.0	1.2		0.050	0.31	4.1	0.15	1.7	0.061	27	0.40		
January 2026	15.6	1.4	2.4		0.050	0.33	4.3	0.13	2.3	0.061	23	0.41		
February 2026	12.3	1.6	1.4		0.050	0.35	7.1	0.20	1.9	0.061	26	0.59		0.0028
March 2026	12.0	1.7	1.5		0.050	0.39	4.4	0.14	1.9	0.063	27	0.70		
April 2026	12.3	1.7	1.2		0.050	0.42	4.2	0.15	1.6	0.061	33	0.49		
May 2026	11.1	4.9	1.3		0.050	0.41	3.7	0.16	1.3	0.061	28	0.47		0.0019
June 2026	9.9	1.9	1.1		0.050	0.43	5.2	0.39	1.4	0.061	38	0.46		
July 2026	11.0	1.8	1.0		0.050	0.47	11.0	0.09	1.8	0.061	35	0.55		
	detected but not quantified					below detection limit								
NPDES Target		**21**	**NA**		**NA**	**NA**	**53**	**NA**	**NA**	**NA**	**NA**	**NA**		**0.0660**
Maximum	**12.3**	**4.90**	**1.5**	**####**	**0.050**	**0.43**	**7.1**	**0.39**	**1.9**	**0.063**	**38**	**0.70**	**0.000**	**0.0028**
Minimum	**9.9**	**1.60**	**1.1**	**####**	**0.050**	**0.35**	**3.7**	**0.14**	**1.3**	**0.061**	**26**	**0.46**	**0.000**	**0.0019**
6 Month Average	**11.5**	**2.36**	**1.3**	**####**	**0.050**	**0.40**	**4.9**	**0.21**	**1.6**	**0.061**	**30**	**0.54**		**0.0024**

* Max, Min, and Average are the most recent 6 months
* Flow refers to day of sample

CHECKED

APPROVED 8-11-26

TREATMENT PLANT PERFORMANCE

DATE	Raw Wastewater			Primary Effluent	Mixed Liquor			Final Effluent				Overall Plant Removal Percent	
	Total Flow	CBOD	TSS	TSS	MLSS	SVI	SRT	CBOD (mg/l)		TSS (mg/l)		CBOD	TSS
	MGD	mg/l	mg/l	mg/l	mg/l	mL/gr	Days	Target	Actual	Target	Actual	%	%
Jan-24	16.3	125	194	104	1742	300	9.0	25	16	30	13	87%	93%
Feb-24	19.4	111	190	99	1519	360	8.6	25	12	30	DNQ 2.9	89.2%	97.0%
Mar-24	15.3	150	203	100	2570	140	17.9	25	3	30	1.9 DNQ	97.9%	99.0%
Apr-24	13.1	163	259	109	2292	143	21.3	25	5	30	2.5 DNQ	97.2%	99.0%
May-24	12.1	165	267	120	2075	151	21.7	25	4	30	2.8 DNQ	97.7%	99.0%
Jun-24	11.0	197	318	97	2305	109	24.4	25	4	30	2.1 DNQ	98.2%	99.4%
Jul-24	10.8	228	321	94	2331	90	24.5	25	6	30	4.3	97.6%	98.7%
Aug-24	10.6	233	358	100	2280	110	15.2	25	3	30	2.0 DNQ	98.5%	99.4%
Sep-24	10.4	236	335	110	2116	136	13.9	25	4	30	2.4 DNQ	98.2%	99.3%
Oct-24	9.7	212	345	103	2130	204	14.4	25	4	30	2.4 DNQ	98.0%	99.3%
Nov-24	10.4	201	318	105	1826	231	11.4	25	5	30	1.4 DNQ	97.7%	99.6%
Dec-24	13.2	200	265	126	1867	97	9.5	25	4	30	2.0 DNQ	97.8%	99.3%
Jan-25	10.9	200	354	104	1680	98	67.9	25	ND	30	1.2 DNQ	98.7%	99.7%
Feb-25	16.0	172	285	108	1681	201	7.9	25	ND	30	1.8 DNQ	97.5%	99.4%
Mar-25	12.8	161	316	131	1507	120	13.6	25	ND	30	2.6 DNQ	95.7%	99.2%
Apr-25	10.9	184	306	134	1796	96	9.2	25	ND	30	1.9 DNQ	97.8%	99.4%
May-25	10.2	163	362	122	1754	65	24.6	25	ND	30	2.6 DNQ	97.9%	99.3%
Jun-25	10.1	210	293	117	2134	51	48.2	25	3.0	30	2.4 DNQ	98.6%	99.2%
Jul-25	9.7	196	299	107	1756	90	14.4	25	ND	30	3.1	97.8%	99.0%
Aug-25	9.9	200	382	119	1891	106	23.2	25	4.0	30	2.8 DNQ	98.0%	99.3%
Sep-25	9.7	200	344	144	1891	136	7.7	25	ND	30	3.2	98.1%	99.1%
Oct-25	10.2	183	368	129	2032	173	8.4	25	ND	30	2.3 DNQ	98.2%	99.4%
Nov-25	11.4	235	306	125	1548	171	5.2	25	ND	30	2.4 DNQ	98.2%	99.2%
Dec-25	12.5	213	266	118	1622	154	5.8	25	ND	30	3.9	96.4%	98.5%
Jan-26	14.8	158	280	112	1752	106	8.1	25	ND	30	2.7 DNQ	96.6%	99.0%
Feb-26	14.8	164	304	115	1767	82	6.3	25	ND	30	5.3	94%	98%
Mar-26	12.1	202	294	150	1685	157	5.8	25	ND	30	2.6 DNQ	97%	99%
Feb-26	14.8	164	304	115	1767	82	6.3	25	ND	30	5.3	94%	98%
Apr-26	14.3	162	270	184	1750	103	7.8	25	ND	30	3.8	96%	99%
May-26	11.2	172	305	183	1660	124	5.6	25	ND	30	2.1 DNQ	96%	99%
Jun-26	10.3	229	311	146	1572	114	7.9	25	ND	30	4.2	97%	99%
Jul-26	10.9	231	415	151	1675		7.4	25	ND	30	2.0 DNQ	98%	100%
Average	**12.2**	**188**	**304**	**121**	**1874**	**139**	**15.1**	**25**	**5**	**30**	**3.1**	**96.8%**	**98.9%**

ORO LOMA HISTORY

2025 JUL - 2026 JUL

	OLSD Flow MG	CVSD Flow MG	Total Treated Flow MG	CVSD Flow Ratio %	Skywest Flow MG	Plant Flow to EBDA MG	Ave Daily Flow MGD	Max Daily Flow MGD	Min Daily Flow MGD	Co-gen Generated KWH	Solar Generated KWH	Electric Returned KWH	PG&E Electricity Purchased KWH	Net Purchase KWH
2025 JUL	213.3	88.7	302.0	29.4	2.8	299.2	9.7	10.9	8.3	533,280	78,763	1,389	110,882	109,493
2025 AUG	219.4	88.8	308.2	28.8	1.6	305.4	9.9	10.7	9.0	521,760	73,616	42,825	107,200	64,375
2025 SEP	204.8	85.5	290.3	29.5	2.2	288.1	9.7	10.9	8.5	514,080	52,123	23,945	78,675	54,730
2025 OCT	224.4	91.8	316.2	29.0	1.1	315.1	10.2	13.7	8.0	470,880	46,683	14,416	147,534	133,118
2025 NOV	236.3	104.5	340.8	30.7	1.1	339.7	11.4	16.9	9.1	515,520	31,955	10,864	166,461	155,597
2025 DEC	263.2	123.0	386.2	31.8	1.7	384.5	12.5	23.9	9.2	537,120	26,329	10,102	147,358	137,256
2026 JAN	313.1	144.3	457.4	31.5	0.0	457.4	14.8	30.3	11.3	521,760	30,332	12,248	147,143	134,895
2026 FEB	281.3	132.5	413.8	32.0	0.0	413.8	14.8	31.6	9.8	396,960	35,715	8,605	246,544	237,939
2026 MAR	268.8	105.1	373.9	28.1	0.8	373.1	12.1	13.2	11.2	533,760	64,281	12,917	151,898	138,981
2026 APR	303.8	125.9	429.7	29.3	1.9	427.8	14.3	29.9	10.5	524,640	64,756	7,868	170,111	162,243
2026 MAY	243.0	102.8	345.7	29.7	0.0	345.7	11.2	12.5	10.3	502,560	61,232	3,355	209,431	206,076
2026 JUN	219.6	90.6	310.2	29.2	1.1	309.1	10.3	11.5	9.7	518,400	78,385	6,819	153,993	147,174
2026 JUL	248.3	89.6	337.9	26.5	0.0	337.9	10.9	12.0	10.4	536,160	*	14,528	135,762	121,234
Average	**249.3**	**107.0**	**356.2**	**29.9**	**1.2**	**354.9**	**11.7**	**18.0**	**9.6**	**507560**	**53681**	**12946**	**153103**	**140156**
Maximum	**313.1**	**144.3**	**457.4**	**32.0**	**2.8**	**457.4**	**14.8**	**31.6**	**11.3**	**537120**	**78763**	**42825**	**246544**	**237939**
Minimum	**204.8**	**85.5**	**290.3**	**28.1**	**0.0**	**288.1**	**9.7**	**10.7**	**8.0**	**396960**	**26329**	**1389**	**78675**	**54730**

* Data not available at time of report

ORDINANCE NO. 35-18

AN ORDINANCE OF THE SANITARY BOARD OF THE ORO LOMA SANITARY DISTRICT, REGULATING THE INSTALLATION AND CONNECTION OF SANITARY SEWERS, ESTABLISHING A PERMIT SYSTEM, ADOPTING A SCHEDULE OF FEES AND DEPOSITS, AND PROVIDING LIABILITIES AND PENALTIES FOR VIOLATIONS

The Sanitary Board of the Oro Loma Sanitary District does ordain as follows:

ARTICLE I

DEFINITIONS

For the purposes of this Article, certain words and phrases are defined, and certain provisions shall be construed as herein set out, unless it shall be apparent from the context that a different meaning is intended.

Section 1.1 **Annexation** is the legal incorporation of territory into another entity (either contiguous or non-contiguous).

Section 1.2 **Biochemical Oxygen Demand (BOD)**. The quantity of oxygen used in the biochemical oxidation of organic matter under standard laboratory procedure, five days at 20 degrees Celsius; expressed in terms of weight per unit volume, milligrams per liter (mg/L).

Section 1.3 **Backwater Prevention Device**. A plumbing fixture installed on a private sewer lateral to prevent sewage from the main from flowing back into a building by physically limiting flow to one direction (i.e., flow is only allowed in the direction away from the building).

Section 1.4 **Backwater Prevention System (BPS)**. The combination of approved backwater check valve and overflow device to prevent the flow of sewage from the public sewer into a building.

Section 1.5 **Board**. The Oro Loma Sanitary District Board of Directors.

Section 1.6 **BOD Loading**. The established amount of BOD contributed to the collection system by any given parcel within the District.

Section 1.7 **Building**. Any structure required to be served by a building sewer or collector sewer.

Section 1.8 **Building Drain**. The lowest horizontal part of a building's interior sewage discharge system, conveying sewage to a point two (2) feet beyond the outside face of the building's foundation wall, where it connects to the building sewer.

Section 1.9 **Building Sewer**. The private sanitary sewer extension, including the wye fitting, tee fitting, or tap, for which the District has permit authority and inspection jurisdiction, but no maintenance responsibility, that runs from the building drain to the collector sewer or public sewer. This may also be referred to as the service lateral or lateral.

Section 1.10 **Building Sewer Minor Alteration**. The modification of an existing building sewer involving rerouting but not changing the connection point to the collector sewer or public sewer.

Section 1.11 **Building Sewer Relocation**. The rerouting of an existing building sewer to a new connection point on the collector sewer or public sewer.

Section 1.12 **Building Sewer Repair**. The repair of a building sewer without rerouting or a new connection point to the collector sewer or public sewer.

Section 1.13 **Capacity Entitlement**. The largest approved discharge claim of a parcel to District sanitary sewer and treatment capacity, established at the time the connection fee for the capacity was paid.

Section 1.14 **Capacity Entitlement Value**. The value of a parcel's entitlement calculated at current rates. Determined by a residential parcel's use or by the combination of a nonresidential parcel's flow, BOD and SS loadings.

Section 1.15 **Capacity Expansion**. Construction of new plant facilities to meet future development demands.

Section 1.16 **CCTV (Closed Circuit Television)**. Instrument used in the inspection of sewer lines and contractor's workmanship, using modern video equipment and computer software.

Section 1.17 **Certificate of Compliance**. A certificate issued by the District certifying that the building sewer (service lateral) complies with the standards set forth in this Ordinance. A Certificate of Compliance shall be valid for 10 years from the date of issue. If the entire building sewer has been replaced, the Certificate of Compliance shall be valid for 20 years from the date of issue.

Section 1.18 **Charge**. The dollar amount set by the District as an annual or monthly payment for services supplied on a recurring or continuous basis.

Section 1.19 **Cleanout**. A capped pipe that provides access to a sewer line, allowing people to clean out a portion of public or private sewer.

Section 1.20 **Collection System**. The aggregate of the Oro Loma Sanitary District's main and trunk sewers that ultimately convey sewage to the treatment plant.

Section 1.21 **Collector Sewer**. The private sanitary sewer, including the wye fitting, tee fitting, or tap; for which the District has permit authority and inspection jurisdiction, but no maintenance responsibility, that collects sewage from more than one building sewer on the same parcel and extends to the public sewer.

Section 1.22 **Combined Sewer**. A sewer designed to receive both surface runoff and sewage.

Section 1.23 **Contractor**. A person or business licensed by the State of California to contract for specific types of engineering and construction work.

Section 1.24 **Credit**. The value of a parcel's sewer capacity entitlement, calculated at current rates, and subtracted from the sum of new fees associated with a change of use or new construction.

Section 1.25 **Developer Deposit**. Funds placed with the District in a non-interest-bearing account for a specific project and drawn on as needed to reimburse the District for expenses incurred on that project.

Section 1.26 **District**. The Oro Loma Sanitary District; the area under its jurisdiction.

Section 1.27 **District Engineer**. Person designated by the General Manager to administer and enforce Engineering policies and rules and regulations established by the District and/or required by law.

Section 1.28 **District Inspector**. An inspector authorized by and acting on behalf of the District.

Section 1.29 **District Standards**. The documents used to define the minimum acceptable design and construction standards for sanitary sewer work within the District.

Section 1.30 **Fee**. The dollar amount set by the District as payment for services supplied on a one-time basis.

Section 1.31 **General Manager**. The person appointed by the Board to administer and enforce the rules and regulations of the District.

Section 1.32 **Grease Interceptor/Trap**. A receptacle designed to collect and retain grease and fatty substances normally discharged from kitchens, food processing, or similar wastes.

Section 1.33 **Inspection**. An examination or formal evaluation process by a professional inspector to ensure that all work performed by a contractor or property owner is in full compliance with all applicable standards, specifications and regulatory requirements.

Section 1.34 **Lateral Inspection**. An inspection of a service lateral by a licensed plumber or other qualified professional to visually examine and inspect the lateral sewer in the manner deemed appropriate by the District Engineer. Such an inspection shall, at a minimum, include the use of a closed-circuit television (CCTV) inspection device, for the purpose of determining whether the lateral sewer complies with District Standards and the requirements of this chapter. The inspection process shall also include testing in accordance with District Standards, Section 7.03, except as provided for in Section 6.11.6.

Section 1.35 **Maintenance of Building Sewers**. Any work performed on a building sewer, excluding interior cleaning and excavation for exterior visual examination, for which a Sewer Permit is issued; including repairs, replacements, and minor alterations.

Section 1.36 **Minimum Connection Fee**. The nonresidential connection fee cannot be less than the single-family residential connection fee.

Section 1.37 **Multiple Family Residence**. A residential, attached dwelling unit connected by a common wall or walls to other similar dwellings; apartments or condominiums.

Section 1.38 **Natural Outlet**. An outlet into a watercourse, ditch, pond, lake, or other body of surface or groundwater.

Section 1.39 **Nonresidential Structures**. Structures used only for commercial, industrial, institutional, governmental, or public purposes. Where a single structure has mixed uses, its classification as nonresidential or residential is determined by the District based on the predominant use.

Section 1.40 **Overflow Device**. A plumbing fixture designed and installed to provide a spill point on the exterior of a building to prevent interior building damage in the event of a sewer backup.

Section 1.41 **Owner.** Owner shall mean any person, partnership, association, corporation or fiduciary having legal title (or any partial interest) in any real property situated within the District boundaries.

Section 1.42 **Permit**. A Sewer Permit.

Section 1.43 **Private Sewer Facilities**. Sewer facilities that are privately constructed and not dedicated and accepted as a Public Sewer Facility by the District. Private Sewer Facilities generally include sewer facilities within a privately owned building, building sewers, private pump stations, grease interceptors, and all other facilities located between the sewer customer and the connection to the collection line, including the integral wye fitting that connects the lateral to a collection line.

Section 1.44 **Public Sewer**. A sanitary sewer for which the District has accepted maintenance responsibility by Board action.

Section 1.45 **Residential Structures**. Structures used only for dwelling purposes, but can include other structures associated with dwellings such as garages or sheds not used for any commercial purposes. Where a single structure has mixed uses, its classification as residential or nonresidential is determined by the District based on the predominant use.

Section 1.46 **Sanitary Sewer**. A sewer that carries sewage and into which surface runoff, storm water, and ground water are not intentionally admitted.

Section 1.47 **Sanitary Sewer Facilities**. Any component of the system used by the District to collect, convey, and treat sewage.

Section 1.48 **Service Lateral or Lateral**. See Building Sewer.

Section 1.49 **Sewage**. Waterborne wastes conveyed by sewers.

Section 1.50 **Sewer**. A sanitary sewer.

Section 1.51 **Sewer Connection**. Physical connection of a private sewer to the public sewer approved by the District.

Section 1.52 **Sewer Disconnection**. Removal of a building sewer or collector sewer from connection to the public sewer, capping it at its point of connection to the public sewer.

Section 1.53 **Sewer Permit**. An Oro Loma Sanitary District Sewer Permit; written authorization to perform sanitary sewer work within the District.

Section 1.54 **Sewer Upsizing**. The construction or replacement of a smaller diameter sewer system with a larger diameter, to accommodate additional capacity requirements.

Section 1.55 **Single Family Residence**. A residential, detached or attached dwelling unit. Detached: not connected by a common wall or walls to any other building, a house. Attached: connected by a common wall or walls to other similar dwellings, each dwelling occupying a zero lot line parcel, a townhouse.

Section 1.56 **Storm Drain**. A drain that carries surface runoff, storm water, and groundwater; and into which sewage is not intentionally admitted.

Section 1.57 **Storm Sewer**. A storm drain.

Section 1.58 S**uspended Solids (SS)**. Solid material that either floats on the surface of, or is in suspension in, water, sewage, or other liquids and can be measured by laboratory filtering; expressed in terms of weight per unit volume, milligrams per liter (mg/1).

Section 1.59 **SS Loading**. The established amount of SS contributed to the collection system by any given parcel within the District.

Section 1.60 **Watercourse**. A channel in which a flow of water occurs, either continuously or intermittently.

Section 1.61 **Work**. Any activity for which a Sewer Permit has been issued.

ARTICLE II

GENERAL PROVISIONS

Section 2.1 **Authority of the District**. The adoption of this Ordinance establishes the authority of the District to promulgate the following rules and regulations regarding the collection and disposal of sewage and connection to the public sewer. All sewer work within the District must be done as provided in this Ordinance.

Section 2.2 **Violation Unlawful**. It is unlawful for any person to construct, install, connect to, provide, maintain, or use any other means of sewage disposal from any building within the District except by connection to the public sewer in the manner specified by this Ordinance.

Section 2.3 **Relief on Application**. When any person, by reason of special circumstances, believes that any provision of this Ordinance is unjust or inequitable as applied to that person's property, that person may make written application to the Board, stating the special circumstances, citing the provisions applicable and requesting suspension or modification of those provisions as applied to that property.

Section 2.4 **Approved Application**. If an application for relief is approved, the Board shall, by resolution, suspend or modify the applicable provision as applied to that property, and establish the date and duration of such relief.

Section 2.5 **Relief on Own Motion**. The Board may, on its own motion, find that by reason of special circumstances that any provision of this Ordinance should be suspended or modified as applied to a particular property, and may, by resolution, order suspension or modification of that provision for that property during the period of special circumstances or for any part of that period.

Section 2.6 **Permits, Establishment of Fees, Charges and Deposits**. No public sewer, building sewer, collector sewer, or other sewerage facility shall be installed, altered, repaired, or used within the District without first obtaining a Permit and paying all fees, charges, and deposits.

Section 2.7 **Establishing Capacity Entitlements**. Payment of District sewer connection fees entitles any particular parcel of land within the District to the use of a specific portion of the District's capacity to collect, convey and treat sewage. Capacity entitlement value is equal to the connection fee at the time of original connection and subject to change, pursuant to Section 2.12 and Section 7.3a.

Section 2.8 **Residential Capacity Entitlements**. Residential capacity entitlement is established by payment of a connection fee. Residential capacity entitlement value is equal to the connection fee at the time of original connection and subject to change, pursuant to Section 2.12 and Section 7.3a.

Section 2.9 **Nonresidential Capacity Entitlement**. Nonresidential capacity entitlement is established by payment of a connection fee determined and adjusted by the District in accordance with Section 2.13 and with the formula set forth in Exhibit A, made a part of this Ordinance by reference. Nonresidential capacity entitlement value is equal to their connection fee at current rates at the time of connection and subject to change pursuant to Section 2.12 and Section 7.3a.

Section 2.10 **Assignment of Nonresidential Discharge Quantity and Strength Values**. For each new nonresidential parcel use or change-in-use, the District will request estimates of flow, BOD loading, and SS loading from the parcel owner or his agents. These estimates are subject to adjustment by the District upon review. If these estimates are not provided, the District will assign discharge quantity and strength values based on the most recent District Revenue Program Model. Whenever available, actual water use data, provided by the East Bay Municipal Utility District, combined with actual BOD loading and SS loading, determined at the parcel owner's expense by the District or by an independent laboratory, will be used in assigning discharge quantity and strength values.

Section 2.11 **Review of Nonresidential Discharge Quantity and Strength Values After One Year**. On its own initiative, or at the request of a parcel owner, the District may review a nonresidential parcel's discharge quantity and strength values approximately one year after payment of a new or change-in-use connection fee. The review of water use will be based on 12 months of actual flow data. If BOD loading and SS loading are to be reviewed, the parcel owner must provide at least four laboratory-determined sets of values for these factors at no expense to the District. If, upon review, there is more than a ten percent (10%) difference between any of the originally established values and the values after one year, the District will adjust the values up or down depending on the direction of the difference. If the discharge quantity and strength values are adjusted, the District will recalculate the parcel's connection fee based on original rates and will require an additional payment or will issue a refund as appropriate.

Section 2.12 **Change-in-Use of Capacity Entitlement**. If a change in parcel use requires the same or less sewer and treatment capacity than the existing capacity entitlement, the existing capacity entitlement remains in effect. If a change in parcel use requires more sewer and treatment capacity than the existing capacity entitlement, the parcel owner must pay the difference between the new connection fee and the existing capacity entitlement as calculated in accordance with Section 7.3a. When this difference is paid, the parcel's capacity entitlement increases to the level of the new parcel use.

Section 2.13 **Capacity Entitlement Fixed to Parcel**. Once established, capacity entitlement remains with the parcel and cannot be transferred to a different parcel. Parcel owners cannot sell or trade capacity entitlement.

Section 2.14 **Achieved Capacity Entitlement to Remain**. A parcel's capacity entitlement remains at the highest level authorized throughout its use history.

Section 2.15 **Granting Capacity Entitlement Credit**. Credit is granted if a parcel's existing capacity entitlement is lower than the parcel's new capacity entitlement. The amount of credit is calculated in accordance with Section 7.3a. No refund will be made if a parcel's existing capacity entitlement is higher than the parcel's new capacity entitlement.

ARTICLE III

TREATMENT OF SEWAGE AND USE OF PUBLIC SEWERS

Section 3.1 **Treatment of Sewage Required**. It is unlawful to discharge or permit to be discharged to any natural outlet within the District any sewage or other polluted waters, except where suitable treatment is provided in accordance with District Ordinances.

Section 3.2 **Unlawful Disposal**. It is unlawful to construct or maintain any privy vault, septic tank, cesspool, or other facility intended or used for disposal of sewage.

Section 3.3 **Occupancy Prohibited**. No building, industrial facility, or other structure on a parcel shall be occupied until the parcel owner complies with all District rules and regulations.

Section 3.4 **Sewer Required**. Any building on a parcel within the District having a building drain must be connected at the building owner's expense, to a public sewer within ninety (90) days after receiving official notice from the District to do so.

Section 3.5 **Sewer Becomes Available**. When a public sewer becomes available where no public sewer was previously available under the provisions of Section 3.4, building sewers must be connected to that available public sewer within ninety (90) days after receiving official notice from the District to do so. Any privy vault, septic tank, cesspool, or similar private sewage disposal systems must be abandoned and filled with suitable materials, all as determined by the District.

Section 3.6 **Combined Sewer**. No roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff, or groundwater may be connected to any building drain, building sewer, or collector sewer that is connected directly, or indirectly, to a public sewer. It is unlawful to construct or maintain a combined sewer.

ARTICLE IV

SEWER PERMITS AND SEWER WORK

Section 4.1 **Permit Required**. It is unlawful to disturb any sewer within the District, including sewer laterals, without first obtaining a Permit. No Permit is required to uncover sewers to determine location or visually ascertain physical condition; however, a Permit is required to perform a sewer lateral inspection pursuant to Section 6.11. Permit fees and charges are set by Board resolution and are shown in Exhibit A.

Section 4.2 **Permit Application**. The Permit application process is defined in the District Engineering Standard Procedure covering private development.

Section 4.3 **Expiration of Permits**. A Permit is valid for six months from the date of issuance and expires after that period. Once a Permit has expired, all work authorized by that permit must stop until the expired permit is replaced.

Section 4.4 **Permit Replacement**. A new Permit to replace an expired Permit may be issued upon completion of a Permit application and payment of the difference, if any, between the cost of the new Permit at current rates and the cost of the original Permit.

Section 4.5 **Refunds for Expired Permits**. Some of the original costs of an expired Permit are eligible for refund if a written refund request is made to the District within one year from the expiration date of the Permit. Connection fees and sewer service charges are eligible for refund if no connection was made to a public sewer or collector sewer. Unused portions of inspection deposits are eligible for refund. Permit and inspection fees are not eligible for refund.

Section 4.6 **Authorization to Hold Permits**. Contractors licensed by the State of California for the appropriate types of work are authorized to hold Permits. Parcel owners doing building sewer or collector sewer work completely within the bounds of their property, but outside of District easements, are also authorized to hold Permits.

Section 4.7 **Acceptance of Permit by Applicant**. By accepting a Permit from the District, the Permit holder agrees to be bound by and comply with all District requirements and perform work in accordance with the plans and specifications approved by the District. The terms and conditions of the Permit and the agreement may be amended only by the District. The Permit holder and property owners shall indemnify the District from any loss or damage that may directly or indirectly result from the work performed pursuant to the permit.

Section 4.8 **Work Done Without Permit**. When any sewer work is performed without authorization by Permit, the parcel owner or contractor is required to obtain a Permit for that work and pay double the normal permit and inspection fees or the single-family residence permit and inspection fee, whichever is greater. In addition, the parcel owner or contractor will provide the District full access to inspect all work that was performed.

Section 4.9 **Costs of Sanitary Sewer Work**. All costs and expenses incident to the installation, connection, repair, maintenance, renovation, replacement, disconnection or relocation of a private sewer disposal system, building drain or building sewer, including cleanouts, backwater prevention system/device, pumps or other appurtenances (collectively "installation and maintenance"), shall be borne by the property owner and person causing the connection to be made, including but not limited to the costs of application, plan submittal, plan check, connection fees or any other fee or charge related to the installation.

Any property owner served by the Oro Loma Sanitary District Sewer Collection System shall be responsible and liable for all costs involved in the repair of all damages to Oro Loma's public sewer system caused by the property owner or the property owner's tenants or agents. That person shall defend, indemnify, and hold Oro Loma Sanitary District harmless from any cost, liability, loss or damage that may be incurred or occasioned by the installation or maintenance of the building drain or building sewer.

In no event shall Oro Loma Sanitary District be responsible by reason of approval of plans, issuances of licenses or permits, or allowance of connection to the public system for any harm, cost, loss or damage which may be occasioned by the installation or maintenance of the building drain or building sewer and the same shall be borne by the property owner or the person causing the connection to be made.

It shall be unlawful for any owner of the house, building, or property connected to an Oro Loma Sanitary District public sewer to maintain a building drain or building sewer in a condition that prevents or impedes the cleaning or inspection of the public sewer.

Section 4.10 **Sewer Upsizing/Construction of Excess Capacity.** When the District, in its sole judgment, determines that a proposed new connection(s), including an alternative use of existing connections, may exceed the sewer capacity of existing sewer lines, it may require the developer(s) of such proposed new connection(s) to contract for, at their own expense, a qualified engineering firm to conduct a capacity study of the impact of such proposed connection(s) on existing pipelines downstream from the point of connection to the treatment plant. If said study determines a need to upsize downstream capacity, the developer shall further prepare and submit a sewer upsizing plan to the District for review and approval. Upon District approval and agreement with such study, the District may, in its sole discretion, require one or all of the following:

1. An agreement with the developer to contract for and pay the entire cost of construction of all required downstream improvements in a time period as determined by the District.

2. Require the developer to pay the District a pro rata share of upsizing costs of future improvements, as determined in the sole discretion of the District.

3. Require the developer to pay "per unit" (one EDU) upsizing fee to pay for certain future downstream improvements identified in previous capacity studies.

4. Require the developer to pay all District costs associated with any sewer upsizing option listed above, including, but not limited to legal, engineering and administrative costs.

5. Refuse to approve such connections, if the developer(s) refuse to comply with any of the obligations imposed upon it by Section 1 above.

Section 4.11 **District Cost for Nonpublic Sewer Work**. When modification or failure of public sewer facilities necessitates work on nonpublic sanitary sewer facilities, the determination of responsibility for the costs of nonpublic sewer work is made at the sole discretion of the District.

Section 4.12 **Maintenance of Sewers**. The District is responsible for the maintenance of public sewers. Parcel owners are responsible for the maintenance of the building sewers or collector sewers serving their property, including the wye fitting, tee fitting, or tapped connection to the public sewer. If a building sewer maintenance operation for which a permit has been issued includes the area two (2) feet outside of the building line, and there is no cleanout at that location, a cleanout must be installed as a part of the maintenance operation. All cleanouts shall conform to applicable local plumbing codes and Oro Loma Sanitary District's Standard Specifications.

It is the responsibility of the property owner to maintain the building sewer up to and including its connection to the public sewer.

The operation and condition of building sewers, their cleanouts and any other wastewater facilities required to serve a connector's building, shall be the responsibility of the property owner, who shall keep them in good operating condition at all times and shall undertake all necessary repairs, including replacement of dilapidated and worn out components, at the property owner's expense and at no cost to Oro Loma Sanitary District. All repairs to and replacements of building sewers or other private sewer disposal systems shall be performed in accordance with Oro Loma's Standard Specifications.

Property owners shall maintain a building sewer in a manner that prevents sanitary sewer overflows and sewer spills. Failure of a property owner(s) to abate any condition that is causing sanitary sewer overflow within five business days of receiving a notice from Oro Loma Sanitary District is hereby declared to be a violation of District ordinances and regulations and may be subject to abatement or other remedies.

Section 4.13 **Approval of Nonpublic Sewer Improvements**. Before final approval by the District and use by the parcel owner, completed nonpublic sewer improvements must: conform to the District-approved plans and specifications, pass all required inspections and tests, comply with the District Standards to the District's satisfaction, and have had all required fees and charges paid in full.

Section 4.14 **Acceptance of Public Sewer Improvements**. Before final acceptance by the Board, public sewer improvements must: conform to the Board-approved improvement plans and specifications, pass all required inspections and tests, and comply with the District Standards to the District's satisfaction. Also required before Board acceptance are: a recorded, final subdivision map providing dedication to the public of streets, easements, or rights-of-way where public sewers have been constructed; one complete, full-size set of record drawings on reproducible polyester film of four (4) mil minimum thickness showing the actual locations of all public sewers, structures, fittings, and building sewer or collector sewer connection locations; one plan view of improvements at 1:100 scale, both drawn on polyester film of four (4) mil minimum thickness and stored electronically in ASCII format; and payment in full of all required fees, charges, and deposits.

Section 4.15 **Disconnection, Reconnection, and Credit for Previous Connection**. Whenever a structure is demolished, removed, or disconnected from the District's collection system, that structure's building sewer must be disconnected and capped at the point of connection to the public sewer or collector sewer in accordance with District requirements. A Permit, with fees and charges calculated at current rates, is required to reconnect to the District's collection system any previously connected structure. Credit for previous connections may be granted for new connections on the same parcel pursuant to Section 7.3a.

Section 4.16 **Liability Imposed by Law**. Permit holders are answerable for, and shall indemnify and hold the District harmless from, any liability or damages imposed by law upon the District including all costs in defending against legal action or in seeking to enforce this Ordinance provision resulting directly or indirectly from the work performed pursuant to the permit.

Section 4.17 **Liability for Work Performance**. The District assumes no liability resulting from sewer work performed by Permit holders.

Section 4.18 **Liability for Defects and Failures**. Permit holders are solely liable for any defects in their sewer work or for any failures that may require repair.

ARTICLE V

SEWER DESIGN AND CONSTRUCTION

Section 5.1 **District Standards**. The District Standards define the minimum acceptable design and construction standards for sewer work within the District. The District Engineer may approve changes to the requirements of the District Standards as warranted by special circumstances, reporting such changes to the General Manager and the Board.

Section 5.2 **Easements and Rights-of-Way**. Any easements or rights-of-way necessary for sewer construction must be procured by parcel owners or Permit holders. These easements or rights-of-way must be of minimum width to allow for sewer construction and maintenance activities of all kinds. Once procured, easements and rights-of-way for District facilities must be dedicated to the District by name and must be accepted by the Board. In addition to the easement and rights-of-way, ingress and egress right-of-way shall also be acquired on behalf of the District for maintenance purposes.

Section 5.3 **Separate Building Sewers**. Each single family residence (house or townhouse) on an individual or common parcel within the District must have a separate building sewer connected to the public sewer. Multiple family residences (apartments or condominiums) on a common parcel within the District may have one or more building sewers connected to either a collector sewer or the public sewer. Each detached nonresidential building on an individual or common parcel within the District must have a separate building sewer connected to the public sewer. Multiple-tenant attached nonresidential buildings on a common parcel may have one or more building sewers connected to either a collector sewer or the public sewer.

Section 5.4 **Building Drain Lower Than Public Sewer**. Where any building drain is too low to allow a gravity flow to the public sewer, the parcel owner or Permit holder will provide, at no expense to the District, a sewage lifting system approved by the District Engineer. This system is subject to inspection by the District and will be operated and maintained at no expense to the District.

Section 5.5 **Backwater Prevention System (BPS)**. The District's policy regarding installation of a backwater prevention system is as follows:

1. **New building sewer:**
   a. Required on all new structures.
   b. Required on all private lift stations where a pump is used to lift sewage to the lateral or sewer main.

   A BPS will also be required whenever the District Engineer or General Manager determines, at their discretion and based upon specific site conditions, that the purpose of this Section will best be served by the installation of such device. All costs to install and maintain the backwater prevention system shall be borne by the property owner. (See Section 4.9)

2. **Existing building sewers:**
   a. Required on all existing structures where it is determined that the upstream manhole rim elevation is greater than or equal to the lowest drain in the structure. For example, structures with basements or structures on steep hillsides.
   b. Required on all existing structures when the lateral requires major repair or total replacement.
   c. Required on all existing structures when additional plumbing fixtures are to be installed. and/or when the structure floor area is to be increased by more than 25%.
   d. Required on all existing structures when the property is damaged by a blockage in a sanitary sewer main or lateral.

3. **Notice of code violation:**
   Should the homeowner fail to comply with the above within 90 days of being notified in writing from the District, the District may, at its sole discretion, send the property owner a letter by certified mail advising them of applicable code violations.

4. **Dwellings at risk of sewer backups/courtesy notice:**
   From time to time, District personnel may identify certain structures that are likely at risk from sewer backups. The owners of those properties will be notified by certified letter explaining the

benefits of retrofitting their building sewer with a BPS. Installation of a BPS under these circumstances is recommended but not required.

5. **Responsibility for BPS:**
   In this Ordinance, the term "backflow prevention device" includes, but is not limited to, backwater overflow devices and backwater check valves, pressure relief devices and shutoff systems, and any other devices the District may approve for the purpose of preventing or minimizing the possibility that raw sewage will back up into any structure, or for any similar purpose. All BPSs shall comply with standards acceptable to Oro Loma Sanitary District and shall be maintained and repaired by the property owner to provide for their uninterrupted function for the purpose for which they were designed.

6. **Maintenance requirements:**
   All BPSs shall fully comply with all Oro Loma Sanitary District requirements and shall be maintained by the property owner to provide for their continuing function as designed. All BPSs shall be accessible at all times and shall be free from any obstructions, including, but not limited to, rocks, soil, vegetation, debris, grass, trees, bushes, plants, landscaping, concrete, asphalt or other ground coverings or any other materials or substances that may impair the proper function of or unobstructed accessibility to the devices.

7. **Failure to follow BPS requirements:**
   Any property owner whose property has no BPS protection device as required by this Ordinance or other law or regulation, or which has a defective or improperly installed backflow protection device, or which has a backflow protection device that does not comply in all respects with the requirements of this Ordinance or with any standards adopted or utilized by Oro Loma Sanitary District shall be responsible for all damage that results from the lack of such a device, or the failure of the defective or improperly installed or noncompliant device to prevent or minimize such damage. Oro Loma Sanitary District will not be liable for damage resulting from sewer overflows when a backflow prevention device has not been installed or maintained as required by this Ordinance.

<u>Section 5.6</u> **Reuse of Existing Building Sewers**. An existing building sewer may be reused for a new connection if that building sewer is of non-rigid joint construction and satisfactorily passes both pressure testing and CCTV inspection.

<u>Section 5.7</u> **Requirements for Grease Interceptors/Traps**. When in the judgment of the District, there is a potential for excessive amounts of grease, sand, flammable liquids, or other substances to be discharged into a public sewer, grease interceptors/traps must be provided, at no expense to the District, to reduce the quantities of these substances in the discharged sewage. Grease interceptors/Traps must be of types and sizes approved by the District Engineer and must be located to provide proper operation and ease of cleaning, maintenance, and inspection. Requirements for grease interceptors/traps will be determined on a case-by-case basis.

<u>Section 5.8</u> **Protection of Utilities**. The Permit holder shall notify Underground Service Alert (USA), at 1 (800) 642-2444 at least forty-eight (48) hours before excavating within the District so that the location of underground facilities can be marked on the surface by the various utilities. The Permit

holder shall exercise deliberate care to avoid damaging existing utilities and services, and is responsible for the prompt repairs or replacements required to restore service.

Section 5.9 **Damage to Existing District Facilities**. If existing District facilities are damaged during sewer work, the Permit holder must arrange with the District for the repair of the damage, at no expense to the District, and to the satisfaction of the District.

Section 5.10 **Restoration of Excavated Property**. Any property disturbed by excavation for sewer work must be restored to the satisfaction of the District and the local agency having jurisdiction over the work site.

Section 5.11 **Responsibility for Safety**. The Permit holder is responsible for the safety of the general public and all persons at the work site for the duration of the sewer work; this responsibility is continuous and is not limited to normal working hours. All sewer work must be done in accordance with the safety rules and regulations of CAL/OSHA and other city, county, state, and federal agencies having jurisdiction over the work site.

Section 5.12 **Compliance With Other Regulations**. Permit holders are responsible for becoming aware of and complying with all applicable rules and regulations and obtaining applicable permits from and paying applicable fees and charges to any other agencies having jurisdiction over the work site.

No person shall connect a drain line, wastewater pipeline, building drain, building sewer or private sewer disposal system to any public sewer without the submission of required plans, reviewed and accepted by Oro Loma Sanitary District whether by permit, license or otherwise, including the payment of applicable fees and connection charges; and unless the location and method of construction have been approved by Oro Loma Sanitary District’s Engineer or representative.

ARTICLE VI

INSPECTION

Section 6.1 **Inspection Required**. All sewer work within the District is subject to inspection. For inspection purposes, the District must be provided access to sewer work at all times during construction and proper and safe facilities for access. The District must be furnished every reasonable facility for ascertaining that materials and workmanship are in accordance with the requirements and intentions of the District Standards.

Section 6.2 **Testing New Building Sewers**. The test section shall be through the full length of the building sewer from the connection to the public sewer to the cleanout location adjacent to the building footprint. The air or water test of new private laterals shall conform to the testing requirements of Oro Loma Sanitary District’s Standard Specifications.

Section 6.3 **Inspection Notification**. The Permit holder shall notify the District Inspector at least twenty-four (24) hours prior to beginning sewer work, including making connections to the public sewer or backfilling excavations containing sewer facilities.

Section 6.4 **Required Inspections**. The District Standards identify the inspections and tests required for sewer facilities. Under special circumstances, when in the judgment of the District Engineer it is necessary, the District Engineer may impose inspections and tests in addition to those required by the District Standards.

Section 6.5 **Backfilling Before Inspection and Testing**. If connections to the public sewer or excavations containing sewer facilities have been covered before District examination, the Permit holder shall expose the connections or facilities to allow for inspection and testing.

Section 6.6 **Right of Entry**. District personnel bearing proper identification and credentials shall be permitted to enter all private property under District jurisdiction for the purposes of inspecting, sampling, or testing sewer facilities or sewage as provided by District Ordinances.

Section 6.7 **Observance of Safety Rules**. While performing necessary inspection work on private property, District personnel shall observe all safety rules and regulations established for the property by the owner or the owner's agents.

Section 6.8 **Property Owner Held Harmless, Indemnified**. For the duration of necessary inspection work on private property, the District will indemnify and hold the property owner and owner's agents harmless against injury or death to District employees or property damage, caused by the negligence of District employees.

Section 6.9 **Liability of Property Owner**. The property owner and the owner's agents shall indemnify and hold the District harmless against injury or death to persons or property damage caused by negligence or failure of the property owner to maintain safe conditions as required by the property safety procedures, the rules and regulations of other agencies having jurisdiction over the property, or reasonable construction safety standards.

Section 6.10 **Overtime Inspection**. Inspections requested after normal District working hours, on weekends, or on holidays may be obtained only by prior arrangement with the District. All costs associated with overtime inspection will be borne by the Permit holder.

Section 6.11 **Lateral Inspection Program**.

1. Health and Safety Basis: An owner shall have the lateral of their real property inspected utilizing CCTV and pressure tested, at owner's expense, in accordance with the requirements of this Section and District Standards Section 7.03, as directed and within the time period indicated by the District Engineer (or designated representative) upon the occurrence of any of the following events:

   a. Overflow or Malfunction. Whenever the District determines that the lateral has recently overflowed or has recently malfunctioned. This requirement shall not apply to overflows caused by blockages in the District's main line or other event unrelated to a defect in the building sewer.

   b. Lateral Failure or Lack of Maintenance. Whenever the District finds that there is sufficient evidence to conclude that the lateral or cleanout has failed, is likely to fail, or has not been properly maintained.

c. Public Health Threat. Upon any other reasonable cause to believe that there is a threat to the public health, safety, or welfare due to the condition of the lateral.
d. Age of Pipes or Extent of Foliage Causing Higher Flow Within the Service Area. Whenever the District determines that the age of pipes in combination with observed foliage (tree roots near the lateral suggesting root intrusion causing infiltration) or the age of the pipes independently are causing a higher than average flow in a neighborhood or area, the District Engineer may direct an inspection of the lateral to determine the need for repair.

2. Other Events Requiring Lateral Inspection. An owner shall have the lateral of their property inspected and tested in accordance with the requirements of this Article upon the occurrence of any of the following events:

a. Additions or Improvements**.** Prior to the issuance of a building permit for a building addition or new improvements where said addition or improvements (or cumulative additions or improvements through multiple projects over the prior three years) have a value of $50,000 or greater, or where said addition or improvements result in a 25% or more increase in building square footage, or when a significant change to the building's plumbing system (e.g. bathroom addition) is planned, or when an accessory dwelling unit (ADU) or additional building unit is to be constructed.
b. Transfer of Property Title**.** Prior to transfer of title upon the sale of any real property, the owner shall provide to the District Engineer a lateral inspection report as specified in paragraph 7 of this section. In the event such inspection report is not provided to the District Engineer prior to transfer of property title, the buyer of the property shall be responsible for providing the inspection report within 30 days after the transfer, and shall be responsible for any needed repairs identified by such inspection. The cost of inspection(s) and report(s) shall be borne by the owner. Failure of the buyer to comply with this regulation is punishable in accordance with Article VIII of this Ordinance. Prior to transfer of title, the owner must disclose in writing to the buyer that the District requires inspection and repair of the lateral in accordance with this chapter.
c. When the District finds that a lateral has been repaired or installed without a permit from the District.
d. When the District finds that a lateral was not installed per District Ordinance or Standards.

3. Exception to Inspection Requirement. Owners who hold a valid Service Lateral Certificate of Compliance issued by the District are exempt from inspection requirements of paragraph 2. This exemption does not apply to any inspection required under paragraph 1. The District Engineer may, at their sole discretion, exempt an owner from the inspection requirement for other valid reasons. Additionally, the following types of property are exempt from the inspection requirements of Paragraph 2(a) and 2(b):
   a. Separately Owned Residential Properties Served by a Shared Lateral. The sale or transfer of a residential property that is served by a Private Sewer Lateral that also serves one or more separately owned residential properties, including, but not limited to, duplexes, triplexes, properties in common interest developments, and other multifamily residential properties where the Private Sewer Lateral is shared by multiple property owners or ownership entities.
   b. Mobile Home Parks.

4. Any owner may request an administrative review regarding the propriety of an inspection required by this section, by filing a written notice of appeal with the District Engineer no later than 30 days after receiving written notice of the need to perform an inspection.

5. When an owner refuses to provide an inspection required by this subsection, the District may conduct a lateral inspection and the owner shall be responsible for the costs of such inspection. Should the District's inspection reveal the need for repairs, the District may issue a notice of repair to the owner and require any of the remedies provided, pursuant to subsection 9, to ensure repairs are made and costs are paid by the property owner.

6. Testing. The inspection process shall also include leakage testing of the lateral by the owner in accordance with District Standards, Section 7.03. However, if on the basis of the visual inspection or other factors, the owner opts to proceed with permitted repairs or replacement of the lateral, testing may be deferred until such repairs or replacement are completed. If testing is conducted, the owner shall be responsible for isolating the lateral for purposes of the test.

7. Lateral Inspection Report Requirements. An inspection report shall be prepared by a licensed plumber or qualified professional who shall declare under penalty of perjury that the report is true and correct.
   a. The inspection report shall include the following:
      i. Date of inspection
      ii. Address of inspection
      iii. Name of inspector
      iv. NASSCO PACP/LACP certification number, if applicable
      v. Name of plumbing firm and license number
      vi. Lateral material(s) and lengths
      vii. Estimated age of lateral
   b. The inspection report shall identify all of the following:
      i. Any and all defects that could allow infiltration into the lateral or otherwise create a maintenance issue in the District sewer system. Such defects may include but not be limited to the following: displaced joints, open joints, root intrusion, substantial deterioration of the line, cracks, leaks, inflow or infiltration, grease and sediment deposits or other conditions likely to increase the chance for blockage of the lateral or sewer main.
      ii. Results of pressure testing.
      iii. Whether any properties connect to the lateral or if the lateral connects to lateral(s) from other properties prior to connection to the Sewer Main.
      iv. Whether any connection, by pipes or otherwise, allows rainwater or groundwater to enter the private sewer lateral or public sewer.
      v. Whether the building sewer has an installed backwater prevention system where any outlet or trap of the private sewer lateral is below the level of the nearest manhole. If a backwater prevention system is already installed, the report shall indicate whether the backwater device is functioning properly.
      vi. Any other facts regarding the condition, maintenance and repair of the lateral.

c. The inspection report shall include an electronic copy of the inspection video in a non-proprietary format (mpg4 or other format approved by the District Engineer), a rating of the building sewer condition based on PACP standards, and if applicable, the results of pressure testing.
d. A licensed plumber or qualified professional who prepares a false inspection report shall be subject to punishment under Article VIII of this section in addition to any other legal remedies or punishment provided by law.

8. If the District Engineer's review of the lateral inspection report finds that the lateral is in compliance with District Standards and that no further action by the owner is required, the District will issue a Sewer Lateral Certificate of Compliance as described in Section 6.11.11.

9. Lateral - Required Repairs.

   a. Notice to Repair. Upon receipt of the lateral inspection report pursuant to this Article, the District Engineer will determine whether it indicates any deficiencies in the operation of the lateral and, thereafter, shall provide the owner with a Notice to Repair as may be deemed appropriate by the Engineer. The District Engineer shall provide the determination and issue a notice to repair within 15 business days after receipt of the inspection report. The Notice to Repair shall specifically identify the deficiencies to be corrected and shall establish a deadline of 180 days, within which the owner shall complete the required corrective actions. The corrective action may include a requirement that the lateral be replaced altogether and also may include the installation of cleanouts and backwater prevention system as required by the District's Standards.
   b. Obligations of the Owner. The owner shall obtain a Permit from the District and complete all corrective action to the satisfaction of the District Engineer. In the event a building permit is also required for the repairs, the owner shall obtain the requisite building permit and secure the approval of the relevant building official.

10. Testing. The repaired or replaced lateral shall be tested by the owner in accordance with District Standards, Section 7.03. The owner shall be responsible for isolating the lateral for purposes of the test. Testing results shall be submitted to District Engineer for review. The District may conduct additional inspections or testing related to the repair or replacement, such as inspecting the alignment of the wye connection to the main.

11. Certificate of Compliance. If the District Engineer's review of the lateral test results and any other relevant information finds that the lateral is in compliance with District Standards, the District will issue a Certificate of Compliance that shall be valid for 10 years from the date of issue. If the entire sewer lateral has been replaced, the Certificate of Compliance shall be valid for 20 years from the date of issue.

12. Appeals. Any owner who receives a Notice to Repair may request an administrative review, regarding the accuracy of the determination or the propriety of any corrective action required by filing a written notice of appeal with the District Engineer no later than 30 days after receipt of the Notice to Repair.

13. Failure to Repair. Should an owner fail to conduct the required repairs within the time required by the notice to repair, the District may deem such failure to be a public nuisance and may initiate enforcement measures as provided for in Article VIII of this Ordinance.

ARTICLE VII

FEES, CHARGES, DEPOSITS, AND BONDS

Section 7.1 **Establishment of Fees**. The fees for various District services related to residential and nonresidential development are set by Board resolution and are shown in Exhibit A.

Section 7.2 **Permit and Inspection Fees**. These fees are imposed to cover the costs of issuing Permits, inspecting sewer work, and maintaining permanent District records.

Section 7.3 **Connection Fees**. These fees are imposed to cover the cost for a given parcel within the District to use existing sewer facilities capacity. This fee is based on property use and how much sewer and treatment capacity any particular use will require. Residential connection fees are charged per dwelling unit; nonresidential connection fees are charged by estimated or actual, if available, discharge quantity and strength data. Residential and Non-residential connection fees are calculated pursuant to Exhibit A, and, once paid, are non-refundable.

Section 7.3a **Connection Fee Credits.**

1. Redevelopment of Existing Parcel(s) and/or modifications of existing sewer capacity entitlement.

    a. When a parcel undergoes redevelopment or capacity modifications, the connection fees due will be calculated pursuant to Exhibit A, less a credit equal to the connection fee paid for the parcel(s) at the time of original connection or the District fee in effect five (5) years prior to the current fee, whichever is greater.
    b. No adjustment of monetary value due to inflation shall be made to the original connection fees.
    c. No refund will be applied for any case in which the original connection fee exceeds the current fee, as calculated by the District.

Section 7.4 **Sewer Upsizing Fees.** These fees are charged to recover costs of premature upsizing of existing downstream sewer lines to accommodate additional flows from new connections, which collectively will overload the system. This fee is a per dwelling unit or equivalent dwelling unit (EDU) charge based on collection system flow modeling and/or flow capacity studies, in possession of the District. The per unit charge is calculated by the District by dividing the cost of improvements by the estimated number of future units to be connected to and benefit from said improvements.

Section 7.5 **Mapping and CCTV Fees.** These fees are imposed to cover the cost of updating the District's sewer base map(s) to include the new development's sanitary sewer systems, and the cost of televising by District crews of the development newly installed sanitary sewer lines.

Section 7.6 **Easement, Fee Title, and Quitclaim Review Fees**. These fees are imposed to cover the costs of reviewing easement and fee title documents before acceptance by the District and reviewing quitclaim documents before execution by the District.

Section 7.7 **Document Reproduction Fees**. These fees are imposed to cover the time and expense for reproduction of various District documents.

Section 7.8 **Sewer Service Charges**. These fees are imposed to cover the costs of supplying continuous sewer service to each parcel connected to the District's collection system. These charges are established by Board resolution and are shown in the current District Ordinance No. 37, Exhibit A. The cost of these fees is not prorated. After the first fiscal year, residential sewer service charges are collected for the District by the Alameda County Assessor on the County tax rolls. Nonresidential sewer service charges are collected by the East Bay Municipal Utility District based on water service billings for parcels connected to the District's collection system.

Section 7.9 **Plan Check Deposits**. Plan check deposits are developer deposits estimated and approved by the District that cover the costs of reviewing sewer improvement plans submitted by residential and nonresidential developers.

Section 7.10 **Inspection Deposits**. Inspection deposits are developer deposits set by Board action, at the time of improvement plan and specification approval, for the inspection and processing of subdivision (parcel maps and tracts) projects containing public sewers; or for nonsubdivision-related public sewer relocations or extensions of more than five hundred (500) linear feet.

Section 7.11 **Annexation**. Annexation fees are charged on a per parcel basis or gross acre basis at rates established by the Board, which may be modified from time to time. Annexation deposits are developer deposits estimated and approved by the District that cover the costs of processing an annexation application, including: administrative functions, map checks, legal fees, Local Agency Formation Commission and State Board of Equalization application fees, and other expenses. Annexation deposits are estimated on a case-by-case basis since applications of this type vary widely in extent and complexity.

Section 7.12 **Miscellaneous Development Deposits**. Miscellaneous development deposits are developer deposits the District may require to cover the costs of District review of a concept or proposal to determine if a project is feasible in relation to the available sewer facilities and District Standards. Miscellaneous development deposits are estimated on a case-by-case basis because of the variables of different projects.

Section 7.13 **Developer Deposit Account Balances Less Than $500.00**. If charges against a developer deposit account reduce the balance to less than $500.00, the District will estimate the amount of an additional deposit necessary, if any, for the District to complete its work on the project. Until the additional deposit is made, the District will stop work on the project.

Section 7.14 **Developer Deposit Account Closing Balances**. If, after District work on a project is complete, a developer deposit account balance is positive, the District will refund the remaining deposit; if the balance is negative, the District will invoice the depositor for the negative balance amount. The District has available the same remedies for recovering past due developer deposit account balances as it has for recovering delinquent sewer service charges under the enforcement authority of the District.

Section 7.15 **Bonds and Warranties**. The District Engineer may require residential and nonresidential developers to post bonds or other forms of security to assure completion of public sewer facility improvements and to guarantee against defects in those improvements for a specified period of time after Board acceptance.

ARTICLE VIII

ENFORCEMENT

Section 8.1 **Violation Unlawful**. After the effective date of this Ordinance, it is unlawful for the sewage discharge of any building within the District to be disposed of in any ways other than those provided by this Ordinance.

Section 8.2 **Punishments, Multiple Violations**. Under Section 6523 of the Health and Safety Code of the State of California, violations of an ordinance, rule, regulation, or standard of a sanitary district are misdemeanors and each offense is punishable by fine, imprisonment, or both. Each Ordinance violation is a separate offense, as is each day that violation continues.

Section 8.3 **Liability for Violation**. Any person violating District Ordinances, rules, regulations, or standards becomes liable to the District for any costs incurred by the District because of those violations. Any person violating District requirements adopted or ordered according to Section 54739 of the California Government Code may be civilly liable to the District for each day each violation occurs.

Section 8.4 **Public Nuisance**. The District declares that the continued occupancy of any residential building, or the continued operation of any nonresidential facility, while that building or facility is in violation of this or any other District Ordinance, is a public nuisance. When any building is in violation of this or any other District Ordinance, the District may bring proceedings for abatement of occupancy during the period of the violation.

Section 8.5 **Means of Enforcement Only**. The District declares that the following provisions are established only as a means of enforcing the terms and conditions of District Ordinances, rules, and regulations, and not as penalties.

Section 8.6 **Notification and Correction of Violations**. Any person violating this or any other District Ordinance will be served by an authorized District representative, with written notification describing the violation and providing a reasonable time limit for its correction. The time limit set for correcting violations will be not more than seven working days. Offenders shall cease permanently all violations within the time limit specified in the written notice. Offenders shall be held strictly responsible for violations resulting from their own actions as well as from the actions of their employees or agents. Upon written notification of violation, the person in charge of the area or activity in violation is to act for its correction.

Section 8.7 **District Correction of Violations**. To ensure prompt enforcement, the District may use its own resources to correct violations of this Ordinance. To recover the costs of correcting violations, the District may add those costs to the sewer service charge payable by the offender or tenant or owner of the parcel in violation. The District has the same remedies available for the collection of violation correction costs as it has for the collection of delinquent sewer service charges. Additionally, the District may petition the Alameda County Superior Court for the issuance of a preliminary or permanent injunction, or both, as appropriate, restraining any person from continued violation of this Ordinance.

Section 8.8 **Disconnection of Sewer Service**. As an alternative method of enforcing this or any other District Ordinance, the General Manager has the authority to disconnect from the District's collection system any parcels in violation of District Ordinances.

Section 8.9 **Occupancy While Disconnected**. The occupancy of any building disconnected from the collection system for violation of District Ordinances is a public nuisance and will cause the District to bring proceedings for abatement of occupancy during the period of disconnection.

Section 8.10 **Reconnection**. Before a parcel disconnected from the District's collection system for violation of District Ordinances may be reconnected, all violations must be corrected and the person responsible for the disconnected parcel shall deposit with the District the cost, as estimated by the District, of disconnection from and reconnection to the collection system, and pay the District reasonable attorney's fees and cost of suit if legal action was necessary to abate occupancy.

ARTICLE IX

MISCELLANEOUS PROVISIONS

Section 9.1 **Protection From Damage**. It is unlawful for any person maliciously, willfully, or negligently to break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment that is a part of the District's sewage facilities. Any person violating this provision is subject to the penalties provided by law.

Section 9.2 **Separability**. If any section, subsection, sentence, clause, or phrase of this Ordinance or the application of it to any person or circumstances is for any reason held to be unconstitutional or invalid, such decision will not affect the application of such provision to other persons or circumstances. The Board declares that it would have passed this Ordinance irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases might be declared unconstitutional.

Section 9.3 **Repeal of Existing and Inconsistent District Ordinances**. Ordinance No. 35-16, and all other Ordinances and parts of Ordinances inconsistent with this Ordinance, are hereby repealed. Provided that, if any portion of this Ordinance, including Exhibit “A” as amended and attached hereto, is deemed invalid for any reason by a court of competent jurisdiction, the amendments made by this Ordinance and Exhibit “A” shall be rendered void and cause the amended portions to remain in full force and effect for all purposes.

ARTICLE X

EFFECTIVE DATE

Section 10.1 Upon adoption, this Ordinance will be entered in the minutes of this Board, will be posted in three (3) public places within the District, and will be published once in *The East Bay Times,* a newspaper of general circulation within the District; and posting and publication will be completed not later than one week from the effective date. This Ordinance will be effective November 1, 2026, after adoption and posting.

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I certify that the foregoing is a full, true, and correct copy of an Ordinance passed and adopted by the Sanitary Board of Oro Loma Sanitary District, Alameda County, California, at a meeting held on the 8th day of September, 2026, by the following vote of the Board members:

AYES, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

____

Shelia Young, President

COUNTERSIGNED:

____

Rita Duncan, Secretary

Reviewed by Reviewed by the Construction Committee on April 22, 2026

Exhibit A
SCHEDULE OF FEES AND DEPOSITS

I. PERMIT FEES

A. Permit Issuance Fee	$30.00
B. Building Sewer Backwater Prevention Systems Installation to existing sanitary sewer lateral	No Fee

II. INSPECTION FEES

A. **Existing Sewers**

Building sewer repairs/minor alterations	$250.00
Building sewer complete replacement	$250.00
Building sewer relocations, per relocation	$250.00
Disconnects and caps	$250.00
Installation of building sewer Backwater Prevention Systems	No Fee
CCTV Inspection	$1,000.00
Lateral Inspection Certificate Fee (Initial)	$450.00
Lateral Re-inspection Fee	$250.00

B. **New Construction**

Single family residences, per unit	$250.00
Multiple family residences, per unit	$250.00
Non-residential, per unit	$250.00
Mainline extension, per lineal foot	$ 2.00 or $400.00 min.
Mobile Home parks/trailer courts, per unit	$250.00
CCTV Inspection	$1,000.00

III. CONNECTION FEES AND CHARGES

A. **Residential Connection** — $6,919.00

Single-family residences, per unit
Multiple family residences, per unit;
Mobile home parks, per lot;
Trailer courts, per space.

B. **Nonresidential Connection**

Flow, per gal./day	$29.70
Biochemical Oxygen Demand, per lb./day	$1,420.38
Suspended Solids, per lb./day	$1,377.34

A non-residential connection fee cannot be less than the single-family residence connection fee.

Exhibit A
SCHEDULE OF FEES AND DEPOSITS

IV. SPECIAL FEES AND CHARGES

A. Sanitary Sewer Upsizing, "per unit" (one EDU)	Set by District Engineer's Estimate
B. Annexation Fee, per unit/parcel	$1,500.00
C. Reproduction (See Note) Note: Refer to District Standard Procedure I.A.11, Inspection of Public Records and Duplication Charge Policy	
D. Mapping and CCTV (Subdivision with Public Sewer)	$1,000.00

V. DEVELOPER DEPOSIT

A. Annexation Deposit	Set by District
B. Inspection, subdivision with public sewers	Set by Board, generally 10% of engineer's estimate of sanitary sewer improvement cost.
C. Upsizing Fees (Not "per unit")	Set by District

D. **Plan Check**

Subdivision with public sewers Subdivision with public sewers and lift station Subdivision without public sewers with 4 or more units (3 units or less included, whichever is greater. in permit and inspection fee)	Set by District, generally 5% of engineer's estimate of sanitary sewer improvement cost, or $500.00, whichever is greater.
Miscellaneous Development	Set by District
Document Review Easement, Fee Title, Quitclaim	$300.00 + $1,000.00 deposit for attorney's fee and other

VI. CREDITS AND REFUNDS

A. Residential Connection — See Section 7.3a

B. Nonresidential Connection — See Section 7.3a

C. Developer Deposit Refunds

If, in its sole discretion, the District determines that a refund is due to a developer, the District will take the following steps:

1. Establish the amount to be refunded.
2. Mail a check to the developer at his/her last known mailing address.
3. If said check is returned to the District or is not cashed within six months from the date of issuance, the District will deposit said funds into its construction fund.

VII. INTEREST

It is the District's policy not to pay any interest of any kind on fees, charges, deposits, refunds or credit claims, or any other fees or charges collected by the District.

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.2
AGENDA DATE: September 08, 2026

Subject: **Authorization for the General Manager to Execute a No-Cost Feasibility Agreement with Anaergia: Food Waste to Renewable Natural Gas Project**

BACKGROUND:

1. What is SB 1440?

SB 1440 is a 2018 California law that is new to most California wastewater agencies. The Public Utilities Commission (CPUC) sets renewable natural gas purchase targets for the state's gas utilities, and utilities like PG&E must buy RNG from in-state producers — with priority for wastewater treatment plants.

RNG is different from standard natural gas. It is made by digesting wastewater solids plus food waste and fats, oils, and grease. Standard natural gas is petroleum-based and creates unwanted greenhouse gases. When food waste and biosolids go to a landfill or are land-applied, methane — a greenhouse gas roughly 32 times more potent than carbon dioxide — escapes to the atmosphere. That is why the CPUC incentivizes RNG.

The economics: Oro Loma would enter a 15-year contract with PG&E at a negotiated, guaranteed price of $26 or more per unit of gas (measured in million British Thermal Units, or MMBtu) — while buying standard natural gas to run the treatment plant at about $4 per MMBtu (PG&E's early-2026 price). The difference can amount to millions of dollars of new revenue per year for Oro Loma ratepayers.

The demand: The CPUC's statewide target was 18 million MMBtu in 2025, rising to 75 million MMBtu by 2030. The 2025 target went largely unmet — the first contract under the program was approved only in 2025. An Oro Loma project is envisioned to sell 200,000 to 260,000 MMBtu per year to PG&E. PG&E needs projects like this one.

2. What SB 1440 Means for Oro Loma

- **Today:** our digesters produce biogas generating power.
- **With SB 1440:** that biogas, converted to RNG, becomes a product with a guaranteed buyer (PG&E) and a guaranteed price floor.
- **Add food waste:** imported food waste boosts gas production and brings new tip-fee revenue — and helps meet SB 1383, California's law requiring 75% of organic waste diverted from landfills.

- **Result:** new long-term revenue that can help offset sewer rates — with no District capital at risk under the recommended approach.

3. Project Description

Processed food-waste slurry is trucked to Oro Loma and received on-site. It is blended with our existing solids in the digesters, producing more biogas. The biogas is cleaned and upgraded to pipeline-quality renewable natural gas and injected into the PG&E pipeline under a long-term SB 1440 contract.

4. Delivery Methods - Two Ways to Do This

Today's action commits to neither. The feasibility study gives the Board the facts to choose.

- **Developer-Financed (P3):** the developer funds approximately $40M; builds, owns, and operates; assets transfer to Oro Loma at the end of the term. District capital at risk: $0. Oro Loma earns rent plus a share of revenue.
- **District-Financed:** Oro Loma finances (approximately $44M, for example through the state Infrastructure Bank), owns, and operates the project itself. All earnings — and all risk — stay with Oro Loma.

5. Benefit to Customers - Revenue that Offsets Rates

Revenue comes from four sources: RNG sales to PG&E under SB 1440; tip fees for accepting food waste; clean-fuel credits (federal RINs and California LCFS credits); and base rent for use of our site. Estimated net revenue to Oro Loma, per year:

- **Developer-Financed (P3):** $0.7 – 1.2 million
- **District-Financed:** $3.3 – 4.6 million (higher because Oro Loma keeps all earnings — but it also carries all the cost and risk)

No cost to ratepayers for the feasibility phase.

The developer bears 100% of study costs. The District's contribution is in-kind staff and consultant time and access to existing records.

6. Timeline

Feasibility study including the PG&E SB 1440 application (developer-funded, 12–24 months: 2026–2028) → Board go/no-go decision (2028) → agreements and environmental review (2028–2029) → construction (two years or less: 2029–2031) → operation (20 years, beginning approximately 2031).

Only the feasibility study is being approved today. Every later step requires a separate Board decision.

7. Staff Resources

During the 2-year feasibility study, there will be staff resources required to support the study. Activities include meetings, providing record drawings, preliminary design reviews, and miscellaneous Q&A sessions. The table below lists those categories and the estimated time associated with the activities. In addition, there is as-needed support services in an amount not to exceed ~$20,000from DarlingH2O consultants to provide third party review for the district.

Categories	Staff Time
As built drawings, Geotech studies	8 hours
Kick off and site walk	12 hours (4 each for GM and O&M Mgrs.)
Preliminary design - virtual walk through	8 hours (2 each for GM, DE, and O&M Mgrs.)
Design review	16 hours (4 each for GM, DE, and O&M Mgrs.)
Miscellaneous RFIs	10 hours
Executive management check in calls	6 hours

8. Requested Approval
Authorize the General Manager to execute the Development Agreement with Anaergia.

- Feasibility and preliminary-design phase only
- No cost — the study is funded entirely by the developer
- No commitment to build, finance, or approve the project
- No property interest granted
- The Board keeps full discretion — including environmental review and a District-financed option

ISSUES:

No known issues.

OPTIONS:

1. Authorize the development agreement with Anaergia, as recommended. Proceed with the developer-funded feasibility and preliminary design phase, with no commitment to construct, finance, or approve the project.
2. Do not authorize the development agreement. Take no further action on the proposed RNG feasibility study at this time.

RECOMMENDED ACTION:

Authorize the General Manager to execute the attached Development Agreement with Anaergia for a developer-funded feasibility study of a food waste to renewable natural gas (RNG) project — at no cost to the District or its ratepayers. This action covers the feasibility and preliminary-design phase only. It makes no commitment to build, finance, or approve the project, grants no property interest, and the Board keeps full discretion — including environmental review and a District-financed option.

DEVELOPMENT AGREEMENT

Food Waste Co-Digestion and Renewable Natural Gas Project — Feasibility and Preliminary Design Phase

DRAFT FOR DISCUSSION PURPOSES ONLY — SUBJECT TO LEGAL REVIEW — NOT A BINDING OFFER

This DEVELOPMENT AGREEMENT (“Agreement”), dated as of _____________, 2026 (“Effective Date”), is entered into between ORO LOMA SANITARY DISTRICT, a California sanitary district organized under the Sanitary District Act of 1923 (“District”), and ____________________, a Delaware limited liability company (“Developer”). District and Developer are referred to individually as a “Party” and together as the “Parties.”

RECITALS

- District owns and operates a wastewater treatment plant (“WWTP”) with anaerobic digestion capacity, related infrastructure, and an established service area (collectively, the “District Assets”).
- Developer has proposed a project to receive and co-digest anaerobically digestible material, principally food waste slurry, in the District's digesters; to construct a new digester and biogas conditioning and upgrading facilities; and to produce and sell renewable natural gas (“RNG”) and associated environmental attributes (the “Project”).
- Before either Party commits to definitive Project agreements, the Parties desire to complete a feasibility study and preliminary design phase, funded entirely by Developer, culminating in a joint go/no-go decision.
- The Parties intend that any definitive agreements negotiated following a positive go/no-go decision will be consistent with the commercial principles set forth in Exhibit A (“Term Sheet Principles”).

NOW, THEREFORE, in consideration of the mutual covenants herein, the Parties agree as follows:

1. Purpose; No Project Commitment

(a) **Purpose.** This Agreement establishes an exclusive working relationship under which Developer will complete the Feasibility Studies and Preliminary Design described in Section 4, at Developer's sole cost and expense, and the Parties will jointly decide whether to proceed to negotiation of definitive Project agreements.

(b) **No Commitment; CEQA.** This Agreement is not an approval of the Project and does not commit the District to approve, construct, finance, lease property for, or otherwise proceed with the Project. The District retains full discretion to approve, modify, condition, or reject the Project following completion of environmental review under the California Environmental Quality Act (“CEQA”). No definitive agreement granting Developer a property interest or right to construct the Project will be executed prior to the District's completion of CEQA review as lead agency. Nothing in this Agreement limits the District's consideration of the full range of alternatives and mitigation measures under CEQA.

(c) **No Property Interest.** This Agreement grants Developer a revocable license for site access as described in Section 5 and Exhibit B only. It is not a lease, easement, option, or other interest in real property.

2. Term

(a) The term of this Agreement commences on the Effective Date and continues for twenty-four (24) months (the “Feasibility Period”), unless earlier terminated under Section 9.

(b) The Feasibility Period may be extended by mutual written agreement of the Parties for up to two (2) additional periods of six (6) months each.

3. Developer's Cost Responsibility

(a) Developer shall bear one hundred percent (100%) of the costs of the Feasibility Studies and Preliminary Design, including all engineering, environmental, market, legal, permitting-related, and financial analysis costs incurred by Developer.

(b) The District's contribution during the Feasibility Period is limited to reasonable staff cooperation, access to existing records and operating data, and site access as provided herein. The District shall have no obligation to expend capital funds or reimburse Developer for any cost under this Agreement.

(c) Each Party bears its own legal and consultant costs in connection with this Agreement and the negotiation of definitive agreements.

4. Feasibility Studies and Preliminary Design

Developer shall diligently perform and deliver to the District, no later than the end of the Feasibility Period, the following (collectively, the “Decision Package”):

- **Preliminary design** of all Project facilities, including any new digester, receiving and pre-processing facilities, gas conditioning and upgrading equipment, and pipeline interconnection, at a level sufficient to support a Class 3 (or better) cost estimate.
- **Feedstock market study** quantifying available food waste slurry and other anaerobically digestible material in the relevant supply shed, projected delivered volumes (gallons per year), truck traffic (deliveries per day), and market tip-fee benchmarking against published comparable rates.
- **Digester capacity and process analysis** confirming available and required digestion capacity, loading rates, gas production projections (MMBtu per year), and impacts on District operations, including biosolids quantities.
- **Biosolids and energy mass balance** quantifying incremental biosolids production and disposal costs and incremental natural gas and electricity requirements attributable to the Project, consistent with the cost-allocation principles in Exhibit A.
- **Environmental attributes analysis** addressing RNG offtake alternatives and the eligibility, pathway, and projected value of environmental attributes, including RFS RINs, LCFS credits, SB 1440 procurement, and federal tax credits, with supporting carbon-intensity analysis.
- **Open-book financial model** presenting Project capital costs, operating costs, revenues, and returns, with all assumptions stated and source-referenced, sufficient for the District to independently evaluate the revenue-sharing framework in Exhibit A.

- **CEQA-ready project description** and supporting technical information sufficient for the District, as lead agency, to initiate environmental review.

5. Site Access License

During the Feasibility Period, the District grants Developer a revocable, non-exclusive license to enter designated areas of the WWTP solely to perform investigations, examinations, surveys, and studies in support of the Feasibility Studies, subject to the access conditions set forth in Exhibit B, including prior written notice, insurance, no destructive or invasive testing without prior District consent, and restoration obligations.

6. Exclusivity

(a) **Developer Exclusivity.** During the Feasibility Period, the District shall not solicit, negotiate, or enter into any agreement with a third party for a food waste co-digestion and RNG project at the WWTP substantially similar to the Project.

(b) **Reserved District Rights.** Notwithstanding Section 6(a), the District expressly reserves the right to: (i) continue planning, evaluating, and pursuing a District-owned and District-financed project alternative, including financing applications to the California Infrastructure and Economic Development Bank or other public funding sources; (ii) operate, maintain, repair, replace, and expand the WWTP; and (iii) respond to unsolicited proposals to the extent required by law, provided the District does not execute a competing agreement during the Feasibility Period.

(c) Exclusivity expires automatically upon expiration or termination of this Agreement or upon a no-go decision by either Party under Section 7.

7. Joint Go/No-Go Decision

(a) Within ninety (90) days following Developer's delivery of the complete Decision Package, each Party shall notify the other in writing of its election to proceed (“Go”) or not to proceed (“No-Go”) to negotiation of definitive Project agreements. Each Party's election is in its sole and absolute discretion.

(b) If both Parties elect Go, the Parties shall negotiate definitive Project agreements in good faith, consistent with the Term Sheet Principles in Exhibit A, for a period of one hundred eighty (180) days, which may be extended by mutual written agreement.

(c) If either Party elects No-Go, or if the Parties fail to execute definitive agreements within the negotiation period, this Agreement terminates and neither Party shall have any further obligation to the other except as expressly survives under Section 12.

(d) A Go election does not constitute District approval of the Project, which remains subject to CEQA completion, Board approval, and execution of definitive agreements.

8. Work Product and Data

(a) Developer shall provide the District with copies of all final studies, reports, models, and preliminary design documents comprising the Decision Package, and reasonable supporting data, as they are completed.

(b) If this Agreement terminates for any reason other than the Parties' execution of definitive Project agreements, the District shall have a perpetual, royalty-free license to use the Decision Package and supporting data for any District purpose, including a District-developed project.

(c) The Parties acknowledge that the District is subject to the California Public Records Act. Developer shall clearly mark any claimed trade secret material, and the District will assert available exemptions to the extent permitted by law, but the District does not guarantee confidentiality.

9. Termination

(a) Developer may terminate this Agreement at any time upon thirty (30) days' written notice if it determines, in its sole discretion, that the Project is not feasible or that it no longer intends to pursue the Project.

(b) The District may terminate this Agreement upon thirty (30) days' written notice if Developer fails to diligently prosecute the Feasibility Studies, following written notice of such failure and a sixty (60) day opportunity to cure.

(c) Either Party may terminate for the other Party's uncured material breach, following written notice and a sixty (60) day opportunity to cure.

10. Insurance Developer, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Developer and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Developer shall provide proof satisfactory to District of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Developer shall maintain the insurance policies required by this section throughout the term of this Agreement. Developer shall not allow any subcontractor to commence work on any subcontract until Developer has obtained all insurance required herein for the subcontractor(s) and provided evidence to District that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Developer shall maintain all required insurance listed herein for the duration of this Agreement.

10.1 Workers' Compensation.

10.1.1 General Requirements. Developer shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Developer. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Developer may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Project Manager.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the District for all work performed by the Developer, its employees, agents, and subcontractors.

10.1.2 Submittal Requirements. To comply with Subsection 4.1, Contractor shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

10.2 Commercial General and Automobile Liability Insurance.

10.2.1 General Requirements. Developer, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $1,000,000, and automobile liability insurance for the term of this Agreement in an amount not less than $1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement; as well as commercial umbrella policy in an amount not less than $4,000,000. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

10.2.2 Minimum Scope of Coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

10.2.3 Additional Requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. District, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Developer; or automobiles owned, leased, hired, or borrowed by the Developer.

c. Developer hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Developer agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Developer's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Developer's insurance and shall not contribute with it.

10.2.4 Submittal Requirements. To comply with Subsection 4.2, Developer shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;
b. Additional Insured Endorsement as required by the section;
c. Waiver of Subrogation Endorsement as required by the section; and
d. Primary Insurance Endorsement as required by the section.

10.3 All Policies Requirements.

10.3.1 Acceptability of Insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

10.3.2 Verification of Coverage. Prior to beginning any work under this Agreement, Developer shall furnish District with complete copies of all Certificates of Liability Insurance delivered to Developer by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the District does not receive the required insurance documents prior to the Developer beginning work, it shall not waive the Developer's obligation to provide them. The District reserves the right to require complete copies of all required insurance policies at any time.

10.3.3 Deductibles and Self-Insured Retentions. Developer shall disclose to and obtain the written approval of District for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, employees, and volunteers; or the Developer shall provide a financial guarantee satisfactory to the District guaranteeing payment of losses and related investigations, claim administration and defense expenses.

10.3.4 Wasting Policies. No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

10.3.5. Endorsement Requirements. Each insurance policy required by Section 10 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the District.

10.3.6 Subcontractors. Developer shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

11. INDEMNIFICATION AND Developer'S RESPONSIBILITIES. Developer shall indemnify, defend with counsel acceptable to District, and hold harmless District and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Developer's performance under this Agreement or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of District.

The Developer's obligation to defend and indemnify shall not be excused because of the Developer's inability to evaluate Liability or because the Developer evaluates Liability and determines that the Developer is not liable to the claimant. The Developer must respond within 30 days, to the tender of any claim for defense and indemnity by the District, unless this time has been extended by the District. If the Developer fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Developer under and by virtue of this Agreement as shall reasonably be considered necessary by the District, may be retained by the District until disposition has been made of the claim or suit for damages, or until the Developer accepts or rejects the tender of defense, whichever occurs first.

11. Assignment

Developer shall not assign this Agreement or any interest herein without the District's prior written consent, except to an entity controlled by, controlling, or under common control with Developer, with written notice to the District.

12. General Provisions

(a) **Survival.** Sections 8, 10(b), and 12 survive expiration or termination of this Agreement.

(b) **Governing Law; Venue.** This Agreement is governed by California law. Venue for any dispute lies in the County of Alameda.

(c) **Dispute Resolution.** The Parties will first attempt informal resolution through management representatives, then non-binding mediation, before pursuing any remedy at law or in equity.

(d) **Entire Agreement; Amendment.** This Agreement, including Exhibits A and B, is the entire agreement of the Parties regarding its subject matter and may be amended only in a writing signed by both Parties.

(e) **No Joint Venture; Independent Contractor.** At all times during the term of this Agreement, Developer shall be an independent contractor and shall not be an employee of District. Nothing in this Agreement creates a partnership, joint venture, or agency relationship between the Parties.

(f) **Authority.** Each person executing this Agreement warrants that they are duly authorized to do so on behalf of the Party for which they sign.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

ORO LOMA SANITARY DISTRICT

By: ______________________________________

Name: ____________________________________

Title: _____________________________________

Date: _____________________________________

DEVELOPER

By: ______________________________________

Name: ____________________________________

Title: _____________________________________

Date: _____________________________________

EXHIBIT A

Term Sheet Principles for Definitive Project Agreements

The Parties intend that definitive Project agreements negotiated following a joint Go decision will be consistent with the following principles, except as may otherwise by mutually agreed upon by the Parties. Bracketed values are placeholders pending negotiation.

A-1. Project Structure

- Developer (or a special-purpose project entity, the "SPV") finances, constructs, owns, and operates the Project facilities at no capital cost to the District.
- The District's contribution consists of existing digestion capacity, site, utilities access, and operational integration. The Parties acknowledge that the replacement value of contributed District Assets materially exceeds Developer's Project capital investment, and the revenue-sharing framework shall reflect that contribution.

A-2. Revenue Sharing

- The District shall receive a share of Project Gross Earnings equal to [___]% per year, in addition to base rent for the leased premises.
- **"Gross Earnings"** means all SPV revenue from all sources, including RNG commodity sales, tip fees, and all environmental attributes (RINs, LCFS credits, SB 1440 payments, and federal tax credits monetized by the SPV).
- Any net-earnings formulation shall deduct only allowable, documented third-party operating expenses, capped by CPI escalation, with no intercompany charges, management fees, or affiliate markups.
- Base rent shall not be less than published comparable host-agency benchmarks for competitively procured projects.

A-3. Cost Allocation

- All incremental biosolids handling and disposal costs and all incremental natural gas and electricity costs attributable to the Project are borne by the SPV, with an annual contractual true-up. These costs are not deducted from, and do not reduce, the District's revenue share or rent.

A-4. Tip Fee Benchmarking

- Tip fees charged by the SPV for received feedstock shall be benchmarked to published comparable receiving rates for food waste slurry at regional public-agency facilities, with periodic market adjustment.

A-5. District Purchase Option

- The District shall hold an option, exercisable at defined intervals, to purchase the Project facilities at the undepreciated capital cost of the facilities (original capital cost less accumulated straight-line depreciation), plus reasonable transfer costs. No purchase-price formula based on compounded developer rate-of-return or weighted average cost of capital shall apply.

A-6. Term and Extensions

- Definitive agreement term of twenty (20) years from commercial operation, with extensions only by mutual agreement of both Parties.

A-7. Environmental Attributes

- Environmental attributes generated by the Project are Project revenue subject to the revenue-sharing framework in A-2; they are not retained solely by Developer. The SPV shall pursue attribute value in good faith and provide the District audit rights over attribute generation and monetization.

A-8. Performance Security and Exit

- Definitive agreements shall include performance security, decommissioning and site-restoration obligations, District step-in rights upon extended Developer default, and mutual reporting and audit rights.

EXHIBIT B

Site Access Conditions

- **Notice.** Developer shall provide the District written notice at least seventy-two (72) hours prior to any entry onto the WWTP by Developer or its agents, employees, consultants, or contractors.
- **Scope.** Access is limited to areas designated by the District and to activities in support of the Feasibility Studies, including title, land use, and regulatory review; soils tests; environmental site assessments; surveys; and evaluation of utility and pipeline interconnection suitability.
- **No Destructive Testing.** No destructive or invasive testing shall be performed without the District's prior written consent.
- **Restoration.** Following any physically intrusive investigation, Developer shall restore the affected property to the condition existing prior to such testing, to the reasonable satisfaction of the District.
- **Operations.** Developer's activities shall not interfere with District operations. District staff may accompany Developer personnel at the District's discretion. District may instruct Developer to relocate or leave the WWTP completely when determined necessary by the District for operational requirements, in District’s sole determination. Developer shall immediately comply with District’s instructions.
- **Cooperation.** The District will reasonably cooperate in providing existing records, drawings, and operating data relevant to the Feasibility Studies, and in Developer's contacts with regulatory agencies.

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.3

AGENDA DATE: September 08, 2026

Subject: **Authorization for General Manager to Execute an Agreement with Beecher Engineering, Inc. to Provide Design and Bid-Period Services for an Amount Not to Exceed $170,040: Critical Electrical Distribution System Replacement Project**

BACKGROUND:

The Critical Electrical Distribution System Replacement Project provides for replacement of Motor Control Center D13 (MCC-DI3), improvements to the electrical feeder from the East Switchgear, and related PLC/I/O coordination. The improvements are intended to address aging electrical infrastructure, maintain treatment plant reliability, and provide adequate electrical capacity for current and planned treatment plant loads.

Beecher Engineering, Inc. has extensive familiarity with the District's existing electrical distribution and control systems. Staff recommends retaining Beecher Engineering for this work based on that system knowledge and continuity with the District's existing electrical infrastructure.

Staff negotiated scope and fees with Beecher Engineering to provide design and bid-period services for a not-to-exceed amount of $170,040.

The Construction Committee reviewed this item at its meeting on August 19, 2026, and recommended it be presented to the full Board for approval.

ISSUES:

No known issues.

OPTIONS:

1. Approve agreement with Beecher Engineering, Inc.
2. Do not approve agreement.

RECOMMENDED ACTION:

Authorize the General Manager to execute an agreement and purchase order with Beecher Engineering, Inc. for design and bid-period services for an amount not to exceed $170,040.

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.4

AGENDA DATE: September 08, 2026

Subject: **Authorization for General Manager to Execute an Agreement with Beecher Engineering, Inc. to Provide Design and Bid-Period Services for an Amount Not to Exceed $131,560: Treatment Plant Reliability Improvements Phase 1 Project**

BACKGROUND:

The Treatment Plant Reliability Improvements Phase 1 Project provides for installation of variable frequency drives (VFDs) on the primary sludge pumps and sludge-blanket monitoring at the primary clarifiers. The improvements are intended to provide more consistent primary sludge withdrawal, improve process control, and increase treatment plant operational reliability.

Beecher Engineering, Inc. has extensive familiarity with the District's existing electrical and control systems. Staff recommends retaining Beecher Engineering for this work based on that system knowledge and continuity with the District's existing plant controls and electrical infrastructure.

Staff negotiated scope and fees with Beecher Engineering to provide design and bid-period services for a not-to-exceed amount of $131,560.

The Construction Committee reviewed this item at its meeting on August 19, 2026, and recommended it be presented to the full Board for approval.

ISSUES:

No known issues.

OPTIONS:

1. Approve agreement with Beecher Engineering, Inc.
2. Do not approve agreement.

RECOMMENDED ACTION:

Authorize the General Manager to execute an agreement and purchase order with Beecher Engineering, Inc. for design and bid-period services for an amount not to exceed $131,560.

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.5

AGENDA DATE: September 08, 2026

Subject: **Accept Project as Complete and Authorization for the General Manager to Direct the Filing of a Notice of Completion: EBMUD Well Demolition Phase 2**

BACKGROUND:

This project provided for the demolition and removal of all five EBMUD wells located on District property. The Board awarded the project to Precision Well Service, LLC for a total contract amount of $250,000 on March 24, 2026. All construction work was completed to the satisfaction of staff on July 3, 2026, in full compliance with the approved plans and specifications.

The Construction Committee reviewed the project at its August 19, 2026 meeting and recommended closing the project and filing a Notice of Completion.

Contract Cost Data:

Original Contract	$ 250,000.00
Change Orders	$ 0
Salaries & Overhead	$ 64,536.61
Total Project Cost	$ 314,536.61
Project Budget	$ 673,000.00

ISSUES:

No known issues.

OPTIONS:

1. Authorize closing out the project and filing a notice of completion.
2. Do not close out project - not recommended.

RECOMMENDED ACTION:

Accept project as complete and authorize the General Manager to direct filing of a notice of completion: EBMUD Well Demolition Phase 2.

ATTACHMENT(S):

Certificate of Completion, Precision Well Service

CERTIFICATE OF COMPLETION

ORO LOMA SANITARY DISTRICT

EBMUD WELL DEMOLITION
PHASE 2

I, Vincent Goh, Field Engineer, for Oro Loma Sanitary District, Alameda County, California, do hereby certify that the work and improvements described in the contract which was entered into by and between Oro Loma Sanitary District and Precision Well Service, dated April 4, 2026, was completed to my satisfaction on July 3, 2026.

That said work and improvements are more particularly described in the Plans and Specifications, approved by the Sanitary Board of said District on January 27, 2026.

I understand that neither the determination of completeness of the work, nor the acceptance of the work by the District, shall operate to bar claims against the Contractor under the terms of the guarantee provisions of the Contract Documents.

Dated: August 5, 2026

By: ______________________________
Vincent Goh
Field Engineer

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.6
AGENDA DATE: September 08, 2026

Subject: **Authorization to Execute an Agreement with JNG Pipeline Construction Inc. in the Amount of $144,650: Point Repairs #16; CEQA Class 1 Categorical Exemption per Section 15301.**

BACKGROUND:

The Point Repairs program helps prevent overflows by performing corrective repairs on the sewer collection system on an ongoing basis.

The Point Repairs No.16 project will perform approximately 23 spot repairs on sewer pipes and maintenance holes throughout the District's collection system. Specific repairs consist of maintenance hole frame and cover adjustments, pipe defect repairs, channel repairs, and root intrusion removals.

The District solicited bids in accordance with California Uniform Public Construction Cost Accounting Act (CUPCCAA) guidelines and received a total of three bids for the project. As shown in the table below, JNG Pipeline Construction, Inc. is the low bidder with a bid of $144,650.The Construction Committee reviewed and discussed the project at its meeting on August 19, 2026, and recommended bringing the project to the full Board for authorization to award the project.

Bidder	Bid Amount
JNG Pipeline Construction, Inc.	$144,650
ECAST Engineering, Inc.	$175,856
A3 Pipeline	$196,984
Engineer's Estimate	$200,000

This project falls under CEQA Class 1 Categorical Exemption per Section 15301 of the California Code of Regulations.

ISSUES:

No known issues

OPTIONS:

1. Approve agreement with JNG Pipeline Construction, Inc.
2. Do not approve agreement

RECOMMENDED ACTION:

Authorize the General Manager to execute an agreement and purchase order with JNG Pipeline Construction Inc in an amount not to exceed $144,650

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.7

AGENDA DATE: September 08, 2026

Subject: **Authorization for General Manager to Execute Agreements with Consor for As-Needed Inspection Services in an Amount Not to Exceed $1,123,300, and for As-Needed Construction Inspection Services with Alpha CM in an Amount Not to Exceed $500,000 - Sewer Collection System Pipeline Rehabilitation and Replacement Project.**

BACKGROUND:

The next three sewer collection system pipeline rehabilitation and replacement projects will provide for the replacement of approximately 10 miles of pipe at an estimated total project cost of $18M.

Staff solicited proposals from several reputable inspection firms to provide daily construction inspection services for the replacement program. Staff received five proposals. Based upon a review of qualifications, relevant experience, and proposed costs, staff recommends selecting Consor to provide as-needed construction inspection services for the next three pipeline installation projects. Consor's proposed fee is $1,123,300.

Staff also recommends entering into an as-needed construction inspection services agreement with Alpha CM to provide coverage on an as-needed basis. Alpha CM has provided construction inspection services for the District previously and has inspectors experienced in monitoring pipe burst activities. Alpha CM may be utilized to provide additional inspection coverage during periods of staff unavailability, scheduling conflicts, or other circumstances where supplemental inspection services are necessary. This as-needed agreement will provide the District with additional flexibility and continuity of inspection coverage. Staff proposes a cost ceiling of not to exceed $500,000 for this as-needed contract.

For both agreements, the scope of work includes daily construction inspection and monitoring, observation and documentation, coordination with other agencies, verification of compliance with District standards and project specifications, and constant communication with OLSD project managers. Consor and Alpha CM have extensive experience providing construction inspection services for wastewater infrastructure and has worked with several agencies in the Bay Area. Consor's experience in construction inspection and project coordination provides the District with a dedicated inspection resource to support the successful delivery of the sewer replacement program. Alpha CM also brings relevant construction inspection experience and will provide the District with an additional resource to complete the projects successfully.

The Construction Committee reviewed this proposal at its meeting of August 19, 2026 and concurred with staff's recommendation. The funding for the contract is available from existing budgeted funds for these projects.

ISSUES:

No known issues.

OPTIONS:

1. Authorize General Manager to Execute Agreements with Consor and Alpha CM.
2. Do not award the contract - not recommended.

RECOMMENDED ACTION:

Authorize the General Manager to execute agreements with Consor for as-needed inspection services in an amount not to exceed $1,123,300, and for as-needed construction inspection services with Alpha CM in an amount not to exceed $500,000 - Sewer Collection System Pipeline Rehabilitation and Replacement Project.

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.8

AGENDA DATE: September 08, 2026

Subject:	**Accept Project as Complete and Authorization for the General Manager to Direct the Filing of a Notice of Completion: Engineering Building Remodel**

BACKGROUND:

This project involves the interior remodel of the Engineering Building. The scope includes demolition of the existing open work area and construction of six offices, one storage room, and remodeling of the front lobby. Existing ceilings, windows, HVAC, and plumbing will be reused where feasible. Work includes new partitions, finishes, flooring, and data connections, with no major structural changes.

The Construction Committee reviewed the project at its August 19, 2026 meeting and recommended closing the project and filing a Notice of Completion.

Contract Cost Data:

Original Contract	$ 223,500.00
Change Orders	$ 22,948.15
Total Project Cost	$ 248,648.15
Project Budget	$ 365,000.00

ISSUES:

No known issues.

OPTIONS:

1. Authorize closing out the project and filing a notice of completion.
2. Do not close out project - not recommended.

RECOMMENDED ACTION:

Accept project as complete and authorize the General Manager to direct filing of a notice of completion: Engineering Building Remodel.

ATTACHMENT(S):

Certificate of Completion, Engineering Building Remodel

CERTIFICATE OF COMPLETION

ORO LOMA SANITARY DISTRICT

ENGINEERING BUILDING REMODEL

I, Isaac Hernandez, Field Engineer, for Oro Loma Sanitary District, Alameda County, California, do hereby certify that the work and improvements described in the contract which was entered into by and between Oro Loma Sanitary District and Commers Corp., dated March 4, 2026, was completed to my satisfaction on August 21, 2026.

That said work and improvements are more particularly described in the Plans and Specifications, approved by the Sanitary Board of said District on October 14, 2025.

I understand that neither the determination of completeness of the work, nor the acceptance of the work by the District, shall operate to bar claims against the Contractor under the terms of the guarantee provisions of the Contract Documents.

Dated: September 21, 2026

By: Isaac Hernandez
Isaac Hernandez
Field Engineer

AGENDA ITEM REPORT

AGENDA ITEM NO: 6.9

AGENDA DATE: September 08, 2026

Subject: **Authorization for General Manager to Execute an Agreement with Modernscapes Innovations in the Amount of $52,700: Treatment Plant Landscape Improvements - Carbon Garden; CEQA Class 1 Categorical Exemption per Section 15301(b).**

BACKGROUND:

This project will plant 21 California Native trees to increase shade, improve air quality, and soften the industrial character of the treatment plant. It includes a comprehensive maintenance plan to ensure successful establishment of all plantings. Tree species were selected based on native suitability, drought tolerance, low maintenance needs, and site appropriateness. In addition, a small gathering area for future sunset tours were integrated into the carbon garden.

On July 30, 2026, the District solicited quotes from several contractors. On August 7, 2026, two quotes were received. Modernscapes Innovations submitted the lowest quote for $52,700.

Bidder	Amount
Engineer's Estimate	$50,000
Modernscapes Innovations	$52,700
New Image Landscape Company	$70,160

Staff recommends proceeding with Modernscapes Innovations for a lump sum contract amount of $52,700.

This project falls under CEQA Class 1 Categorical Exemption (Replacement of Existing Facilities) per Section 15301 of the California Code of Regulations.

ISSUES:

No known issues.

OPTIONS:

1. Authorize General Manager to execute an agreement with Modernscapes Innovations.
2. Do not authorize - not recommended

RECOMMENDED ACTION:

Authorize General Manager to Execute an Agreement with Modernscapes Innovations in the Amount of $52,700 for Treatment Plant Landscape Improvements - Carbon Garden

ATTACHMENT(S):

OLSD Tree Planting Plan

PLANT SCHEDULE

CODE	BOTANICAL NAME	COMMON NAME	SIZE	WATER USE	SPACING	QTY
TREES						
CEO	CERCIS OCCIDENTALIS	WESTERN REDBUD	15 GAL	L (WUCOLS IV)	AS SHOWN	6
QUA	QUERCUS AGRIFOLIA	COAST LIVE OAK	15 GAL	L (WUCOLS IV)	AS SHOWN	8
UMC	UMBELLULARIA CALIFORNICA	BAY LAUREL	15 GAL	L (WUCOLS IV)	AS SHOWN	7

TREE LEGEND

SYMBOL	COMMON NAME	SCIENTIFIC NAME	DESCRIPTION
	WESTERN REDBUD	CERCIS OCCIDENTALIS	CALIFORNIA NATIVE WITH A NATURAL RANGE EXTENDING FROM SOUTHWESTERN OREGON THROUGH MUCH OF CALIFORNIA, INCLUDING FOOTHILL WOODLANDS AND DRY CANYON ENVIRONMENTS. WESTERN REDBUD PROVIDES EXCELLENT SEASONAL INTEREST WITH BRIGHT PINK FLOWERS IN LATE WINTER/EARLY SPRING AND IS PARTICULARLY VALUABLE TO NATIVE BEES, HONEY BEES, BUMBLEBEES, AND OTHER BENEFICIAL INSECTS. IT IS A RELATIVELY SMALL, LOW MAINTENANCE TREE THAT REQUIRES LITTLE SUPPLEMENTAL IRRIGATION ONCE ESTABLISHED.
	COAST LIVE OAK	QUERCUS AGRIFOLIA	A SIGNATURE CALIFORNIA NATIVE OCCURRING FROM MENDOCINO COUNTY SOUTH THROUGH COASTAL AND INLAND CALIFORNIA TO NORTHERN BAJA CALIFORNIA, WITH EXTENSIVE POPULATIONS THROUGHOUT THE BAY AREA. COAST LIVE OAK IS ONE OF THE MOST VALUABLE NATIVE TREES FOR BIODIVERSITY, PROVIDING HABITAT, COVER, BROWSE, AND ACORNS FOR A WIDE RANGE OF BIRDS, MAMMALS, INSECTS, AND OTHER WILDLIFE. OAK WOODLANDS ALSO SUPPORT NUMEROUS NATIVE BEES, BUTTERFLIES, AND MOTHS. ONCE ESTABLISHED, IT IS HIGHLY DROUGHT TOLERANT AND GENERALLY REQUIRES MINIMAL IRRIGATION AND MAINTENANCE.
	CALIFORNIA BAY	UMBELLULARIA CALIFORNICA	A NORTHERN CALIFORNIA AND PACIFIC COAST NATIVE RANGING FROM SOUTHERN OREGON THROUGH COASTAL AND INLAND CALIFORNIA TO SAN DIEGO COUNTY. IT IS A CHARACTERISTIC COMPONENT OF CALIFORNIA'S MIXED GREEN FORESTS, OAK WOODLANDS, RIPARIAN AREAS, AND OTHER NATIVE PLANT COMMUNITIES. CALIFORNIA BAY PROVIDES FOOD AND HABITAT FOR WILDLIFE, INCLUDING BIRDS, SQUIRRELS, WOODRATS, AND INSECTS, AND CONTRIBUTES TO THE STRUCTURE AND BIODIVERSITY OF NATIVE WOODLAND COMMUNITIES.

GATES STUDIO
1655 N. MAIN STREET, SUITE 365
WALNUT CREEK, CA 94596
925.360.8411 | WWW.GATES-STUDIO.COM

OLSD TREE PLANTINGS

2655 GRANT AVENUE
SAN LORENZO
CALIFORNIA, 94580

ISSUE: DESCRIPTION: DATE:

PROJECT NUMBER: P6497
DRAWN: NG
CHECK: EG
DATE: 08/31/2026
SCALE: 1"=20'-0"

0 10' 20' 40'

PLANTING PLAN

L2.01

PATH: P:\SAN LORENZO\OLSD TREE PLANTINGS\ACAD\SHEETS_DG-P-OLSD.DWG
PLOT DATE: 9/1/2026 3:42 PM

Resolution No.

A RESOLUTION APPROVING BUDGET AMENDMENT NO. 1 OF THE BUDGET FOR FISCAL YEAR 2026-2027

RESOLVED, by the Sanitary Board of Oro Loma Sanitary District, Alameda County, California, that:

Resolution No. 3792, dated June 10, 2025, approved the Two-Year Budget for Fiscal Years 2025-2026 and 2026-2027; and,

In conjunction with a subsequent review of the various projects and expenditures contained within the District's budget for FY 2026-2027, the Construction and Finance & Insurance Committees and staff have determined that it is necessary to amend the budget for the Repair and Replacement (R&R) Fund and Capital Improvement Program (CIP) for FY 2026-2027; and,

This Budget Amendment No. 1 will increase the overall budget by $37,034,967 in FY 2026-2027.

NOW THEREFORE BE IT RESOLVED, by the Sanitary Board of Oro Loma Sanitary District, that Budget Amendment No. 1 for Fiscal Year 2026-2027 is approved as follows:

1. Staff is authorized to amend projects in the Repair and Replacement Fund budget as specified in Exhibit 1 and increase the total 2026-2027 R&R budget by $6,511,252.

2. Staff is authorized to amend projects in the Capital Improvement Project budget as specified in Exhibit 2 and increase the total 2026-2027 CIP budget by $30,523,715.

I certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted by the Sanitary Board of Oro Loma Sanitary District, Alameda County, California, at a meeting thereof held on the 8th day of September 2026 by the following vote of the members thereof:

AYES, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

Shelia Young, President

COUNTERSIGNED:

Rita Duncan, Secretary

Oro Loma Sanitary District
MEMORANDUM

TO: Construction Committee
Finance & Insurance Committee

VIA: Jimmy Dang, General Manager

FROM: Chathu Abeyrathna, District Engineer
Christine Chen, Finance Manager

DATE: August 13, 2026

SUBJECT: REQUEST FOR FY 2026/2027 CIP & R&R BUDGET AMENDMENT NO. 1

The memorandum provides a summary of requested budget adjustments for various FY 2026/2027 projects. The budget changes to the Repair and Replacement (R&R) Fund and Capital Improvement (CIP) Fund are shown in the attached Exhibit 1 and Exhibit 2, respectively. The projected increase for FY 2026/2027 is $ 6,511,252 in the R&R fund and $30,523,715 in the CIP fund.

The primary driver of these increases is the carryover of funding from FY 2025/2026 for projects that remain in progress and have not yet been completed. A total of $5,340,252 is carried forward in the R&R budget. A total of $27,065,715 is carried forward in the CIP budget.

Additional adjustments include:

- $599,000 in additional funding for the Treatment plant R&R budget.
- $572,000 in additional funding for the Collection System R&R Budget.
- $3,458,000 in additional funding for Treatment Plant CIP Budget.

FY 26/27 Amended Budget is summarized below in Table 1.

	R&R			CIP		
Description	Treatment Plant	Collections	Eng & Admin	Treatment Plant	Collections	Eng & Admin
FY 26/27 Adopted Budget	$3,326,000	$2,079,000	$99,000	$1,302,000	$3,118,000	$47,000
Carryover	$4,822,806	$426,546	$90,900	$13,199,730	$13,865,985	$-
	$5,340,252			$27,065,715		
Increase	$599,000	$572,000	$-	$3,458,000	$-	$-
Amendment 1	$5,421,806	$998,546	$90,900	$16,657,730	$13,865,985	$-
	$6,511,252			$30,523,715		
FY 26/27 Amended Budget	$8,747,806	$3,077,546	$189,900	$17,959,730	$16,983,985	$90,900

Table 1: FY 26/27 Amended Budget Summary

Net Budgetary Impact on Reserves

There is $6,256,585 available in the treatment plant R&R budget, and $1,315,385 available in the Collection System R&R budget. There is $14,042,213 available in the Treatment Plant CIP Budget, and 14,589,599 available in the Collection System CIP Budget.

After accounting for all the adjustments, the net effect is a need for an additional $569,623 from the reserves. Net impact is summarized below in table 2.

	R&R			CIP		
Description	Treatment Plant	Collections	Eng & Admin	Treatment Plant	Collections	Eng & Admin
Unused from FY 25/26 Budget	$6,256,585	$1,315,385	$223,923	$14,042,213	$14,589,599	$37,639
Carryover	$4,822,806	$426,546	$90,900	$13,199,730	$13,865,985	$-
Increase	$599,000	$572,000	$-	$3,458,000	$-	$-
Net	($834,779)	($316,839)	($133,023)	$2,615,517	($723,614)	($37,639)
Additional Funds needed from Reserves						$569,623

Table 2: Net Budgetary Impact

Main reason for the need for additional funds is replacement of MCC D13 FY 26/27 instead of waiting until FY 29/30. Industrial MCCs have a life expectancy of 30 years.

Customary with past practices, the cost impact for Castro Valley Sanitary District only applies to treatment plant projects and certain administrative projects.

Discussion

The amendment includes changes to existing budget amounts. A summary of each change in excess of $100,000 is provided in the following discussion.

CHANGES TO R&R BUDGET FROM FY 2025/2026

There are 33 projects requiring amendments, 12 of which are over $100,000.

TREATMENT PLANT PROJECTS

1. **Project 40-203.05: EBMUD Well Demolition ($443,763 in FY 2026/2027, of which $443,763 carryover from unspent FY 2025/2026 budget)**

   This project provides for the demolition of five EBMUD wells on Oro Loma Sanitary District property.

2. **Project 40-213.13: Grant Funding Assistance ($194,379 in FY 2026/2027, of which $194,379 carryover from unspent FY 2025/2026 budget)**

   This project provides for exploring grant opportunities to fund District projects.

3. **Project 40-217.01: Blower Repairs and Maintenance; Aeration Basin ($111,370 in FY 2026/2027, of which $111,370 carryover from unspent FY 2025/2026 budget)**

   This project provides for the replacement or major repair of a blower at the blower building.

4. **Project 40-220.05: Secondary Clarifier Rehabilitation ($1,457,000 in FY 2026/2027, of which $827,000 from FY 2025/2026 budget, and an increase of $630,000)**

   This project provides for the rehabilitation of the secondary clarifiers. Based on pricing received for the Primary Clarifier Rehabilitation project, additional funds are needed to complete this project.

5. **Project 40-226.03: Belt Conveyor Parts ($200,000 in FY 2026/2027, of which $74,280 carryover from unspent FY 2025/2026 budget, and an increase of $126,000)**

   This project provides for the purchase of spare parts to allow for an immediate overhaul of the Belt Filter Press Conveyor if a significant failure occurs. This project budget is increased to facilitate rehabilitation of the Belt Conveyors

6. **Project 40-226.06: Belt Filter Press Rehab ($643,503 in FY 2026/2027, of which $312,503 carryover from unspent FY 2025/2026 budget)**

   This project provides for rehabilitation of the existing Belt Filter Presses. Presses have been in operation for over 10 years.

7. **Project 40-241.01: Primary Clarifier Rehabilitation ($2,547,988 in FY 2026/2027, of which $2,547,988 carryover from unspent FY 2025/2026 budget)**

   This project provides for coatings inspection and rehabilitation as required in addition to adding anodes

8. **Project 40-245.01: Hypochlorite Manifold ($124,250 in FY 2026/2027, of which $39,250 carryover from unspent FY 2025/2026 budget, 85,000 increase)**

   This project provides for replacement of PVC piping at the hypochlorite facility. Upon further assessment, valves and some instrumentation also needs to be replaced and material needs to be changed from PVC to CPVC for chemical compatibility purposes. The budget increase is to facilitate the additional scope needed to complete this project.

9. **Project 40-294.08: Biosolids Hauling and Pond Maintenance ($1,246,550 in FY 2026/2027, of which $341,550 carryover from unspent FY 2025/2026 budget)**

   This project provides for off hauling of the biosolids for beneficial use, including funds to repair and maintain the ponds. Staff is working on a project to re-grade and stabilize pond No. 4.

10. **Project 40-295.02: UTILITY TRENCH REHABILITATION ($0 in FY 2026/2027, 276,000 decrease)**

    This project provides for the rehabilitation of the primary sludge trench. This project is removed because the work has already been completed ahead of schedule.

COLLECTION SYSTEM PROJECTS

11. **Project 40-100.00: Lift Stations – Wet Well Coating ($896,000 in FY 2026/2027, of which $158,000 carryover from unspent FY 2025/2026 budget, 572,000 increase)**

    This project provides for the repair of the collection system's lift station wet wells. Rather than coating one wet well per year over five years as originally planned, all five wet wells will now be designed as a single project to maximize staffing efficiency. Construction sequencing will be determined during the design phase.

12. **Project 40-145.05: Force Main Condition Assessment ($182,514 in FY 2026/2027, of which $182,514 carryover from unspent FY 2025/2026 budget)**

    This project provides for the condition assessment of the force mains connecting the lift stations to the collection system.

CHANGES TO CIP BUDGET FROM FY 2025/2026

There are 18 projects requiring amendments, 11 of which are over $100,000.

TREATMENT PLANT PROJECTS

1. **Project 45-205.00: Treatment Plant Strategic Study ($300,000 in FY 2026/2027, $300,000 increase)**

   This project provides for development of a strategic plan for the treatment plant. This project was added to the CIP Budget in FY 2026/2027

2. **Project 45-219.10: Treatment Plant Reliability Improvements – Phase 1 ($958,000 in FY 2026/2027, $958,000 increase)**

   This project provides plant reliability enhancements by upgrading the primary sludge system and replacing key pumps, valves, piping and related appurtenances. Additionally, it consolidates several incomplete Capital Improvement Program (CIP) line items from FY 25/26 to streamline staffing efficiency.

3. **Project 45-215.00: Nanobubble Pilot Project ($205,378 in FY 2026/2027, of which $205,378 carryover from unspent FY 2025/2026 budget)**

   This project provides testing of the nanobubble pilot technology at the treatment plant to reduce plant energy demand and reduce sodium hypochlorite demand.

4. **Project 45-220.02: Treatment Plant Fiberglass Grating Replacement ($527,606 in FY 2026/2027, of which $312,606 carryover from unspent FY 2025/2026 budget)**

   This project provides for replacement of existing fiberglass grating at the aeration basins, chlorine contact structure and secondary treatment splitter box.

5. **Project 45-267.00: Grit Pump Replacement and Piping Rehabilitation ($0 in FY 2026/2027, $221,000 decrease)**

   This project provides for replacement of grit pumps and associated piping. This project is deferred to a future fiscal year. Condition of the grit system will be assessed utilizing budget from the Treatment Unit Pipe Galleries Ultrasonic Testing of Pipe project.

6. **Project 45-281.08: Digester Rehabilitation Project ($11,860,286 in FY 2026/2027, of which $11,860,286 carryover from unspent FY 2025/2026 budget)**

   The project provides for the design of the Digester Rehabilitation Project Phases 1 and 2, and the construction of Phase 1. Phase 1 provides for the demolition of digesters #2 and #4, the installation of gas storage, and the installation of three rotary drum thickeners for the co-thickening of the primary sludge with the secondary sludge. The phase 1 project is currently under construction. The phase 2 project will be publicly bid next fiscal year. Most of the carryovers are encumbrances.

7. **Project 45-299.00: Cogeneration Engine Overhaul ($297,501 in FY 2026/2027, of which $104,501 is carryover from unspent FY 2025/2026 budget)**

This project provides for the overhaul of one cogeneration engine. The components for the engine overhaul were ordered last fiscal year and are arriving this fiscal year. The project will be completed this fiscal year.

8. **Project 45-319.00: SCADA Networks System Replacements and Upgrades ($315,638 in FY 2026/2027 – of which $204,638 carryover from unspent FY 2025/2026 budget)**

   This project provides for upgrades to ongoing SCADA software and server upgrades.

9. **Project 45-328.02: Critical Electrical Distribution System Replacements ($3,024,763 in FY 2026/2027, of which $303,763 carryover from unspent FY 2025/2026 Budget, 2,500,000 increase)**

   This project provides for critical MCC electrical breaker replacement throughout the treatment plant. MCC D13 was originally planned for replacement is FY 29/30. Recent periodic condition assessments have shown MCC D13 and the feeder cables need to be replaced to maintain plant reliability. This project budget is increased by $2,500,000 to facilitate the necessary replacement.

COLLECTION SYSTEM PROJECTS

10. **Project 45-107.00: Lift Stations - Rehabilitation ($324,000 in FY 2026/2027, of which $158,000 carryover from unspent FY 2025/2026 budgets)**

    This project provides for rehabilitation of lift stations, including wet well coating, MCC upgrades, and force main repair/replacements.

11. **Project 45-146.XX: Sewer Collection System Pipeline (Construction) ($16,122,985 in FY 2026/2027, of which $13,707,985 carryover from unspent FY 2025/2026 budget)**

    This program provides for the rehabilitation of pipelines identified through the closed-circuit television (CCTV) inspection based upon their structural condition or maintenance history. This work will be performed to fix chronic maintenance and structural issues identified within the existing collection system. The proposed funding level was established to align with the District’s 10-Year Strategic Plan of replacing 40 miles of collection system pipe between 2019 and 2029. Currently 8 projects are complete, 2 are under construction. The carryover is for the active projects.

<u>**Summary**</u>

As presented in the attached Exhibits 1 and 2, the total fiscal impact of the outlined changes in the R&R and CIP budgets is an increase of $6,511,252 in the R&R fund and an increase of $30,523,715 in the CIP fund, which brings the total R&R and CIP budgets for FY 2026/2027 to $47,189,967. Total R&R and CIP requirements is further summarized in Table 3.

Description	R&R			CIP		
	Treatment Plant	Collections	Eng & Admin	Treatment Plant	Collections	Eng & Admin
FY 26/27 Adopted Budget	$3,326,000	$2,079,000	$99,000	$1,302,000	$3,118,000	$47,000
Amendment 1	$5,421,806	$998,546	$90,900	$16,657,730	$13,865,985	$-
	$6,511,252			$30,523,715		
FY 26/27 Amended Budget	$8,747,806	$3,077,546	$189,900	$17,959,730	$16,983,985	$47,000
EBDA Replacement Assessment			$184,000			
Requirements (Sub-Total)	$12,199,252			$34,990,715		
Total Requirements	$47,189,967					

Table 3: Total Requirements Analysis

Attachments

Exhibit 1 – Renewal & Replacement
Exhibit 2 – Capital Improvement Program

Exhibit 1

FY 2026-27 BUDGET AMENDMENT No. 1
RENEWAL & REPLACEMENT (R&R)
August 13, 2026

	Revenues	FY 2026-27 Adopted Budget	Budget Amendment #1	Amended Budget	CVSD %	CVSD's Share	Justifications
	District Sewer Service Charges	6,000,000		6,000,000			
	Agency Treatment Charges - CVSD	864,600		864,600			
	Investment Income	10,000		10,000			
	Total Revenues	**6,874,600**		**6,874,600**			
Project # 40-	**Renewal & Replacement Expenses**						
	Treatment Plant						
202.00	O&M Manual & CBT Updates	39,000	54,175	93,175	25%	23,294	Carryover from FY 25/26. WIP
203.05	EBMUD Well Demolition	0	443,763	443,763	0%	0	Carryover from FY 25/26. WIP
204.00	Treatment Plant GIS Updates & Asset Mgmt	13,000	0	13,000	25%	3,250	Carryover from FY 25/26. WIP
213.00	Pre-Design Studies	56,000	45,933	101,933	25%	25,483	Carryover from FY 25/26. WIP
213.30	Cloth Filters Study	0	60,723	60,723	25%	15,181	Carryover from FY 25/26. WIP
213.13	Grant Funding Assistance	0	194,379	194,379	25%	48,595	Carryover from FY 25/26. WIP
213.17	Treatment Plant Landscape Improvements	0	95,550	95,550	25%	23,888	Carryover from FY 25/26. WIP
213.18	Local Hazard Mitigation Plan	0	13,670	13,670	25%	3,418	Carryover from FY 25/26. WIP
214.00	Iron Sponge Study	0	27,000	27,000	25%	6,750	Carryover from FY 25/26. WIP
217.01	Blower Repairs and Maintenance; Aeration Basin	0	111,370	111,370	25%	27,843	Carryover from FY 25/26. WIP
219.01	Treatment Unit Pipe Galleries Ultrasonic Testing of Pipe	83,000		83,000	25%	20,750	
222.05	Secondary Clarifier Rehabilitation	827,000	630,000	1,457,000	25%	364,250	Increase budget due to market conditions
226.03	Belt Filter Press Conveyor Parts	0	200,000	200,000	25%	50,000	Carryover from FY 25/26. WIP. Increase for additional scope
226.05	Belt Filter Press Bearings & Miscellaneous Parts	161,000	40,366	201,366	25%	50,342	Carryover from FY 25/26. WIP
226.06	Belt Filter Press Rehab	331,000	312,503	643,503	25%	160,876	Carryover from FY 25/26. WIP
230.01	Operations Janitors Closet	0	87,000	87,000	25%	21,750	Carryover from FY 25/26. Additional Budget needed
239.00	Safety Improvements	37,000	20,112	57,112	25%	14,278	Carryover from FY 25/26. WIP
241.01	Primary Clarifier Rehabiliation (Paint/Add Anodes)		2,547,988	2,547,988	25%	636,997	Carryover from FY 25/26. WIP
242.00	Process Instrumentation Replacement	42,000	50,900	92,900	25%	23,225	Carryover from FY 25/26. WIP
245.01	Hypochlorite Manifold	0	124,250	124,250	25%	31,063	Carryover from FY 25/26. WIP. Additional scope
266.00	CEPT System Rehabilitation		37,000	37,000	25%	9,250	Carryover from FY 25/26. WIP
281.03	Digester Gas PM PRVs and Flame Arresters	12,000	40,000	52,000	25%	13,000	Carryover from FY 25/26. WIP
289.00	Concrete Assessment & Rehabilitation	166,000	0	166,000	25%	41,500	
293.05	Shoreline Adaptation Demonstration Laboratory		42,658	42,658	35%	14,930	Carryover from FY 25/26. WIP
294.08	Biosolids Hauling and Pond Maintenance	905,000	341,550	1,246,550	25%	311,638	Carryover from FY 25/26. WIP
295.02	Utility Trench Rehabilitation (Primary Sludge Trench)	276,000	(276,000)	0	25%	0	This work was already completed
301.00	Plant Security Upgrades	30,000	49,400	79,400	25%	19,850	Additional work needed
305.00	Gate & Valve Replacements	39,000	61,655	100,655	25%	25,164	Carryover from FY 25/26. WIP
312.00	Flare Repairs		27,000	27,000	25%	6,750	Carryover from FY 25/26. WIP
313.00	Grease System Rehabilitation & Pump Maintenance	45,000		45,000	25%	11,250	
395.02	Roof Maintenance	30,000		30,000	25%	7,500	
395.06	Landscaping & Grounds	30,000		30,000	25%	7,500	
395.07	Roadway & Berm Maintenance	120,000		120,000	25%	30,000	
900.93	Critical R&R - Treatment Plant	84,000	38,861	122,861	25%	30,715	
	Total Treatment Plant	**3,326,000**	**5,421,806**	**8,747,806**		**2,080,277**	
	Collections						
100.00	Lift Stations - General & Recurring Maintenance	89,000	34,787	123,787	0%	0	Carryover from FY 25/26. WIP
100.XX	Lift Stations Wet Well Coating	166,000	730,000	896,000	0%	0	Combining several lift stations together for staffing efficiency
104.00	Lift Stations - Asset Management	37,000		37,000	0%	0	
126.00	Maintenance Hole Adjustments	111,000		111,000	0%	0	
126.01	Maintenance Hole Inspection Program	83,000		83,000	0%	0	
141.00	Collection System Asset Repair / Maintenance	1,379,000		1,379,000	0%	0	
144.00	Collection System Source Detection & Hydraulic Upd	12,000		12,000	0%	0	
144.10	Collection System GIS Asset Management Plan	28,000	36,200	64,200	0%	0	Carryover from FY 25/26. WIP
145.01	Collection Vehicle Maintenance	12,000		12,000	0%	0	
145.05	Force Main Condition Assessment		182,514	182,514	0%	0	Carryover from FY 25/26. WIP
151.10	Easement Clearing & Road Maintenance	60,000		60,000	0%	0	
155.01	Lateral Inspection Program - Public Outreach		15,045	15,045	0%	0	
161.01	Camera Equipment Repair & Major Maintenance	83,000		83,000	0%	0	
900.91	Critical R&R - Collections	19,000		19,000	0%	0	
	Total Collections	**2,079,000**	**998,546**	**3,077,546**		0	

FY 2026-27 BUDGET AMENDMENT No. 1
RENEWAL & REPLACEMENT (R&R)
August 13, 2026

	Engineering & Administration						
524.00	Fiscal Agent Fees	**8,000**	**0**	**8,000**	**0%**	**0**	
594.00	Engineering Building Remodel		**90,900**	**90,900**	**0%**	**0**	**Carryover from FY 25/26. WIP**
595.45	IT& Network/Security Upgrades - District-wide	**45,000**	**0**	**45,000**	**19%**	**8,550**	
900.90	Critical R&R - Engineering	**12,000**	**0**	**12,000**	**12.5%**	**1,500**	
900.95	Critical R&R - Administration	**34,000**	**0**	**34,000**	**18%**	**6,120**	
	Total Engineering & Administration	**99,000**	**90,900**	**189,900**		**16,170**	
626.00	**Sewage Disposal - EBDA Replacement Assess**	**184,000**		**184,000**	**0%**	**0**	**EBDA OLSD Reserves per EBDA Policy**
	Total Expenses	**5,688,000**	**6,511,252**	**12,199,252**		**2,096,447**	

Total Requirements for R&R and CIP	**10,155,000**	**37,034,967**	**47,189,967**		**6,594,409**	

Exhibit 2

FY 2026-27 BUDGET AMENDMENT No. 1
CAPITAL IMPROVEMENT PROGRAM (CIP)
August 13, 2026

	CIP Revenues, Contributions & Repayments	FY 2026-27 Adopted Budget	Budget Amendment #1	Amended Budget	CVSD %	CVSD's Share	Justifications
	Investment Income	90,000		90,000			
	Capital Grants	137,700		137,700			
	Capital Contributions - Connection Fees	200,000		200,000			
	Capital Repayments - CVSD	279,800		279,800			
	Total Revenues, Contributions & Repayments	**707,500**		**707,500**			
Project # 45-	**CIP Project Requirements**						
	Treatment Plant						
205.00	Treatment Plant Strategic Study		300,000	300,000	25%	75,000	New project
219.10	Treatment Plant Reliability Improvements - Phase 1		958,000	958,000	25%	239,500	New project
201.00	Operations Training Project		81,000	81,000	25%	20,250	Carryover from FY 25/26. WIP
215.00	Nanobubble Pilot Project		205,378	205,378	25%	51,345	Carryover from FY 25/26. WIP
213.21	Local Hazard Mitigation Plan	56,000	(56,000)	0			Work already completed
220.02	Treatment Plant Fiberglass Grating Replacement	215,000	312,606	527,606	25%	131,902	Carryover from FY 25/26. WIP
227.00	Chlorine Contact Basin Water Champ Replacement	23,000	(23,000)	0			Project no longer needed
267.00	Grit Pump Replacement and Piping Rehabilitation	221,000	(221,000)	0			Deferred
281.04	Digester Gas System Flares Automation	111,000		111,000	25%	27,750	
281.08	Digester Rehabilitation Project		11,860,286	11,860,286	25%	2,965,072	Carryover from FY 25/26. WIP
299.00	Cogeneration Engine Overhaul	193,000	104,501	297,501	25%	74,375	Carryover from FY 25/26. WIP
316.00	Vehicle Replacement	67,000	45,808	112,808	25%	28,202	Carryover from FY 25/26. WIP
319.00	SCADA Networks System Replacements and Upgrades	111,000	204,638	315,638	25%	78,910	Carryover from FY 25/26. WIP
328.01	Electrical System Masterplan		17,740	17,740	25%	4,435	Carryover from FY 25/26. WIP
328.02	Critical Electrical Distribution System Replacements	221,000	2,803,763	3,024,763	25%	756,191	Carryover from FY 25/26. WIP
335.00	W.Switchgear Circuit Breaker Replacement		11,000	11,000	25%	2,750	Carryover from FY 25/26. WIP
395.03	Fencing for Parking Lot		53,010	53,010	25%	13,253	Carryover from FY 25/26. WIP
900.93	Critical Equipment - Treatment Plant	84,000		84,000	25%	21,000	
	Total Treatment Plant	**1,302,000**	**16,657,730**	**17,959,730**		**4,489,933**	
	Collections						
100.00	Lift Stations - General	60,000		60,000	0%	0	
107.00	Lift Stations - Rehabilitation	166,000	158,000	324,000	0%	0	Carryover from FY 25/26. WIP
146.XX	Sewer Collection Sys Pipeline (Construction)	2,415,000	13,707,985	16,122,985	0%	0	Carryover from FY 25/26. WIP
161.00	Collections CCTV Cameral Replacement	50,000		50,000	0%	0	
161.02	Collections/Maintenance CMMS System Replacement	111,000		111,000	0%	0	
166.01	Collections Vehicle Replacements	299,000		299,000	0%	0	
900.91	Critical Equipment - Collections	17,000		17,000	0%	0	
	Total Collections	**3,118,000**	**13,865,985**	**16,983,985**	**0**	**0**	
	Engineering & Administration						
595.06	Administrative Buildings Bathroom Updates		0	0	18%	0	
595.45	IT & Network Upgrades - District-wide	23,000	0	23,000	19%	4,370	
900.90	Critical Equipment - Engineering	12,000		12,000	12.5%	1,500	
900.95	Critical Equipment - Administration	12,000	0	12,000	18%	2,160	
	Total Engineering & Administration	**47,000**	**0**	**47,000**		**8,030**	
	Total Requirements	**4,467,000**	**30,523,715**	**34,990,715**		**4,497,963**	

Total Requirements for R&R and CIP	**10,155,000**	**37,034,967**	**47,189,967**		**6,594,409**	

ORO LOMA SANITARY DISTRICT
POLICY

No. X
Effective: XX/XX/XX

SUBJECT: FOOD, MEETING, AND EMPLOYEE REFRESHMENTS

I. **PURPOSE:** To ensure that District resources are used responsibly when providing food, meals, and daily refreshments. This policy establishes clear expectations for when food is appropriate, how it should be procured, and how such expenditures support the District's operational efficiency, employee productivity, and public service mission. The policy is designed to promote consistency, transparency, and accountability in the use of public funds, while allowing flexibility for operational needs and emergency situations.

The District recognizes the necessity and proper role of reasonable and appropriate expenses incurred for business meals and business meetings in the conduct of District operations. Managers and staff occasionally hold business meetings at local restaurants or outside venues rather than holding meetings during the business day at the place of work or bring in food or meals for business meetings held at the place of work. This practice allows the District to minimize office interruptions and maximize staff productivity. This policy provides guidance to hold management accountable to a consistent approach when approving expenditures related to business meal expenses. Moreover, the purpose of this policy is to ensure the District is reimbursing employees for legitimate, reasonable, and appropriate business expenses in accordance with the requirements and procedures set forth in the District's policies, Personnel Rules, and purchasing procedures.

II. **SCOPE:** This policy applies to all Oro Loma Sanitary District employees, Board members, committees, and contractors participating in District-sponsored meetings or events where District funds may be used to provide food.

III. **DEFINITIONS:**

1. **Meeting Food**: Food and non-alcoholic beverages purchased using District funds and provided to participants as part of a District business activity. Meeting food is limited to modest meals, light refreshments, or snacks appropriate for a professional setting.
2. **Daily Staff Refreshments**: Standard breakroom provisions, specifically limited to basic unflavored coffee grounds, whole beans, single-serve pods, black/green tea assortments, milk/creamer, sugar, alternative sweeteners, and individual-portion shelf-stable snacks (e.g., granola bars, pretzels, raw nuts, or whole fruit) provided for daily staff consumption.
3. **District-Sponsored Event**: Any meeting, workshop, presentation, town hall, emergency response activity, or other gathering that is formally initiated or organized by the District for the purpose of conducting District business, including community engagement or employee recognition.

Employee recognition shall be limited to no more than one event per quarter, except for periodic recognition of significant milestones (such as the retirement of a longtime employee).

4. **Work Meeting**: A scheduled gathering of District employees, Board members, or authorized participants convened to conduct District business, including discussions, planning, project coordination, decision-making, or operational activities. A work meeting may occur on-site or off-site, provided it is initiated or authorized by the District. A work meeting includes District Board meetings and workshops.

IV. **PROCEDURE:**

A. Eligibility for Meeting Food

Meeting food may be provided when one or more of the following conditions apply:

1. The work meeting is scheduled over the lunch or dinner period and participants are required to remain on-site. Meetings should not be routinely scheduled for lunch or dinner periods, and should be scheduled during this time only for unique circumstances such as when scheduling during other periods will create significant operational disruption or is otherwise infeasible due to the need to coordinate amongst a large group of attendees.
2. The work meeting is two hours or longer and providing food supports uninterrupted work.
3. The work meeting includes Board members, external stakeholders, or visiting agencies where food is appropriate for professional or business purposes.
4. The work meeting supports emergency, operational, or time-sensitive responses requiring extended on-site presence.
5. As part of a district-sponsored event where providing meeting food directly supports the purpose of the event.

B. Types of Allowable Food and Refreshments

Food options for district-sponsored events and work meetings must be modest, practical, and reasonable in cost. Allowable items include:

1. **Breakfast Items**: Fruit, pastries, or breakfast sandwiches.
2. **Lunch Items:** Sandwiches, salads, or boxed meals.
3. **Light Refreshments:** Coffee, water, tea, soda, and snacks.
4. **Dinner Items:** Individual plated entrees, or catered buffet-style meals.

When lunch or dinner is provided, food options may also include drinks (coffee, water, tea, and soda) and dessert.

Alcohol is strictly prohibited at all District meetings, facilities, and events.

C. Daily Staff Refreshment Allowance

To maintain workplace productivity while ensuring strict fiscal responsibility, the procurement of daily staff refreshments for general staff consumption is restricted to bulk commercial purchases and governed by the following maximum expenditure caps:

Refreshment Category	Allocation Metric	Maximum Allowable Cap (USD)
Daily Coffee & Tea	Per full-time equivalent (FTE) / day	**$1.25**
Daily Snacks	Per full-time equivalent (FTE) / day	**$1.75**
Total Combined Daily Cap	Per full-time equivalent (FTE) / day	**$3.00**

The Finance Department will audit grocery and bulk-vendor procurement monthly to ensure that total breakroom expenditure divided by the active department headcount does not exceed the **$3.00 per FTE per day** operational threshold. For the purpose of this policy, it is assumed that each FTE works five (5) days a week on-site, even though some employees may have alternative schedules. Premium carbonated beverages, energy drinks, artisanal pastries, or hot deli items do not qualify as daily staff refreshments and are prohibited.

D. Cost Considerations and GSA Alignment

Employees, directors, and contractors must exercise good judgment in selecting modest, cost-effective food options. The District may deny reimbursement for excessive or non-compliant purchases.

Meal costs for breakfast, lunch, and dinner for district-sponsored events, and work meetings shall strictly align with the federal U.S. General Services Administration (GSA) Meal and Incidental Expense (M&IE) breakdown for the **Oakland / Alameda County Area**:

- **Breakfast**: $23.00
- **Lunch**: $26.00
- **Dinner**: $38.00

Due to their unique nature and purposes, the District's employee appreciation events shall not be subject to the fiscal limits established by this policy. However, the cost for such event shall not exceed the approved budgeted amount.

E. Approval and Procurement Requirements

1. **Routine Approvals**: Routine meeting food purchases require approval by a department manager or designee.

2. **Daily Refreshment Procurement**: Bulk kitchen and breakroom refreshment orders must be routed through authorized wholesale club accounts or commercial distributors. Retail cafe or convenience store purchases are prohibited.
3. **Board Meeting Coordination**: Food for Board meetings must be coordinated directly through the General Manager's Office.
4. **Fiscal Year Limits**: Meeting food purchases must not exceed established budgetary limits.
5. **Documentation**: All purchases must comply with District procurement procedures. Itemized receipts must be submitted for payment or reimbursement. Documentation must include the meeting purpose, date, list of attendees, and a justification in line with this policy.

F. Exceptions

The General Manager retains sole authority to approve written exceptions to the cost caps or eligibility requirements based on unique operational needs, emergency responses, or extraordinary circumstances.

Additionally, the Board may also approve expenditures in excess of the caps stated herein when it determines such extra expenditures further a specific District purpose or objective.

G. Responsibilities

Employees and managers are responsible for adhering to this policy. The Finance Department will verify compliance, flag unitemized or excessive charges, and may request additional documentation when needed. Non-compliant purchases may result in mandatory employee reimbursement and/or loss of purchasing card (P-Card) privileges.

H. Effective Date

This policy becomes effective immediately upon approval by the Board of Directors

Reviewed by Legal Counsel on 09/01/2026
Approved by: Board on XX/XX/XX

ORO LOMA SANITARY DISTRICT
POLICY ~~AND STANDARD PROCEDURE~~

No. I.C.1
Effective: 01/01/02
~~Amended: 01/05/10~~
~~Reviewed: 02/07/20~~
~~Reviewed: 01/25/23~~
~~Revised: 06/06/23~~

SUBJECT: TRAVEL & MEETINGS FOR EMPLOYEES

I. **PURPOSE:** To establish the District's policy and procedures regarding attendance, payment, and reimbursement of expenses associated with business travel of employees on behalf of the District.

II. **POLICY:**

1. Authorization for employee travel and attendance shall be based upon approval by their manager for specific meetings, conferences or seminars within the District’s approved annual budget.

2. Records of all expenses related to employees’ travel and training shall be maintained in accordance with the requirements of the Umberg Act.

3. Employees’ travel to and attendance at all conferences, meetings, seminars and/or workshops outside the State of California, regardless of duration, shall be pre-approved by the Board by attendee name, including dates of departure and return. In the absence of the Board in session, the President of the Board shall be notified of and approve/disapprove any changes in attendee name(s) and/or dates of departure and/or return.

4. In the event of the absence of the General Manager for more than one day, the Board shall be notified and informed of who the primary point-of-contact will be during the absence.

III. **PROCEDURE:** Expenses related to meeting, training, seminar, conference, tour attendance, etc. by District employees shall include the following:

A. **Compensation.** Employees shall be paid regular wages while attending approved business-related meetings, trainings, seminars, conference, or tours. Employees who work a 4/10 schedule (ten hours per day, four days per week) and obtain approval to attend shall be placed on a 5/8 (8 hours per day, five days per week) work schedule during the week of the conference lasting two days or more. Employees who work a 9/80 schedule (80 hours in a two-week period over nine work days) and obtain approval to attend shall be placed on a 5/8 work schedule for the two-week pay period that covers the dates of the conference lasting two days or more.

Should an employee travel during working hours earlier than the day immediately preceding the first session the employee is registered to attend, the employee shall use accrued time off for that day. Example: if the conference starts on Wednesday and the employee travels on Monday, the District pays regular wages for Tuesday and the employee uses accrued time off for Monday.

For mandatory training/conference attendance – if the District is mandating the attendance, the employee shall be compensated for the travel time - regular wages if traveling during work hours, overtime/comp time if traveling after 40 work hours in a workweek.

For optional training/conference attendance – if the employee chooses to attend and obtains approval, the employee shall be compensated regular wages for travel time during regular work hours~~. If the employee chooses to t~~Travel outside regular work hours is not compensable. ~~, the employee shall not be entitled to wages for the travel time.~~

B. **Registration – Paid by District.**
The District shall be responsible for processing conference registration and payment of fees for employees. Should the employee bring guests to the conference, all costs associated with the guests shall be the responsibility of the employee. Should an employee cancel the approved attendance after the deadline for 100% reimbursement of registration fees, the employee shall reimburse the District the full cost of registration.

C. **Transportation – Paid by Employee, Reimbursed by District.**

1. When travel by air is the most reasonable method of transportation, the District shall ~~pay employees via reimbursement~~ reimburse coach-class airfare and appropriate ground transportation or rental car expenses to and from the meeting~~, if applicable~~. The District shall not reimburse special fees such as preferential parking fees or early-bird/priority boarding fees. The District shall reimburse for the cost of selecting a seat in coach-class, excluding any extra legroom seat. For employees choosing to use private vehicles, reimbursement will be the lower amount of single passenger coach airfare plus car rental and airport parking (if applicable), or the current mileage allowance provisions of the Internal Revenue Service, whichever is less (see Section III.C.2 for mileage calculation). Employees shall make their own reservations for airline tickets and rental cars. Travel expenses paid by personal credit card are fully reimbursable by the District upon receipt of appropriate supporting documentation (e.g. airline receipts, receipts from rental car, travel agencies, and/or taxi-cab companies.) Reimbursement for rental vehicles or taxi-cab/rideshare services shall be allowed, but not both. The taxi-cab/rideshare shall be used within a reasonable distance, defined as a 15-mile radius around the conference location.

2. For local transportation, District vehicles may be used. If a District vehicle is not available, or if an employee chooses to drive their own personal vehicle,~~ they shall be reimbursed based upon the current mileage allowance provisions of the Internal Revenue Service~~ mileage is reimbursed at the current IRS rate. To drive a privately owned vehicle or a District vehicle on District business, employees must possess valid California driver's licenses and carry liability insurance as required by CSRMA.

   ~~For purposes of mileage reimbursement, the District will use the number of miles~~ Reimbursable mileage is defined at the distance between the employee's residence and the meeting location or between the District office and the meeting location, whichever is less. If more than one employee attends the same meeting, carpooling is recommended. If employees are involved in automobile accidents while on District business, the District will reimburse employees for any insurance deductible up to $500.00. District business does not include commuting to and from work.

3. The District shall pay for costs associated with necessary rental of standard/mid-size cars. Luxury or premium vehicles are prohibited. If the automobiles are rented for days prior to the day immediately preceding the first conference session the employee is registered to attend, or kept beyond the last day of the conference, the employee is personally responsible for those extra days' rental ~~car~~ costs~~. If the automobiles are kept beyond the last day of the conference, the employee shall pay the costs for that additional rental and will not receive reimbursement.~~ The District shall not reimburse the cost of added liability insurance on rental vehicles. ~~Luxury or premium vehicles may not be rented for official District business.~~

D. **Lodging – Paid by Employee, Reimbursed by District.**

Employees are entitled to one night's lodging for each day's out-of-town attendance at a meeting, conference, seminar, etc. The District will make hotel reservations for CASA conferences on behalf of the attendees, ~~but~~ (the attendees ~~will be responsible for~~ pay~~ing~~ the hotel bill upon departure and seek reimbursement)~~.~~ For all other events, ~~E~~employees shall be responsible for making their own hotel reservations~~ for all other trainings, conferences, etc~~. The District will reimburse group rate lodging expenses upon submittal of appropriate receipts. The first night of eligible lodging ~~reimbursed by the District shall be~~ is the night immediately preceding the first session the employee is registered to attend. Example: the conference starts on Wednesday, ~~so the first night of lodging reimbursed by the District is~~ Tuesday night is reimbursable. The last night of eligible lodging reimbursed by the District shall be the night immediately preceding the final session the employee attends. Example: the conference ends on Friday at noon, ~~so the last night reimbursed by the District shall be~~ Thursday night is the last reimbursable night.

Upon approval of the General Manager, additional lodging may be authorized for employees' attendance at seminars, conferences, etc. If additional lodging is authorized, supporting documentation of the cost must be submitted and reimbursement will be made up to the amount of designated hotel charges only.

E. **Daily Allowance/Meals for Employees – Paid by District.**

~~The~~ Meal costs for all District-related travel, single-day workshops, must be modest and strictly align with the GSA Meal and Incidental Expense (M&IE) breakdown for the Oakland/Alameda County Area:

- **Meal Cap Thresholds:**
  - **Breakfast:** $23.00
  - **Lunch:** $26.00
  - **Dinner:** $38.00
  - **Maximum Daily Cap:** $87.00

~~shall pay a $75 daily allowance for meals for each day's attendance at meetings of~~ For travel of two or more days when lodging is ~~also~~ authorized, employees are eligible for the meal reimbursements up to the maximum daily cap of $87/day (including~~. The District will also pay a $75 meal allowance for~~ the travel day immediately preceding event ~~the attendance of authorized meetings or conferences lasting two or more days.~~ The District shall reimburse actual cost of meal expenses for meetings away from the District lasting only one day or portion thereof up to ~~$75~~ the individual meal caps list above, or up to the daily cap if multiple meals apply. All meals ~~For~~ reimbursements require ~~of actual expenses,~~ itemized ~~meal~~ receipts ~~are required;~~ showing the food and beverage items purchased. Credit card slips showing only the grand total are not acceptable. ~~a~~Alcoholic beverages costs ~~shall~~ is strictly not be ~~reimbursed~~ reimbursable by the District and must be deducted from the receipt total.

F. **Payment of Mileage and Daily Allowances.**

All travel reimbursements shall be processed through the District's payroll system. If the District's daily allowance exceeds that established by the Internal Revenue Service for the particular geographical area in which the conference is held, the difference will be reported as the employee's taxable compensation in accordance with Internal Revenue Service regulations.

G. **Miscellaneous – Paid by Employee, Reimbursed by District.**

Miscellaneous conference expenses such as cab fares, bridge toll, public transit (BART, bus, ferry), reasonable porter/hotel tips, internet access, and parking fees shall be reimbursed by the District based upon the submittal of receipts or as pre-approved on the "Travel and Meetings - Request for Approval" form. Receipts shall be obtained and submitted when reasonably possible. Expenses up to $75 incurred during single-day ~~by employees while attending one-day~~ training sessions, meetings, or seminars ~~(parking fees, bus fares, BART fares, meal expenses)~~ shall be reimbursed through the District's payroll system or via petty cash.

H. **Reimbursement.**

Travel and Meetings – Request for Approval
This form shall be completed by employees before registering and making travel arrangements to attend a meeting or conference lasting one full day or more. The form shall be submitted to the employee's manager for approval at least 30 days before the meeting/seminar/conference, and, upon approval, travel arrangements (transportation, lodging, etc.) shall be made based on the approved cost estimate.

Conference Expense Form
This form shall be completed by the Finance staff for reimbursement of all conference, seminar and/or meeting-related expenses, including travel, lodging, and transportation. Employees shall submit all itemized receipts and a copy of the approved "Travel and Meetings – Request for Approval" form to the Accountant within two weeks of returning from the conference. Substantiating receipts for all expenses in excess of $25.00 (other than for meals on travel day) shall be included. The Accountant shall complete all Conference Expense Forms and process the reimbursements through the District's payroll system within two payroll periods from receipt of the complete documentation.

I. **Public Disclosure of Expense Reimbursements.** The Finance Department shall maintain all reports, documentation, and records necessary to comply with public disclosure requirement under the Umberg Act.

J. **Reports.** Attendance at conferences, meetings, seminars and/or work sessions ~~of~~ lasting two days or more shall be included in the District's Monthly Activity Reports.

Revised by A. Simion on 10/20/09 & 12/02/09
Reviewed by Legal Counsel on 11/16/09
Reviewed by Personnel Committee on 11/19/09 & 12/21/09
Approved by Board on 01/05/10
Revised by: A. Simion on 04/14/23
Reviewed by: Personnel/Safety/Public Information Committee on 05/17/2023
Approved by: Board on 06/06/2023

Oro Loma Sanitary District

TRAVEL AND MEETINGS – REQUEST FOR APPROVAL

Employee:	**Department:**
Seminar/Conference Title:	
Presented By:	**Location:**
Arrival Date/Time:	**Departure Date/Time:**

ESTIMATED COSTS					
	Amount	**Day(s)**	**IRS Rate**	**Miles**	**Total**
Registration (include all fees)	$0.00				$0.00
Lodging per day (does not include taxes)	$0.00	0			$0.00
Per diem, $75/day if applicable	$0.00	0			$0.00
Airfare	$0.00				$0.00
Roundtrip mileage (Personal Car)			0.655	0.00	$0.00
Car rental or rideshare service cost	$0.00	0			$0.00
Other (Explain)					$0.00
					$0.00
TOTAL ESTIMATED EXPENSES					**$0.00**

Special Requests:	
Employee Signature:	**Date:**
Approved By:	**Date:**

Remarks/Instructions:

- By signing above, I agree that should I cancel the approved attendance after the deadline for 100% reimbursement of registration fees, I will reimburse the District the full cost of registration.
- Cost of airfare + airport parking + car rental=$ to be compared with roundtrip mileage; the lowest of the two will be reimbursed

ORO LOMA SANITARY DISTRICT
POLICY

No. I.C.1
Effective: 01/01/02

SUBJECT: TRAVEL & MEETINGS FOR EMPLOYEES

I. **PURPOSE:** To establish the District's policy and procedures regarding attendance, payment, and reimbursement of expenses associated with business travel of employees on behalf of the District.

II. **POLICY:**

1. Authorization for employee travel and attendance shall be based upon approval by their manager for specific meetings, conferences or seminars within the District's approved annual budget.

2. Records of all expenses related to employees' travel and training shall be maintained in accordance with the requirements of the Umberg Act.

3. Employees' travel to and attendance at all conferences, meetings, seminars and/or workshops outside the State of California, regardless of duration, shall be pre-approved by the Board by attendee name, including dates of departure and return. In the absence of the Board in session, the President of the Board shall be notified of and approve/disapprove any changes in attendee name(s) and/or dates of departure and/or return.

4. In the event of the absence of the General Manager for more than one day, the Board shall be notified and informed of who the primary point-of-contact will be during the absence.

III. **PROCEDURE:** Expenses related to meeting, training, seminar, conference, tour attendance, etc. by District employees shall include the following:

A. **Compensation.** Employees shall be paid regular wages while attending approved business-related meetings, trainings, seminars, conference, or tours. Employees who work a 4/10 schedule (ten hours per day, four days per week) and obtain approval to attend shall be placed on a 5/8 (8 hours per day, five days per week) work schedule during the week of the conference lasting two days or more. Employees who work a 9/80 schedule (80 hours in a two-week period over nine work days) and obtain approval to attend shall be placed on a 5/8 work schedule for the two-week pay period that covers the dates of the conference lasting two days or more.

Should an employee travel during working hours earlier than the day immediately preceding the first session the employee is registered to attend, the employee shall use accrued time off for that day. Example: if the conference starts on Wednesday and the employee travels on Monday, the District pays regular wages for Tuesday and the employee uses accrued time off for Monday.

For mandatory training/conference attendance – if the District is mandating the attendance, the employee shall be compensated for the travel time - regular wages if traveling during work hours, overtime/comp time if traveling after 40 work hours in a workweek.

For optional training/conference attendance – if the employee chooses to attend and obtains approval, the employee shall be compensated regular wages for travel time during regular work hours Travel outside regular work hours is not compensable.

B. **Registration – Paid by District.**
The District shall be responsible for processing conference registration and payment of fees for employees. Should the employee bring guests to the conference, all costs associated with the guests shall be the responsibility of the employee. Should an employee cancel the approved attendance after the deadline for 100% reimbursement of registration fees, the employee shall reimburse the District the full cost of registration.

C. **Transportation – Paid by Employee, Reimbursed by District.**

1. When travel by air is the most reasonable method of transportation, the District shall reimburse coach-class airfare and appropriate ground transportation or rental car expenses to and from the meeting. The District shall not reimburse special fees such as preferential parking fees or early-bird/priority boarding fees. The District shall reimburse for the cost of selecting a seat in coach-class, excluding any extra legroom seat. For employees choosing to use private vehicles, reimbursement will be the lower amount of single passenger coach airfare plus car rental and airport parking (if applicable), or the current mileage allowance provisions of the Internal Revenue Service, whichever is less (see Section III.C.2 for mileage calculation). Employees shall make their own reservations for airline tickets and rental cars. Travel expenses paid by personal credit card are fully reimbursable by the District upon receipt of appropriate supporting documentation (e.g. airline receipts, receipts from rental car, travel agencies, and/or taxi-cab companies.) Reimbursement for rental vehicles or taxi-cab/rideshare services shall be allowed, but not both. The taxi-cab/rideshare shall be used within a reasonable distance, defined as a 15-mile radius around the conference location.

2. For local transportation, District vehicles may be used. If a District vehicle is not available, or if an employee chooses to drive their own personal vehicle, mileage is reimbursed at the current IRS rate. To drive a privately owned vehicle or a District vehicle on District

business, employees must possess valid California driver's licenses and carry liability insurance as required by CSRMA.

Reimbursable mileage is defined at the distance between the employee's residence and the meeting location or between the District office and the meeting location, whichever is less. If more than one employee attends the same meeting, carpooling is recommended. If employees are involved in automobile accidents while on District business, the District will reimburse employees for any insurance deductible up to $500.00. District business does not include commuting to and from work.

3. The District shall pay for costs associated with necessary rental of standard/mid-size cars. Luxury or premium vehicles are prohibited. If the automobiles are rented for days prior to the day immediately preceding the first conference session the employee is registered to attend, or kept beyond the last day of the conference, the employee is personally responsible for those extra days' rental costs The District shall not reimburse the cost of added liability insurance on rental vehicles.

D. **Lodging – Paid by Employee, Reimbursed by District.**

Employees are entitled to one night's lodging for each day's out-of-town attendance at a meeting, conference, seminar, etc. The District will make hotel reservations for CASA conferences on behalf of the attendees, (the attendees pay the hotel bill upon departure and seek reimbursement) For all other events, employees shall be responsible for making their own hotel reservations. The District will reimburse group rate lodging expenses upon submittal of appropriate receipts. The first night of eligible lodging is the night immediately preceding the first session the employee is registered to attend. Example: the conference starts on Wednesday, Tuesday night is reimbursable. The last night of eligible lodging reimbursed by the District shall be the night immediately preceding the final session the employee attends. Example: the conference ends on Friday at noon, Thursday night is the last reimbursable night.

Upon approval of the General Manager, additional lodging may be authorized for employees' attendance at seminars, conferences, etc. If additional lodging is authorized, supporting documentation of the cost must be submitted and reimbursement will be made up to the amount of designated hotel charges only.

E. **Daily Allowance/Meals for Employees – Paid by District.**

Meal costs for all District-related travel, single-day workshops, must be modest and strictly align with the GSA Meal and Incidental Expense (M&IE) breakdown for the Oakland/Alameda County Area:

- **Meal Cap Thresholds:**
    - **Breakfast:** $23.00
    - **Lunch:** $26.00
    - **Dinner:** $38.00
    - **Maximum Daily Cap:** $87.00

For travel of two or more days when lodging is authorized, employees are eligible for the meal reimbursements up to the maximum daily cap of $87/day (including the travel day immediately preceding event The District shall reimburse actual cost of meal expenses for meetings away from the District lasting only one day or portion thereof up to the individual meal caps list above, or up to the daily cap if multiple meals apply. All meals reimbursements require itemized receipts showing the food and beverage items purchased. Credit card slips showing only the grand total are not acceptable. Alcoholic beverages costs is strictly not be reimbursable by the District and must be deducted from the receipt total.

F. **Payment of Mileage and Daily Allowances.**

All travel reimbursements shall be processed through the District's payroll system. If the District's daily allowance exceeds that established by the Internal Revenue Service for the particular geographical area in which the conference is held, the difference will be reported as the employee's taxable compensation in accordance with Internal Revenue Service regulations.

G. **Miscellaneous – Paid by Employee, Reimbursed by District.**

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Oro Loma Sanitary District

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Employee:	**Department:**
Seminar/Conference Title:	
Presented By:	**Location:**
Arrival Date/Time:	**Departure Date/Time:**

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Other (Explain)					$0.00
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