



# **AGENDA**

## **Board Meeting**

**Tuesday, June 23, 2026**  
**5:00 PM**

**LOCATION: OLSD's Boardroom, 2655 Grant Avenue, San Lorenzo, CA and via Teleconference**

**IMPORTANT NOTICE:** This meeting will be conducted in-person at the address listed above and virtually via Zoom. All members of the public who are seeking to observe the meeting and/or address the Board of Directors may participate in the meeting either virtually or in-person.

**MEETING INFORMATION:** At the noticed date and time above, the meeting will be accessible virtually at the following web address via Zoom: <https://us02web.zoom.us/j/4882542320>. The meeting will be accessible via telephone by dialing: **(669)900-6833** and entering **Meeting I.D. #488-254-2320**.

For those who wish to speak during the meeting:

If participating via Zoom, please select "Raise Hand" from the "Reactions" menu at the bottom of your screen.

If participating by phone, please press \*9.

For best performance, please consider updating to the latest version of the Zoom application and restarting your device before joining the meeting.

**ACCESSIBILITY INFORMATION:** In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting or need a copy of the agenda in an appropriate alternative format, please contact the District Secretary at (510) 276-4700. Notification of at least 48 hours prior to the meeting will assist District staff with ensuring that reasonable arrangements can be made.

**MEETING DECORUM AND PUBLIC PARTICIPATION GUIDELINES:** The Oro Loma Board of Directors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion, in a manner consistent with the requirements of the Brown Act. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. Members of the public should direct their comments to the Board, and not staff or other members of the public. Speakers should not use threatening, profane or abusive language that disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting.

Page

1. **CALL TO ORDER**
2. **ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**
3. **PLEDGE OF ALLEGIANCE**
4. **GENERAL PUBLIC**

(Members of the public wishing to comment on any item not on the agenda, but within the Board's jurisdiction, should notify the Board at this time. Those wishing to comment on any item on the agenda should do so at the time the item is considered. Comments may be limited to three (3) minutes. Time limitations shall be at the discretion of the President.)

<b>5.</b>	<b>CONSENT CALENDAR</b>	
5.1.	<b>Minutes, Board Meeting, June 9, 2026</b>	5 - 8
	<a href="#">Minutes - Board Meeting, June 9, 2026</a>	
5.2.	<b>Minutes, Board Workshop, June 16, 2026</b>	9 - 12
	<a href="#">Minutes - Board Workshop, June 16, 2026</a>	
5.3.	<b>Minutes, Committee Meetings</b>	13 - 58
	<i>Directors may make oral reports to supplement the written reports contained in the agenda packet and ask questions about the reports. Directors may also request, with Board consensus, that items from the reports be placed on a future agenda for further discussion.</i>	
	<a href="#">Minutes - Solid Waste Committee Meeting, June 8, 2026</a>	
	<a href="#">Minutes - Personnel Committee Meeting, June 11, 2026</a>	
	<a href="#">Minutes - Construction Committee Meeting, June 17, 2026</a>	
	<a href="#">Minutes - Operations Committee Meeting, June 19, 2026</a>	
	<a href="#">Minutes - F&amp;I Committee Meeting, June 19, 2026</a>	
5.4.	<b>Financial Statements, May 2026</b>	59 - 63
	<a href="#">Attachment - Financial Statements, May 2026</a>	
5.5.	<b>Compliance &amp; Activity Reports, May 2026</b>	64 - 77
	<a href="#">Compliance &amp; Activity Reports, May 2026</a>	
5.6.	<b>Approval of Consent Calendar</b>	
	<b>Recommended Motion:</b> Approve the consent calendar.	
<b>6.</b>	<b>NEW BUSINESS</b>	
6.1.	<b>Authorization for General Manager to Execute an Agreement with A3 Pipelines in the Amount of \$174,995: Point Repairs No.15 Project</b>	78 - 79
	<b>Recommended Motion:</b> Authorize the General Manager to Execute an Agreement with A3 Pipelines in the Amount of \$174,995 for Point Repairs No.15 Project.	
	<a href="#">Staff Report - Point Repairs No. 15 Project Agreement</a>	
6.2.	<b>Authorization for General Manager to Execute an Agreement with BKF Engineers for Forcemain Condition Assessment Project</b>	80 - 95
	<b>Recommended Motion:</b> Approve authorization for General Manager to execute an agreement in an amount not to exceed \$345,251 with BKF Engineers for the Forcemain Condition Assessment Project.	
	<a href="#">Staff Report - Primary Clarifiers Rehab Project Agreement</a>	
6.3.	<b>Resolution Fixing Time and Place for Hearing on Amended Ordinance No. 34, Regulating the Collection, Removal, and Disposal of Solid Waste and Other Discarded Materials</b>	96 - 97
	<b>Recommended Motion:</b> Adopt the resolution setting the time and place for the public hearing to consider approving the amended Ordinance 34 with the 2026-2027 solid waste rates for Tuesday, July 28, 2026 at 5:00 p.m. at the Oro Loma Boardroom and via Zoom teleconference.	
	<a href="#">Attachment - Resolution, Public Hearing Ord 34 2026</a>	
6.4.	<b>Approval of General Manager's Vacation Request</b>	
	In accordance with the General Manager's employment contract, Board approval is required for any vacation exceeding 10 consecutive days.	

The General Manager is requesting approval for vacation leave from September 23 to October 9, 2026.

**Recommended Motion:** Consider approval for General Manager's request for vacation leave from September 23 to October 9, 2026.

- 6.5. Resolution Relating to the Election of Members to the Sanitary Board of Oro Loma Sanitary District and Requesting the Board of Supervisors of Alameda County to Order Consolidation of Said Election with the November 3, 2026 Statewide General Election 98 - 99
- Recommended Motion:** Adopt the resolution.
- [Attachment - Resolution, Election Consolidation 2026](#)

## 7. BOARD DISCUSSION

### 7.1. Food and Beverage Expenditures Policy Discussion

At the request of the Board, District Counsel will provide an overview of legal considerations related to the use of public funds for food and beverages provided at District facilities and meetings, including applicable Government Code provisions and relevant legal interpretations. The Board will discuss the information presented and provide direction to staff regarding the development of a District policy governing food and beverage expenditures.

## 8. AUTHORITY/ASSOCIATION/CONFERENCE REPORTS

- 8.1. Report from East Bay Dischargers Authority (EBDA), June 18, 2026 - Director Young 100 - 101
- [Attachment - EBDA Permit Compliance Report, May 2026](#)

## 9. SCHOOLS ENGAGEMENT REPORT

### 9.1. Schools Engagement Report, June 2026

Staff will provide an update on the District's outreach and engagement with schools.

## 10. POLICY REVIEW

- 10.1. Review of Draft Educational Assistance Program Policy 102 - 104
- Recommended Motion:** Review potential amendments and approve the draft Educational Assistance Program Policy.
- [Attachment - Draft Educational Assistance Program](#)

## 11. STAFF/DIRECTOR COMMENTS

### 11.1. General Manager's Report

The General Manager will provide updates and information on District operations and activities.

### 11.2. Action Items Report

The General Manager will provide updates on outstanding action items and follow-up requests from the Board.

### 11.3. Comments from Staff and the Board of Directors

Directors and staff may provide brief reports or comments on District-related activities, events, or matters of interest. Directors may also request, with Board consensus, that items be placed on a future agenda or that direction be provided to staff.

12. **CLOSED SESSION**

12.1. **Public Employee Performance Evaluation**

Pursuant to Government Code Section 54957

Title: General Manager

13. **RECONVENE TO OPEN SESSION & ADJOURNMENT**

**MINUTES  
BOARD MEETING  
ORO LOMA SANITARY DISTRICT**

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**TUESDAY, JUNE 9, 2026**

**5:00 PM**

**BOARDROOM, 2655 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

President Young called the meeting to order at 5:00 p.m.

**2. ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**

**PRESENT:** Shelia Young, President  
Benny Lee, Vice-President  
Rita Duncan, Secretary  
Mimi Dean, Director  
Fred Simon, Director

**STAFF:** Jimmy Dang, General Manager  
Christine Chen, Finance Manager  
Chathu Abeyrathna, District Engineer  
Christopher Brown, Collection System Manager  
Joe Carlini, Operations Manager  
Zaneta Luna, Administrative Services Manager  
Patricia Schofield, District Secretary  
Alex Mog, District Counsel  
Sam Bobbitt, Mario Esquivel, Daniel Rivera,  
Teri Yan

**PUBLIC:** Daniel Keen, Daniel Keen Consulting  
Kathryn Gies, CWEA  
Matt Turner, Michael Miller

**3. PLEDGE OF ALLEGIANCE**

President Young led the assembly in the pledge of allegiance.

**4. GENERAL PUBLIC**

There were no comments from the general public.

**5. CONSENT CALENDAR**

**5.1. Minutes, Board Meeting, May 26, 2026**

**5.2. Approval of Consent Calendar**

Moved by Director Benny Lee, seconded by Director Fred Simon. Approve the consent calendar.

Carried unanimously

**6. STAFF RECOGNITION**

President Young moved Item 6.1 Staff Recognition to follow Items 10.1-3 Policy Review.

**6.1. CWEA Collection System of the Year Award**

CWEA Past President Kathryn Gies presented the District with the CWEA 2026 Collection System of the Year Award. The Board recognized the District for their outstanding achievement in receiving the California Water Environment Association (CWEA) Collection System of the Year Award in the Medium category at the statewide level. This prestigious recognition highlights the District's exceptional performance in wastewater collection system operations, maintenance, regulatory compliance, safety, and workforce development. The award reflects the Collection System team's continued dedication to protecting public health and the environment through proactive maintenance, infrastructure rehabilitation efforts, and a strong commitment to operational excellence and service to the community.

**7. INTRODUCTION OF NEW EMPLOYEE**

**7.1. Introduction of New Employee: Christine Chen**

The Board was introduced to Christine Chen, who was hired as the District's Finance Manager on June 1, 2026. The Board gave Christine a warm welcome to the District.

**8. NEW BUSINESS**

**8.1. Resolution Approving Salary Schedule for FY 2026-27**

Moved by Director Fred Simon, seconded by Director Benny Lee. Adopt the resolution establishing the salary schedule for FY 2026-2027 based on the terms of the collective bargaining agreements, Management resolution, and General Manager's employment agreement in effect.

Carried unanimously

**9. AUTHORITY/ASSOCIATION/CONFERENCE REPORTS**

**9.1. Report from Alameda County Waste Management Authority - StopWaste, May 27, 2026 - Director Duncan**

The main topics were: FY 2027 Budget Adoption, Legislative Positions for 2026, and General Manager Performance Evaluation.

**10. POLICY REVIEW**

**10.1. Review of Draft Claims Handling Policy**

Moved by Director Benny Lee, seconded by Director Rita Duncan. Review potential amendments and approve the Claims Handling Policy, with the addition of language in Section 1 requiring that the Board of Directors be notified of all claims submitted to the District.

Carried unanimously

**10.2. Review of Draft Personal Use of District Equipment and Supplies Policy**

Moved by Director Fred Simon, seconded by Director Mimi Dean. Review potential amendments and approve the draft Personal Use of District Equipment and

Supplies Policy, including the addition of the word "office" before "supplies" throughout the policy and the inclusion of examples of office supplies for clarification.

Carried unanimously

**10.3. Review of Draft Educational Assistance Program Policy**

Item 10.3 was postponed to the June 23, 2026 meeting.

**11. NEW BUSINESS CONTINUED**

**11.1. Report on Completed Goals for FY 2025-26, General Manager Dang**

General Manager Dang reported on the Board-assigned goals and objectives completed during FY 2025-26.

**12. STAFF/DIRECTOR COMMENTS**

**12.1. Comments from Staff and the Board of Directors**

Director Simon stated that it was nice to have Ms. Gies present the award and congratulated the team on their efforts and accomplishments.

Director Dean requested a future agenda item to discuss the potential use of technology in the Boardroom to track Board requests and tasks, which the Board agreed to add to a future agenda. Director Dean also requested information regarding the timing of the next quarterly Community Engagement and Outreach Plan update and requested a future agenda item to discuss increasing the frequency of updates on the plan from annually to every six months, which the Board agreed to add to a future agenda. Director Dean further requested a future agenda item to discuss school outreach efforts and the status of MOU negotiations with the San Lorenzo Unified School District (SLZUSD). President Young noted that the District's letter to the SLZUSD Board had been finalized and sent that day. District Counsel noted that the Board receives a monthly school engagement update at the second Board meeting of each month. Director Dean stated that she had previously inquired about assemblies planned for the upcoming school year and noted that the start of the school year was approaching. Administrative Services Manager Luna clarified that while EcoHero assemblies had not yet been scheduled, educational assemblies on proper waste sorting, including hands-on sorting activities, would be conducted at all schools at the beginning of the school year.

Secretary Duncan requested a future agenda item to discuss the snacks provided at Board meetings, stating that she would like additional options available. Secretary Duncan also requested that a finalized report of food expenditures be provided to the Board. The Board agreed to add the discussion to a future agenda. Secretary Duncan commented that it had been an interesting meeting.

Vice President Lee joked that despite the healthy snacks provided at Board meetings, he still enjoyed the cookies. He commended District leadership for fostering a culture that leads to award-winning achievements and recognized the Collection System team for their hard work and accomplishments.

President Young congratulated the Collection System team on receiving the Collection System of the Year Award, noting that the recognition puts the District in the spotlight. She reported that articles regarding the Point-of-Sale Private Sewer Lateral Inspection Program had recently appeared in the San Leandro Times and Castro Valley Forum, including one written by the president of a real estate association that she felt presented the program fairly. President Young also mentioned recent comments by the President of the United States regarding PFAS and noted that, while she was uncertain of the potential impacts on the District, there appeared to be significant concern and pushback from the water industry.

**13. CLOSED SESSION**

The Board adjourned to closed session at 6:32 p.m.

**13.1. *Public Employee Performance Evaluation  
Pursuant to Government Code Section 54957  
Title: General Manager***

**14. RECONVENE TO OPEN SESSION & ADJOURNMENT**

The Board reconvened to open session at 8:35 p.m. District Counsel Mog stated that no reportable action had been taken in closed session,.

There being no further business to come before the Board, President Young adjourned the meeting at 8:35 p.m.

**MINUTES  
BOARD WORKSHOP MEETING  
ORO LOMA SANITARY DISTRICT**

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**TUESDAY, JUNE 16, 2026**

**5:00 PM**

**OMC TRAINING ROOM, 2600 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

President Young called the meeting to order at 5:00 p.m.

**2. ROLL CALL: DIRECTORS DEAN, DUNCAN, LEE, SIMON, YOUNG**

In attendance were Directors Dean, Duncan, Lee, Simon, and Young. Staff in attendance were General Manager Dang, District Engineer Abeyrathna, Collection System Manager Brown, and District Secretary Schofield.

**3. GENERAL PUBLIC**

There were no members of the public present, and therefore no comments.

**4. STAFF PRESENTATIONS**

**4.1. Collection System Department Customer Survey Responses**

Collection System Manager Christopher Brown presented an overview of customer service calls, including the types and percentages of calls received. He also shared survey results and customer feedback collected during Fiscal Year 2025–2026.

The Board thanked Brown for his years of service to the District and commended the Collection System team for their excellent work.

**4.2. Energy Production Technologies Overview**

General Manager Dang presented an overview of energy production technologies and their potential application at Oro Loma Sanitary District. The presentation included a discussion of the District's energy goals, available cogeneration technologies, operational requirements, Rule 21 considerations, and future planning efforts.

Director Simon inquired whether technologies such as solar water heating loops or wave energy harvesting could be considered for use at the District. General Manager Dang stated that staff continually monitors emerging technologies and evaluates potential opportunities; however, the technologies presented were selected because they are proven and currently applicable to the District's operational needs.

Secretary Duncan inquired whether staff had evaluated how much electricity is used by the cogeneration engines. General Manager Dang clarified that the cogeneration engines do not consume electricity for energy production, but rather use biogas as fuel to generate electricity.

Secretary Duncan then inquired which process at the treatment plant consumes the most electricity. General Manager Dang stated that the aeration blowers used for nutrient removal are the District's largest electrical load. Secretary Duncan stated that the electrical consumption associated with the blowers should be evaluated further in future discussions.

Vice President Lee thanked staff for the presentation and stated that he looked forward to future discussions, particularly regarding the operational demands and requirements associated with each technology option.

## **5. BOARD DISCUSSION ITEM**

### **5.1. Board Meeting Refreshments**

At the request of Secretary Duncan, the Board discussed refreshments provided at regular Board meetings and provided direction to staff regarding any desired changes to current practices.

Director Dean inquired why the agenda item did not include a broader discussion regarding District food purchases and staff time associated with procuring food.

Secretary Duncan stated that, following her review of the food audit report, she believed spending on food had become excessive and should be limited to meetings, conferences, and workshops. She referenced language related to the prohibition on gifts of public funds and its applicability to food purchases.

General Manager Dang stated that he had consulted with District Counsel regarding the same language and had a different interpretation. He noted that the District's first draft food purchasing policy, prepared by the new Finance Manager, was currently being developed and would be presented to the Board for discussion.

Secretary Duncan stated that her intent in bringing forward the item was to discuss what constituted reasonable expenditures for food at Board meetings, conferences, and other District functions.

General Manager Dang stated that the draft policy was being developed using policies from neighboring agencies as reference points.

In response to an inquiry from Director Dean regarding practices at other agencies, General Manager Dang stated that many agencies allow food and meal purchases but establish specific limitations regarding eligible purchases and spending thresholds.

Secretary Duncan reiterated her position that snacks should generally be considered personal expenses.

Director Dean stated that it did not make sense to discuss Board meeting refreshments until the Board had first considered and provided direction regarding

the broader food purchasing policy.

Secretary Duncan stated that she felt it was important to begin the discussion.

Director Dean inquired which fund was used for food purchases. General Manager Dang replied that food purchases were paid from the General Fund. Director Dean then asked whether those funds originated from ratepayer revenue, and Secretary Duncan noted that all District funds ultimately come from ratepayers.

General Manager Dang asked whether the Board wished to place a future agenda item to discuss legal interpretations of food purchasing requirements with District Counsel.

Director Dean inquired whether her questions regarding staff time spent purchasing food would be addressed.

Secretary Duncan reiterated her belief that food expenditures had become excessive, citing approximately \$50,000 in annual spending. She stated that establishing a policy to ensure compliance with legal requirements and provide clarity regarding allowable purchases was more important than the amount of staff time involved.

Director Dean asked District Secretary Schofield how much time was spent obtaining refreshments for Board meetings. District Secretary Schofield responded that the refreshments for the meeting had been ordered through Instacart for delivery.

President Young stated that there had previously been a period when no food was provided at Board meetings and suggested returning to that practice. Directors Duncan and Dean expressed support for the suggestion. Director Simon stated that meetings occurring during meal times, such as Board meetings, justified providing food for both Board members and staff.

Secretary Duncan stated that she would like a food purchasing policy adopted before the start of the next fiscal year.

Director Dean stated that she had previously submitted questions to General Manager Dang regarding the food audit report and asked whether support from three Board members would be necessary to include those questions in a future discussion with District Counsel.

General Manager Dang stated that he had already provided responses to Director Dean's questions, but that some of the answers could become moot depending on the Board's discussion with District Counsel.

Secretary Duncan requested that District Counsel Mog include information regarding recent court cases related to public agency food expenditures as part of

the future discussion.

President Young asked Board members whether they wished to continue providing food at Board meetings. Director Simon stated that he did. Director Dean stated that although she did not personally need food at Board meetings, that was not the focus of her inquiry. She further questioned whether, if food service at Board meetings were discontinued, food would still be provided to staff, noting that staff accounted for the majority of food-related expenses.

General Manager Dang stated that an item regarding legal requirements and food purchasing would be placed on the June 23, 2026 Board meeting agenda. He then asked whether Board members wished to continue receiving refreshments at Board meetings. Three Board members indicated that they did not.

President Young suggested that a future agenda item be scheduled to review Board-related expenditures, including Board compensation, travel expenses, airfare, meals, and other associated costs.

The Board directed staff to return with an agenda item regarding legal requirements and guidance related to food purchasing prior to development of the District's food purchasing policy.

**6. STAFF/DIRECTOR COMMENTS**

There were no additional comments.

**7. ADJOURNMENT**

There being no further business to come before the Board, President Young adjourned the meeting at 6:30 p.m.

**MINUTES  
SOLID WASTE COMMITTEE MEETING  
ORO LOMA SANITARY DISTRICT**

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**MONDAY, JUNE 8, 2026**

**9:30 AM**

**BOARDROOM, 2655 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

Chair Duncan called the meeting to order at 9:30 a.m.

**2. ROLL CALL: CHAIR DUNCAN AND DIRECTOR YOUNG**

In attendance were Chair Duncan and Director Young, as well as Administrative Services Manager Luna and District Secretary Schofield.

**3. PUBLIC COMMENTS**

There were no members of the public present, and therefore no comments.

**4. REVIEW STATUS OF STRATEGIC GOALS**

The Committee reviewed the status of the strategic goals related to solid waste. Staff reported no changes since the previous update, with the exception of the contamination audit, which was completed last month.

Administrative Services Manager Luna provided responses to prior Committee inquiries regarding the cart swap project. She reported that the District received approximately \$63,000 in reimbursement funds, which were allocated to miscellaneous revenues and public outreach. Director Duncan inquired why the reimbursement was split between categories, and Luna explained that consultant fees were reimbursed through miscellaneous revenues.

Luna also responded to a previous inquiry regarding route coverage, confirming that all areas within the District were included in the audit. She further explained that the comparison agencies included in the contamination audit report were selected because the two Bay Area jurisdictions are subject to the requirements of SB 1383, while the two agencies in Washington State were chosen due to their strong performance in contamination prevention efforts.

Director Young noted that Washington State has historically been a high-performing leader in contamination reduction efforts and has often been ahead of California in implementing related programs. President Young asked whether all jurisdictions are required to conduct contamination audits. Luna confirmed that contamination audits are required under SB 1383, although not all jurisdictions utilize Smart Truck technology to perform them.

Director Duncan asked for an overall summary of the contamination audit findings. Luna stated that staff would present the results of the audit to the Board at its June 23 meeting.

Chair Duncan revisited previous discussions with Waste Management regarding the

inclusion of contamination reduction language and performance goals within the District's Key Performance Indicators (KPIs). Luna confirmed that KPIs are presented quarterly and that contamination reduction metrics would be incorporated into future reports.

**The Committee accepted the report.**

4.1. [SW Strategic Goals Report June 2026](#)

5. **SOLID WASTE BUDGET**

Administrative Services Manager Luna reviewed the solid waste budget and highlighted expenditures within Fund 85-7-4114. She explained that the fund included Waste Management invoices for recycling and organics additional carts. She also added that Fund 85-7-4131 for public outreach expenses increased due to the HeART for the Bay Student Showcase event.

Chair Duncan noted that the approximately \$41,000 in expenditures was significant and requested that staff provide an itemized expense report for future budget reviews. Chair Duncan specifically inquired whether the approximately \$10,000 spent on the HeART for the Bay finalist dinner was included in the \$41,000 total, which staff confirmed.

Chair Duncan thanked staff for the clarification and emphasized the importance of transparency in reporting program expenditures. Administrative Services Manager Luna asked the Committee how it would like the expense report to be presented. Chair Duncan requested that the itemized expense report be provided to the Committee in advance of future meetings for review.

Director Young inquired about the increase in miscellaneous revenues. Administrative Services Manager Luna confirmed that the increase was primarily attributable to funds received from reimbursements related to the cart recall program. Director Young also confirmed that the budget would reset at the beginning of the new fiscal year on July 1.

**The Committee accepted the report.**

5.1. [Solid Waste Budget May 2026](#)

6. **CONTAINER MONITORING PROGRAM REPORT**

The Committee reviewed the Container Monitoring Program report. Administrative Services Manager Luna noted that residential contamination increased slightly from 8 percent in May to 11 percent in April; however, overall contamination levels have continued to trend downward as compared to the previous year.

Chair Duncan inquired about the factors contributing to the decrease in contamination. Luna stated that contamination notices appear to be helping, along with increased outreach by staff to residential customers who receive them. She explained that many contamination issues appear to be associated with tenants and that property owners have requested assistance. In response, staff plans to distribute tenant education kits to improve waste-sorting practices. Luna added that staff have been conducting residential outreach via phone, email, and voicemail to offer assistance and education to customers receiving contamination notices.

Chair Duncan noted that she had spoken with residents who received notices and were confused about what they had done incorrectly. She emphasized the importance of helping customers understand the reason for the notices and providing clear guidance on proper sorting practices.

Luna stated that staff would present a report on residential outreach efforts at a future meeting. Luna reported that commercial contamination trends were similar, noting that customers appear to be becoming accustomed to the program and recognizing that contamination requirements will remain in place.

Chair Duncan also inquired about an email received from Tom Silva and asked how the matter had been resolved. Luna reported that she, General Manager Dang, and two Waste Management representatives conducted an on-site visit and worked with the property owner to identify solutions tailored to the site's needs. She stated that the situation was resolved positively. Chair Duncan emphasized the importance of ensuring customers feel heard and supported and thanked staff for their efforts in addressing the concern.

**The Committee accepted the report.**

- 6.1. [Residential Container Monitoring Program Report April 2026](#)  
[Commercial Container Program Report April 2026](#)

## 7. **ANNUAL RATE ADJUSTMENT**

The Committee was asked to recommend the Board set a public hearing on June 23, 2026 for July 28, 2026 to adopt the amended solid waste ordinance with the new rates. The solid waste rates are adjusted every September, per the District's solid waste collection services franchise agreement with WM. The rate adjustment is determined by a combination of factors: CPI and Teamster's Wage, Benefits, and Pension.

**The Committee accepted the report and directed staff to move forward with setting the public hearing for July 28, 2026.**

## 8. **PUBLIC EDUCATION AND COMMUNICATION**

Staff provided an update on education and communication efforts related to contamination reduction. Administrative Services Manager Luna reported that Recycling Coordinator Paredes had contacted 41 customers, conducted 20 waste assessments, provided two trainings, and distributed 380 tenant education kits. Chair Duncan requested that the updated contamination reduction KPIs be separated into two categories: (1) commercial and multi-family properties, and (2) residential properties.

Luna also reported that the District had coordinated with StopWaste to assist with outreach to commercial customers. She stated that staff are awaiting the results of those outreach efforts and any follow-up actions needed after the outreach is completed.

Chair Duncan asked whether residential properties with 4 to 9 units should be included in future training and outreach efforts for property managers and owners. Luna stated that

she would discuss the suggestion with the staff. Chair Duncan noted that expanding outreach to those properties may help reduce staff effort and customer frustration by ensuring information is communicated directly to tenants.

Director Young asked why some properties with nine or more units are included in residential outreach efforts. Luna explained that these properties receive cart service rather than bin service. Chair Duncan then asked whether bin service is limited to properties with more than four units. Luna clarified that bin service is available to all customers but is offered at a higher cost. She further noted that some property owners have elected to have tenants pay their own waste service bills, including any contamination-related charges.

**The Committee accepted the report.**

8.1. [WM Monthly Outreach May 2026 Report](#)

## 9. **COMMUNITY ENGAGEMENT**

### **Upcoming Events:**

Downtown Hayward Street Party: July 16, 2026

Public Tour: August 12, 2026

HARD Touch-A-Truck: August 12, 2026

Sunset Tour (Private): September 9, 2026

Fall Festival: September 12 and 13, 2026

### **Attended Events:**

Bay Area Landlord Conference: 80 touchpoints; cost - \$5,063

Scouting America: 33 touchpoints; cost - \$4,347

San Lorenzo Village Homes Association Coffee Club: 100 touchpoints - \$2,338

Heart for the Bay: 70 touchpoints; cost - \$41,776

Property Managers Training: 8 touchpoints; cost \$1,761

Public Tour: 9 touchpoints; cost - \$726

Additional events will be added once dates are confirmed.

Administrative Services Manager Luna reported on upcoming and recently attended community outreach events. She noted one correction to the outreach metrics previously reported for the Bay Area Landlord Conference, clarifying that the event cost was \$5,063.

Luna reported that 18 individuals had registered for the Property Managers Training; however, only eight attended. She stated that staff is conducting follow-up outreach to those who did not attend to better understand the reasons for their absence and to help inform planning efforts for future trainings.

Chair Duncan reiterated her request that projected event costs and anticipated attendance figures be provided to the Committee in advance of upcoming events, including the Fall Festival and Hayward Street Party.

Director Young inquired whether the Property Managers Training would be rescheduled

for those who missed the May session. Luna explained that the training is currently offered annually and that staff would use participant feedback to improve planning for next year. Director Young suggested that the training may be beneficial if offered twice annually, particularly given the contamination challenges associated with multifamily properties. Director Young also recommended partnering with local housing authorities and members of the real estate community to expand outreach and increase participation.

**The Committee accepted the report.**

**10. STAFF AND DIRECTOR COMMENTS**

Director Young requested that staff provide event details for upcoming community engagement events to the Board in advance of the events taking place. This information would allow Board members the opportunity to attend and participate in District outreach efforts when possible.

Administrative Services Manager Luna reported that the District had received a request from CalRecycle to submit documentation as part of an audit process. She stated that staff had completed the requested submittal and that CalRecycle would likely require several months to review the materials and provide feedback.

Chair Duncan confirmed that StopWaste had provided assistance during the audit process, which Luna stated was very helpful in preparing the District's response and supporting staff throughout the effort.

Chair Duncan commended staff for their work and thanked them for their efforts.

**11. ADJOURNMENT**

There being no further business to come before the Committee, Chair Duncan adjourned the meeting at 10:05 a.m.



## ORO LOMA SANITARY DISTRICT SOLID WASTE STRATEGIC GOALS REPORT

10-Year Goal 2024-2034	Progress on 10-Year Goal	Intermediate 2024-2026 Goal	Status of Intermediate Goals
Continue to meet requirements of County and State solid waste requirements, including SB 1383. (2021)	Ongoing	Continue outreach and education to all customers and monitor compliance with all aspects of the law.	Ongoing - Compliance for OLSD: <ul style="list-style-type: none"> <li>• Local ordinance requiring compliance.</li> <li>• All containers comply with proper signage and color requirements.</li> <li>• Outreach and education are conducted at least annually.</li> <li>• Make services available to all customers.</li> <li>• Container monitoring program – exceeds the requirement.</li> <li>• Food recovery programs in place.</li> </ul>
Reduce residential recycling contamination by 35% by 2025. (2019-50% by 2024; 2021-35% by 2025)	In-progress	Implement Smart Truck Technology to monitor contamination. Track progress through KPIs and provide additional education to customers as needed.	2020: Recycle & Organics Contamination Audit done. Revealed the recycle stream is about 1/3 contaminated. This will be used as the baseline for future comparison. 2023: Implemented container monitoring program. 2024: New KPIs approved for FY 2024-25 at June SWC. 2025: Oct. 27 - Nov. 7, an audit was conducted for the Recycle & Organics Contamination. 2026: The contamination audit was completed in November. The results were reviewed by the Solid Waste Committee in May.
Maintain 100% participation in organics & recycling in schools. (2019)	Ongoing	Continue outreach and education to schools.	All of San Lorenzo Unified and the San Leandro Unified schools that are in the District, all have recycling and organics collection services. They also receive program and services support year round. By October 8, 2025, all schools completed their binventory, all students watched the sorting video, and all schools had containers for all three streams. Sent a reminder to all schools about recycling requirements on 01/13/2026.
Increase the call-to-action messaging for the public, with emphasis on its role in protecting the environment. (2021)	Ongoing	Implement the direction established in the Communications Plan.	2024 call-to-action: download Recycle Coach to help sort discarded materials correctly. Promote the District's Litter Pickup Program-included in all District Newsletters. 2025: Call-to-action: download RecycleCoach. 2026: Call-to-action: " From Pan to Can."
Maintain a Communications Plan for District outreach efforts. Update the plan every five years. (2019).	Ongoing	Update existing plan in FY 2025/26. Review plan with Board at least every two years.	2024: Monthly "Trash Talk" webinars via Zoom. The webinar covers solid waste mandates, proper sorting, and the container monitoring program. 2025: Communications Plan was updated and approved in June. 2026: New Communications Plan implementation ongoing. Quarterly results were presented to the Personnel Committee in April 2026.
Cooperate with the County in its efforts to address illegal dumping and litter in the District. Take a meaningful step beyond current efforts to beautify the community. (2019)	Ongoing. The County's Mobile Citizen link is posted on the District's website: <a href="https://oroloma.org/illegal-dumping-who-to-call/">https://oroloma.org/illegal-dumping-who-to-call/</a>	Continue outreach on bulky waste pick-ups and evaluate multi-family bulky waste collection.	2024-2026: Residential recycle calendar includes information about bulky collection. Multi-families have the option to pay for bulky collection service. Mattress dropoff at WM Davis Street Tranfer Station available at no charge.

**Note:** The Solid Waste Strategic Goals are based on the District's 10-year Strategic Vision and Goals. Next 10-year update is scheduled for April 2027.

Legend:
Met goal
In progress
Will not meet the goal

# Oro Loma Sanitary District

## REVENUES & EXPENSES WITH ENCUMBRANCES

Fund 85 - Solid Waste & Recycling {FYTD}

		Year to Date 05/31/2026	Encumb 05/31/2026	Budget	Variance	% of Budget
<b>REVENUES</b>						
85-0-3241	WM CONTRACT FEES: L1	\$1,953,092.06	\$0.00	\$1,386,180.00	\$566,912.06	140.90%
85-0-3242	WM CONTRACT FEES: L2	\$157,574.64	\$0.00	\$181,800.00	(\$24,225.36)	86.67%
85-0-3243	WM CONTRACT FEES: L3	\$1,143,126.43	\$0.00	\$704,620.00	\$438,506.43	162.23%
85-0-3247	MEASURE D: LANDFILL FEES	\$357,524.79	\$0.00	\$370,000.00	(\$12,475.21)	96.63%
85-0-3277	RECOVERY 10%-UNCOLL ACCTS WMAC	\$66,285.89	\$0.00	\$40,000.00	\$26,285.89	165.71%
85-0-3278	DISTRICT SB 1383 FEE	\$1,553,404.00	\$0.00	\$1,622,900.00	(\$69,496.00)	95.72%
85-0-3290	OTHER MISCELLANEOUS REVENUES	\$34,944.61	\$0.00	\$5,000.00	\$29,944.61	698.89%
85-0-3950	GRANT REVENUES	\$3,315.49	\$0.00	\$0.00	\$3,315.49	0.00%
<b>TOTAL REVENUES</b>		<b>\$5,269,267.91</b>	<b>\$0.00</b>	<b>\$4,310,500.00</b>	<b>\$958,767.91</b>	<b>122.24%</b>
<b>EXPENSES</b>						
85-7-4010	SALARIES	\$403,096.54	\$0.00	\$453,200.00	\$50,103.46	88.94%
85-7-4011	OVERTIME	\$3,204.22	\$0.00	\$1,000.00	(\$2,204.22)	320.42%
85-7-4015	DIRECTORS' FEES	\$5,803.50	\$0.00	\$9,100.00	\$3,296.50	63.77%
85-7-4090	OFFICE & MEETING EXPENSES	\$163.16	\$0.00	\$5,000.00	\$4,836.84	3.26%
85-7-4099	OVERHEAD	\$494,525.10	\$0.00	\$509,600.00	\$15,074.90	97.04%
85-7-4104	SAFETY SUPPLIES	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
85-7-4110	CONTRACTUAL SERVICES	\$1,619.15	\$0.00	\$31,500.00	\$29,880.85	5.14%
85-7-4114	CONTRACTUAL SERV-WMAC	\$154,978.86	\$0.00	\$180,000.00	\$25,021.14	86.10%
85-7-4120	PROFESSIONAL SERVICES	\$40,372.62	\$19,126.27	\$82,000.00	\$22,501.11	72.56%
85-7-4130	MEMBERSHIPS & PUBLICATIONS	\$219.80	\$0.00	\$10,000.00	\$9,780.20	2.20%
85-7-4131	NEWSLETTER & PUBLIC OUTREACH	\$76,997.94	\$31,332.29	\$300,000.00	\$191,669.77	36.11%
85-7-4132	1383 PROGRAM AND SERVICES	\$142,156.20	\$0.00	\$270,000.00	\$127,843.80	52.65%
85-7-4150	REPAIRS & MAINTENANCE	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
85-7-4180	RECOGNITION PROGRAM	\$14,250.00	\$0.00	\$25,000.00	\$10,750.00	57.00%
85-7-4190	UTILITIES	\$1,158.81	\$0.00	\$2,200.00	\$1,041.19	52.67%
85-7-4200	WMAC REIMBURSABLE EXPENSES	(\$250.00)	\$0.00	\$0.00	\$250.00	0.00%
85-7-4210	WRITE-OFF OF UNCOLL ACCTS	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
85-7-4211	SAN LEANDRO MEASURE D EXPENSES	\$0.00	\$0.00	\$46,000.00	\$46,000.00	0.00%
85-7-4690	DEPRECIATION EXPENSE	\$322,905.51	\$0.00	\$430,600.00	\$107,694.49	74.99%
85-7-4900	CONTINGENCY RESERVE	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
85-7-4950	GRANT EXPENSES	\$41,935.72	\$0.00	\$0.00	(\$41,935.72)	0.00%
<b>TOTAL EXPENSES</b>		<b>\$1,703,137.13</b>	<b>\$50,458.56</b>	<b>\$2,401,200.00</b>	<b>\$647,604.31</b>	<b>73.03%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>		<b>\$3,566,130.78</b>	<b>\$50,458.56</b>	<b>\$1,909,300.00</b>	<b>\$1,606,372.22</b>	<b>184.13%</b>

**Oro Loma Sanitary District  
Container Monitoring Program Report  
Residential Customers**

**Residential Trash Overage**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	31,403	125,612	1,148	0.91%	90	\$1,097	1,058
2026	Jan	31,621	126,484	691	0.55%	91	\$1,056	600
2025	Feb	31,388	125,552	710	0.57%	56	\$653	654
2026	Feb	31,598	126,392	579	0.46%	8	\$102	571
2025	Mar	31,397	125,588	414	0.33%	53	\$653	361
2026	Mar	31,623	126,492	677	0.54%	59	\$725	618
2025	Apr	31,394	125,576	548	0.44%	81	\$999	467
2026	Apr	31,638	126,552	755	0.60%	90	\$916	665
2025	May	31,403	125,612	485	0.39%	78	\$962	407
2025	Jun	31,428	125,712	567	0.45%	100	\$1,233	467
2025	July	31,435	125,740	622	0.49%	119	\$1,517	503
2025	Aug	31,600	126,400	632	0.50%	144	\$1,741	488
2025	Sep	31,627	126,508	625	0.49%	220	\$2,735	405
2025	Oct	31,657	126,628	723	0.57%	174	\$2,188	549
2025	Nov	31,639	126,556	693	0.55%	147	\$1,806	546
2025	Dec	31,643	126,572	877	0.69%	171	\$2,137	706

YTD # of Notices

**2,702**

Previous YTD # of Notices 2,820 ▼ -4%

YTD Charge Notices

**248**

Previous YTD Charge Notices 280 ▼ -11%

YTD Total Charges

**\$2,799**

Previous YTD Charges \$3,403 ▼ -18%

YTD No Charge Notices

**2,454**

Previous YTD No Charge 2,540 ▼ -3%

**Residential Recycle Contamination**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	30,002	60,004	1,665	2.77%	132	\$3,391	1,533
2026	Jan	30,251	60,502	2,238	3.7%	399	\$10,577	1,839
2025	Feb	29,985	59,970	3,315	5.53%	140	\$3,597	3,175
2026	Feb	30,223	60,446	1,912	3.16%	444	\$11,770	1,468
2025	Mar	29,993	59,986	1,985	3.31%	316	\$8,118	1,669
2026	Mar	30,241	60,482	1,890	3.12%	558	\$14,766	1,332
2025	Apr	29,989	59,978	2,332	3.89%	550	\$14,130	1,782
2026	Apr	30,258	60,516	2,679	4.43%	658	\$14,952	2,021
2025	May	29,995	59,990	2,373	3.96%	626	\$16,082	1,747
2025	Jun	30,022	60,044	2,057	3.43%	610	\$15,671	1,447
2025	July	30,029	60,058	2,017	3.36%	649	\$16,673	1,368
2025	Aug	30,190	60,380	1,677	2.78%	612	\$15,844	1,065
2025	Sep	30,212	60,424	2,425	4.01%	1,163	\$30,831	1,262
2025	Oct	30,231	60,462	2,075	3.43%	678	\$17,947	1,397
2025	Nov	30,215	60,430	2,391	3.96%	29	\$769	2,362
2025	Dec	30,216	60,432	2,412	3.99%	218	\$5,700	2,194

YTD # of Notices

**8,719**

Previous YTD # of Notices 9,297 ▼ -6%

YTD Charge Notices

**2,059**

Previous YTD Charge Notices 1,138 ▲ 81%

YTD Total Charges

**\$52,065**

Previous YTD Charges \$29,309 ▲ 78%

YTD No Charge Notices

**6,660**

Previous YTD No Charge 8,159 ▼ -18%

**Residential Organics Contamination**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	31,239	124,956	542	0.43%	62	\$1,593	480
2026	Jan	31,647	126,588	687	0.54%	97	\$2,545	590
2025	Feb	31,225	124,900	750	0.6%	70	\$1,798	680
2026	Feb	31,623	126,492	604	0.48%	122	\$2,890	482
2025	Mar	31,240	124,960	442	0.35%	65	\$1,670	377
2026	Mar	31,647	126,588	655	0.52%	112	\$2,651	543
2025	Apr	31,237	124,948	575	0.46%	111	\$2,852	464
2026	Apr	31,661	126,644	604	0.48%	91	\$1,882	513
2025	May	31,242	124,968	552	0.44%	128	\$3,288	424
2025	Jun	31,270	125,080	491	0.39%	104	\$2,672	387
2025	July	31,460	125,840	475	0.38%	122	\$3,134	353
2025	Aug	31,622	126,488	442	0.35%	125	\$3,248	317
2025	Sep	31,649	126,596	707	0.56%	310	\$8,218	397
2025	Oct	31,681	126,724	727	0.57%	135	\$3,579	592
2025	Nov	31,661	126,644	700	0.55%	19	\$477	681
2025	Dec	31,665	126,660	702	0.55%	64	\$1,538	638

YTD # of Notices

**2,550**

Previous YTD # of Notices 2,309 ▲ 10%

YTD Charge Notices

**422**

Previous YTD Charge Notices 308 ▲ 37%

YTD Total Charges

**\$9,968**

Previous YTD Charges \$7,913 ▲ 26%

YTD No Charge Notices

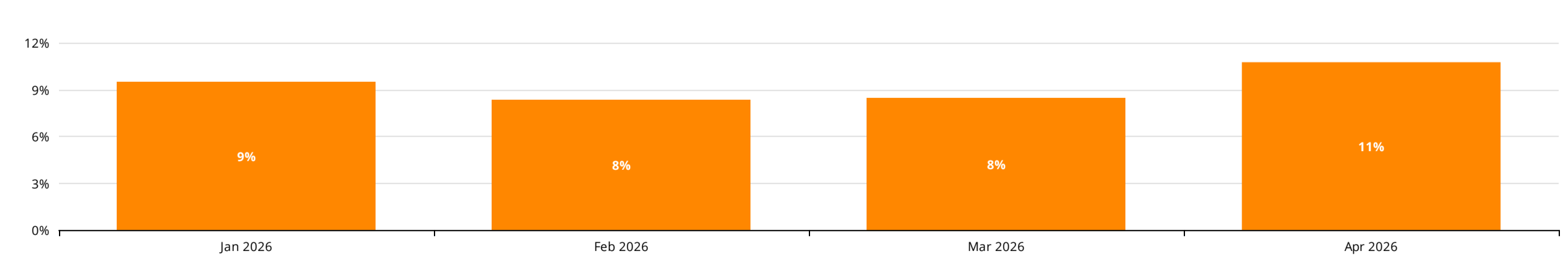
**2,128**

Previous YTD No Charge 2,001 ▲ 6%

**Residential Customers by number of notices received**

# of Notices	Jan 2026	Feb 2026	Mar 2026	Apr 2026
1	2,516	2,273	2,281	2,915
2	395	301	310	392
3	72	43	57	72
4	13	10	21	16
5	6	5	7	3
6	2	1	2	2
7			1	2
8		1		1
9+		1	1	1
<b>Total</b>	<b>3,004</b>	<b>2,635</b>	<b>2,680</b>	<b>3,404</b>

**% of customers that received a notice**



**Residential Collection Service:**

Courtesy notice period: September 1, 2023-January 15, 2024.

\*Warnings & charges started January 16, 2024.

Trash and organics collection services are provided weekly. Each customer receives at least 4 collections per month.

Recycle collection service is provided bi-weekly. Each customer receives at least 2 recycle collections per month.

Overage Charge (only trash), effective 9/1/24: \$12.33 per trash cart, per collection

Contamination Charge (only recycle & organics), effective 9/1/24: \$25.69 per organics/recycle cart, per collection

\*Reversals and/or credits not included.

**Customer Notification Timeline**

Processing: 24-48 hours from the time of service

Email Notification Sent: 24-48 hours after incident

Mail Notification Sent: 2-4 days after incident



**Oro Loma Sanitary District  
Container Monitoring Program Report  
Commercial Customers**

**Commercial Trash Overage**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	1,333	5,332	336	6.30%	147	\$22,502	189
2026	Jan	1,316	5,264	235	4.46%	148	\$23,264	87
2025	Feb	1,332	5,328	234	4.39%	140	\$21,360	94
2026	Feb	1,322	5,288	193	3.65%	128	\$20,269	65
2025	Mar	1,327	5,308	224	4.22%	125	\$18,920	99
2026	Mar	1,321	5,284	235	4.45%	173	\$27,552	62
2025	Apr	1,326	5,304	270	5.09%	178	\$27,429	92
2026	Apr	1,320	5,280	235	4.45%	168	\$20,645	67
2025	May	1,323	5,292	241	4.55%	152	\$23,186	89
2025	Jun	1,321	5,284	231	4.37%	134	\$20,307	97
2025	July	1,321	5,284	211	3.99%	131	\$20,081	80
2025	Aug	1,322	5,288	231	4.37%	153	\$23,716	78
2025	Sep	1,319	5,276	210	3.98%	145	\$23,104	65
2025	Oct	1,320	5,280	211	4.00%	151	\$23,958	60
2025	Nov	1,317	5,268	211	4.01%	120	\$18,880	91
2025	Dec	1,312	5,248	272	5.18%	169	\$26,856	103

YTD # of Notices

**898**

Previous YTD # of Notices 1,064 ▼ -16%

YTD Charge Notices

**617**

Previous YTD Charge Notices 590 ▲ 5%

YTD Total Charges

**\$91,730**

Previous YTD Charges \$90,211 ▲ 2%

YTD No Charge Notices

**281**

Previous YTD No Charge 474 ▼ -41%

**Commercial Recycle Overage**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	1,285	5,140	184	3.58%	81	\$12,547	103
2026	Jan	1,274	5,096	204	4.00%	117	\$18,696	87
2025	Feb	1,283	5,132	145	2.83%	82	\$12,461	63
2026	Feb	1,281	5,124	140	2.73%	95	\$15,208	45
2025	Mar	1,281	5,124	147	2.87%	90	\$13,891	57
2026	Mar	1,279	5,116	256	5.00%	163	\$25,777	93
2025	Apr	1,283	5,132	193	3.76%	122	\$18,749	71
2026	Apr	1,278	5,112	191	3.74%	137	\$19,326	54
2025	May	1,280	5,120	172	3.36%	108	\$16,797	64
2025	Jun	1,282	5,128	165	3.22%	105	\$16,538	60
2025	July	1,282	5,128	143	2.79%	87	\$13,458	56
2025	Aug	1,278	5,112	164	3.21%	92	\$14,439	72
2025	Sep	1,277	5,108	213	4.17%	127	\$20,120	86
2025	Oct	1,281	5,124	180	3.51%	105	\$16,424	75
2025	Nov	1,277	5,108	152	2.98%	101	\$16,048	51
2025	Dec	1,269	5,076	227	4.47%	120	\$19,173	107

YTD # of Notices

**791**

Previous YTD # of Notices 669 ▲ 18%

YTD Charge Notices

**512**

Previous YTD Charge Notices 375 ▲ 37%

YTD Total Charges

**\$79,007**

Previous YTD Charges \$172,949 ▼ -54%

YTD No Charge Notices

**279**

Previous YTD No Charge 294 ▼ -5%

**Commercial Organics Overage**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Overage Charges	No Charge Notices
2025	Jan	1,159	4,636	19	0.41%	5	\$812	14
2026	Jan	1,153	4,612	12	0.26%	4	\$668	8
2025	Feb	1,159	4,636	7	0.15%	0	\$0	7
2026	Feb	1,158	4,632	6	0.13%	2	\$334	4
2025	Mar	1,160	4,640	11	0.24%	2	\$329	9
2026	Mar	1,155	4,620	8	0.17%	3	\$477	5
2025	Apr	1,163	4,652	13	0.28%	9	\$1,211	4
2026	Apr	1,154	4,616	13	0.28%	4	\$477	9
2025	May	1,160	4,640	16	0.34%	8	\$1,254	8
2025	Jun	1,159	4,636	9	0.19%	5	\$833	4
2025	July	1,159	4,636	17	0.37%	2	\$329	15
2025	Aug	1,151	4,604	7	0.15%	1	\$159	6
2025	Sep	1,149	4,596	6	0.13%	5	\$843	1
2025	Oct	1,151	4,604	8	0.17%	2	\$220	6
2025	Nov	1,153	4,612	5	0.11%	4	\$538	1
2025	Dec	1,150	4,600	15	0.33%	5	\$811	10

YTD # of Notices

**39**

Previous YTD # of Notices 50 ▼ -22%

YTD Charge Notices

**13**

Previous YTD Charge Notices 16 ▼ -19%

YTD Total Charges

**\$1,956**

Previous YTD Charges \$9,962 ▼ -80%

YTD No Charge Notices

**26**

Previous YTD No Charge 34 ▼ -24%

**Commercial Recycle Contamination**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	1,285	5,140	467	9.09%	279	\$21,158	188
2026	Jan	1,274	5,096	587	11.52%	470	\$36,204	117
2025	Feb	1,283	5,132	551	10.74%	347	\$25,653	204
2026	Feb	1,281	5,124	461	9%	363	\$28,269	98
2025	Mar	1,281	5,124	470	9.17%	271	\$20,567	199
2026	Mar	1,279	5,116	504	9.85%	389	\$29,763	115
2025	Apr	1,283	5,132	1,025	19.97%	638	\$47,923	387
2026	Apr	1,278	5,112	582	11.38%	479	\$33,156	103
2025	May	1,280	5,120	1,010	19.73%	643	\$48,411	367
2025	Jun	1,282	5,128	981	19.13%	633	\$48,044	348
2025	July	1,282	5,128	417	8.13%	265	\$19,753	152
2025	Aug	1,278	5,112	584	11.42%	458	\$35,101	126
2025	Sep	1,277	5,108	645	12.63%	506	\$39,268	139
2025	Oct	1,281	5,124	456	8.9%	344	\$26,185	112
2025	Nov	1,277	5,108	466	9.12%	362	\$27,156	104
2025	Dec	1,269	5,076	574	11.31%	459	\$35,478	115

YTD # of Notices

**2,134**

Previous YTD # of Notices 2,513 ▼ -15%

YTD Charge Notices

**1,701**

Previous YTD Charge Notices 1,535 ▲ 11%

YTD Total Charges

**\$127,392**

Previous YTD Charges \$172,949 ▼ -26%

YTD No Charge Notices

**433**

Previous YTD No Charge 978 ▼ -56%

**Commercial Organics Contamination**

Year	Month	Customers	Pickups Per Month	# of Notices Per Month	% of Notices Per Month	Charge Notices	Contamination Charges	No Charge Notices
2025	Jan	1,159	4,636	73	1.57%	38	\$2,674	35
2026	Jan	1,153	4,612	86	1.86%	61	\$4,533	25
2025	Feb	1,159	4,636	49	1.06%	26	\$1,782	23
2026	Feb	1,158	4,632	82	1.77%	53	\$3,812	29
2025	Mar	1,160	4,640	37	0.8%	14	\$1,019	23
2026	Mar	1,155	4,620	41	0.89%	14	\$838	27
2025	Apr	1,163	4,652	65	1.4%	32	\$2,135	33
2026	Apr	1,154	4,616	29	0.63%	8	\$159	21
2025	May	1,160	4,640	103	2.22%	51	\$3,515	52
2025	Jun	1,159	4,636	86	1.86%	41	\$2,605	45
2025	July	1,159	4,636	73	1.57%	38	\$2,468	35
2025	Aug	1,151	4,604	71	1.54%	42	\$2,733	29
2025	Sep	1,149	4,596	67	1.46%	36	\$2,576	31
2025	Oct	1,151	4,604	54	1.17%	27	\$1,850	27
2025	Nov	1,153	4,612	103	2.23%	45	\$3,303	58
2025	Dec	1,150	4,600	93	2.02%	63	\$4,607	30

YTD # of Notices

**238**

Previous YTD # of Notices 224 ▲ 6%

YTD Charge Notices

**136**

Previous YTD Charge Notices 110 ▲ 24%

YTD Total Charges

**\$9,342**

Previous YTD Charges \$9,962 ▼ -6%

YTD No Charge Notices

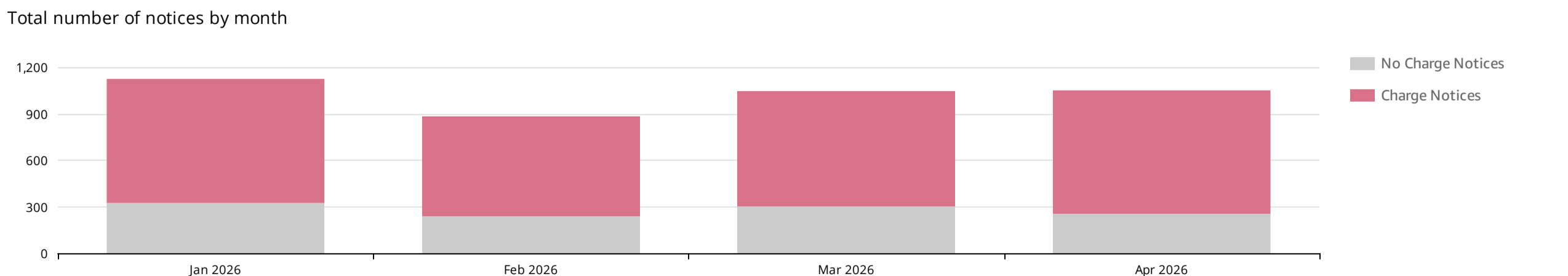
**102**

Previous YTD No Charge 114 ▼ -11%

**Commercial Customers by number of notices received**

# of Notices	Jan 2026	Feb 2026	Mar 2026	Apr 2026
1	171	156	156	183
2	61	59	60	62
3	32	42	44	25
4	23	21	25	19
5	12	13	14	9
6	10	10	6	12
7	7	4	8	7
8	6	1	5	7
9+	29	17	24	24
<b>Total</b>	<b>351</b>	<b>323</b>	<b>342</b>	<b>348</b>

**Total number of notices by month**



**Commercial Collection Service:**

Commercial collection service available 6 days per week.  
Customer count per month: assume at least 1x week pickup=4x a month.  
September 2023 overage charge after two warnings.  
Contamination Courtesy Notice Period: September 1, 2023-January 15, 2024.  
Contamination 2 warnings & charges started January 16, 2024.

**Overage Charge (applies to all waste streams), effective 9/1/24:**

Multi-family properties with bin service: \$154.11 per bin, per collection.  
Businesses/Commercial: \$25.69 per cart, per collection; \$154.11 per bin, per incident.

**Contamination Charge (only applies to recycle & organics waste streams), effective 9/1/24:**

Multi-family properties with bin service: \$77.06 per cart, per collection.  
Businesses/Commercial: \$25.69 per cart, per incident; \$77.06 per bin, per collection.  
\*Reversals and/or credits not included.

**Customer Notification Timeline**

Processing: 24-48 hours from the time of service  
Email Notification Sent: 24-48 hours after incident  
Mail Notification Sent: 2-4 days after incident

No.	Source	Account Name	Account Type	# of Tenant Kits	Service Change	Notes: Site Visit(Y/N), Interaction, Container assessment, Training/Waiver Type/Processing/
1	Other	CSC KIMCO GHMP ST1R210	CM			Account Manager reached out to request a lock for the bins. I provided pricing and let them know I would stop by to delivered stickers and signage to each of the businesses at the shopping center. Once they confirm the order, I will submit the request for the lock.
2	Other	GHMP CSC KIMCO ST1R260	CM			Account manager reached out to me with an operational request I assisted them with. I provided them with rates under the ordinance as well.
3	Other	1435 BAYFAIR MANOR APARTMENTS LLC	MFD			I have not been able to speak with the property Manager or received response through email. I stopped by the property managers office, but it was closed. I left my card and folder at the front door.
4	Other	1545 MONTAIR APARTMENTS LLC	MFD			Sent email to the MFD offering educational material for the tenants to address the contamination in the recycling. I have not heard back from the Property Manager.
5	Other	7 ELEVEN 37768	CM			Delivered folder with stickers, what goes where flyer, and county requirements to property. Staff had no questions/concerns for me.
6	Other	730 LANAI GARDEN APARTMENTS	MFD	75		Property manager reached out to request resources. I delivered tenant kits, stickers, and enclosure signage on Thursday 5/14. PM was grateful for the free resources.
7	New Account	AM PM	CM			I stopped by on 5/29 to deliver new account resources. I included no plastic bag stickers as well as the what goes where flyer. Store staff did not have questions and will provide the folder and signage to their manager.
8	Other	AMBER TERRACE APARTMENTS	MFD			Spoke with PM about resources for the tenants. He agreed for tenant kits and bins stickers to be delivered next week.
9	Other	BAYFAIR APARTMENTS	MFD	150		Met with PM to discuss resources for tenants on 5/5. She requested 150 tenant kits and more stickers. She may attend the May 29th Pm training, but would like to work with me to set up a training at the property but would like to begin with tenant kits and signage. After putting the tenant kits together, I delivered 150 tenant Kits on 5/13. She requested no additional signage for the enclosure since they still had some from my previous visit a few years ago. The PM said she would distribute the kits. She appreciated the resources provided to her, especially the stickers.
10	New Account	BRIGHT OPS (RECYCLE/ORGANICS)	CM			Visited the property on 5/28 drop off resources since this is a new start account. Location was closed. I then followed up with the account contact and send the recycling calendar and recycling program details.
11	Other	CALIFORNIA AFFORDABLE HOUSING	MFD			Sent email to customer to sorting guidelines for tenants.
12	Other	CARING HANDS HAYWARD	CM			On 5/5, I gave a training to healthcare members at this business. They had a few notices from the previous month and wasted signage and a discussion. There were 16 people in attendance - a few were residents, but many were care providers. They had very specific questions about items they frequently disposed of. I was able to steer them down the proper sorting path, provided stickers. A few days later, I provided StopWaste indoor bin grant and Hazardous Waste Disposal guidance also under stop waste.
13	Other	CITY WALK HOA	MFD			I visited this property on 5/4 to deliver signage and discuss some contamination notices. I labeled containers since the property manager said nobody was on site to receive the signage. They have a good set up with handmade signs about plastic bags and cardboard. PM requested follow up via email with PDF signage she can email blast.
14	New Account	CORE ONE R.E. & MANAGEMENT INC	MFD			This property has 5 units. There was no management office on site when I stopped by on 5/29. I emailed the recycling calendar, what goes where flyer and offered signage to the PM. I will work with them to provide resources they request for their tenants.
15	Other	FASHION FAIRE CSC KIMCO-B3	CM			Spoke with Account Manager who had billing inquiries. I was able to connect him with the appropriate department and get answers to his questions.
16	Other	FR SHUHH-KAI				Followed up with customer via phone and email. I have not had a response, but I will continue to attempt and connect with the property
17	Other	HAYWARD VILLAGE SENIOR APTS	MFD			I was finally able to connect with the customer after various attempts. PM accepted my offer for new bin stickers and flyers. When I am on site next week I will ask if they would like to coordinate with their tenants so I can stop by and give a presentation about sorting guidelines.
18	New Account	JOHNSON CONTROLS	CM			Visited the customer on 5/28. I spoke with the person at the front, dropped off a folder with stickers, what goes where flyer, county requirements and sorting guidelines. Customer did not have follow up questions.

**Outreach Summary**

**Customers: 41**  
**Container Assessments: 20**  
**Training: CARING NAHDS, WEB TO DOOR (2)**  
**Tenant Kits: 380**  
**Applied Waivers: 0**  
**Approved Organics Waivers: 0**  
**Approved Recycling Waivers: 0**  
**Events:**

		KENT GARDENS	MFD			Visited this account on 5/4 and spoke to PM. Outdoor and indoor signage was appreciated. She requested additional signage and we discussed having a training later in the month. She prefers Cantonese, but I have given the training, someone can translate. PDFs were emailed
18	Other					
		KENTUCKY FRIED CHICKEN	CM			Visited this location for contamination assistance on 5/27. Staff was unaware of notices for overage or contamination. I provided them with stickers and they appreciated the tip on proper sorting. Moving forward they will be separating plastic bags and ensuring
20	Other					
		LEISURE TERRACE APARTMENTS	MFD			Delivered my card and folder for PM on 5/11. Property has not been responsive to previous outreach attempts. Delivered stickers as well. I will continue to connect with PM.
21	Other					
		MARVEL LIQUORS	CM			Spoke with Benny on Wednesday 5/27 about the new account being opened. They are beginning to get their footing and would like rates to update their recycling. We looked at the containers together and took out some of the contaminants like firmy glassic and plastic liners, since this location is a liquor store, they had a lot of that. They will be increasing their garbage per my recommendation.
22	New Account					
		MENDOZA, DEYANIRA	CM			Stopped by the property on 5/29 to deliver new start folder. Property was closed. I emailed the customer to let them know I had missed them. Sent the information and flyers via email.
23	New Account					
		MERCADO CALIFORNIA	CM			Spoke with the customer on several occasions via phone and email to answer service questions. Customer had questions about rates, pick up frequencies, and what goes where. I was able to assist with their questions.
24						
		METRO PARK	MFD			Spoke with PM and they requested stickers are delivered for the property. These are the no plastic bags and flatten cardboard stickers.
25	Other					
		NATIONAL DRIVING SCHOOL INC ST	CM			Left VM for customer requesting a callback to go over sorting guidelines. I have not heard back, but will follow up with the customer in the coming days. Customer 25 and 26 are at the same address.
26	New Account					
		NILES TRUCKING INC	CM			Left VM for customer requesting a callback to go over sorting guidelines. I have not heard back, but will follow up with the customer in the coming days. Customer 25 and 26 are at the same address.
27	New Account					
		PARK WEST APARTMENTS	MFD			I have attempted to connect with the PM in the past, but they have not been responsive. I sent a brief email listing the available resources so they can distribute to their tenants.
28	Other					
		PARKSIDE COMMONS	MFD			Stopped by on 5/28 to meet with PM. I delivered stickers which she thanked me for. I let her know that as additional resources come in, I will let her know. I will send the PM the link for the Stopwaste MFD Landlord Hazardous Waste collection program.
29	Other					
		PLANET OF THE VAPES	CM			Account was reopened after a pause. I reached out to the customer to check in about any questions they may have or in need of additional resources, but they had no feedback.
30	New Account					
		PUPUSERIA LAS CABANAS NO. 2	CM			On Wednesday, 27th I visited this business since they just opened a new account with us. The location itself was still boarded up and closed when I was unable to talk to them in person. I followed up with an email outlining resources and the recycling program.
31	New Account					
		SAN LEANDRO COLLISION AND SERV	CM			Sent the customer an email outlining the sorting guidelines and resources available for them since they opened a new account with us last month. Customer thanked me for the information.
32	New Account					
		SIENA POINTE APARTMENTS	MFD			I stopped by on 5/4 to deliver an invitation for the property workshop on May 19th. I delivered stickers and followed up via email since the office was closed. I conducted a container assessment. I swapped out their trash container due to the condition of the bin.
Other						
		ST MORITZ APARTMENTS	MFD			On 5/27, I delivered stickers to the assistant manager. The PM is still out on leave. They had no follow up questions for me and at this time do not want to host a training for tenants.
34	Other					
		TAQUERIA MAR Y TIERRA	CM			Customer called in to ask about rates and servicing schedules. I provided the requested information.
35	Other					
		TERRACE GARDEN APARTMENTS	MFD		90	Account was forwarded with some operational bin placement concern as well as guidance for sorting. I forwarded the operational concern to the Operations Manager(OM). He promptly conducted a site visit to ensure correct bin placement. I called the property to set up a site visit. I left a VM. I did not hear back after a few days so I visited the property on 5/14. I met with the PM and she gave me details about new management changes the property is going through. She accepted my offer for tenant kits but declined training.
36	Other					
		THE MANCHESTER APARTMENTS	MFD			After several attempts in the past weeks, I connected with the managers for the property. I will deliver signage and tenant kits.
37	Other					

38	Other	Vista Creek Apartments	MFD	65	Spoke with Customer earlier in the month. They were interested in resources for their tenants. I provided enclosure signage, 65 tenant kits, and stickers. I offered a training, but since the property is under management transition they declined. I will follow up with them in a month or two.
39	Other	WEB TO DOOR	CM		After calling this customer, we set up a visit and training for early May. I gave a training to 4 people at Web to door on 5/4. It was a very hands-on training. I took signage and stickers; bit we spent some time by the recycling bin. One of the staff members put on gloves and began taking some items out that were identified as contaminants. This location does not have many notices, but we were being proactive to prevent further notices. They requested rates via email to identify what sizes would work for them. I then followed up and will continue to work with them until we can accommodate their service changes.
40	New Account	WELLS FARGO CBRE	CM		Visited this location on 5/27. This business does not have a secure/gated lot or enclosure. Recycle bin needs to be swapped out for a new one. I requested the bin is repaired on the trash bin and the recycle bin is swapped for a fully blue one.
41	Other	YU MING CHARTER SCHOOL	CM		Reached out to customer to offer on site training, stickers, signage and assistance with sorting guidelines for the property.

**MINUTES  
PERSONNEL/SAFETY/PUBLIC INFORMATION COMMITTEE MEETING  
ORO LOMA SANITARY DISTRICT**

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**THURSDAY, JUNE 11, 2026**

**2:00 PM**

**BOARDROOM, 2655 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

Chair Young called the meeting to order at 2:00 p.m.

**2. ROLL CALL: CHAIR YOUNG AND DIRECTOR LEE**

Chair Young and Director Lee were present, as were General Manager Dang and Administrative Services Manager Luna.

**3. PUBLIC COMMENTS**

There were no members of the public present, and therefore no comments.

**4. REVIEW STATUS OF STRATEGIC GOALS**

The Committee reviewed the status of the updated strategic goals related to Personnel, Safety, and Public Information and found them to be in good order. Chair Young asked why the policy review goal was marked in red. Administrative Services Manager Luna explained that the goal is scheduled to be completed by the end of the fiscal year and is not expected to be achieved within that timeframe.

Chair Young also asked why a year was listed next to each strategic goal. General Manager Dang explained that the year indicates when the goal was originally established as part of the District's Strategic Goals.

Director Lee stated that he was not pleased with the new color-coding system for the goals, noting that it does not align with the established project progression framework.

Chair Young asked when the new strategic goals would be developed. General Manager Dang stated that he is currently seeking a facilitator to assist with the process, as the updated strategic goals will need to be presented to the Board in April 2027.

**The Committee accepted the report.**

**4.1. [Personnel Committee Goals Report 6-11-26](#)**

**5. REVIEW KEY PERFORMANCE INDICATORS**

The Committee reviewed the updated Key Performance Indicators (KPIs) related to Personnel, Safety, and Public Information and found them to be in good order. Chair Young commended staff for exceeding the goal for non-mandatory training participation.

**The Committee accepted the report.**

**5.1. [Personnel Committee KPIs 6-11-26](#)**

**6. METRICS FOR THE COMMUNICATION PLAN**

Staff presented performance metrics used to evaluate the effectiveness of the District's Communications Plan. Metrics included email delivery, open and click-through rates, social media posting activity, post reach and shares, website visits and active users, traffic sources, and participation in community outreach events.

Chair Young asked whether the District had utilized a consultant for outreach efforts, as it had in previous years. Administrative Services Manager Luna responded that all outreach activities are currently conducted in-house.

Director Lee commented that any decline in outreach engagement may have been influenced by the election cycle. He also noted that receiving 107 social media shares represented a strong level of engagement.

The Committee discussed the growing popularity and legitimacy of TikTok as a communications platform, noting that it has evolved into a major source of content and information similar to YouTube.

**The Committee accepted the report.**

**6.1. [Metrics for Communications Plan 2026](#)**

**7. GENERAL MANAGER VACATION REQUEST**

The Committee reviewed General Manager Dang's request for vacation leave from September 23 through October 9, 2026.

**The Committee accepted the request and recommended forwarding it to the Board.**

**8. RECRUITMENT UPDATE**

Administrative Services Manager Luna reported that recruitment for the second Construction Inspector I position, as authorized under the Private Sewer Lateral Program, attracted 53 applicants. Interviews are scheduled for later in June. She also noted that recruitment for the Collection System Manager position remains ongoing.

Chair Young asked whether there would be a transition period between the current Collection System Manager and the incoming Collection System Manager. General Manager Dang responded that there would be no transition period and stated that the selected candidate is expected to have the experience necessary to manage the position's reporting requirements.

**The Committee accepted the report.**

**9. STAFF AND DIRECTOR COMMENTS**

There were no comments.

**10. ADJOURNMENT**

There being no further business to come before the Committee, Chair Young adjourned the meeting at 2:18 p.m.

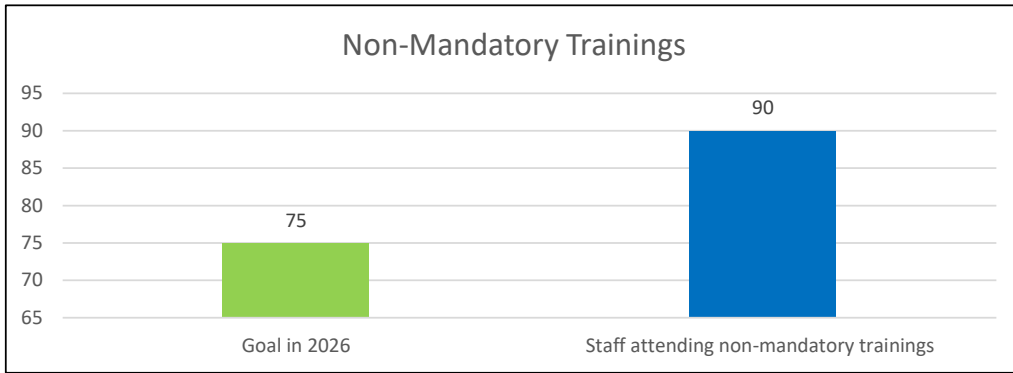


**PERSONNEL/SAFETY/PUBLIC INFORMATION STRATEGIC PLAN GOALS REPORT**

<b>10-Year Goal</b>	<b>Intermediate Two-Year Goal</b>	<b>Status of Goals for the Calendar Year</b>
Zero lost time accidents. (2013)	Continue existing high-level of safety training (minimum 20 training sessions per year).	No lost-time injuries in 2026 to date.
Maintain High Performing Safety Culture (2013)	Maintain average time for correction of safety work orders at or under 30 days (excludes work orders where alternate, safe methods of work are available). Hold monthly Safety Committee meetings and distribute minutes to all staff. Perform written management safety audits a minimum of four times per year.	Avg. time for correction of safety work orders - 2.75 days; Monthly Safety Committee meetings and minutes distributed in 2026 - 4 Management safety inspections in 2026 - 1
Survey Oro Loma Safety Culture every two years and maintain a minimum of 90% positive responses in the aggregate. (2015)	Perform Safety Culture survey in Fall of 2024 and present findings to the management team. Identify action plan for any areas in need of improvement.	The Safety Culture survey was completed in 2024. Next survey will be done in the Fall of 2026.
Maintain safety policies and procedures by auditing, updating, and training on policies at least every three years. (2013)	Review all safety procedures in 2025 and update as needed.	Safety policies were reviewed in 2025. The next cycle will be completed by December 2028.
As a District, we will provide financial support and encourage any employee with a plan and desire to improve knowledge, skills, and/or abilities. (2017)	Promote the availability of the educational reimbursement program to all staff two times per year	Program promotion occurs annually. In 2026, the promotion will take place at two town hall meetings. Those took place in February and May 2026.
Conduct annual management development training (commit to a minimum of two training topics per year). (2017)	Coordinate annual management training and develop program for existing management team. Management team to identify potential training needs and agree on the highest priority items for group training.	Managers will discuss topics for training in January 2026. Two topics were chosen: Guide to Implementing Public Employee Discipline and Maximizing Performance Through Documentation, Evaluation, and Corrective Action.
Maintain policies and procedures within guidelines of "industry best". (2013)	Audit procedures annually. Perform update on any policy or procedure older than three years.	The Board will review policies on a monthly basis. Staff plans to present approximately three to four policies each month, with the goal of completing the full review process by January 2027.
Research and establish vision for Administration & Finance office of the future. (2021)	Modernize administrative practices – investigate options for paperless A/P, and remote work policy. Identify and implement practices to increase customer service via computer-based interfaces.	In 2026, the Finance team is evaluating its accounting software, and HR is optimizing its software to streamline hiring and onboarding. Continue promoting the RecycleCoach app to help customers learn how to sort their waste.
Update "10-Year Strategic Vision and Goals" document every three years. (2021)	Next update scheduled for April 2027.	Updated was completed in January 2024. Next update in April 2027.
Increase the call-to-action messaging for the public, with emphasis on its role in protecting the environment. (2021)	Implement the direction established in the Communications Plan – recycle right and 3Ps.	Three main campaigns: "Love Our Bay," "From Pan to Can," and "Flush the Myth, Not the ____."
Maintain a Communications Plan for District outreach efforts. Update the plan every five years. (2019).	Update existing plan in FY 2025/26. Review plan with Board at least every two years.	The Communications Plan was reviewed and approved in June of 2025. The next review is in 2027.
Measure customer satisfaction related to sewer, solid waste, and recycling activities every two years. Identify areas for improvement. (2013)	Administer customer satisfaction survey every two years (Summer 2024) and present results to the Board.	Survey was administered in Nov/Dec. 2025. Results were presented to the Board in January 2026.

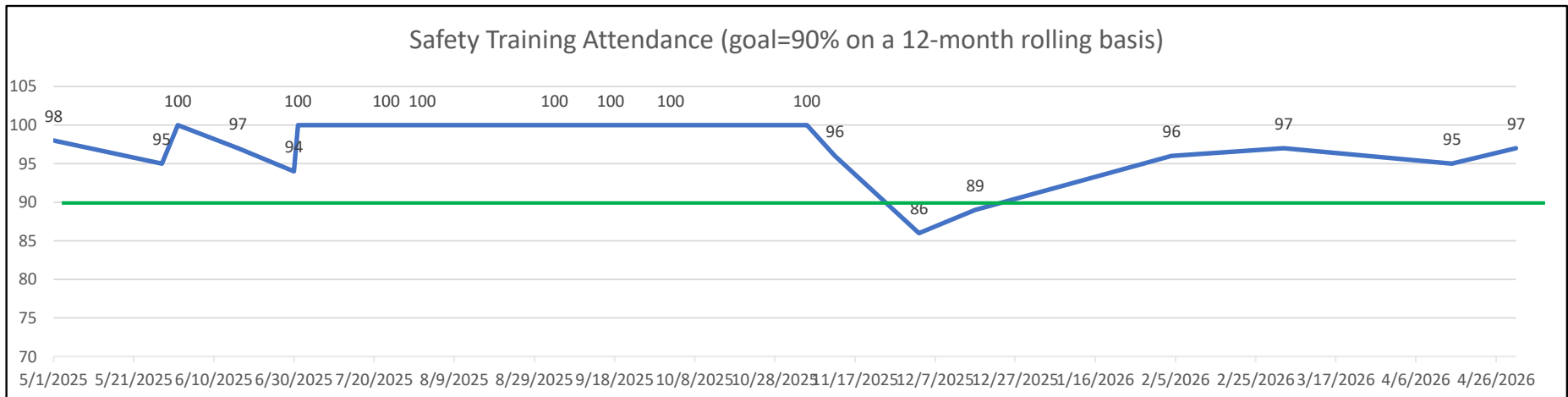
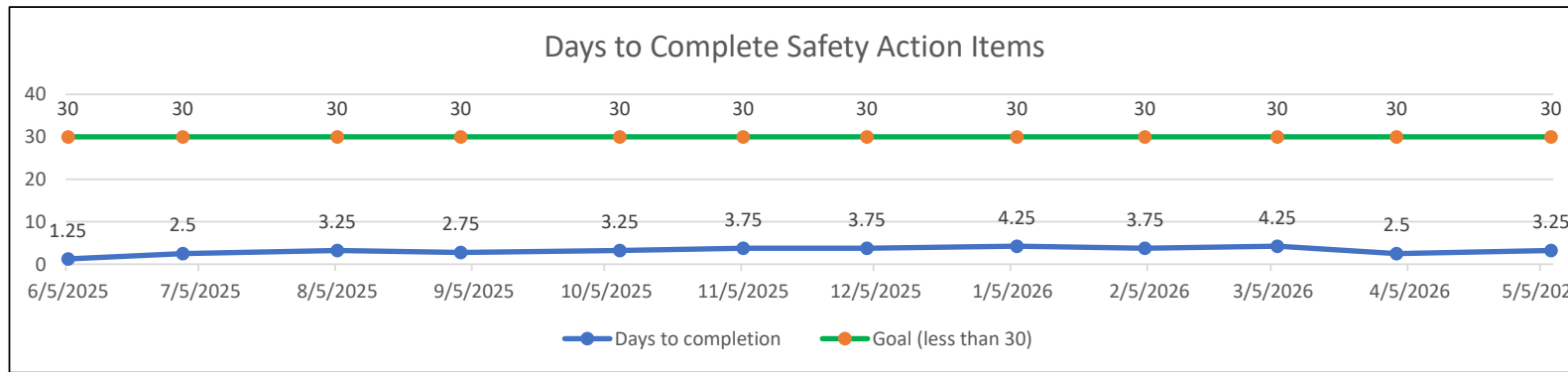
6/11/2026

<b>Legend:</b>
Met goal
In progress
Will not meet the goal



Lost-Time Injuries in 2026  
0

Non-mandatory trainings are tracked per training per employee



Dip in December due to holidays and time off.

6/11/2026

Area	2025	2026	Why 2026 Shows Improvement
<b>Communications Strategy</b>	Mostly raw analytics and technical statistics	Dashboard-style KPI reporting with audience-focused metrics	Shows transition to strategic performance measurement
<b>Social Media Platforms</b>	Primarily Facebook/Instagram reporting	Added TikTok and platform-specific tracking	Expanded audience reach and modernized outreach
<b>Community Outreach</b>	No outreach metrics	2 events and 113 individuals reached	Direct measurement of in-person engagement
<b>Engagement Evaluation</b>	Mostly impressions and pageviews	Added open rates, click rates, shares, and active users	Better measures actual public engagement
<b>Top Content Tracking</b>	General post performance	Identified top-performing posts and emails	Allows data-driven communication decisions
<b>Website Analytics</b>	Visits and pageviews only	Added active users and source tracking	Better understanding of user behavior
<b>Narrative Analysis</b>	Mostly data tables	Included lessons learned and outreach evaluation	Demonstrates continuous improvement efforts
<b>Communication Effectiveness</b>	Measured activity	Measured outcomes and engagement	Aligns with Communications Plan goals

In 2025, the District primarily measured communication activity. In 2026, the District began measuring communication effectiveness.

2025 = “How much did we post?”

2026 = “Did the public engage with the information?”

41.66% email open rate

Tracking click-through rate

113 individuals reached through outreach events

Expansion to TikTok

Tracking active users instead of only pageviews

Identification of top-performing content

Platform-specific analytics

Addition of qualitative outreach evaluation

Category	Q1 2025 Metrics	Q1 2026 Metrics	Change / Improvement	Communication Effectiveness Metric
<b>Email Performance</b>	Monthly delivered emails ranged from 22,887–23,069. Opened emails ranged from 9,510–10,925. Clicked emails ranged from 106–347.	Average delivered emails: 22,174. Average unique open rate: 41.66%. Average unique click rate: 0.50%.	Shifted from tracking only totals to measuring engagement rates and audience interaction.	Open Rate, Click-Through Rate, Delivery Rate, Top Performing Email Campaigns
<b>Social Media Activity</b>	Focused on impressions, reactions, comments, and engagement totals per post.	Tracked Facebook (21 posts), Instagram (20 posts), and TikTok (2 posts), including top-performing posts by views, reach, and shares.	Expanded reporting to multiple platforms and highlighted best-performing content.	Reach per Post, Shares, Views, Engagement by Platform, Posting Frequency
<b>Website Traffic</b>	Website visits: 8,772. Pageviews: 14,133. Sessions from social media increased from 1,155 to 2,001 over 12 months.	Total website visits: 7,600. Active users: 3,800. Added traffic source tracking and user activity metrics.	Improved focus on user behavior and how audiences access District information.	Website Visits, Active Users, Traffic Sources, User Engagement
<b>Community Outreach</b>	No dedicated outreach event metrics included.	2 community events completed with 113 individuals reached. Included event evaluations and lessons learned.	Added direct measurement of community engagement and outreach effectiveness.	Number of Events, Individuals Reached, Partnerships Developed, Community Engagement
<b>Reporting Style</b>	Technical and spreadsheet-focused reporting.	Dashboard-style reporting with visuals and performance summaries.	Reports became more user-friendly, strategic, and outcome-focused.	Executive-Level KPI Tracking and Trend Analysis
<b>Strategic Evaluation</b>	Primarily measured raw data and platform statistics.	Added qualitative evaluation of outreach success and community response.	Demonstrated ability to evaluate effectiveness and improve future outreach efforts.	Data-Driven Decision Making and Continuous Improvement

Metric	Q1 2025	Q1 2026	Difference	Interpretation
<b>Average Emails Delivered</b>	~22,973 average monthly delivered emails	22,174 average delivered emails	Slight decrease (~799 fewer)	Email list remained relatively stable
<b>Email Open Performance</b>	9,510–10,925 opens per email campaign	41.66% average unique open rate	Different reporting method	2026 improved measurement quality by tracking percentages rather than only totals
<b>Email Click Performance</b>	106–347 clicks per campaign	0.50% unique click rate	Different reporting method	2026 standardized engagement tracking
<b>Facebook Posts Published</b>	Not specifically summarized	21 posts	Added metric	Improved social media tracking
<b>Instagram Posts Published</b>	Not specifically summarized	20 posts	Added metric	Better platform accountability
<b>TikTok Posts Published</b>	No TikTok reporting	2 TikTok posts	New platform added	Expanded outreach channels
<b>Top Facebook Post Reach</b>	Top post reached 9,096 users	Top post reached 4,724 users	Lower reach in 2026	Could reflect different campaign topics or reduced boosted content
<b>Top Facebook Post Shares</b>	1 share shown on highlighted post	107 shares on top post	Significant increase	Much stronger audience engagement and content sharing
<b>Website Visits</b>	8,772 visits	7,600 visits	Decrease of 1,172 visits	Slight reduction in traffic
<b>Website Pageviews</b>	14,133 pageviews	Approx. 7,575 views shown in website metrics table	Lower in 2026	Different analytics/reporting format may affect comparison
<b>Active Website Users</b>	Not tracked	3,800 active users	New metric	Better measurement of real audience engagement
<b>Community Events</b>	Not reported	2 events	New metric	Added outreach effectiveness tracking
<b>Individuals Reached Through Events</b>	Not reported	113 individuals reached	New metric	Demonstrates direct public engagement
<b>Website Sessions from Social Media</b>	2,001 annual sessions from social media	Source tracking continued in dashboard format	Continued tracking	Social referrals remained an important traffic source
<b>Reporting Style</b>	Spreadsheet-heavy technical report	Dashboard/KPI-focused communications report	Significant improvement	Easier for Board and Committees to evaluate effectiveness

**MINUTES  
CONSTRUCTION COMMITTEE MEETING  
ORO LOMA SANITARY DISTRICT**

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**WEDNESDAY, JUNE 17, 2026**

**10:00 AM**

**BOARDROOM, 2655 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

Director Dean called the meeting to order at 10:00 a.m.

**2. ROLL CALL: CHAIR SIMON AND DIRECTOR DEAN**

In attendance were Director Dean and CVSan Director Johnson. Chair Simon was absent. Also in attendance were OLSD General Manager Dang, CVSan General Manager Williams, District Engineer Abeyrathna, Finance Manager Chen, Associate Engineer Liu, Field Engineer Hernandez, Field Engineer Goh, and District Secretary Schofield.

**3. GENERAL PUBLIC**

There were no members of the public present, and therefore no comments.

**4. CONSTRUCTION COMMITTEE MEETING MINUTES**

The minutes from the previous committee meeting were reviewed.

**The Committee accepted the report.**

**5. FUNDS 40 AND 45 ACCOUNTING SHEETS**

Staff presented the current accounting sheets for funds 40 and 45, R&R and CIP, respectively.

**The Committee accepted the report.**

**6. 10 YEAR R&R AND CIP PROJECTED COSTS**

Staff presented the updated Ten-Year R&R and CIP Projected Costs and noted that there were no changes from the prior month.

Williams asked whether a budget amendment was anticipated. General Manager Dang stated that the District typically processes a budget amendment at the beginning of the fiscal year to account for carryover projects and expenses from the previous fiscal year. General Manager Williams asked about the anticipated timing, noting that CVSan would also be processing a budget amendment at the start of the fiscal year. General Manager Dang stated that the amendment would likely be brought forward in September and that staff could continue discussions to coordinate timing between the agencies.

**The Committee accepted the report.**

**7. STRATEGIC GOALS TRACKING**

Staff presented the status of the Construction Committee strategic goals and noted there

were no changes from the prior month.

### **The Committee accepted the report**

#### **8. GRANT FUNDING PRESENTATION**

Richard Harmon of Woodard & Curran provided an update on the firm's activities in support of the District's strategic funding efforts. He also presented on the approach taken over the past year to pursue grant funding opportunities for District projects. The presentation included a discussion of the current funding environment, ongoing funding pursuits, and other activities underway to support the District's objectives.

Williams inquired whether the funding request submitted to U.S. Representative Swalwell would need to be reviewed by his successor. Mr. Harmon stated that the request had already cleared the U.S. Environmental Protection Agency and would not require review by his successor.

Director Dean stated that the Board planned to revisit the District's participation in HASPA and inquired whether watershed considerations would affect Oro Loma's involvement. Mr. Harmon stated that there are grant funding opportunities related to climate resilience and other watershed-focused programs. He explained that the District historically has not had projects that align closely with those funding opportunities; however, participation in HASPA could potentially provide access to additional funding opportunities and increase the District's relevance within those programs. Mr. Harmon added that there could be benefits to maintaining the partnership.

### **The Committee accepted the report.**

#### **8.1. [Fiscal Opportunity Update Presentation - W&C](#)**

#### **9. JULY CONSTRUCTION COMMITTEE MEETING**

##### **9.1. DISCUSSION ON JULY 15TH CONSTRUCTION COMMITTEE MEETING**

The Committee discussed potentially cancelling the July 15, 2026 Construction Committee meeting due to a scheduling conflict with the joint ACSDA/CCSDA meeting. Abeyrathna noted that staff had planned to seek Committee concurrence at the July meeting to:

- advertise the Point Repairs Project No. 16 project, and to
- award of the Treatment Unit Grating Replacement Phase 2 project.

Abeyrathna asked whether Director Dean would support bringing these items directly to the full Board for consideration. Director Dean agreed and directed staff to bring these two items directly to the full Board for approval.

**The Committee directed staff to cancel the July Construction Committee meeting.**

#### **10. PLANT PROJECTS**

##### **10.1. PRIMARY CLARIFIERS REHABILITATION**

Liu reported on the status of the project, which includes cleaning, coating, cathodic

protection installation, floor grout replacement, and mechanical repairs for three primary clarifiers at the treatment plant. Work is progressing on PC-03, and coating work was substantially complete, with final touch-up and acceptance pending completion of the remaining floor grout and cathodic protection work. PC-03 is anticipated to return to service by the end of June 2026. Overall project completion is anticipated in October 2026.

Director Johnson inquired whether staff anticipated the project would be completed on schedule. Liu confirmed that staff expects the project to be completed within the planned timeframe.

**The Committee accepted the report.**

#### **10.2. DIGESTER REHABILITATION PROJECT**

Liu reported on the status of the Digester Rehabilitation Project Phase 1, which includes demolition of existing digesters and associated piping, construction of a new sludge thickening facility with rotary drum thickeners (RDTs), and installation of a new dual-membrane digester gas holder. Phase 1 construction contract execution was completed in May. Contractor mobilization is currently anticipated to begin in August 2026, with an estimated construction duration of 14 months.

Phase 2 design work also began in May, with early coordination focused on confirming layout, capacity, maintainability, and operational requirements before the design advances further.

**The Committee accepted the report.**

#### **10.3. ENGINEERING BUILDING REMODEL**

Hernandez reported on the status of the project, which provides for the construction of six offices, one storage room, and remodeling of the front lobby. The construction is currently approximately 70% complete.

**The Committee accepted the report.**

### **11. SEWER LINE REPLACEMENT (SLR) PROGRAM GOAL TRACKING**

Abeyrathna provided a review of the amount of HDPE pipe installed as part of the District's strategic goal of placing 40 miles of HDPE pipe in the ground within 10 years. He noted that the District was approximately 4.7 miles away from achieving the goal and that staff anticipated reaching the milestone in the Spring of 2027. Abeyrathna commended the team for their work and dedication toward achieving the goal.

**The Committee accepted the report.**

### **12. COLLECTIONS PROJECTS**

#### **12.1. POINT REPAIRS NO. 15**

Abeyrathna reported on the status of this project, which includes 22 spot repairs in existing sewer mains, involving 6-inch and 8-inch vitrified clay pipes (VCP) and maintenance hole rehabilitation. The completed project design was issued to

seven contractors on the CUPCCAA list on May 19, 2026, with responses due by May 29, 2026. Engineer's Estimate was \$120,000. Two bids were received, with A3 Pipeline being the low bidder at \$174,995. Staff requested Committee concurrence to present the project to the full Board for approval to award the project to A3 Pipeline, in accordance with CUPCCAA guidelines.

**The Committee accepted the report and authorized staff to take the item to the full Board for approval.**

## **12.2. FORCE MAIN CONDITION ASSESMENT, PHASE 2**

Goh reported on the status of the Force Main Condition Assessment, Phase 2 project, which will provide for the condition assessment of all force mains within the District. He explained that BKF Engineers completed the Phase 1 study, which included site observations and a review of District documents, including work orders, GIS data, as-built drawings, and asset information, to develop recommendations for pipeline inspection technologies.

Goh stated that Phase 2 will include field work associated with force main inspections, as well as documentation of findings and recommendations for any necessary repairs, rehabilitation, or replacement. The work will be completed in two parts. Part 1, scheduled for FY 2026/27, will assess approximately 1.2 miles of force mains using acoustic ball technology and CCTV inspections. Part 2, scheduled for FY 2027/28, will assess approximately 0.9 miles of force mains using the same inspection methods.

Staff requested Committee concurrence to present the project to the full Board and seek authorization to execute an agreement with BKF Engineers in an amount not to exceed \$345,251 for the condition assessment of all District force mains.

Director Johnson noted that CVSan is conducting a similar force main assessment with the same consultant. He stated that a meeting is being organized for BKF Engineers to present on the acoustic ball technology to CV San. Director Johnson and GM Williams invited Oro Loma Board members and staff to attend, if interested.

Director Dean requested additional information regarding the acoustic ball technology. Goh provided an overview of how the technology is being used to detect deficiencies within pipelines and inform recommendations for repairs. He noted that key benefits of the technology include the ability to assess force main condition without requiring shutdowns, its minimally invasive nature, and its ability to be used in smaller diameter pipelines.

**The Committee accepted the report and directed staff to bring the item to the full Board for authorization.**

## **12.3. SEWER LINE REPLACEMENT PHASE 8**

Hernandez reported on the status of the project, which provides for the replacement of 3.4 miles of vitrified clay pipe (VCP) with HDPE pipe. Construction is currently 97% complete.

**The Committee accepted the report.**

**12.4. SEWER LINE REPLACEMENT PHASE 9**

Hernandez reported on the status of the project, which provides for the replacement of 3.3 miles of vitrified clay pipe (VCP) with HDPE pipe. The project was awarded to ABP General Engineering for \$5,181,880. Notice to proceed was issued on 3/6/2026.

**The Committee accepted the report.**

**12.5. SEWER LINE REPLACEMENT PHASE 10**

Goh reported on the status of the Sewer Line Replacement Phase 10 project, which provides for the replacement of approximately 2.9 miles of vitrified clay pipe (VCP) with HDPE pipe. The Engineer's Estimate for the project is \$6,350,000. The contract was awarded to Ranger Pipelines for \$5,088,960. Contract was executed on June 8, 2026. Notice to Proceed is anticipated at the end of June.

**The Committee accepted the report.**

**13. EBMUD WELL DEMOLITION PROJECT**

**13.1. EBMUD WELL DEMOLITION PHASE 2**

Goh reported on the status of the EBMUD Well Demolition project Phase 2. This project will include the demolition of the five EBMUD wells on district property. Notice to Proceed was issued on May 4, 2026.

**The Committee accepted the report.**

**14. STAFF/DIRECTOR COMMENTS**

Director Dean commended staff on their excellent work.

**15. ADJOURNMENT**

There being no further business to come before the Committee, Director Dean adjourned the meeting at 10:54 a.m.



# Oro Loma Sanitary District Construction Committee Meeting

**Richard Harmon**  
West Region Fiscal Solutions  
June 17, 2026


# Overview

- Funding Approach
- State and Federal Funding Environment
- Review of Current Funding Opportunities
- Proposition 4 Overview
- Discussion and Questions



# Funding Approach

- Bi-Monthly Meeting Format
- Focus Meetings
- Funding Opportunity Memo
- Continued Surveillance
- Grant Application Development



**FISCAL SOLUTIONS MEMORANDUM**

**TO:** Jimmy Dang, Oro Loma Sanitary District  
**CC:** Neda Etemad-Spinden, Woodard & Curran  
**PREPARED BY:** Richard Hamon, Woodard & Curran  
**DATE:** June 9, 2026  
**RE:** Funding Opportunity Memorandum -- June 2026 Meeting

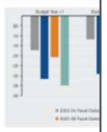
The following memorandum describes the current state as an overview of current Oro Loma Sanitary District summary of upcoming opportunities and activities, track programs recommended for consideration and funding discussions.

**1. STATE AND FEDERAL FISCAL ENVIRONMENT**

While the Governor's current SFY 2026-27 State Budget is increasingly on high capital gains and corporate tax revenue, the SFY 2026-27 budget would number to reflect the increase in tax revenues. How spending and risks to tax revenue from economic uncertainty.


Starting in SFY 2027-28, the LAO estimates structural spending growth continuing to outstrip revenue growth. The actual budget condition will differ, possibly due to changes in income and capital gains tax revenue due to economic indicators.

**FIGURE 1: LAO BUDGET DEFICIT OUTLOOK**



Oro Loma Sanitary District (0012523.01)  
Funding Opportunity Memorandum

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The State and Local Cybersecurity Grant Program (SLCGP), funded by the federal infrastructure bill and distributed by the California Office of Emergency Services (CalOES), announced its next solicitation due in March 2026, and an application was submitted. The District applied in 2024 but was not awarded funding. In correspondence with CalOES, the agency indicated the program was extremely competitive but is not offering individual feedback on applications.

**TABLE 1: STATUS OF CURRENT FUNDING EVALUATIONS AND PURSUITS**

Program	Agency	Project	Status	Comments
FFY 2026 Community Grants Program (Earmark)	U.S. Congress and U.S. Environmental Protection Agency	Digester	Awarded \$1,092,000 available from U.S. EPA	Beginning application process
State and Local Cybersecurity Grant Program	California Office of Emergency Services	Cybersecurity Upgrades	Submitted \$250,000	Application currently under review

There have been several grant programs released in recent months that were considered for applicability to District projects and activities but ultimately not pursued. The programs are detailed in **Table 2.**

**TABLE 2: FUNDING PROGRAMS CONSIDERED**

Program	Agency	Deadline	Comments
Urban Greening Program (Prop. 4)	California Natural Resources Agency	June 3, 2026	Projects intended to provide extreme heat mitigation through greening of infrastructure. <b>District projects do not meet the criteria of being accessible to the public.</b>
FFY 2027 Community Grants Program (Earmark)	U.S. Congress and U.S. Environmental Protection Agency	April 9, 2026	The District was recently awarded an earmark for FFY 2026. District was not able to request additional funding for the same project.
Ocean Acidification, Hypoxia, and Harmful Algal Bloom Program	California Ocean Protection Council	March 6, 2026 (Letter of Interest)	Projects should enhance scientific understanding of ocean acidification and hypoxia (OAH) and/or marine harmful algal blooms (HABs). <b>District does not have projects that align with this goal.</b>
SF Bay Water Quality Restoration Grants	U.S. Environmental Protection Agency	March 3, 2026	Program seeks to support a broad array of programs and organizations addressing water quality in the San Francisco Bay. BACWA submitted a

Oro Loma Sanitary District (0012523.01)      3      Woodard & Curran, Inc.  
Funding Opportunity Memorandum      June 9, 2026

# Fiscal Environment Updates



## Federal Appropriations and Programs

- Several appropriations bills moving forward
- Funding programs resuming after pause with revised criteria
- Mid-term elections may be a game-changer



## State Budget and Programs

- Budget includes increased tax revenues
- Budget balanced this year and next
- Multi-year deficits anticipated going forward



## Proposition 4

- \$2.1 billion proposed in budget
- Budget bill repealing emergency regulations for funding for current funding
- AB 35 would repeal requirement prospectively

# Community Grants Program (Earmarks)

- Digester Seismic Retrofit Renewable Energy Project
- Request Submitted to U.S. Representative Swalwell
  - Rep. Swalwell included \$10.88 million in his FY26 request to the Appropriations Committee
  - The House Appropriations Committee included \$1,092,000 in the funding bill
- Next Steps
  - Kickoff meeting with U.S. EPA
  - Online account setup
  - ***Work started on application requirements***



# State and Local Cybersecurity Grant Program

- Federal-funded program established through the IJA available for state, local, and tribal governments via competitive opportunity.
- Funding Request: \$250,000
- Schedule:
  - FY25 Solicitation – March 2026
  - FY25 Award Announcement – June 2026



**Cal OES**  
GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES

# Proposition 4—Water Funding

§91010

## Water Supply & Water Quality

**\$1.885B** 50% of \$91000

- Drinking water & water quality
- Recycling & reuse
- Groundwater banking & recharge
- Storage, desal, conveyance
- Ag & urban conservation

§91020

## Flood Risk & Stormwater

**\$1.140B** 30% of \$91000

- Flood management projects
- Dam safety & resilience
- Multi-benefit urban stormwater

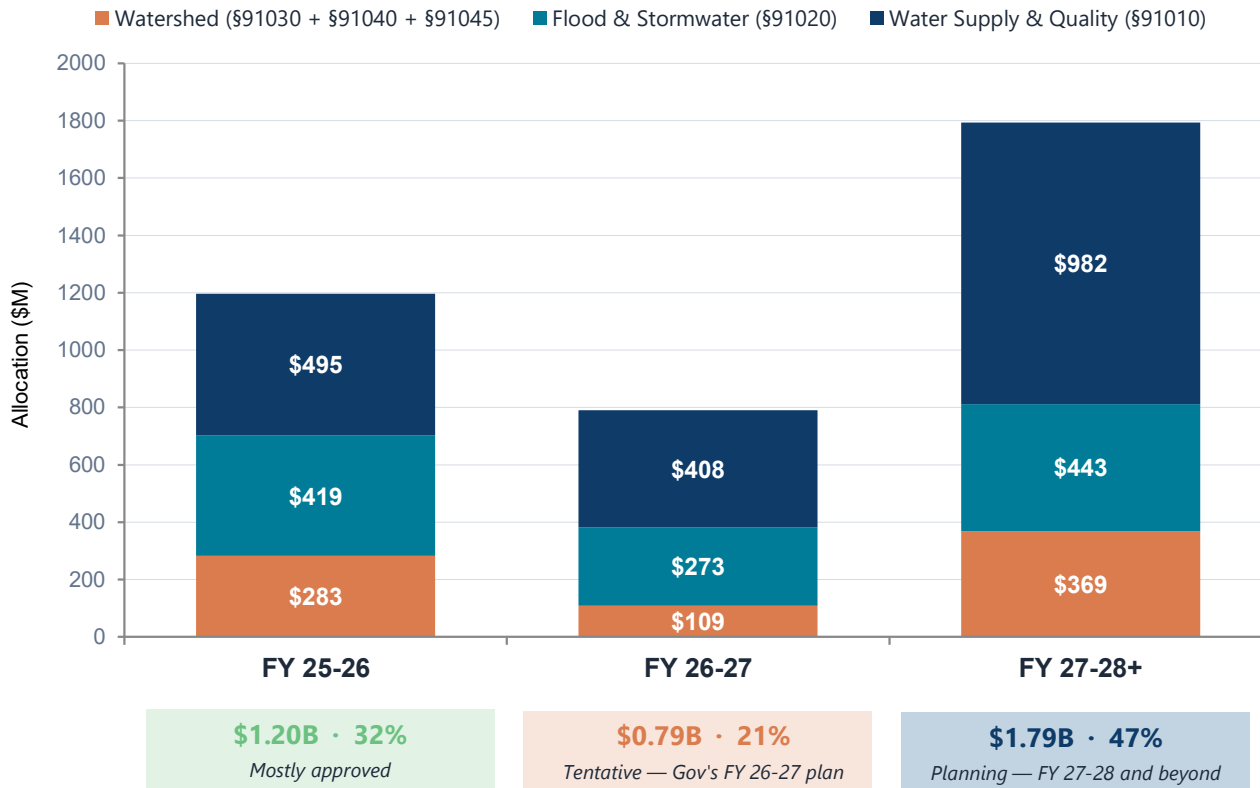
§91030+

## Watershed, Rivers & Streams

**\$775M** 20% of \$91000

- Integrated regional water mgmt
- River & watershed restoration
- Salton Sea management
- Stream flow enhancement

# Water Funding Multi-year Cash Flow



## BACK-LOADED FUNDING

# 47%

of \$91000 sits in FY 27-28 and beyond

Only **\$1.20B (32%)** is approved through the FY 25-26 budget.

**\$0.79B (21%)** is tentative in the Governor's FY 26-27 spending plan.

**\$1.79B (47%)** remains in planning for FY 27-28 and beyond.

# Four Active Water Programs

**\$91012** Groundwater Banking & Recharge DWR

**\$386M** IN DESIGN

*Total authorization*

FY 25-26	FY 26-27	Out-Years
<b>\$30M</b>	<b>\$20M</b>	<b>\$336M</b>

**Timing:** Webinar Apr 30, 2026 → draft guidance Summer 2026 → solicitation Fall 2026 / Early 2027 → awards Late Spring 2027

*Recharge, storage & conjunctive use; supports SGMA. DWR scoping the program with GSAs.*

**\$91022** Dam Safety & Climate Resilience DWR

**\$480M** PARTLY FUNDED

*Total authorization*

FY 25-26	FY 26-27	Out-Years
<b>\$232M</b>	<b>\$2M</b>	<b>\$246M</b>

**Timing:** \$232M appropriated for FY 25-26 — program design and solicitation schedule still to be determined.

*Competitive local-assistance grants for dam safety, reservoir operations, repairs & rehabilitation.*

**\$91023** Multi-benefit Urban Stormwater SWRCB

**\$110M** OPENS 2026

*Total authorization*

FY 25-26	FY 26-27	Out-Years
<b>\$1M</b>	<b>\$39M</b>	<b>\$70M</b>

**Timing:** Draft guidelines Summer 2026 → RFP Fall 2026 → awards Early 2027.

*Stormwater capture/reuse, LID, urban stream restoration. Must be in a SWRP; \$15M project max; CEQA not required before agreement.*

**\$91031** Watershed Resilience DWR

**\$100M** PLANNING

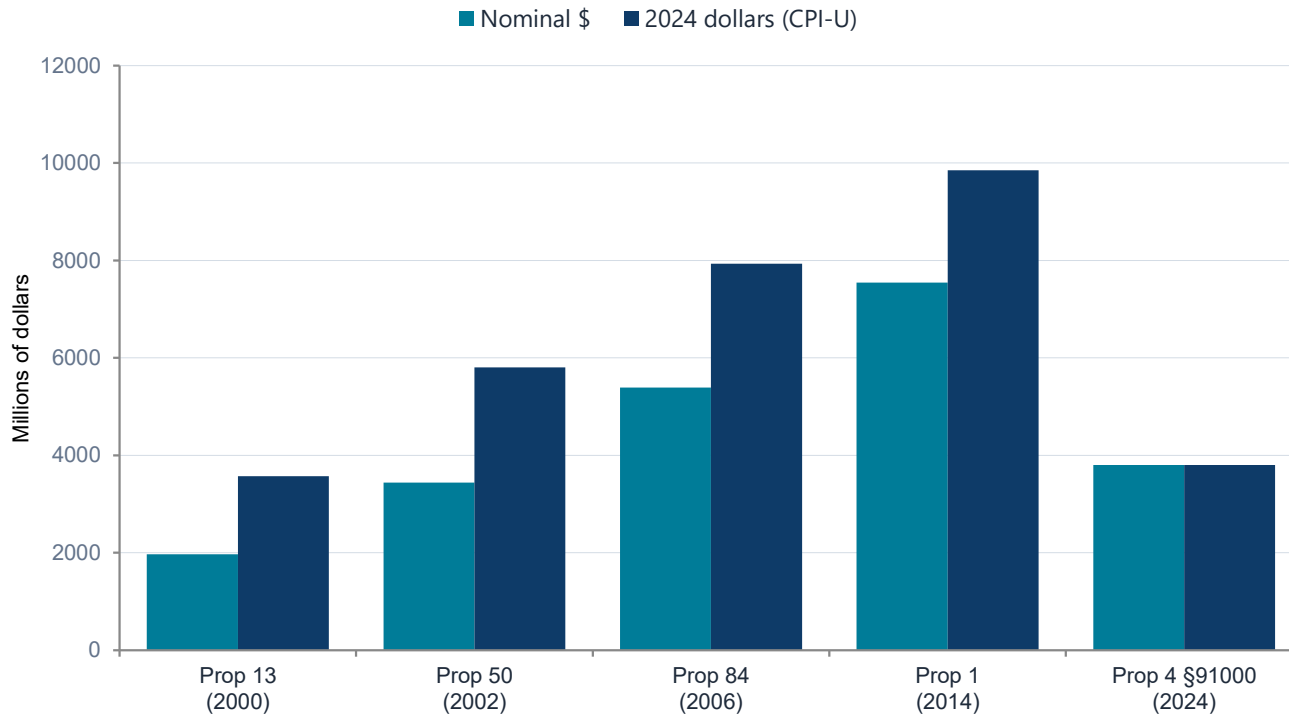
*Total authorization*

FY 25-26	FY 26-27	Out-Years
<b>\$0.5M</b>	<b>\$2M</b>	<b>\$97.5M</b>

**Timing:** Webinar Apr 30, 2026 → appropriation planned FY 2027-28 → distribution likely 2028.

*Watershed-basis IRWM projects to improve climate resilience. Guidelines being revised for climate risk.*

# Smallest Water Allocation in Real Dollars



## THE KEY NUMBER

# 39%

*of Prop. 1's purchasing power*

Prop. 4 §91000 (\$3.8B) is roughly 48% of Prop. 84's water-aligned chapters and 39% of Prop. 1 in 2024 dollars — the smallest in inflation-adjusted terms across the 24-year window.

**Richard Harmon**

*West Region Fiscal Solutions Team Leader*

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*Client Manager*

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**MINUTES  
OPERATIONS COMMITTEE MEETING  
ORO LOMA SANITARY DISTRICT**

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**THURSDAY, JUNE 18, 2026**

**8:00 AM**

**BOARDROOM, 2655 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

Chair Dean called the meeting to order at 8:00 a.m.

**2. ROLL CALL: CHAIR DEAN AND DIRECTOR SIMON**

Chair Dean and Director Simon were present, as were General Manager Dang, Operations Manager Carlini, Maintenance Manager McCauley, Collection System Manager Brown, and Administrative Support Specialist Aldridge.

**3. GENERAL PUBLIC**

There were no members of the public present, and therefore no comments.

**4. ENERGY BALANCE & DEMAND MANAGEMENT**

Staff presented an update on the monthly energy balance and demand. Operations Manager Carlini noted that energy usage has remained steady and credited the Maintenance Department for their excellent work in keeping the cogeneration engines running efficiently to power the plant.

**The Committee accepted the report.**

**5. O&M FINANCES**

Staff reviewed the monthly financial reports, and General Manager Dang noted that all three departments will close the fiscal year under budget.

**The Committee accepted the report.**

**6. DISTRICT OPERATIONS OVERVIEW**

Staff briefed the Committee on ongoing projects and updates related to Operations, Maintenance, and Collections.

Operations Manager Carlini reported that ammonia reduction remains strong, consistently at 98% and reaching 100% on some days. Blower usage has averaged slightly higher due to warmer weather and increased solids in the plant. Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal remain consistent and are well below the limits set in the District's permit.

Maintenance Manager McCauley reported seven after-hours calls for the plant year to date, well below the annual goal of fewer than 12. Lift station callouts totaled three for the year, also well below the goal of ten. Both cogeneration units maintained 98% and 88% uptime in May, commending staff for their excellent performance. The total maintenance backlog stands at 48 work orders, below the target of 125. Preventive maintenance (PM)

completion is at 81%, in line with departmental goals. Total work orders completed also remain below the goal.

Collection System Manager Brown reported that the high-frequency cleaning rate is 8.68%, noting that ongoing line replacements and point repairs are delivering measurable benefits. Approximately 50,000 feet of sewer lines were inspected in May—slightly below average due to staff training and scheduled vacations—but all inspection requirements were met. About 100,000 feet were cleaned. So far, 1.6 million feet have been cleaned and inspected, with the department on track to reach 1.8 million feet by year-end.

**The Committee accepted the report.**

**7. COLLECTION SYSTEM - A SUMMARY OF ORO LOMA SPILLS**

Brown provided an overview of A Summary of Oro Loma Spills – Fiscal Years 2016/17 to 2025/26, covering sewer spill trends, causes, and corrective actions implemented by the District over the past ten years. During this period, the District experienced 32 spills, with the most common causes being capacity issues (27%) and construction debris (24%). Other contributing factors included wipes and paper debris, defective manholes and channels, pipe defects, roots, and debris from laterals. Staff highlighted numerous management actions taken to reduce spills, including customer outreach programs, CCTV inspections following repairs and paving projects, aggressive point repairs, line replacements, maintenance hole sealing, high-frequency cleaning programs, composite locking lid installations, and the implementation of the Point-of-Sale Lateral Program. These efforts have helped reduce service interruptions and improve system reliability.

Chair Dean asked how construction debris enters the sewer system. Brown explained that debris is often introduced during pavement projects, home renovations, construction activities, and post-paving work. He noted that staff have implemented procedures and inspection programs to prevent these occurrences, and the measures appear to be effective. Chair Dean also asked about restroom signage at HARD facilities regarding what should and should not be flushed. Brown responded that signage is currently in place through HARD; however, improper flushing remains an ongoing challenge. Chair Dean and Director Simon requested that staff work with HARD to develop additional educational signage and report back to the Committee at a future meeting.

Director Simon asked Brown to explain the benefits of the Maintenance Hole Sealing Program. Brown stated that sealing maintenance holes reduces the amount of debris and stormwater entering the sewer system while also making covers easier and safer for staff to remove when access is needed. Discussion also focused on vandalism within the collection system. Chair Dean asked where vandalism occurs most frequently and what actions are being taken to address it. Brown responded that incidents are most common near BART stations, schools, and the Sulfur Creek area, where staff have found shopping carts, lumber, and even a safe placed within the system. He noted that installing locking lids has significantly reduced these occurrences.

Director Simon asked whether maintenance hole covers were being illegally removed and sold for scrap metal. Brown responded that this is no longer a significant issue. Scrap metal buyers were notified that they could not purchase utility property marked with

the District's logo, and the installation of locking lids has further prevented unauthorized removal. Overall, the presentation demonstrated how proactive maintenance, infrastructure improvements, customer outreach, and security measures have helped reduce spills, minimize vandalism, and improve the long-term reliability of the District's wastewater collection system.

**The Committee accepted the report.**

**8. REDUCING CHEMICAL AND ENERGY USE IN WASTEWATER TREATMENT**

The presentation, Reducing Chemical and Energy Use in Wastewater Treatment, outlined Oro Loma Sanitary District's efforts to reduce operating costs while maintaining efficient treatment processes. Because electricity and chemicals represent the plant's largest operating expenses, Operations and Maintenance staff were tasked with identifying opportunities to lower these costs. Key strategies include optimizing aeration systems by adjusting dissolved oxygen (DO) setpoints, maintaining diffusers, and keeping DO probes clean and calibrated. Dang explained that DO stands for dissolved oxygen and that dirty probes can cause the system to use more energy than necessary. The presentation also highlighted improvements in biological nutrient removal, primary treatment operations, resource recovery, energy efficiency, preventive maintenance, staff training, and tracking key performance indicators to improve overall plant performance.

The presentation also discussed reducing chemical usage by maximizing biological treatment processes, avoiding chemical overfeeding, and utilizing the iron sponge system to reduce ferric chloride consumption. Chair Dean asked how long the District had been using the iron sponge system, and Dang responded that it has been in service for approximately five years. He explained that the system was originally installed as a contingency measure to help maintain plant operations during potential chemical supply disruptions. Dang further noted that during a railroad strike that limited the delivery of critical treatment chemicals, Carlini recommended implementing the iron sponge system as an alternative. The successful use of the system reduced the District's reliance on ferric chloride and resulted in significant chemical cost savings. This proactive approach demonstrates the District's commitment to operational resilience, cost efficiency, and environmental stewardship while continuing to provide reliable wastewater treatment services.

**The Committee accepted the report.**

**9. FY 25/26 INTERNAL REGULATORY AUDIT - INFORMATIONAL ONLY**

Staff stated that the District conducts an annual internal regulatory audit to verify compliance with federal, state, and local requirements. The FY 2025/26 audit confirmed that required permits, reports, inspections, and regulatory obligations were completed and maintained. The audit also serves as a valuable tool for communication, accountability, deadline tracking, and regulatory housekeeping, helping ensure the District remains in compliance and continues its commitment to environmental stewardship and operational excellence.

**The Committee accepted the report.**

**10. STAFF/DIRECTOR COMMENTS**

Dang noted that this would be Brown's final Operations Committee meeting prior to his retirement. He commended Brown for his many years of service to the District, highlighting the vast knowledge and experience he has contributed. Dang also recognized Brown for the strong condition he is leaving the Collection System Department in and thanked him for his dedication and leadership.

Chair Dean asked whether a replacement had been selected. Dang reported that the recruitment closed the previous Friday and that both internal and external candidates had been selected to move forward in the interview process.

Chair Dean thanked staff for the informative reports and their continued efforts to keep the District operating effectively and efficiently. Director Simon echoed Chair Dean's comments and expressed appreciation for the staff's hard work and commitment to the District.

**11. ADJOURNMENT**

There being no further business to come before the Committee, Chair Dean adjourned the meeting at 8:47 a.m.

**MINUTES  
FINANCE & INSURANCE COMMITTEE MEETING  
ORO LOMA SANITARY DISTRICT**

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**FRIDAY, JUNE 19, 2026**

**10:00 AM**

**BOARDROOM, 2655 GRANT  
AVENUE, SAN LORENZO, CA 94580**

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**1. CALL TO ORDER**

Chair Lee called the meeting to order at 10:15 AM.

**2. ROLL CALL: CHAIR LEE AND DIRECTOR DUNCAN**

In attendance were Chair Lee, Director Duncan, General Manager Dang, Finance Manager Chen, and District Secretary Schofield.

**3. GENERAL PUBLIC**

There were no members of the public present, and therefore no comments.

**4. STRATEGIC PLAN GOALS REPORT & KEY PERFORMANCE INDICATORS**

The Committee reviewed the progress of strategic goals related to Finance, including key performance indicators for cash and budget management, investment returns, and pension funding. Dang noted that there were no changes and that all indicators remained in the green.

**The Committee accepted the report.**

**5. MONTHLY FINANCIAL REPORTS FOR MAY 2026**

The Committee reviewed the financial statements, investment report, and vendor disbursement report for May 2026.

General Manager Dang noted that, as the end of the fiscal year approached, he anticipated the District would come in approximately 15 percent under budget.

Director Duncan inquired whether an amount or percentage had been determined for projects being carried over into the next fiscal year. Dang explained that once the existing budget is carried over to the new fiscal year, staff would be able to determine the available budget, and project completion would indicate whether the project was completed within budget.

Director Duncan inquired about the difference between Sewage Collection (O&M) and Effluent Disposal EBDA (O&M). Dang explained that the Sewage Collection fund includes salaries and projects, while the Effluent Disposal fund also includes EBDA permit-related expenses.

Duncan stated that a full picture of the District's sewage collection costs would require reviewing both funds. Dang noted that a complete view of those expenses could be found within the departmental budgets for Funds 40 and 45.

Duncan inquired about the \$75,000 listed for Smart Truck. Dang clarified that the amount represented revenue collected by the District rather than an expense.

Duncan inquired about the Valley Water project footnote. Dang clarified that the amount represented Valley Water's contribution toward the Horizontal Levee research project.

Duncan inquired about the CSRMA safety reimbursement. Dang explained that the approximately \$8,000 reimbursement was a health and safety rebate submitted by the District's Safety Programs Administrator to recover eligible safety-related expenses.

Duncan inquired about the Investment and Deposits Report and the separate account in U.S. Bank Checking Account. Dang stated that staff would follow up with additional information.

On Page 34, under Revenues and Expenses with Encumbrances for Fund 15, Duncan inquired about the \$150,000 received from Creekwood Apartments. Dang explained that the amount was a correction to sewer service fees for 309 residential units that had originally been recorded in the new permit revenue account and was subsequently transferred to the appropriate account.

Duncan inquired about the Recognition Program budget within Fund 15. Dang explained that each department manager is provided a recognition budget to acknowledge employee achievements and milestones.

On Page 41, Duncan inquired about the prepaid expense listed in Fund 20. Dang clarified that the expense related to the District's pooled liability insurance, which is prepaid.

On Page 45, under Revenues and Expenses for Fund 40, Duncan noted that while she appreciated the burn-down chart, it was not what she had anticipated. She stated that she was hoping for a monthly burn-down chart similar to the reporting used for the 40-Mile Sewer Rehabilitation Program and referenced the Engineering Building Remodel project as an example. She expressed interest in seeing monthly project expenditure tracking. Staff acknowledged the request.

Duncan also inquired about the prepaid expenses listed in Fund 45. Dang stated that staff would follow up with additional information.

Duncan further inquired about the Construction in Progress account. Dang explained that the account represents funds encumbered for open contracts that have not yet been spent. Director Lee noted that these items are considered assets. Finance Manager Chen added that once a project is completed, the associated costs are transferred from Construction in Progress to Fixed Assets. Duncan stated that she was attempting to understand how the Construction in Progress account correlates to the capital project budget reports provided to the Board. Lee inquired how those assets would ultimately be classified. Chen explained that classification depends on the type and useful life of the asset. She further noted that construction projects are treated separately from operating expenses and do not become expenses until the completed asset is depreciated over time. Duncan asked why Construction in Progress is considered an asset, and staff

stated they would provide additional information.

Duncan inquired whether the cogeneration engine overhaul had been completed. Dang confirmed that it had. Duncan then asked how long an overhaul typically lasts. Dang responded that overhauls generally last between two and four years depending on equipment condition and are budgeted every other year. Duncan stated that her question was intended to determine whether the expenditure represented a good investment and concluded that it did.

Duncan inquired about the services provided by Anchor Engineering. Dang explained that the firm provides additional inspection services to support the District's accelerated sewer replacement program.

Duncan inquired whether the District pays for employee cell phones. Dang stated that the District pays for District-issued phones. When Duncan asked where those expenses could be found in the financial reports, Dang stated that staff would follow up.

Duncan inquired why the District receives revenue from the City of San Leandro. Dang explained that the revenue is related to the District's agreement to provide backup laboratory services, as the City maintains an ELAP-certified laboratory.

Duncan inquired about payments to Flex Technology Group listed on the Vendor Disbursement Report. Dang explained that the company provides copier services for the District.

Duncan inquired about payments to the Hayward Area Recreation and Park District for sewer service rebates. Dang explained that EBMUD provides reports identifying water used for purposes such as irrigation that does not enter the sewer system. The District rebates sewer charges associated with that water because it does not require treatment.

Duncan inquired whether a payment to LAVWMA was related to a similar arrangement. Dang stated that staff would follow up with additional information.

Duncan inquired about a payment to Old Republic Title Company. Dang explained that the payment represented the initial deposit for the purchase of property adjacent to the Administration Building.

Duncan inquired about a payment to Waste Management for "L3 Resi GW." Dang explained that, pursuant to the Memorandum of Understanding, the District pays for the cost of additional green waste carts provided in Level 3 service areas.

On the Purchase Order Log, Duncan inquired about the compostable containers purchase and where those costs would be reflected in outreach event reporting. Dang stated that the expense would be reflected within the giveaways budget line item. Duncan noted that she had not yet seen the containers associated with any events. District Secretary Schofield stated that the containers had only recently been received and would first be distributed at the upcoming Hayward Street Party.

On the Credit Card Log, Duncan inquired about an auto-payment deduction and associated processing fee. Chen explained that, prior to increasing the ACH debit limit, the payment exceeded the bank's authorized debit threshold, causing the transaction to be rejected and resulting in a processing fee. She noted that the ACH limit had since been increased from \$50,000 to \$100,000 to prevent a recurrence.

Duncan inquired about a charge from the California Water Environment Association. Dang clarified that the expense was for training and workshops provided by CWEA.

Duncan inquired about a Quick Quack Car Wash charge. Dang explained that the expense was related to the District's Toyota Camry.

Duncan inquired about a Dropbox charge. Schofield clarified that the expense was for the District's file storage account.

Duncan inquired about a charge to Togo's. Staff explained that the expense was associated with refreshments provided for the Property Managers Training and Confined Space Training.

Duncan inquired about a charge from Lumber Liquidators. Staff clarified that the purchase was for ergonomic chairs.

Duncan inquired about a charge from IVES Training Group. Staff explained that the expense was for forklift train-the-trainer instruction and certification renewals.

**The Committee accepted the report.**

## **6. EBMUD 2025 COMMERCIAL CONSUMPTION & BILLING REPORT**

The Committee reviewed the 2025 Commercial Consumption and Billing Report. Staff reported that total sewer revenue from commercial accounts increased by \$373,435, or 11.8 percent, from 2024 to 2025. The net increase was attributed to the approved rate increases.

Dang explained that the report was intended to provide the Committee with an overview of revenue generated from commercial customers based on water consumption. Director Duncan inquired where the revenue is allocated. Dang responded that the funds are deposited into the General Fund.

Duncan stated that it is important for the District to continue maintaining its infrastructure and sewer lines, noting that the District is nearing completion of projects funded through grants and loans. She expressed a desire to ensure the District is proactively saving funds to support future large-scale infrastructure replacement efforts, including a potential future 40-mile sewer rehabilitation program. Duncan noted that the District maintains approximately 271 miles of sewer pipe, with some portions of the system being approximately 75 years old.

Dang explained that the revenue is used to support General Fund operations and maintenance expenses. Chair Lee noted that this allocation reflects prior Board direction. Duncan acknowledged that it was the Board's direction but stated that, in her view, maintaining infrastructure is a fundamental operating responsibility and should remain a priority.

Lee noted that the District previously completed a rate study that informed the current multi-year rate increases and that the District is currently in the third year of that rate plan. He stated that a future 40-mile sewer rehabilitation program would likely require Board consideration and potentially another rate study.

Duncan stated that she believes in leveraging available funds as effectively as possible rather than returning to ratepayers for additional funding when major capital projects are already anticipated. She stated that this perspective was the basis for her questions regarding how the revenue is being utilized.

Lee stated that it was a fair question and observed that the Board did not anticipate the level of inflation that has occurred in recent years. Duncan recalled encouraging the Board during a previous rate-setting discussion to consider larger rate increases. She further noted that residents are paying close attention to their finances, citing the recent failure of several school-related ballot measures as an example of voter sensitivity to increased costs.

**The Committee accepted the report.**

## **7. POINT OF SALE LATERAL PROGRAM**

At the Committee's direction, staff prepared a ten-year projection chart illustrating anticipated expenses and revenues associated with the Point of Sale Private Sewer Lateral Program.

Director Duncan reiterated that she had expected the program burn-down chart to be presented on a monthly basis. She noted that staff had previously referenced a payback amount of approximately \$1 million and stated that she wanted to understand the exact cost of the program, including staffing, the Engineering Building Remodel, ordinance consulting services, and other associated expenses. Duncan stated that she envisioned a chart showing all program-related costs. Dang responded that he would verify that the expense figures presented included all of the items she identified.

Duncan inquired when the new inspector had been hired. Dang responded that one inspector was hired at the beginning of the year and that an additional inspector would begin in the upcoming fiscal year.

Duncan inquired about the cost of the ordinance consulting services. Dang stated that staff would verify the amount.

Duncan reiterated that she expected the burn-down chart to capture all costs associated with development of the program beginning July 1, 2025, including new staffing, the

Engineering Building Remodel, and consultant services used to develop the ordinance. Dang asked whether she wanted each individual cost item displayed separately. Duncan clarified that she did not. Dang stated that the information was currently presented on an annual basis but could be converted to a monthly format. Duncan noted that a more detailed breakdown could be maintained as supporting information for staff.

Chair Lee inquired whether a separate account had been established for the program and whether such an account would provide a complete picture of all program-related expenditures. Duncan reiterated that she wanted the chart to reflect monthly expenses beginning July 1, 2025.

Director Duncan stated that although she asks many questions, her intent is not to be critical and that she does not have concerns about how the District's funds are being spent. She noted, however, that there are always opportunities to improve how money is spent and reported.

Chair Lee and Finance Manager Chen shared that when they first joined the District, they had both requested a simple list of accounts to better understand the District's financial structure.

**The Committee accepted the report.**

**8. STAFF/DIRECTOR COMMENTS**

Director Duncan thanked staff for a great meeting.

**9. ADJOURNMENT**

There being no further business to come before the Committee, Chair Lee adjourned the meeting at 11:10 p.m.

# Oro Loma Sanitary District BALANCE SHEET SUMMARY

As of May 31, 2026

	<b>ASSETS</b> <b>05/31/2026</b>	<b>LIABILITIES</b> <b>05/31/2026</b>	<b>NET POSITION</b> <b>05/31/2026</b>
<b>SEWER SERVICES</b>			
(15) OPERATIONS & MAINTENANCE	\$161,381,457.40	\$69,498,659.94	\$91,882,797.46
(20) INSURANCE	\$698,436.66	\$0.00	\$698,436.66
(71) FLEX PLAN	\$25,657.69	\$0.00	\$25,657.69
(40) RENEWAL & REPLACEMENT	\$14,359,444.39	(\$448,983.06)	\$14,808,427.45
(45) CAPITAL IMPROVEMENT PROGRAM	\$22,628,145.86	\$1,355,216.72	\$21,272,929.14
<b>SUBTOTAL SEWER SERVICES</b>	<b>\$199,093,142.00</b>	<b>\$70,404,893.60</b>	<b>\$128,688,248.40</b>
<b>SOLID WASTE SERVICES</b>			
(85) SOLID WASTE & RECYCLING	\$20,243,792.75	\$0.00	\$20,243,792.75
(77) GARBAGE DELINQUENCY RECOVERY	\$805,717.11	\$0.00	\$805,717.11
<b>SUBTOTAL SOLID WASTE SERVICES</b>	<b>\$21,049,509.86</b>	<b>\$0.00</b>	<b>\$21,049,509.86</b>
<b>TOTAL ALL SERVICES</b>	<b>\$220,142,651.86</b>	<b>\$70,404,893.60</b>	<b>\$149,737,758.26</b>

# Oro Loma Sanitary District

## COMBINING SCHEDULE OF REVENUES & EXPENSES

For the Period Ended May 31, 2026

	Budget	Month to Date 05/31/2026	Year to Date 05/31/2026	Encumbrances 05/31/2026	Variances	% of Budget
<b>OPERATING REVENUES</b>						
DISTRICT SERVICE CHARGES	\$28,606,800.00	\$146,010.64	\$27,391,879.68	\$0.00	(\$1,214,920.32)	95.75%
AGENCY TREATMENT CHARGES	\$6,384,900.00	\$25,254.78	\$3,754,429.70	\$0.00	(\$2,630,470.30)	58.80%
PERMITS & INSPECTION FEES	\$210,000.00	\$5,919.44	\$227,977.54	\$0.00	\$17,977.54	108.56%
SANITARY TRUCK WASTE CHARGES	\$20,000.00	\$1,045.00	\$8,855.00	\$0.00	(\$11,145.00)	44.28%
GREASE RECEIVING CHARGES	\$150,000.00	\$8,015.00	\$112,832.18	\$0.00	(\$37,167.82)	75.22%
BIOSOLID CHARGES	\$100,000.00	\$0.00	\$72,755.93	\$0.00	(\$27,244.07)	72.76%
CONTRACT FEES	\$2,272,600.00	\$161,682.38	\$3,253,793.13	\$0.00	\$981,193.13	143.17% (A)
DISTRICT SB 1383 FEE	\$1,622,900.00	\$39,093.00	\$1,553,404.00	\$0.00	(\$69,496.00)	95.72%
LANDFILL FEES - MEASURE D	\$370,000.00	\$92,106.15	\$357,524.79	\$0.00	(\$12,475.21)	96.63%
OVERHEAD REVENUE	\$825,000.00	\$84,663.53	\$890,166.95	\$0.00	\$65,166.95	107.90%
<b>TOTAL OPERATING REVENUES</b>	<b>\$40,562,200.00</b>	<b>\$563,789.92</b>	<b>\$37,623,618.90</b>	<b>\$0.00</b>	<b>(\$2,938,581.10)</b>	<b>92.76%</b>
<b>OPERATING EXPENSES</b>						
SEWAGE COLLECTIONS (O&M)	\$3,030,200.00	\$139,088.96	\$2,335,800.09	\$0.00	\$694,399.91	77.08%
SEWAGE COLLECTIONS (R&R)	\$2,385,470.00	\$157,655.31	\$817,739.79	\$483,493.70	\$1,084,236.51	54.55%
SEWAGE TREATMENT OPERATIONS (O&M)	\$8,825,800.00	\$440,737.54	\$6,523,142.50	\$671,689.88	\$1,630,967.62	81.52%
SEWAGE TREATMENT MAINTENANCE (O&M)	\$3,831,500.00	\$217,834.44	\$3,195,734.78	\$18,021.62	\$617,743.60	83.88%
SEWAGE TREATMENT PLANT (R&R)	\$9,273,130.00	\$208,946.32	\$1,410,692.82	\$4,552,925.72	\$3,309,511.46	64.31%
ENGINEERING (O&M)	\$1,436,900.00	\$88,803.54	\$1,180,884.04	\$4,522.50	\$251,493.46	82.50%
ENGINEERING (R&R)	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
ADMINISTRATION AND GENERAL (O&M)	\$2,923,000.00	\$198,329.05	\$2,435,366.52	\$21,272.68	\$466,360.80	84.05%
ADMINISTRATION AND GENERAL (R&R)	\$602,100.00	\$85,144.18	\$383,064.51	\$71,525.12	\$147,510.37	75.50%
EFFLUENT DISPOSAL - EBDA (O&M)	\$1,076,700.00	\$1,668.25	\$751,038.65	\$0.00	\$325,661.35	69.75%
EFFLUENT DISPOSAL - EBDA (R&R)	\$175,000.00	\$0.00	\$166,500.00	\$0.00	\$8,500.00	95.14%
POST EMPLOYMENT BENEFITS	\$0.00	\$7,808.83	\$334,039.35	\$0.00	(\$334,039.35)	0.00%
DEPRECIATION	\$5,330,600.00	\$380,007.58	\$4,180,083.38	\$0.00	\$1,150,516.62	78.42%
DECREASE IN CARRYING VALUE OF EBDA	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
SOLID WASTE & RECYCLING	\$1,925,600.00	\$136,613.07	\$1,342,076.58	\$50,458.56	\$533,064.86	72.32%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$40,927,000.00</b>	<b>\$2,062,637.07</b>	<b>\$25,056,163.01</b>	<b>\$5,873,909.78</b>	<b>\$9,996,927.21</b>	<b>75.57%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(\$364,800.00)</b>	<b>(\$1,498,847.15)</b>	<b>\$12,567,455.89</b>	<b>(\$5,873,909.78)</b>	<b>\$7,058,346.11</b>	<b>(1,834.85%)</b>

Notes:

(A) Contract Fees Revenue was 43.17% over budget as of 5/31/26 - This balance is comprised of WM L1-L3 Trash Collection, Recycling and Organics contract fees. The increase is due to actual waste-collection rate increase of 4.39% was higher than the 2% budgeted. Additionally there were \$75K in contract fees directly related to Smart Truck fees as of 5/31/26.

# Oro Loma Sanitary District

## COMBINING SCHEDULE OF REVENUES & EXPENSES

For the Period Ended May 31, 2026

	Budget	Month to Date 05/31/2026	Year to Date 05/31/2026	Encumbrances 05/31/2026	Variances	% of Budget
<b>NONOPERATING REVENUES</b>						
INVESTMENT INCOME	\$300,000.00	\$166,172.04	\$1,382,645.83	\$0.00	\$1,082,645.83	460.88%
FAIR MARKET VALUE INCREASE/DECREASE	\$0.00	\$0.00	(\$58,322.15)	\$0.00	(\$58,322.15)	0.00%
RENTS & LEASES	\$100,000.00	\$3,115.94	\$119,728.32	\$0.00	\$19,728.32	119.73%
CAPITAL GRANTS	\$137,700.00	\$0.00	\$0.00	\$0.00	(\$137,700.00)	0.00%
OTHER MISCELLANEOUS REVENUES	\$55,000.00	\$7,408.16	\$736,277.08	\$0.00	\$681,277.08	1,338.69% (B)
RECOVERY OF UNCOLLECTIBLE ACCTS	\$40,000.00	\$0.00	\$66,285.89	\$0.00	\$26,285.89	165.71%
GRANT REVENUES	\$0.00	\$0.00	\$3,315.49	\$0.00	\$3,315.49	0.00%
<b>TOTAL NONOPERATING REVENUES</b>	<b>\$632,700.00</b>	<b>\$176,696.14</b>	<b>\$2,249,930.46</b>	<b>\$0.00</b>	<b>\$1,617,230.46</b>	<b>355.61%</b>
<b>NONOPERATING EXPENSES</b>						
WRITE OFF OF UNCOLLECTIBLE ACCTS	\$15,000.00	\$0.00	\$6,902.12	\$0.00	\$8,097.88	46.01%
DEBT SERVICE INTEREST	\$810,000.00	\$0.00	\$318,974.49	\$0.00	\$491,025.51	39.38%
CONTINGENCY	\$340,000.00	\$0.00	\$0.00	\$0.00	\$340,000.00	0.00%
<b>TOTAL NONOPERATING EXPENSES</b>	<b>\$1,165,000.00</b>	<b>\$0.00</b>	<b>\$325,876.61</b>	<b>\$0.00</b>	<b>\$839,123.39</b>	<b>27.97%</b>
<b>INCOME (LOSS) BEF CONTRIBS &amp; TRSFS</b>	<b>(\$897,100.00)</b>	<b>(\$1,322,151.01)</b>	<b>\$14,491,509.74</b>	<b>(\$5,873,909.78)</b>	<b>\$9,514,699.96</b>	<b>(960.61%)</b>
<b>OTHER CONTRIBUTIONS &amp; REPAYMENTS</b>						
+CONNECTION FEES	\$200,000.00	\$0.00	\$145,667.21	\$0.00	(\$54,332.79)	72.83%
+CVSD REPAYMENTS FOR CIP	\$999,800.00	\$0.00	\$1,039,236.64	\$0.00	\$39,436.64	103.94%
-CIP EXPENDITURES	(\$40,538,800.00)	(\$508,606.39)	(\$11,142,991.84)	(\$17,616,148.97)	(\$11,779,659.19)	70.94%
<b>OTHER CONTRIBUTIONS &amp; REPAYMENTS</b>	<b>(\$39,339,000.00)</b>	<b>(\$508,606.39)</b>	<b>(\$9,958,087.99)</b>	<b>(\$17,616,148.97)</b>	<b>\$11,764,763.04</b>	<b>70.09%</b>
<b>NET RESULTS</b>	<b>(\$40,236,100.00)</b>	<b>(\$1,830,757.40)</b>	<b>\$4,533,421.75</b>	<b>(\$23,490,058.75)</b>	<b>\$21,279,463.00</b>	<b>47.11%</b>

Notes:

(B) Miscellaneous Revenues were over budget by \$681K as of 3/31/26 - Other Miscellaneous Revenues is comprised of other than sewer rate and solid waste fees, other than core-business fees. Actual results include Project Cost Reimbursements received in the current fiscal year: (Tesla Battery SGIP Rebate and energy credit, Valle Water project, net of CVSD Share) \$648K; Other (Sales of Surplus Items, Safety Reimb. CSRMA \$8K; Quarterly credit card rebate \$3.5K; with the remainder comprised of penalty charges collected by Alameda County.

**ORO LOMA SANITARY DISTRICT  
INVESTMENTS AND DEPOSITS REPORT  
MAY 2026**

FUND #	FUND NAME	INVESTMENT LIMITS	% OF TOTAL	CURRENT FY 5/31/2026	LAST FY 6/30/2025
<b>LOCAL AGENCY INVESTMENT FUND (LAIF) #1013</b>					
15	GENERAL FUND - SEWER SERVICE			\$ (10,914,076.00)	\$ (7,316,843.94)
20	INSURANCE FUND			(94,854.89)	(94,854.89)
40	RENEWAL & REPLACEMENT FUND			14,187,302.41	9,287,302.41
45	CAPITAL IMPROVEMENT PROGRAM FUND			(17,821,487.59)	(12,821,487.59)
85	SOLID WASTE / GARBAGE FUND			14,710,364.11	8,189,927.17
86	RECYCLING FUND			-	2,820,436.94
<b>COMBINED CASH BALANCE IN LAIF</b>		(a) \$0 - \$50m	0.11%	<b>\$ 67,248.04</b>	<b>\$ 64,480.10</b>
<b>PFM Asset Management</b>					
				Book Value 5/31/2026	Book Value 6/30/2025
45	AGENCY BONDS	(f) 30% in 1 agn.	0.79%	\$ 498,750.00	\$ 5,667,544.23
40	CERTIFICATES OF DEPOSIT	(b) 30%	0.00%	-	271,132.63
45	COMMERCIAL PAPER	(j) 25%	0.39%	243,250.83	-
45	CORPORATE BONDS	(k) 30%	3.06%	1,921,268.65	628,966.06
45	TREASURY NOTES	(d) None	8.75%	5,492,337.11	2,479,890.08
45	MUNICIPAL BOND/ NOTES	(l) 30%	0.08%	50,000.00	-
45	AGENCY COMM MBS	(e) 30%	1.33%	835,075.83	-
45	ASSET-BACKED SECURITY	(n) 20%	0.03%	19,999.56	-
	TOTAL INVESTMENT			<b>\$9,060,681.98</b>	<b>9,070,190.26</b>
40/45	CASH	(i) 20%	0.46%	289,521.34	22,657.26
	TOTAL AT COST			<b>\$9,350,203.32</b>	<b>9,070,190.26</b>
	FAIR MARKET VALUE ADJUSTMENT TO INVESTMENTS			(73,915.67)	(260,264.23)
<b>COMBINED INVESTMENT BALANCE IN UMB BANK</b>			14.79%	<b>\$ 9,276,287.65</b>	<b>\$ 8,809,926.03</b>
<b>CAMP #1015</b>					
15	CAMP	(i) None	79.39%	\$ 49,810,073.71	\$ 30,255,785.31
<b>U.S. BANK CHECKING ACCOUNT #1010</b>					
15	GENERAL FUND - SEWER SERVICE			\$ 502,651.97	\$ 81,322.57
20	INSURANCE FUND			641,639.80	738,241.43
40	RENEWAL & REPLACEMENT FUND			137,010.30	350,911.05
45	CAPITAL IMPROVEMENT PROGRAM FUND			942,222.84	866,569.99
71	FLEX PLAN TRUST			25,657.69	(852.97)
77	ALAMEDA CO. WMAC A/R RECOVERY			609,215.78	663,572.33
85	SOLID WASTE / GARBAGE FUND			724,881.13	456,984.12
86	RECYCLING FUND			-	116,750.53
<b>COMBINED CASH BALANCE IN U.S. BANK</b>		(i) 20%	5.71%	<b>\$ 3,583,279.51</b>	<b>\$ 3,273,499.05</b>
<b>PETTY CASH FUNDS</b>				<b>\$ 1,500.00</b>	<b>\$ 1,500.00</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$ 62,738,388.91</b>	<b>\$ 42,405,190.49</b>

Current Board-approved reserve level \$11,450,000

5/31/2025

**42,099,264.28**

20,333,198.42

Net Change from 6/30/25

Net Change from same period last year

\$ 20,639,124.63

NOTE: THESE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE TO THE DISTRICT'S INVESTMENT POLICY, REVIEWED ANNUALLY. THE FY 2025-26 POLICY WAS REVIEWED AND APPROVED BY THE F&I COMMITTEE ON 12/19/25, AND THE FULL BOARD ON 12/23/25. THE INVESTMENT PROGRAM PROVIDES SUFFICIENT CASH FLOW FOR THE DISTRICT TO MEET EXPENDITURE REQUIREMENTS FOR THE NEXT SIX MONTHS.

**ORO LOMA SANITARY DISTRICT**  
**WIRE TRANSFERS TRANSACTIONS DURING MONTH OF :**

May 2026

**U.S. BANK CHECKING ACCOUNT #1534-00224561**

TRANSACTION DATE	TRANSFER FROM	TRANSFER TO	AUTH. BY	AMOUNT	EXPLANATION	CONFIRM. #
NET AMOUNT OF WIRE TRANSFERS TO/FROM LAIF				\$ -		
NET AMOUNT OF WIRE TRANSFERS TO/FROM UMB BANK				\$ -		
NET AMOUNT OF WIRE TRANSFERS TO/FROM CAMP				\$ -		

**LIST OF WIRE TRANSFER ACTIVITIES**  
**LOCAL AGENCY INVESTMENT FUND ACCOUNT# 70-01-001**  
 May 2026

<b>BALANCE</b>	<b>05/01/26</b>	<b>\$ 67,248.04</b>
Quarterly interest		\$ -
Conf #		\$ -
<b>NET FOR CURRENT MONTH</b>		<b>\$ -</b>
<b>BALANCE</b>	<b>05/31/26</b>	<b>\$ 67,248.04</b>

**LIST OF ACCOUNT ACTIVITIES**  
**U.S. BANK ACCOUNT# 1534-00224561**  
 May 2026

<b>BALANCE</b>	<b>05/01/26</b>	<b>\$ 3,076,275.17</b>
<b>CASH RECEIPTS:</b>		
BANK DEPOSITS (AT BRANCH OR DEP EXPR)		\$ 2,731,882.71
BANK DEPOSITS (COUNTY WIRE TRANSFER)		\$ 21,685.29
BANK DEPOSITS (WMAC WIRE TRANSFER)		\$ 200,775.38
ELECTRONIC PERMIT RECEIPTS		\$ 5,859.44
<b>CASH DISBURSEMENTS:</b>		
A/P VENDOR PAYMENTS (BY CHECKS OR EFTs)		\$ (1,732,288.47)
CALPERS RETIREMENT UAL PAYMENT		
PAYROLL DISBURSEMENTS -		
PAYROLL 10-26 (DIRECT DEPS/CHECKS)		\$ (223,343.89)
(TAXES)		\$ (82,936.94)
PAYROLL 11-26 (DIRECT DEPS/CHECKS)		\$ (185,414.28)
(TAXES)		\$ (62,431.48)
PAYROLL xx-26 (DIRECT DEPS/CHECKS)		
(TAXES)		
PAYROLL REMITANCES		
(MISSION, PARS, PERS)		\$ (167,294.58)
BANK RECON ITEMS		\$ 511.16
<b>LAIF TRANSFERS (NET)</b>		
<b>UMB BANK TRANSFERS (NET)</b>		\$ -
<b>CAMP TRANSFERS (NET)</b>		\$ -
<b>TRANSFER TO US BANK TRUST</b>		
<b>NET FOR CURRENT MONTH</b>		<b>\$ 507,004.34</b>
<b>BALANCE</b>	<b>05/31/26</b>	<b>\$ 3,583,279.51</b>

**Engineering Department  
May 2026  
Monthly Activity Report**

<b>PERMITS ISSUED:</b>	29/273 (month/fiscal year)	<b>INSPECTIONS:</b>	
Lateral Repair:	27/216	Permits:	37/492
Plan Review:	3/63		
New Connections:	1/63		
Other:	1/32		

<b>RESIDENTIAL IMPROVEMENTS:</b>		<b>COMMERCIAL IMPROVEMENTS:</b>	
In Review:	11	In Review:	0
In Construction:	25	In Construction:	1

**ACTIVE PROJECTS:**

Sewer Line Replacement Strategic Renewal (Phases 1-10) Construction:

- Phases 1, 2, 3, 4, 5, 6, and 7 are complete.
- Phase 8 provides for 3.4 miles of pipe rehabilitation.
  - Awarded to California Trenchless, Inc. in the amount of \$5,759,460.
  - Notice to Proceed was issued on May 21, 2025.
  - Original project scope is 97% complete. The contractor will be working on paving.
  - Change Order No. 1 regarding 2<sup>nd</sup> Street pipe replacement was issued to California Trenchless, Inc. in the amount of \$488,728.86. The contractor is currently working on 2<sup>nd</sup> Street.
- Phase 9 will provide for 3.3 miles of pipe rehabilitation.
  - Awarded to APB General Engineering in the amount of \$5,181,085.
  - Contract was executed February 23, 2026. Notice to proceed was issued on March 6, 2026.
- Phase 10 will provide for 2.9 miles of pipe rehabilitation
  - Phase 10 will provide for 2.9 miles of pipe rehabilitation.
  - Project was awarded on May 27, 2026.

Digester Rehabilitation Project

- The District has contracted with Carollo Engineers for the design of the Digester Rehabilitation Project at a total cost of \$2,757,956. The District has completed pre-purchase of three rotary drum thickener (RDT) units to maintain the project schedule. Coordination is ongoing with Carollo Engineers, Beecher Engineering, Linné Systems Integration, and Yorke Engineering for controls integration, SCADA programming, and air permit requirements.
  - Phase 1 includes construction of a new sludge thickening facility for primary and secondary sludge, demolition of Digesters No. 2 and No. 5, installation of a new digester gas storage system, yard piping, electrical and SCADA integration, and related site work.
  - Phase 2 will include demolition of the remaining existing digesters and construction of a new 1-MG anaerobic digester, gas storage, and associated piping, electrical, and appurtenances.
- Phase 1 bids were received on April 16, 2026, and the Board awarded the construction contract to Myers & Sons Construction on April 28, 2026. Contract execution is currently in progress, including bonds, insurance, and other required post-award documents..

- Construction management services and engineering services during construction are being finalized to support Phase 1. Coordination is also underway for assignment of the pre-purchased RDT equipment contract to Myers & Sons Construction under Alternate B.
- Phase 2 design work began in May.

#### Primary Clarifier Rehabilitation

- This project involves the cleaning, mechanical repairs, and installation of cathodic protection elements for all three primary clarifiers (PC) at the Treatment Plant.
- The Board awarded the project to GSE Construction for \$3,481,600, contingent on execution of Change Order No. 1 with a \$40,000 credit and a revised project start date of April 15, 2026, and completion date of October 25, 2026.
- Mobilization for PC-03 began on March 30, 2026. Work has progressed through site setup, tank cleaning, surface preparation, and coating work despite intermittent rain. Final coating work is scheduled to be completed in early May, followed by touch-ups, holiday testing, and coating acceptance. BACC continues to provide coating inspection support services during the coating phase. After coating acceptance, work will proceed to remaining repairs, cathodic protection installation, and floor grout replacement.

#### Engineering Building Remodel

- This project involves demolition of the existing open work area and construction of six offices, one storage room, and remodeling of the front lobby.
- The Board awarded the project to Commers Corp. for \$223,500.
- Notice of Award was issued on February 2, 2026.
- Contract was executed on March 16, 2026.
- Project is approximately 50% completed. Contractor is working on HVAC and T-bar inside the Engineering Building.

#### EBMUD Well Demolition Phase 2

- This project involves the demolition of five EBMUD wells on District Property.
- Notice to Proceed was issued on May 4, 2026

#### **CONTINUOUS ACTIVITIES:**

- Respond to Underground Service Alert requests (Locator Logix):
  - Mark in the street and notify Collections of directional drilling and construction around critical lines.
- GIS / Base Map Updates
- Hydraulic Model Maintenance/Update
- Coordination with Cities and County Road Reconstruction and Paving Projects

#### **OTHER ACTIVITIES:**

- GIS/AIMS Updates
- Evaluation of Iron Sponge Flow Rate
- West Switch Gear Breaker Upgrades
- Point Repairs
- Sewer Line Replacement Lateral Review
- Shoreline Adaptation Demonstration
- Treatment Unit Electrical Panel Replacements
- Force Main Desktop Study

- Hypochlorite Line Improvements
- Treatment Unit Grating Replacement
- Moleaer nano-bubble pilot project

#### **LINE REPLACEMENT LOG:**

48.9 miles of pipe are on the Line Replacement Log:

- 10.39 miles of pipe in the WIFIA Project Scope; these include structural defects and lines on the 90-day and one-year hydro-saw list.
  - 6.2 miles currently under contract for replacement.
- 0.3 miles of pipe identified for replacement due to structural needs (not under contract).

11.03 miles of pipe have been identified for replacement due to O&M needs and are not listed on the Line Replacement Log above; these include pipes on the 30-day hydro, and the 90-day and 365-day hydro-saw lists.

#### **POINT REPAIR LOG:**

- Point Repairs:
  - 43 Work Orders to be bid
  - 0 Work Orders currently out to bid
  - 40 Work Orders under contract awaiting completion
  - 77 Completed this fiscal year
- Work Requests Received: 16
  - Items that have been marked as defective by Collections and may need repair.

**Collections Department  
May 2026  
Monthly Activity Report**

**SEWER LINES CLEANED/CCTV INSPECTED (in feet)**

	<b>CLEANING</b>	<b>CCTV</b>	<b>TOTAL</b>
May Goals	80,456	50,000	130,456
Total for Month	103,122	56,310	(159,432 +18.2 %)
Total for FY	1,151,023	478,243	1,685,576

<b>MAINTENANCE AND CONSTRUCTION</b>	<b>MONTHLY #</b>	<b>FY2025/26 MONTHLY AVERAGE</b>
Requests for Engineering Services	24	12.5
% of System on High Frequency Cleaning	8.68%	9.12%
New Service Connections Inspected	0	3.9
Completed Repairs Inspected	21	4
New Tracts/Line Replacements Inspected	1	11.8
Horizontal Boring Jobs Inspected	0	0

<b>CUSTOMER SERVICE CALLS</b>	<b>WORK HOURS</b>	<b>AFTER HOURS</b>	<b>TOTAL</b>
Service Calls requiring response	1	3	4
Stoppages Serviced	1	0	1
Calls handled by phone	0	0	0
Average Response Time (min)	7	16.3	14
Fiscal Year-to-Date (# of calls)	42	30	72

<b>MISCELLANEOUS</b>	
Damage Claims Filed	0
Safety Meetings Conducted	2
Sick Leave Usage (hours)	28 hrs. (3.5 days)
Lost Time Accident (hours)	0 hrs.
Vacation Days (days)	127 hrs. (15.9 days)
Days Utility Worker/Temp/ Intern used (days)	0

## REQUESTS FOR ENGINEERING SERVICES

DATE	ASSET	LOCATION	DESCRIPTION
05/05	3934-H25+3934-H26	Gail Drive	Line Replacement
05/05	3934-H26+3934-G26	Gail Drive	Line Replacement
05/05	3934-G26+3934-G25	Gail Drive	Line Replacement
05/05	3934-G25+3934-F24	Grove Way	Line Replacement
05/05	3934-F24+3934-G23	Grove Way	Line Replacement
05/05	3934-G23+3934-H21	Grove Way	Line Replacement
05/05	3934-P06+3934-M07	Apple Avenue	Broken Pipe
05/05	3934-P06	Apple Avenue	Riser Conversion
05/05	3934-M07+3934-P10	Locust Street	Broken Pipe
05/07	3332-F04+3332-D07	Hood Street	Off-Set Pipe
05/11	3036-Q26	Ano Avenue	Channel Repair
05/11	3636-Y32+3934-E05	Foothill Boulevard	Line Replacement
05/11	3934-E05+3934-G07	Foothill Boulevard	Line Replacement
05/11	3934-G07+3934-L11	Foothill Boulevard	Line Replacement
05/11	3934-L11+3934-Q15	Foothill Boulevard	Line Replacement
05/18	3332-L22+3332-N18	Cherry Way	Line Replacement
05/19	3632-E33	Mission Boulevard	Plastic Locking Lid
05/19	3626-K09	Santa Clara Street	Riser Conversion
05/20	3632-G33+3632-F33	Mission Boulevard	Line Replacement
05/20	3632-F33+3634-Y29	Mission Boulevard	Line Replacement
05/20	3634-U26+3634-Q22	Mission Boulevard	Line Replacement
05/20	3634-L28	Birch Street R/W	Roots in M/H
05/20	3626-Q10	Santa Clara Street	Re-Channel M/H
05/20	3340-L13	Maubert Avenue	Riser Conversion

## STOPPAGES/OVERFLOWS

DATE	TIME	LOCATION	OVERFLOW AMOUNT	CAUSE
05/15	7:45 AM	Avon Avenue	Stoppage Only	Rags/Paper from Park
Stoppages for Fiscal Year (not resulting in an SSO)		1	Over 1,000= 100 - 1,000=2 Under 100=	
Overflows for Fiscal Year		2		

### SPECIAL TRAINING:

- 05/06 – Safety Training, Hazardous Waste Management Awareness, (1 hr. All)
- 05/06 – Town Hall Meeting, (1 hr. All)
- 05/07 – Grade I & II Certification Preparation Training, (2 @ 3 hrs.)
- 05/12 – CCTV Van Cable Replacement & Training, (5 @ 8 hrs.)
- 05/13 – OMCE Meeting, (1 hr. All)
- 05/13 – Safety Committee, C. Brown & M. Esquivel (1 hr.)
- 05/14 – Grade I & II Certification Preparation Training, (2 @ 3 hrs.)
- 05/26 – Bypass & Generator Hookup Training, (All @ 5hrs.)

### SPECIAL PROJECTS, REQUESTS FROM OTHER DEPARTMENTS and COMMENTS:

- 05/11 – Perform CCTV Inspection of (6) District Repairs, (4 @ 3 hrs.)
- 05/13 – Perform CCTV Inspection of (2) District Repairs, (2 @ 3 hrs.)
- 05/13 – Perform CCTV Inspection of (1) New Connection, (2 @ 2 hrs.)
- 05/14 – Perform CCTV Inspection of (2) District Repairs, (2 @ 3 hrs.)
- 05/14 – Perform CCTV Inspection of (1) Line Replacement, (2 @ 2 hrs.)
- 05/19 – Perform CCTV Inspection of (3) District Repairs, (2 @ 3 hrs.)
- 05/22 – Perform CCTV Inspection of (7) District Repairs, (2 @ 5 hrs.)
- 05/22 – Perform CCTV Inspection of (1) District Repairs, (3 @ 2 hrs.)
- 05/22 – Perform CCTV Inspection of (1) Sink Hole, (2 @ 2 hrs.)

**COLLECTION SYSTEM/FIELD MAINTENANCE STATISTICS**

SERVICE CALLS						STOPPAGES CLEARED				
	2026	2025	2024	2023	2022	2026	2025	2024	2023	2022
Jan	6	7	6	14	3	0	0	1	0	2
Feb	6	10	8	9	6	0	0	1	0	0
Mar	8	11	12	4	8	0	0	0	1	0
Apr	6	6	9	20	5	0	0	0	1	1
May	4	6	9	2	10	1	0	1	0	0
Jun		5	4	13	7		0	0	1	0
Jul		4	7	7	3		0	0	1	0
Aug		6	6	9	11		0	1	1	1
Sep		8	6	6	8		0	0	0	1
Oct		8	13	3	8		0	0	1	0
Nov		11	2	6	6		0	3	1	0
Dec		5	8	10	16		0	1	1	0
Avg.	6	7.3	7.5	8.6	7.6	.2	0	.7	.7	.4

**LINE FOOTAGE CLEANED/CCTV INSPECTED**

	2026	2025	2024	2023	2022
Jan	129,870	155,695	138,508	128,327	157,342
Feb	131,800	155,178	137,544	146,168	152,890
Mar	151,859	150,352	152,087	150,055	160,583
Apr	160,799	153,647	167,999	158,279	151,765
May	159,432	112,540	147,657	155,815	170,182
Jun		126,929	131,109	152,268	157,988
Jul		171,298	164,637	131,972	142,706
Aug		160,626	167,067	162,341	182,806
Sep		150,143	141,174	149,657	143,789
Oct		146,023	167,035	169,890	151,509
Nov		139,788	147,214	159,768	137,746
Dec		183,688	163,983	145,828	108,691
Total	733,760	1,805,907	1,826,014	1,810,367	1,817,997
Avg.	146,752	150,492	152,168	150,864	151,499

**Operations Department  
May 2026  
Monthly Activity Report**

EFFLUENT QUALITY	PERMIT LIMIT	ACTUAL
Monthly Effluent Suspended Solids	30 mg/l	DNQ 2.1 mg/l
Total Suspended Solids Removal	85%	99%
Monthly Effluent CBOD	25 mg/l	5.4 mg/l
CBOD Removal	85%	97%
Weekly Effluent Suspended Solids	45 mg/l	10.0 High DNQ 2.8Low
Weekly Effluent CBOD	40 mg/l	5.0 High 1.3 Low
H <sub>2</sub> S (12-month average)	200 ppm	108 ppm

Average Daily Flow	11.2 MGD
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**PLANT PROCESS:**

- EBDA effluent standards were met 100% of the time.

**SKYWEST:**

- 0 million gallons were supplied to SkyWest Golf Course during the month.

**COGENERATION PERFORMANCE:**

- This month, the co-gens provided 71% of the plant's electrical demand.
- Solar produced 2136 kilowatt-hours (Administration Building).

**AVERAGE HORIZONTAL LEVEE FLOWS:**

- 50,000 gallons per day supplied to the Horizontal Levee.

**EBDA FACILITIES:**

- Completed 21 preventative maintenance tasks.

**OLSD FACILITIES:**

- Completed 49 preventative maintenance tasks.

**BOILER GAS HOURS:**

- Digester gas – 351 hours and 30 minutes
- Natural gas – 0 hours and 0 minutes

**OPERATIONS SAFETY AND TRAINING:**

- Bi-Weekly Cybersecurity Training.
- Hazardous Waste Handling.
- Heat Index Training and Clarification.
- Attended bi-weekly safety meetings.
- OLSD Lab Video Training.
- Target Solutions Training - Round Sheets.
- Target Solutions Training Eyewash Station Operation and Maintenance Departments.

**OPERATIONS SPECIAL PROJECTS:**

- Working in ponds two and five.
- Plant housekeeping and cleaning.
- Supporting primary clarifier rehabilitation.
- Adjusted high and low dissolved oxygen level set points for the nutrient removal system for ammonia reduction.
- Switched to the West chlorine contact chamber.
- Review food waste systems and operations.

- Working with Engineering on Rotating Drum Thickeners.
- Working with Engineering and going on a facility tour to evaluate the Moleaer system
- Continuing to support Alameda County Viral Identification Testing.
- Sampled anoxic zones for denitrification performance.
- Reviewed grease trap monthly charges.
- Worked with Maintenance to continuously run the iron sponge as the digesters' primary hydrogen sulfide reduction system.

**Maintenance Department  
May 2026  
Monthly Activity Report**

	<b>PREVIOUS OUTSTANDING</b>	<b>ISSUED</b>	<b>COMPLETED</b>	<b>OUTSTANDING</b>
Total Number of Corrective Work Orders	19	28	19	28
Total Number of PREVENTATIVE MAINTENANCE Work Orders	27	171	178	20
Total Number of Work Orders	46	199	197	48
Total PREVENTATIVE MAINTENANCE Tasks at EBDA and Skywest	0	0	0	0

% Preventive Maintenance of Total Maintenance (total preventive/total w.o. current+previous) 80.82%  
 % Completed of Total Assignment (total completed/total w.o. current+previous) 80.41%  
 Vehicle Service Hours 61.75 hrs.

**MAINTENANCE DEPARTMENT ACTIVITIES:**

- Completed packing adjustment on the grit pump. – Charvet
- Performed monthly inspection and maintenance on the main conveyor belt in the press building. – Charvet
- Completed semi-annual preventative maintenance on HYPO pump #2. – Ledford
- Completed bi-monthly preventative maintenance on grease receiving grinder blades. – Ledford
- Completed inspection and maintenance of the #1 water system filters. – Grimsley
- Performed repair of the generator cooling fan on the transit TV van. – Grimsley, Charvet
- Completed quarterly preventative maintenance to clean the condenser covers on the SAG system chiller. – Hansen
- Completed monthly preventative maintenance to remove and clean the water screen on the #4 CG system strainer. – Hansen
- Completed monthly preventative maintenance to run and test the backup generator at the Trojan Lift Station. – Haynes
- Performed filter change and louver maintenance on the control unit exhaust fan. – Haynes
- Completed monthly preventative maintenance to flush and clean the turbidity meter and volumetric chamber. – Nausin
- Performed bi-monthly preventative maintenance to replace influent sampler tube. – Nausin
- Completed monthly preventative maintenance to service the Onan Genset on the 3500-cargo van. – Fletcher
- Completed repair of leaking jacket water pump on co-gen #2. – Fletcher
- Completed quarterly preventative maintenance to check all stop switches and safety flags on the GBT. – Goodman
- Replaced the stator contacts on the digester #4 heat loop pump. – Goodman
- Completed quarterly preventative maintenance on lubricating influent pumps #3 and #4. – Lahey
- Performed repair of leaking hose on EBDA feed pump at the HYPO pad. – Lahey

**MAINTENANCE DEPARTMENT MEETINGS:**

- Hazardous Waste Management Awareness

**AFTER NORMAL HOURS CALLS:** Plant – 1, Lift Stations – 0

**CO-GEN UPTIME:** Engine #1 – 88%, Engine #2 – 98%

## ORO LOMA HISTORY

2025 MAY - 2026 MAY

	OLSD	CVSD	Total Treated	CVSD	Skywest	Plant Flow	Ave Daily	Max Daily	Min Daily	Co-gen	Solar	Electric	PG&E	Net
	Flow	Flow	Flow	Flow Ratio	Flow	to EBDA	Flow	Flow	Flow	Generated	Generated	Returned	Electricity	Purchase
	MG	MG	MG	%	MG	MG	MGD	MGD	MGD	KWH	KWH	KWH	Purchased KWH	KWH
2025 MAY	222.1	95.4	317.5	30.1	1.7	315.8	10.2	12.2	9.4	546,240	90,752	1,379	69,159	67,780
2025 JUN	215.4	87.3	302.7	28.8	1.7	301.0	10.1	11.1	8.9	500,640	85,020	1,258	83,524	82,266
2025 JUL	213.3	88.7	302.0	29.4	2.8	299.2	9.7	10.9	8.3	533,280	78,763	1,389	110,882	109,493
2025 AUG	219.4	88.8	308.2	28.8	1.6	305.4	9.9	10.7	9.0	521,760	73,616	42,825	107,200	64,375
2025 SEP	204.8	85.5	290.3	29.5	2.2	288.1	9.7	10.9	8.5	514,080	52,123	23,945	78,675	54,730
2025 OCT	224.4	91.8	316.2	29.0	1.1	315.1	10.2	13.7	8.0	470,880	46,683	14,416	147,534	133,118
2025 NOV	236.3	104.5	340.8	30.7	1.1	339.7	11.4	16.9	9.1	515,520	31,955	10,864	166,461	155,597
2025 DEC	263.2	123.0	386.2	31.8	1.7	384.5	12.5	23.9	9.2	537,120	26,329	10,102	147,358	137,256
2026 JAN	313.1	144.3	457.4	31.5	0.0	457.4	14.8	30.3	11.3	521,760	30,332	12,248	147,143	134,895
2026 FEB	281.3	132.5	413.8	32.0	0.0	413.8	14.8	31.6	9.8	396,960	35,715	8,605	246,544	237,939
2026 MAR	268.8	105.1	373.9	28.1	0.8	373.1	12.1	13.2	11.2	533,760	64,281	12,917	151,898	138,981
2026 APR	303.8	125.9	429.7	29.3	1.9	427.8	14.3	29.9	10.5	524,640	64,756	7,868	170,111	162,243
2026 MAY	243.0	102.8	345.7	29.7	0.0	345.7	11.2	12.5	10.3	502,560	*	*	*	*
<b>Average</b>	<b>247.2</b>	<b>106.1</b>	<b>353.2</b>	<b>29.9</b>	<b>1.4</b>	<b>351.7</b>	<b>11.6</b>	<b>17.9</b>	<b>9.4</b>	<b>509720</b>	<b>56694</b>	<b>12318</b>	<b>135541</b>	<b>123223</b>
<b>Maximum</b>	<b>313.1</b>	<b>144.3</b>	<b>457.4</b>	<b>32.0</b>	<b>2.8</b>	<b>457.4</b>	<b>14.8</b>	<b>31.6</b>	<b>11.3</b>	<b>546240</b>	<b>90752</b>	<b>42825</b>	<b>246544</b>	<b>237939</b>
<b>Minimum</b>	<b>204.8</b>	<b>85.5</b>	<b>290.3</b>	<b>28.1</b>	<b>0.0</b>	<b>288.1</b>	<b>9.7</b>	<b>10.7</b>	<b>8.0</b>	<b>396960</b>	<b>26329</b>	<b>1258</b>	<b>69159</b>	<b>54730</b>

\*Data unavailable at time of report.

### TREATMENT PLANT PERFORMANCE

DATE	Raw Wastewater			Primary Effluent	Mixed Liquor			Final Effluent				Overall Plant Removal Percent	
	Total Flow	CBOD	TSS	TSS	MLSS	SVI	SRT	CBOD (mg/l)		TSS (mg/l)		CBOD	TSS
	MGD	mg/l	mg/l	mg/l	mg/l	mL/gr	Days	Target	Actual	Target	Actual	%	%
Nov-23	9.8	220	338	115	1763	162	9.7	25	5	30	3	98%	99%
Dec-23	11.1	221	320	110	1817	356	10.6	25	4	30	4	98%	99%
Jan-24	16.3	125	194	104	1742	300	9.0	25	16	30	13	87%	93%
Feb-24	19.4	111	190	99	1519	360	8.6	25	12	30	DNQ 2.9	89.2%	97.0%
Mar-24	15.3	150	203	100	2570	140	17.9	25	3	30	1.9 DNQ	97.9%	99.0%
Apr-24	13.1	163	259	109	2292	143	21.3	25	5	30	2.5 DNQ	97.2%	99.0%
May-24	12.1	165	267	120	2075	151	21.7	25	4	30	2.8 DNQ	97.7%	99.0%
Jun-24	11.0	197	318	97	2305	109	24.4	25	4	30	2.1 DNQ	98.2%	99.4%
Jul-24	10.8	228	321	94	2331	90	24.5	25	6	30	4.3	97.6%	98.7%
Aug-24	10.6	233	358	100	2280	110	15.2	25	3	30	2.0 DNQ	98.5%	99.4%
Sep-24	10.4	236	335	110	2116	136	13.9	25	4	30	2.4 DNQ	98.2%	99.3%
Oct-24	9.7	212	345	103	2130	204	14.4	25	4	30	2.4 DNQ	98.0%	99.3%
Nov-24	10.4	201	318	105	1826	231	11.4	25	5	30	1.4 DNQ	97.7%	99.6%
Dec-24	13.2	200	265	126	1867	97	9.5	25	4	30	2.0 DNQ	97.8%	99.3%
Jan-25	10.9	200	354	104	1680	98	67.9	25	ND	30	1.2 DNQ	98.7%	99.7%
Feb-25	16.0	172	285	108	1681	201	7.9	25	ND	30	1.8 DNQ	97.5%	99.4%
Mar-25	12.8	161	316	131	1507	120	13.6	25	ND	30	2.6 DNQ	95.7%	99.2%
Apr-25	10.9	184	306	134	1796	96	9.2	25	ND	30	1.9 DNQ	97.8%	99.4%
May-25	10.2	163	362	122	1754	65	24.6	25	ND	30	2.6 DNQ	97.9%	99.3%
Jun-25	10.1	210	293	117	2134	51	48.2	25	3.0	30	2.4 DNQ	98.6%	99.2%
Jul-25	9.7	196	299	107	1756	90	14.4	25	ND	30	3.1	97.8%	99.0%
Aug-25	9.9	200	382	119	1891	106	23.2	25	4.0	30	2.8 DNQ	98.0%	99.3%
Sep-25	9.7	200	344	144	1891	136	7.7	25	ND	30	3.2	98.1%	99.1%
Oct-25	10.2	183	368	129	2032	173	8.4	25	ND	30	2.3 DNQ	98.2%	99.4%
Nov-25	11.4	235	306	125	1548	171	5.2	25	ND	30	2.4 DNQ	98.2%	99.2%
Dec-25	12.5	213	266	118	1622	154	5.8	25	ND	30	3.9	96.4%	98.5%
Jan-26	14.8	158	280	112	1752	106	8.1	25	ND	30	2.7 DNQ	96.6%	99.0%
Feb-26	14.8	164	304	115	1767	82	6.3	25	ND	30	5.3	94%	98%
Mar-26	12.1	202	294	150	1685	157	5.8	25	ND	30	2.6 DNQ	97%	99%
Feb-26	14.8	164	304	115	1767	82	6.3	25	ND	30	5.3	94%	98%
Apr-26	14.3	162	270	184	1750	103	7.8	25	ND	30	3.8	96%	99%
May-26	11.2	172	305	183	1660	124	5.6	25	ND	30	2.1 DNQ	96%	99%
<b>Average</b>	<b>12.2</b>	<b>187</b>	<b>302</b>	<b>119</b>	<b>1885</b>	<b>147</b>	<b>15.3</b>	<b>25</b>	<b>5</b>	<b>30</b>	<b>3.1</b>	<b>96.8%</b>	<b>98.8%</b>

**ORO LOMA SANITARY DISTRICT OPERATING REPORT  
METALS SUMMARY (ug/L)**

	FLOW *	CYANIDE	ARSENIC		CADMIUM	CHROMIUM	COPPER	LEAD	NICKEL	SILVER	ZINC	SELENIUM	PAH'S	MERCURY	
October 2023	9.5	1.9	0.98		0.050	0.35	5.7	0.37	1.5	0.051	38	0.37			
November 2023	9.4	1.7	0.82		0.050	0.33	2.9	0.24	1.2	0.051	36	0.41		0.0012	
December 2023	10.6	1.8	1.0		0.050	0.40	5.4	0.28	1.4	0.051	45	0.61			
January 2024	12.5	1.1	1.5		0.050	0.33	5.3	0.30	1.7	0.051	35	0.82			
February 2024	25.6	1.1	2.0		0.050	0.45	3.8	0.18	1.8	0.051	24	0.80		0.0023	
March 2024	16.7	3.6	1.8		0.050	0.36	3.4	0.18	1.9	0.051	26	0.70			
April 2024	16.2	3.4	1.8		0.050	0.43	5.1	0.32	3.3	0.051	38	0.76			
May 2024	11.2	4.0	1.4		0.050	0.41	4.7	0.22	1.6	0.051	39	0.49		0.0021	
June 2024	11.6	1.5	0.97		0.050	0.37	4.1	0.21	1.5	0.051	42	0.58			
July 2024	10.6	5.5	1.10		0.050	0.49	12.0	0.33	1.5	0.051	57	0.37			
August 2024	10.4	3.6	1.00		0.050	0.44	9.5	0.41	1.3	0.051	49	0.41		0.0021	
September 2024	10.2	4.5	0.93		0.050	0.36	4.7	0.27	1.2	0.051	36	0.37			
October 2024	8.4	4.1	0.65		0.050	0.39	4.7	0.26	1.4	0.051	39	0.52			
November 2024	9.0	2.5	1.20		0.050	0.49	3.4	0.29	1.2	0.051	31	0.64		0.0012	
December 2024	9.7	4.5	0.89		0.050	0.28	3.8	0.23	1.3	0.051	33	0.60			
January 2025	10.1	2.5	1.3		0.050	0.36	4.0	0.17	1.4	0.051	29	0.45			
February 2025	15.3	3.1	2.4		0.050	0.39	3.9	0.20	1.9	0.051	25	0.53		0.0029	
March 2025	12.1	3.7	1.3		0.050	0.34	3.7	0.18	1.4	0.051	30	0.62			
April 2025	11.5	1.7	1.4		0.050	0.40	3.2	0.16	1.7	0.051	30	0.38			
May 2025	10.0	3.5	1.1		0.050	0.37	3.6	0.19	1.5	0.051	34	0.66		0.0017	
June 2025	11.0	3.8	1.1		0.050	0.43	5.4	0.22	1.4	0.051	37	0.37			
July 2025	9.4	4.9	1.1		0.050	0.40	8.3	0.22	1.8	0.061	46	0.39			
August 2025	10.6	1.5	0.8		0.050	0.36	5.6	0.20	1.4	0.061	38	0.37		0.0019	
September 2025	9.5	1.1	0.8		0.050	0.33	3.0	0.11	1.4	0.061	27	0.37			
October 2025	9.6	4.3	0.9		0.050	0.39	2.9	0.14	1.3	0.061	32	0.37			
November 2025	9.1	1.9	1.0		0.050	0.33	3.9	0.19	1.5	0.061	28	0.59		0.0019	
December 2025	11.4	4.0	1.2		0.050	0.31	4.1	0.15	1.7	0.061	27	0.40			
January 2026	15.6	1.4	2.4		0.050	0.33	4.3	0.13	2.3	0.061	23	0.41			
February 2026	12.3	1.6	1.4		0.050	0.35	7.1	0.20	1.9	0.061	26	0.59		0.0028	
March 2026	12.0	1.7	1.5		0.050	0.39	4.4	0.14	1.9	0.063	27	0.70			
April 2026	12.3	1.7	1.2		0.050	0.42	4.2	0.15	1.6	0.061	33	0.49			
May 2026	11.1	4.9	1.3		0.050	0.41	3.7	0.16	1.3	0.061	28	0.47		0.0019	
	<b>detected but not quantified</b>				<b>below detection limit</b>										
<b>NPDES Target</b>		<b>21</b>	<b>NA</b>		<b>NA</b>	<b>NA</b>	<b>53</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>		<b>0.0660</b>	
<b>Maximum</b>	<b>15.6</b>	<b>4.00</b>	<b>2.4</b>	<b>####</b>	<b>0.050</b>	<b>0.42</b>	<b>7.1</b>	<b>0.20</b>	<b>2.3</b>	<b>0.063</b>	<b>33</b>	<b>0.70</b>	<b>0.000</b>	<b>0.0028</b>	
<b>Minimum</b>	<b>11.4</b>	<b>1.40</b>	<b>1.2</b>	<b>####</b>	<b>0.050</b>	<b>0.31</b>	<b>4.1</b>	<b>0.13</b>	<b>1.6</b>	<b>0.061</b>	<b>23</b>	<b>0.40</b>	<b>0.000</b>	<b>0.0028</b>	
<b>6 Month Average</b>	<b>12.7</b>	<b>2.08</b>	<b>1.5</b>	<b>####</b>	<b>0.050</b>	<b>0.36</b>	<b>4.8</b>	<b>0.15</b>	<b>1.9</b>	<b>0.061</b>	<b>27</b>	<b>0.52</b>		<b>0.0028</b>	

\* Max, Min, and Average are the most recent 6 months

\* Flow refers to day of sample

CHECKED \_\_\_\_\_

APPROVED \_\_\_\_\_



# AGENDA ITEM REPORT

**AGENDA ITEM NO: 6.1**

**AGENDA DATE: June 23, 2026**

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**Subject: Authorization for General Manager to Execute an Agreement with A3 Pipelines in the Amount of \$174,995: Point Repairs No.15 Project**

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## **BACKGROUND:**

The Point Repairs program helps prevent overflows by performing corrective repairs on the sewer collection system on an ongoing basis.

The Point Repairs No.15 project will perform approximately 22 spot repairs on sewer pipes and maintenance holes throughout the District's collection system. Specific repairs consist of, maintenance hole frame and cover adjustments, pipe defect repairs, channel repairs, and root intrusion removals.

The District solicited bids in accordance with California Uniform Public Construction Cost Accounting Act (CUPCCAA) guidelines and received a total of two bids for the project. As shown in the table below, A3 Pipelines is the low bidder with a bid of \$174,995. The Construction Committee reviewed and discussed the project at its meeting on June 17, 2026, and recommended bringing the project to the full Board for authorization to award the project.

<u>Bidder</u>	<u>Bid Amount</u>
A3 Pipeline	\$174,995
Star Rooter & Plumbing	\$238,180 (late submission)

Engineers Estimate \$120,000

This project falls under CEQA Class 1 Categorical Exemption per Section 15301 of the California Code of Regulations.

## **ISSUES:**

No known issues.

## **OPTIONS:**

1. Approve and award the project to the low bidder
2. Do not award project - not recommended.

**RECOMMENDED ACTION:**

Authorize the General Manager to Execute an Agreement with A3 Pipelines in the Amount of \$174,995 for Point Repairs No.15 Project.



# AGENDA ITEM REPORT

**AGENDA ITEM NO: 6.2**

**AGENDA DATE:** June 23, 2026

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**Subject: Authorization for General Manager to Execute an Agreement with BKF Engineers for Forcemain Condition Assessment Project**

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## **BACKGROUND:**

The Forcemain Condition Assessment Project includes the condition assessment of all 15 forcemains pipes at 12 lift stations within the District.

BKF Engineers (BKF) performed a preliminary investigation of the District forcemains and summarized their findings in a technical memorandum. Furthermore, BKF submitted a proposal to perform detailed condition assessment work on all of the forcemains for a not to exceed amount of \$345,251.

This work will be completed in two parts. Part 1 will assess 1.2 miles of forcemain pipes within the district using acoustic balls and closed circuit television (CCTV) in FY26/27. Part 2 will assess 0.9 miles of forcemain pipes using acoustic balls and CCTV in FY27/28.

The Construction Committee reviewed the proposed scope at its meeting on June 17, 2026, and concurred with the recommendation to execute the agreement with BKF Engineers.

## **ISSUES:**

No known issues.

## **OPTIONS:**

1. Authorize General Manager to execute an agreement with BKF Engineers in an amount not to exceed \$345,251.
2. Do not authorize execution of an agreement.

## **RECOMMENDED ACTION:**

Approve authorization for General Manager to execute an agreement in an amount not to exceed \$345,251 with BKF Engineers for the Forcemain Condition Assessment Project.

## **ATTACHMENT(S):**

[Oro Loma FM Assessment Fee Proposal](#)



June 4, 2026

**BKF No. C20251876-02**

Oro Loma Sanitary District

**Vincent Goh**

Field Engineer

2655 Grant Avenue

San Lorenzo, CA 94580

*Transmitted via email: [vgoh@orolomasanitarydistrict.ca.gov](mailto:vgoh@orolomasanitarydistrict.ca.gov)*

**Subject: Oro Loma Sanitary District – Force Main Condition Assessment – Phase 2**

*(Revised 6/4/26)*

Dear Vincent:

BKF welcomes the opportunity to submit this proposal for field condition assessment services and engineering evaluation associated with all force main piping within your service area in San Lorenzo, California. To arrive at the estimated effort required by our team for this project, we have outlined a proposed scope of services, identified assumptions, and determined a level of effort fee based on our understanding of the project.

## I. PROJECT UNDERSTANDING

Oro Loma Sanitary District (Oro Loma, District) retained the services of BKF Engineers (BKF) to perform a condition assessment of all force main piping within the District. Due to the variety of technologies that are available, BKF divided the assessment into two phases as follows:

- Phase 1 – included site observations and a review of documents provided by Oro Loma such as work orders, GIS data, as-built information, and asset data to make recommendations for pipeline inspection technologies to be implemented in Phase 2. A technical memorandum (TM) was then prepared to summarize Phase 1 work and provided Oro Loma with recommended next steps which could be implemented in Phase 2 at Oro Loma's discretion.
- Phase 2 – Oro Loma is now requesting that BKF move forward with the recommendations presented in the Phase 1 TM. This phase will include actual field work associated with inspecting the FMs as well as subsequent findings and recommendations for any repairs, rehabilitation, or replacements. Pressure Pipe Consulting Company (PPCC) acted as an advisor to BKF during the Phase 1 evaluation and is proposed to be a subconsultant to BKF for Phase 2 to procure all inspection tools, deploy them in the pipes, and provide BKF with the data.

Due to budget constraints, Oro Loma has stated that they have an approximate budget of \$140,000 for this work. Therefore, this work has been divided into two subphases to prioritize the more critical inspections to occur this upcoming fiscal year, and the remaining inspections to occur the following fiscal year.

Per the work performed in Phase 1, a mixture of acoustic balls and CCTV are planned to be deployed in all the District's force mains as described in the table below, including proposed fiscal year timing for inspections.

Table 1: Force Main Inventory

Lift Station ID	Pipe Length (ft)	Pipe Dia (in)	Pipe Material	Install Date	Estimated Service Life (yrs)	Last Inspected	FY 26/27	FY 27/28
01. Trojan	1,800	15	Concrete	1951	50-100	n/a	X	
	1,800	15	Concrete				X	
02. Bockman	78	14	CIP	1964	50-100	n/a	X	
03. Railroad	50	12	CIP	1963	50-100	n/a	X	
04. Ralston	33	4	PE	2011	50-100	n/a		X
	33	4	PE					X
05. Clausen	410	2.5	PVC	1986	50-100	n/a		X
06. Shawn	445	3	PVC	1987	50-100	n/a		X
07. Monika	335	4	PVC	1979	50-100	n/a		X
08. Canyon Drive	1,320	8	DIP	1998	50-100	n/a	X	
	1,320	4	DIP				X	
09. Blackstone	1,050	4	PVC	1996	50-100	n/a		X
10. Deer Trail	300	2	PVC	1984	50-100	n/a		X
11. Canyon Ridge	1,710	4	PVC	1996	50-100	n/a		X
12. Wickman	597	4	ACP	1970	50-70	n/a		X
<b>Total Inspection Length</b>							<b>6,368</b>	<b>4,913</b>
<b>Total Site Mobilizations</b>							<b>4</b>	<b>8</b>

Note that no details have been provided on the concrete pipe at Trojan Lift Station. As such, the exact vulnerabilities are not currently known. The pipe is known to operate under some amount of pressure, so the pipe could meet ASTM C361 requirements, or it could be a more robust pipeline conforming to AWWA C300, C301, or C303, each having their own concerns/limitations when considering failure mechanisms and design life in wastewater applications.

The estimated service life shown in the table above is based on general industry understanding and depends heavily on actual material used, quality of install, nature of use, and level of inspection/maintenance. Actual remaining useful life cannot currently be estimated based on available information.

## II. SCOPE OF SERVICES

Our scope assumes that PPCC will take the lead in inspection tool procurement, deployment and data collection while BKF will support field activities, analyze data, and make final evaluations/recommendations. We have divided our work into the following tasks:

- Task 1: Project Management
- Task 2: Inspection Support
- Task 3: Force Main Inspections
- Task 4: Data Evaluation and Recommendations

### **TASK 1: PROJECT MANAGEMENT**

BKF will provide project management services throughout the duration of the contract including managing staff, managing subconsultants, conducting check-ins with District staff, managing the budget, reviewing invoices, and performing schedule updates. We anticipate that all work will be completed within approximately 3 months of the District issuing the Notice to Proceed (NTP) pending the District's time to review the draft TM (see "schedule" section later in this proposal).

#### **Assumptions:**

1. Includes one (1) virtual kickoff meeting with BKF, PPCC and District staff
2. Due to the limited duration expected, regular scheduled District check-ins are not included. That said, BKF staff will plan to proactively reach out to District staff as needs arise.

#### **Deliverables:**

1. None

### **TASK 2: INSPECTION SUPPORT**

We anticipate that the pipeline inspections performed by PPCC will take up to approximately 7 working days to complete with no overtime anticipated. As such, BKF staff is prepared to spend seven (7) 8-hour days and associated travel time attending each force main location to be a resource, witness inspection, and gain context for data evaluation and potential repair/rehabilitation recommendations. Staff will take appropriate notes, take photos, make appropriate sketches, and document observations that may influence said recommendations.

#### **Assumptions:**

1. BKF participation at site locations will be limited to visual observations only.
2. BKF will not perform confined space entry or modify District facilities.
3. Includes attendance at one (1) virtual meeting with PPCC team and District staff to discuss approach and planning for mobilization.
4. Task is intended to BKF's time only. PPCC's time is covered and described in Task 3 below.

#### **Deliverables:**

1. None

### **TASK 3: FORCE MAIN INSPECTIONS**

PPCC will be a subconsultant to BKF and will procure all inspection tools, provide necessary traffic control, deploy all tools, and provide BKF with inspection data for evaluation.

**Work Plan:** PPCC will first prepare a work plan for how the inspections will be performed. It will highlight how the project will be executed including contingency plans/operations, responsibilities of stakeholders, and details regarding mobilization, setup, and schedule. It will be developed in collaboration with Oro Loma, BKF and Nemeaux (acoustic tool manufacturer) and incorporate feedback from utility operations teams. A draft Work Plan will be submitted to the District and revised until a mutually agreeable plan is developed. PPCC will have several backup

devices on-site in case that a device malfunctions or is lost. The tools that are planned for deployment are shown in the table below:

Brand	Tool	Tool O.D. (in)	Battery Life (hrs)	Pressure Rating (psi)
Neameaux	Apoleau 22	0.87	1	145
Neameaux	Apoleau 50	1.97	4	235

**Proving Devices:** Proving Devices will be provided at the same OD and buoyancy as the above sizes for use as required on-site. They can be utilized to test the timing and extraction nets to ensure the active inspection devices can be retrieved safely and effectively from the gravity discharge. Dye tablets may also be used during an inspection run to help predict device arrival.

**In-Line Pressure Detection:** Neameaux's leak detection device is a neutrally buoyant sphere that records accurate pressure data as it traverses a pipeline. The data is evaluated post inspection to report the location and magnitude of leaks, pockets of trapped gas, measured head loss (theoretical versus actual) and elevation profiles of each pipeline. The shell of the sphere is made of drinking-water-safe, white plastic to increase visibility and impact resistance. The device includes batteries, a data acquisition system, storage, and the following sensors:

- Pressure sensor(s)
- Inertial movement unit (IMU)
- Magnetometer

**Insertion Locations:** The inspection device generally requires a minimum 3-inch diameter opening into the pipeline even though the pipeline diameter being inspected can be smaller. Ideally this consists of utilizing an existing check valve, although other appurtenances (such as air valves) may potentially be utilized for device insertion.

**Capture Locations:** The capture ideally utilizes an existing gravity discharge. A net is customized to fit into the manhole ring and secured to ensure it is not dropped and can be easily removed to prevent an overflow. Ragging is typically removed periodically as needed from grade via a grade level secured rake or pick.

**Support needed from others:**

- Access to insertion location, capture location. This may require pumping out dry well chambers, unlocking manholes and unlocking gates/doors.
- Pump flow needs to be controlled so that velocity is consistent as possible and between 0.5 and 7 feet per second. This may require surcharging the system or sourcing additional wet well water.
- Provide operation of the pumps during the inspection in conjunction with the on-site lead from PPCC. The PPCC lead will coordinate both the upstream insertion and downstream extraction operations.
- Open check valves and reseal the flanges (may require new seals, nuts/bolts).

**Deliverable/Reports:**

The inspection data is recorded on the inspection sphere. Once the device is extracted, the data is downloaded and immediately reviewed for quality control/quality assurance. After the data passes PPCC's review, the data will be analyzed and put into an easy-to-understand report to be delivered to BKF for comments and questions. The reports will be in imperial units, unless otherwise requested. PPCC/Nemeaux will provide:

- Leak and gas pocket location(s)
- Elevation profile of the pipeline
- Head loss analysis
- Roughness of pipeline
- Anomaly reporting

BKF will review the data and prepare a TM of findings and recommendations as described in Task 4.

**Assumptions:**

1. Task will be performed by PPCC. BKF support for this task will be billed to Task 2 above.
2. No permits will be required. If permits are required, BKF/PPCC can obtain them as an Additional Service.
3. Task includes traffic control and confined space entry where necessary.
4. Due to an apparent lack of suitable check valve, PPCC will require District staff to assist with tool deployment into the existing pig launching station.
5. Excludes costs/fees for sourcing additional water, if needed.

**Deliverables:**

1. None. Data will be provided to BKF for preparation of the final TM in Task 4.

**TASK 4: DATA EVALUATION AND RECOMMENDATIONS**

BKF will evaluate the data generated by the inspection tool(s) and prepare a technical memorandum (TM) summarizing appropriate findings and recommendations. Recommendations may involve additional inspections, localized repairs, pipeline replacement, pipeline rehabilitation, and/or modified future maintenance practices going forward.

**Assumptions:**

1. Design of any repairs or improvements included in recommendations are not included but can be performed as an Additional Service if added to this scope of services via contract amendment.
2. Includes attendance at one (1) virtual meeting with District to discuss the TM and any comments.
3. Draft and Final TM will be provided in PDF format.

**Deliverables:**

1. Draft and Final TM of findings and recommendations in PDF format

**III. SCHEDULE**

The scope and fee are based on the following schedule/timeline:



- i. Mobilization Between 2 and 4 weeks from NTP
- ii. Field Work Completed 3 working days for FY26/27 work; 4 working days for FY27/28 work
- iii. Data provided to BKF from PPCC 7 working days from completion of field work
- iv. Draft TM provided to Oro Loma by BKF 4 weeks after receiving data from PPCC
- v. Oro Loma reviews draft TM 2 weeks
- vi. BKF provides final TM to Oro Loma 1 week after receiving comments

All work for each package is anticipated to be completed within approximately 14 weeks from receiving the NTP for each package.

## IV. SCOPE QUALIFICATIONS AND ASSUMPTIONS

BKF’s services are limited to those expressly set forth in the scope. We understand that BKF/PPCC will have no other obligations or responsibilities for the project except as provided in this proposal letter, or as otherwise agreed to in writing. BKF will provide the scope of services consistent with, and limited to, the standard of care applicable to such services. Any participation in non-adversarial procedures, or other right to repair items, is considered as additional services.

## V. COMPENSATION

BKF proposes to provide the services on a time and material basis not to exceed **\$345,251 (\$136,686 for FY26/27 and \$208,565 for FY27/28)**, and will invoice our services for the actual time spent. Costs for FY26/27 are anticipated to be lower than FY27/28 despite more footage inspected in FY26/27 due to less mobilizations required. Additionally, we recommend reserving approximately **\$15,000** for a contingency allowance, and a budgetary estimate of **\$3,500** per day for the field crew’s standby rate in the event of weather or other delays that occur once the team is onsite. See the attached fee breakdown for additional information. It is understood that some cost efficiencies could be realized by performing work for all FMs in a single mobilization, and that FY27/28 rates account for a 5% rate increase.

For tasks requested by PPCC or the District not defined in this scope of services, BKF will identify them as potential extra work, and if desired, we can provide a scope and fee for these items.

Thank you for the opportunity to present this proposal. We look forward to working for the District on this important project. Please contact me at (831) 521-9623 if you have any questions regarding our scope of services.

Sincerely,

**BKF**

**Adam Brown, PE**

Principal-In-Charge  
 Area Lead – Water/Wastewater  
 Associate Vice President



# ITEMIZED FEE ESTIMATE



**ORO LOMA SANITARY DISTRICT**  
**FM CONDITION ASSESSMENT (FY26/27)**



	BKF Engineers			Total BKF Hours	BKF Fee	Subconsultants		Total Labor	ODC/Reimbursables	Total Fee
	Principal-In-Charge Adam Brown	Engineering Manager Tyler Newman	Project Engineer Joe Yarosh			PPCC Pipe Inspection Team	Sub-Consultants Total (including 10% Markup)			
April 21, 2026										
<b><i>Includes Trojan, Bockman, Railroad, and Canyon Drive FMs</i></b>	\$333	\$287	\$188	Hours	\$	\$	\$	\$	\$	\$
<b>Task 1 Project Management</b>										
1.1 Project Administration	6			6	\$ 1,998	\$ -	\$ -	\$ 1,998	\$ -	\$ 1,998
1.2 Kickoff Meeting (virtual)	1	1	1	3	\$ 808	\$ -	\$ -	\$ 808	\$ -	\$ 808
<b>Task 1 Project Management Subtotal:</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>9</b>	<b>\$ 2,806</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,806</b>	<b>\$ -</b>	<b>\$ 2,806</b>
<b>Task 2 Inspection Support</b>										
2.1 Work Plan Coordination	1	4	4	9	\$ 2,232	\$ -	\$ -	\$ 2,232	\$ -	\$ 2,232
2.2 Site Observations			30	30	\$ 5,640	\$ -	\$ -	\$ 5,640	\$ 300	\$ 5,940
<b>Task 2 Inspection Support Subtotal:</b>	<b>1</b>	<b>4</b>	<b>34</b>	<b>39</b>	<b>\$ 7,872</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,872</b>	<b>\$ 300</b>	<b>\$ 8,172</b>
<b>Task 3 Force Main Inspections</b>										
3.1 Mobilization and Management					\$ -	\$ 14,000	\$ 15,400	\$ 15,400	\$ -	\$ 15,400
3.2 Field Inspections					\$ -	\$ 83,000	\$ 91,300	\$ 91,300	\$ -	\$ 91,300
3.3 Reporting					\$ -	\$ 6,000	\$ 6,600	\$ 6,600	\$ -	\$ 6,600
<b>Task 3 Force Main Inspections Subtotal:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>\$ 103,000</b>	<b>\$ 113,300</b>	<b>\$ 113,300</b>	<b>\$ -</b>	<b>\$ 113,300</b>
<b>Task 4 Data Evaluation and Recommendations</b>										
4.1 Data Evaluation	2	8	12	22	\$ 5,215	\$ -	\$ -	\$ 5,215	\$ -	\$ 5,215
4.2 Prepare TM	2	8	20	30	\$ 6,719	\$ -	\$ -	\$ 6,719	\$ -	\$ 6,719
4.3 Review Meeting (virtual)		1	1	2	\$ 475	\$ -	\$ -	\$ 475	\$ -	\$ 475
<b>Task 4 Data Evaluation and Recommendations Subtotal:</b>	<b>4</b>	<b>17</b>	<b>33</b>	<b>54</b>	<b>\$ 12,409</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,409</b>	<b>\$ -</b>	<b>\$ 12,409</b>
<b>Base Project Totals:</b>	<b>12</b>	<b>22</b>	<b>68</b>	<b>102</b>	<b>\$ 23,086</b>	<b>\$ 103,000</b>	<b>\$ 113,300</b>	<b>\$ 136,386</b>	<b>\$ 300</b>	<b>\$ 136,686</b>

**ORO LOMA SANITARY DISTRICT**  
**FM CONDITION ASSESSMENT (FY27/28)**



April 21, 2026

	BKF Engineers			Total BKF Hours	BKF Fee	Subconsultants		Total Labor	ODC/Reimbursables	Total Fee
	Principal-In-Charge Adam Brown	Engineering Manager Tyler Newman	Project Engineer Joe Yarosh			PPCC Pipe Inspection Team	Sub-Consultants Total (including 10% Markup)			
<i>Includes Wickman, Blackstone, Clausen, Deer Trail, Canyon Ridge, Monika, Ralston, and Shawn FMs</i>	\$350	\$301	\$197	Hours	\$	\$	\$	\$	\$	\$
<b>Task 1 Project Management</b>										
1.1 Project Administration	6			6	\$ 2,098	\$ -	\$ -	\$ 2,098	\$ -	\$ 2,098
1.2 Kickoff Meeting (virtual)	1	1	1	3	\$ 848	\$ -	\$ -	\$ 848	\$ -	\$ 848
<b>Task 1 Project Management Subtotal:</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>9</b>	<b>\$ 2,946</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,946</b>	<b>\$ -</b>	<b>\$ 2,946</b>
<b>Task 2 Inspection Support</b>										
2.1 Work Plan Coordination	1	4	4	9	\$ 2,343	\$ -	\$ -	\$ 2,343	\$ -	\$ 2,343
2.2 Site Observations			40	40	\$ 7,896	\$ -	\$ -	\$ 7,896	\$ 300	\$ 8,196
<b>Task 2 Inspection Support Subtotal:</b>	<b>1</b>	<b>4</b>	<b>44</b>	<b>49</b>	<b>\$ 10,239</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,239</b>	<b>\$ 300</b>	<b>\$ 10,539</b>
<b>Task 3 Force Main Inspections</b>										
3.1 Mobilization and Management					\$ -	\$ 14,000	\$ 15,400	\$ 15,400	\$ -	\$ 15,400
3.2 Field Inspections					\$ -	\$ 138,500	\$ 152,350	\$ 152,350	\$ -	\$ 152,350
3.3 Reporting					\$ -	\$ 13,000	\$ 14,300	\$ 14,300	\$ -	\$ 14,300
<b>Task 3 Force Main Inspections Subtotal:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>\$ 165,500</b>	<b>\$ 182,050</b>	<b>\$ 182,050</b>	<b>\$ -</b>	<b>\$ 182,050</b>
<b>Task 4 Data Evaluation and Recommendations</b>										
4.1 Data Evaluation	2	8	12	22	\$ 5,476	\$ -	\$ -	\$ 5,476	\$ -	\$ 5,476
4.2 Prepare TM	2	8	20	30	\$ 7,055	\$ -	\$ -	\$ 7,055	\$ -	\$ 7,055
4.3 Review Meeting (virtual)		1	1	2	\$ 498	\$ -	\$ -	\$ 498	\$ -	\$ 498
<b>Task 4 Data Evaluation and Recommendations Subtotal:</b>	<b>4</b>	<b>17</b>	<b>33</b>	<b>54</b>	<b>\$ 13,030</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,030</b>	<b>\$ -</b>	<b>\$ 13,030</b>
<b>Base Project Totals:</b>	<b>12</b>	<b>22</b>	<b>78</b>	<b>112</b>	<b>\$ 26,215</b>	<b>\$ 165,500</b>	<b>\$ 182,050</b>	<b>\$ 208,265</b>	<b>\$ 300</b>	<b>\$ 208,565</b>

# ADDITIONAL SUPPORTING INFORMATION

## 2.0 Proposed Inspection Service Offerings

Our proposal includes the following inspection service offerings for Oro Loma's consideration:

- Nemeaux's In-Line Pressure Detection Technology, Apoleau
- In-Line CCTV inspections (Bockman, Railroad and Ralston force mains only)



Figure 1 and 2: The ApoleAU In-Line Leak and Pressure Inspection Tool being inserted and extracted into drinking water pipeline



Figure 3 and 4: The ApoleAU In-Line Leak and Pressure Inspection Tool being inserted and extracted into wastewater pipeline3

**Apoleau 22** – For pipelines 1” to 3”  
Size: .87” OD  
Battery: 1 hour battery  
Pressure rating: 145 psi

**Apoleau 50** – For pipelines 3” to 12”  
Size: 1.97” OD  
Battery: 4 hour battery  
Pressure rating: 232 psi

**Proving Devices:** Proving Devices will be provided at the same OD and buoyancy as the above sizes for use as required on-site. Proving devices are sometimes utilized to test the timing and extraction nets to ensure the active inspection devices can be retrieved safely and effectively from the gravity discharge. We also typically employ the use of dye tablets during an inspection run to help predict device arrival.

## Inspection Logistics

**Insertion Locations:** The inspection device requires a minimum 2-inch diameter opening into pipe. Ideally this consists of utilizing an existing check valve (see typical photo below) and is ideally at least 3-inches in diameter.



Figure 6: Typical check valve isolated and opened for inspection device insertion.

**Capture Locations:** The capture ideally utilizes an existing gravity discharge. A temporary net is customized to fit into the manhole ring and secured to ensure it is not dropped and can be easily removed to prevent an overflow. Ragging is typically removed periodically as needed from grade via a grade level secured rake or pick (see typical photos below).



Figure 7 and 8: Typical temporary steel bar screens for device capture (on the left is Richmond and the right is Half Moon Bay).

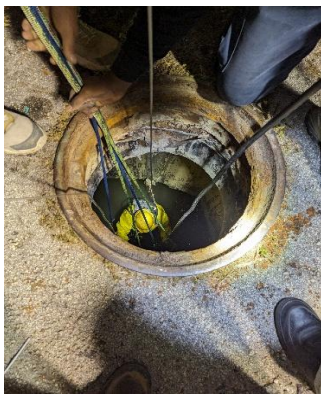


Figure 9 and 10: Confined space entry is planned in conjunction with all parties and performed by experienced, trained technicians to adhere to local, state and federal OSHA guidelines. The named Entry Supervisor will be the one primarily responsible for leading, identifying hazards and enforcing project safety.

### **Support from others:**

- Access to insertion location, capture location. This may require pumping out dry well chambers, unlocking manholes and unlocking gates/doors.
- Special permits as needed are to be provided by others.
- Pump flow needs to be controlled so that velocity is consistent as possible and between .5 and 7 feet per second. This may require surcharging the system or sourcing additional wet well water.
- Provide operation of the pumps during the inspection in conjunction with the on-site lead from PPCC. The PPCC lead will coordinate both the upstream insertion and downstream extraction operations.
- Open check valves and reseal the flanges (may require new seals, nuts/bolts).

### **Deliverable/Reports:**

The inspection data is recorded on the inspection sphere. Once the device is extracted, the data is downloaded and immediately reviewed for quality control/quality assurance. After the data passes a review, the data will analyzed and put into an easy-to-understand report to be delivered to OLSan for comments and questions within 24 hours. The reports will be in imperial units, unless otherwise requested.

PPCC/Nemeaux will provide:

- Leak and gas pocket location(s)
- Elevation profile of the pipeline
- Head loss analysis
- Roughness of pipeline
- Anomaly reporting

Below is a typical profile deliverable from a previous ApolEau inspection:

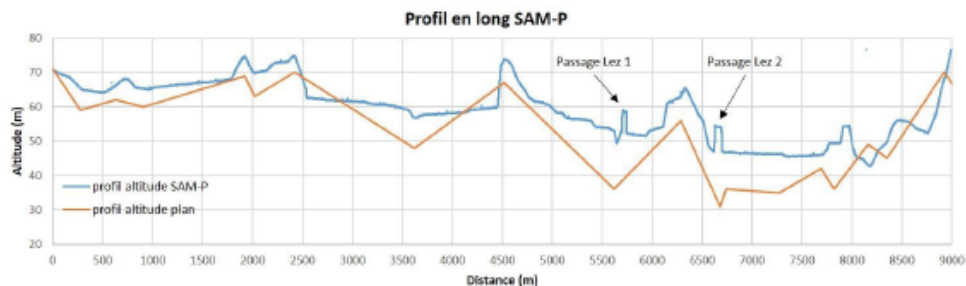
\*note that deliverables will be delivered in Imperial Units instead of Metric, unless specified otherwise.

## Longitudinal profile

From the dynamic pressure readings taken by ApolEau 80, it is possible to estimate the longitudinal profile of the pipe. From a planar view, the only documents sent to Extalia mention a theoretical longitudinal profile. Information, even as an indication, of the profile of the pipe can be a plus on the knowledge of this pipe.

Three different longitudinal profiles are presented in this document for comparison:

- ApolEau 80 profile (blue)
- Theoretical profile (orange)
- profile based on a schematic map (google maps) (red)



From these representations, it turns out that the ApolEau 80 profile and the profile from the schematic map are consistent and match. They show together that the pipeline logically follows the course of the ground and provides new information pipeline complementary to the current theoretical profile. On the profile of ApolEau, the passages of the pipeline over the Lez appear.

Comparison of the theoretical head loss and the measured head loss :

The following table lists the results obtained:

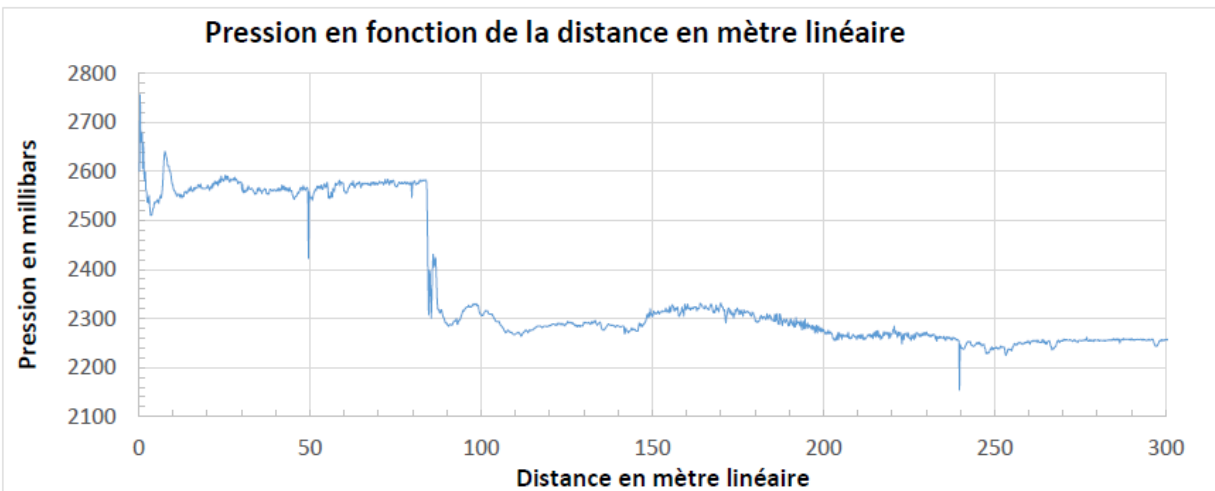
section	P start. (mb)	P end. (mb)	$\Delta P$ (mb)	$\Delta P$ theoretical (mb)
100 - 300	2326	2257	69	75
600 - 800	2159	2072	87	75
1200 – 1400	2010	1965	45	75
2000 – 2200	1810	1743	67	75
2700 – 2900	1257	1212	45	75

On all the sections analyzed, it turns out that the measured head loss is less than the theoretical head loss except for the 600 - 800 meter section which shows a very slight difference. Internally, the pipeline is in excellent condition and the material shows no signs of modification or degradation in its interior. The pipeline is very sound and almost identical to its original condition.

**- Pressure anomaly**

On the section inspected, several occasional pressure anomalies were identified. These local pressure variations are between 7 and 35 times the background noise (average variation between two pressure measurements). However, the value of the background noise of 5 millibars is very low and requires to take into account as an anomaly local variations which are excluded in the majority of cases. The inspection of each anomaly detected remains at the decision of the engineer, who has other tests that complement this diagnosis.

- Anomaly 1 :  $\Delta P$  140 millibars – 49,6 ml +/- 1,5 m
- Anomaly 2 :  $\Delta P$  100 millibars – 239,7 ml +/- 1,5 m



**Resolution No.**

**A RESOLUTION FIXING TIME AND PLACE FOR HEARING ON AMENDED ORDINANCE NO. 34, AN ORDINANCE REGULATING THE COLLECTION, REMOVAL, AND DISPOSAL OF SOLID WASTE AND OTHER DISCARDED MATERIALS**

**Resolved**, by the Sanitary Board of Oro Loma Sanitary District, Alameda County, California, that

**WHEREAS**, Waste Management has calculated the 2026-2027 adjustment to solid waste rates effective September 1, 2026, based on agreed-upon CPI factors and other pass-through costs as specified in the Oro Loma/Waste Management Agreement for Services effective January 1, 2023; and,

**WHEREAS**, combining the adjustment factors would result in a 3.55% increase to solid waste rates; and,

**WHEREAS**, the proposed rate adjustment was presented to and reviewed by the Solid Waste Committee at its meeting on June 8, 2026, and will be brought to the Board for consideration for approval at its meeting of July 28, 2026.

**NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED** as follows:

1. The above recitals are true and correct.

2. Tuesday, the 28<sup>th</sup> day of July 2026 at the hour of 5:00 p.m., at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580, and via Zoom teleconference meeting #488-254-2320, is hereby fixed as the time and place for the hearing on the amended Ordinance 34, which contains the September 1, 2026 solid waste rates. The Secretary shall cause to be published a notice of the hearing, at which oral or written presentations can be made, and of the filing of the report, once a week for two successive weeks prior to the date set for the hearing (with at least five days intervening between the respective publication dates, and the first publication date being not less than 14 days prior to the date set for the hearing) in the Daily Review, a newspaper of general circulation printed and published in Alameda County, there being no newspaper printed and published in the District, and mail the notice of the hearing to any interested party who has filed a written request with the District for mailed notice of meetings on new or increased fees or service charges.



I certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Sanitary Board of the Oro Loma Sanitary District, Alameda County, California, at a meeting thereof held on the 23<sup>rd</sup> day of June 2026 by the following vote of the members thereof:

AYES, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

---

Shelia Young, President

COUNTERSIGNED:

---

Rita Duncan, Secretary

**Resolution No.**

**A RESOLUTION RELATING TO THE ELECTION OF MEMBERS TO THE SANITARY BOARD OF ORO LOMA SANITARY DISTRICT AND REQUESTING THE BOARD OF SUPERVISORS OF ALAMEDA COUNTY TO ORDER CONSOLIDATION OF SAID ELECTION WITH THE NOVEMBER 3, 2026 STATEWIDE GENERAL ELECTION**

**RESOLVED**, by the Sanitary Board of Oro Loma Sanitary District, Alameda County, California, that

A general district election for the election of directors from Districts 1, 3, and 5 must be held in this District in 2026 pursuant to Article 2, Chapter 5, Part 1, Division 6 of the Health and Safety Code; and

Pursuant to Section 6580.1 of said Code, this Board has provided that general district elections shall be held on the same date as, and consolidated with, statewide general elections;

**NOW THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED** as follows:

1. That the election of members to the Sanitary Board of Oro Loma Sanitary District in the year 2026 will be held on November 3, 2026.
2. That the offices of members of the Sanitary Board to be filled at the November 3, 2026 election are:
  - o Director, District 1 (Full Term)
  - o Director, District 3 (Full Term)
  - o Director, District 5 (Full Term)
3. That the candidates, equal in number to the number of officers to be elected, who at such election receive the highest number of votes cast for the offices, shall be declared elected.
4. That for said election, candidates shall declare their candidacy and shall be nominated, the election shall be held and conducted, election returns shall be canvassed, the results shall be declared, and the certificates of election shall be issued, in the same manner as in elections for County officers, except as otherwise provided in the Sanitary District Act of 1923 (Part 1, Division 6 of Health and Safety Code) and Section 10418 of the Elections Code.
5. That each member elected as herein provided shall take office at the first meeting of the Sanitary Board following the entry of the Statement of Results of the election on the records of the Board of Supervisors of Alameda County and shall hold office until the election or appointment and qualification of a successor.
6. That the Board of Supervisors of the County of Alameda, State of California, is hereby requested, pursuant to Part 3 of Division 10 (commencing with Section 10400) of the Elections Code, to order consolidation of the general district election to be held on November 3, 2026, with the statewide general election to be held on the same date.

7. That the designation of the offices to be voted upon at such election, and the number of officers to be elected, are the same as to appear on the ballot, and shall be as follows:

DIRECTOR, DISTRICT 1  
ORO LOMA SANITARY DISTRICT  
(FOUR-YEAR TERM)

VOTE FOR ONE (1)

DIRECTOR, DISTRICT 3  
ORO LOMA SANITARY DISTRICT  
(FOUR-YEAR TERM)

VOTE FOR ONE (1)

DIRECTOR, DISTRICT 5  
ORO LOMA SANITARY DISTRICT  
(FOUR-YEAR TERM)

VOTE FOR ONE (1)

8. That the District Secretary is hereby directed to file certified copies of this resolution with the Board of Supervisors, the Registrar of Voters, and the County Clerk of the County of Alameda at least eighty-eight (88) days prior to the date of said election.



I hereby certify the foregoing is a full, true and correct copy of a resolution duly and regularly adopted by the Sanitary Board of Oro Loma Sanitary District, Alameda County, California at a meeting thereof held on the 23rd day of June 2026, by the following vote of the members thereof:

AYES, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

\_\_\_\_\_  
Shelia Young, President

COUNTERSIGNED:

\_\_\_\_\_  
Rita Duncan, Secretary

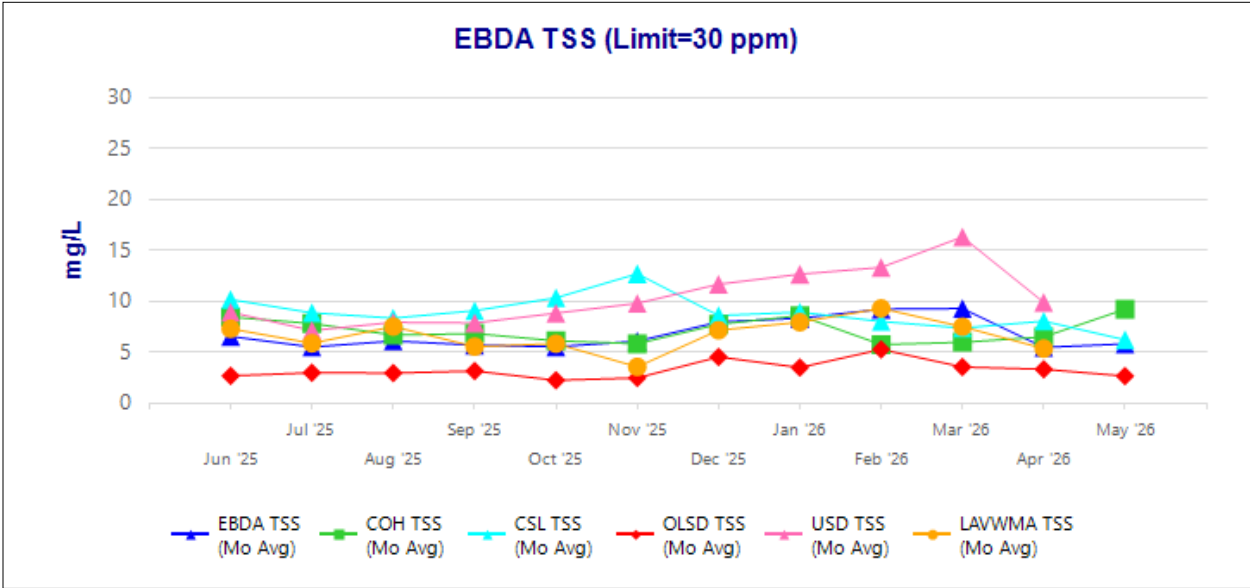
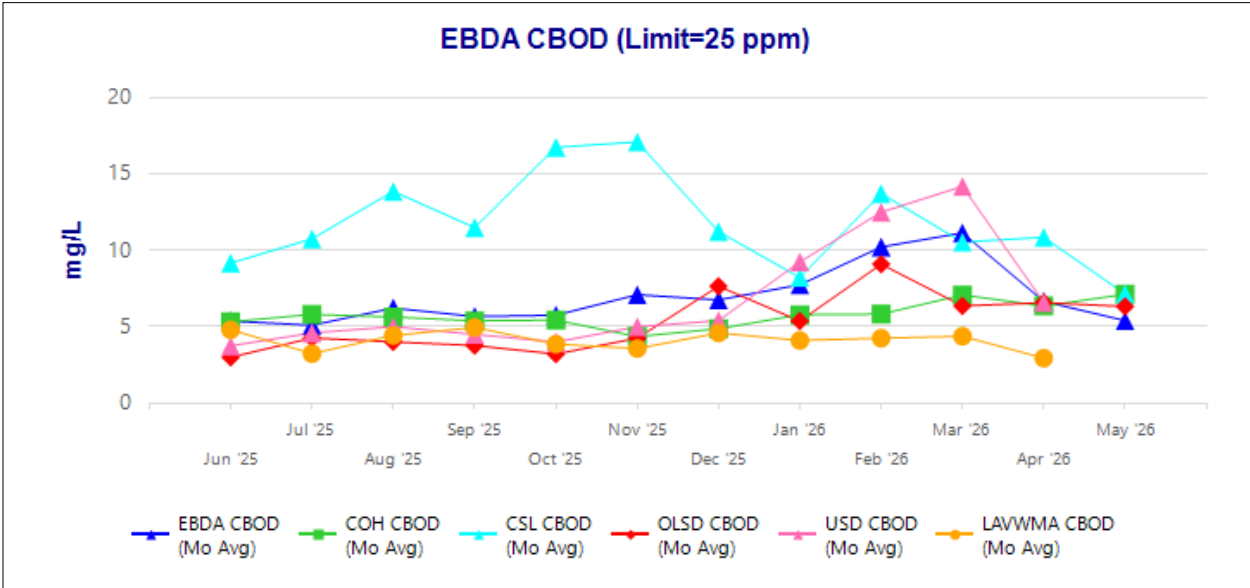
**ITEM NO. OM4 EBDA PERMIT COMPLIANCE**

**Recommendation**

For the Committee’s information only; no action is required.

**Discussion**

EBDA has continued NPDES compliance. Member Agency CBOD and TSS performance are shown below. A table with bacterial indicators follows.



## EBDA Bacterial Indicators

Date	FECAL	ENTERO
	MPN/ 100mL	MPN/ 100mL
Limit (90th Percentile)	1100	1100
Limit (Geomean)	500	280
<b>June 2025 Geomean</b>	<b>17</b>	<b>12</b>
<b>July 2025 Geomean</b>	<b>25</b>	<b>4</b>
<b>August 2025 Geomean</b>	<b>16</b>	<b>6</b>
<b>September 2025 Geomean</b>	<b>64</b>	<b>8</b>
<b>October 2025 Geomean</b>	<b>33</b>	<b>4</b>
<b>November 2025 Geomean</b>	<b>14</b>	<b>61</b>
<b>December 2025 Geomean</b>	<b>15</b>	<b>5</b>
<b>January 2026 Geomean</b>	<b>21</b>	<b>10</b>
<b>February 2026 Geomean</b>	<b>6</b>	<b>10</b>
<b>March 2026 Geomean</b>	<b>3</b>	<b>4</b>
4/6/2026	< 2	< 10
4/7/2026	< 2	2
4/8/2026	NA	10
4/13/2026	< 2	6
4/14/2026	4	4
4/15/2026	NA	4
4/20/2026	49	8
4/21/2026	2	8
4/27/2026	4	4
4/28/2026	13	4
<b>April 2026 Geomean</b>	<b>4</b>	<b>5</b>
5/4/2026	22	4
5/5/2026	4	6
5/6/2026	NA	8
5/11/2026	4	2
5/12/2026	2	4
5/13/2026	NA	6
5/18/2026	< 2	2
5/19/2026	< 2	2
5/25/2026	4	2
5/26/2026	49	2
<b>May 2026 Geomean</b>	<b>5</b>	<b>3</b>

# ORO LOMA SANITARY DISTRICT POLICY

No.: I.D.19  
Effective: 11/07/06

## **SUBJECT: EDUCATIONAL ASSISTANCE PROGRAM**

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- I. **POLICY:** To establish a procedure for processing employee requests for reimbursement of expenses incurred for programs, degrees, or courses completed in conjunction with the District's Educational Assistance Program, part of the Employee Qualification Improvement Program (EQIP).
- II. **RESPONSIBILITY:** This procedure applies to all full-time employees. It is the responsibility of the employee to discuss with their manager the participation in the programs, degrees, or courses the employee wishes to complete. It is the responsibility of the Administrative Services Manager to pre-approve employees' participation in said programs, degrees, or courses, as well as approve reimbursement requests upon verification of appropriate course completion documentation. In cases where participation in a program, degree or course is denied, the employee has the option to appeal the decision to the General Manager, whose decision is final and irrevocable.
- III. **PROCEDURE:** The District recognizes that an educated workforce is a valuable asset to the employer in achieving the organization's goals and objectives. Employees are encouraged to gain and upgrade the knowledge, skills and abilities related to their position or other positions within the District. Accordingly, the District is committed to assisting employees in their educational endeavors, based on the terms and conditions set forth in this procedure:
  - A. Expenses for courses of instruction that would benefit both the employee and the District taken outside the performance of an employee's regular work assignment shall be reimbursed up to the limits established by the employees' MOUs then in effect. Examples: programs, degrees or courses offered by recognized or accredited institutions, colleges or universities, books, tuition, laboratory fees, etc.
  - B. Employees are not eligible for assistance under this policy if the training for which assistance is requested is covered under the District's Travel and Meetings Standard Procedure. An example would be CWEA conferences.
  - C. Class time, travel time, and study time must be outside of the employee's working hours. However, if work/school conflicts arise, depending on individual circumstances, the employee may be able to obtain approval from the manager for a flexible work schedule while completing instruction.

- D. The employee should discuss educational pursuits with their supervisor and must obtain prior approval from the Administrative Services Manager for the program, degree, or course by completing the appropriate form (attached).
  - E. Upon completion of the program, degree, or course, the employee shall submit to the Administrative Services Manager the following:
    - a. All appropriate receipts attached to the completed and pre-approved Application for Educational Assistance Program form;
    - b. A copy of the transcript indicating a grade of “C” or better, “Pass”, or, in the case where no grade is given, an official certificate of completion.
- The Administrative Services Manager will review the documents for accuracy, maintain a copy in the employee’s Personnel File, and upon determination that all criteria have been met, approve the reimbursement and forward a copy of the signed Application for Educational Assistance Program form to the Finance Department for processing.
- F. At the District’s discretion, all District-paid textbooks, equipment and/or reference materials may become the property of the District.
  - G. Expenses incurred under the Educational Assistance Program will be reimbursed to employees through the payroll system, and in accordance with the IRS and state regulations in effect.

□

Collections Bargaining Unit	\$1,500/calendar year
Maintenance Bargaining Unit	\$1,500/calendar year
Stationary Engineers Local 39 Plant Operating Unit	\$1,500/calendar year
Employees Association	\$1,500/calendar year \$5,250/calendar year for professional classifications requiring a four-year degree
Management Resolution	\$5,250/calendar year

**IV. RIGHT TO MODIFY:** The educational assistance program is a negotiated benefit contained in the employees’ MOUs. However, the administrative procedure outlined above may be modified at any time, at the sole discretion of the District.

Written By A. Simion: October 10, 2006  
 Reviewed by M. Riback: October 18, 2006  
 Reviewed by Personnel/Safety/Public Information Committee: 10/23/06  
 Approved by Board: 11/07/06  
 Approved by Board: XX/XX/XX

## APPLICATION FOR EDUCATIONAL ASSISTANCE PROGRAM

NAME \_\_\_\_\_ DATE \_\_\_\_\_

I hereby submit the following program(s), degree(s) or course(s) for approval under the District's Educational Assistance Program, part of the Employee Qualification Improvement Program (EQIP):

COURSE INFORMATION				FEES INFORMATION			
Course Number	Descriptive Title	Credit (Hours)	University/ College/School	Tuition Registration	Textbook	Lab	TOTAL

Attach course description from university, college or school.

Instruction begins on \_\_\_\_\_ and ends on \_\_\_\_\_

If you are taking courses toward a degree or certificate, please fill out the following:

Degree or Certificate you intend to receive \_\_\_\_\_  
 (Attach program description)

Number of credit/course(s) required for this degree or certificate \_\_\_\_\_

It is my understanding that tuition reimbursements will be made only if the course is pre-approved by the Administrative Services Manager. Also, the course must be satisfactorily completed (Grade C or better, Pass, or certificate of completion). Proof of completion, proof of cost and appropriate receipts must be submitted for reimbursement with the check request, after the course is completed.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Pre-approved by \_\_\_\_\_ On \_\_\_\_\_  
 Administrative Services Manager Date

Completion Documentation Reviewed and Reimbursement Approved by:  
 \_\_\_\_\_ On \_\_\_\_\_  
 Administrative Services Manager Date